

ADVERTISEMENT FOR BIDS

CITY OF CHEHALIS Recreation Park Improvement Project

PLEASE READ FULLY AND CAREFULLY. BIDS SHALL BE COMPLETE UPON SUBMISSION, INCLUDING ALL FORMS AND ATTACHMENTS REQUIRED HEREIN. FAILURE TO STRICTLY COMPLY WITH THESE STATED TERMS OF SUBMISSION MAY RESULT IN REJECTION OF THE BID.

Sealed proposals for furnishing all materials, labor and equipment for the following described work will be received by Caryn Foley, City Clerk of the City of Chehalis, 350 N. Market Blvd., Room 101, Chehalis, Washington 98532 at or before **2:00 pm on June 20, 2019**. Each Bid must be submitted in a sealed envelope clearly identified as "Chehalis Recreation Park" . All Bids shall be submitted on the regular form furnished within the project specifications. Faxed or emailed Bids and/or late submissions will not be accepted.

Each Bid must be accompanied by a cashier's check, postal money order, or surety bond by a bonding company licensed to do business in the State of Washington, made payable to the City of Chehalis in an amount not less than five percent (5%) of the total bid.

Bid documents for informational purposes and inspection shall be on file at the Parks and Recreation Office, 1321 S. Market Blvd., Chehalis, WA 98532, from 8:00 am to 5:00 pm, Monday through Friday, and at the Skillings Connolly office in Lacey, WA at 5016 Lacey Blvd. SE, and the City's website at www.ci.chehalis.wa.us .

Electronic or hard copies of the Bid Documents may be obtained by contacting Skillings Connolly at (360) 491-3399 or chaerr@skillings.com . A non-refundable fee of \$150.00 is required for hard copies. Bidders are required to register as plan holders with Skillings Connolly. A copy of the plan holders list for this project will be available on the City's website. Failure to register may result in Bidder not being informed of addenda.

Addenda will be issued if necessary and posted on the City's website at www.ci.chehalis.wa.us and emailed to those bidders on the plan holders list.

The City of Chehalis reserves the right to reject any or all bids, waive informalities, or to accept that bid which appears to serve the best interests of the City.

During the pendency of this Advertisement for Bids, Bidder shall not contact any City staff except those designated in this Bid document or subsequent addendums or correspondence. Any questions or concerns should be addressed in writing to Colleen Haerr, project engineer for the City at [360-491-3399](tel:360-491-3399) or chaerr@skillings.com five

business days prior to the due date outlined herein. Non-compliance with this provision may result in rejection of the Bid.

A non-mandatory pre-bid meeting will be held at the Project Site Ballfields, on **June 10, 2019, at 10:00 am**. The ballfields can be accessed from 401 SW Parkland Drive, Chehalis, WA 98532.

General Work Description

The project provides for the improvement of Recreation Park, in the City of Chehalis, including but not limited to ballfield improvements, ballfield artificial turf grass, a new stormwater conveyance system, new pathways and walkways, new irrigation system and a new “promenade” walkway through the center of the four ballfields.

Bids cannot be altered or amended after the deadline. Alterations made before opening must be signed by the Bidder or Bidder's agent. No Bid may be withdrawn after the date and time of opening without approval of the City.

Bidders are expected to examine all documents that comprise this invitation to Bid. Bidders shall promptly notify the City of any omission, ambiguity, inconsistency, or error that they may discover upon examination of the Bid documents. The City assumes no responsibility for errors or misrepresentations that result from the use of incomplete Bids.

Contractor Training

Beginning July 1, 2019, businesses not listed on the WA State Department of Labor & Industries “*Public Works Training Exemption List*” are required to have training before submitting a bid and/or performing work on public works projects. Awarding agencies are required to verify all contractors submitting bids meet this new requirement before awarding the contract. Businesses that have been in business with an active Unified Business Identifier (UBI) number for three (3) or more years, AND have performed work on three (3) or more public works projects, are exempt from these training requirements. Training options are available at <https://www.lni.wa.gov/TradesLicensing/PrevWage/Contractors/Training.asp>.

Prevailing Wages

All Bids are subject to Washington State prevailing wages. The State of Washington prevailing wage rates applicable for this public works project, which is located in Lewis County, may be found at the following website address of the Department of Labor and Industries:

<https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>

E-Verify Compliance

All contracts with a value greater than \$1,000 and lasting 60 days shall require that the awarded contractor register with the Department of Homeland Security E-Verify program. Contractors shall have 30 calendar days after the execution of the contract to register and enter into a Memorandum of Understanding (MOU) with the Department of Homeland Security (DHS) E-Verify program. After completing the MOU the contractor shall have up to 90 calendar days to begin using E-Verify and provide a written record on the authorized employment status of their employees and those of any subcontractor(s) currently assigned to the contract.

Bidder agrees not to discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Bidder agrees to comply with the Immigration Reform and Control Act of 1986 and the Americans with Disabilities Act of 1990, and Title VI of the Civil Rights Act of 1964. Bidder will indemnify and hold City harmless for any failure to so comply and any discrimination for which Bidder may be charged.

The City of Chehalis is an equal opportunity employer and invites responsive bids from all qualified responsible bidders.

Time for completion of this project is 60 working days.

The Engineer's base estimate is approximately \$1,500,000 to \$2,000,000.

BASIS FOR SELECTION

Bids received by the City shall be evaluated based on the following criteria:

1. Bid amount. It is the intent of the Owner to award a contract to the lowest responsible Contractor.
2. The Contractor shall have, at the time of bidding and throughout the period of the Contract, all required licenses to perform the work required in the Contract. The selected Contractor shall submit, prior to contract award, project relevant certifications, licenses, and proof of insurance.

The decision of the City to award a contract shall not be subject to legal challenge or appeal in any form. Whenever it is deemed to be in the best interest of the City, the City Council shall waive informalities in any and all Bids. The right is reserved to reject any Bid or any part of any Bid when such action is deemed to be in the best interest of the City of Chehalis. Bids must be submitted complete in every detail and, when requested, supporting or supplemental information shall be provided. If a Bid involves any exception from stated requirements, they must be clearly noted as exceptions and listed in the Bid. The reason for any exception shall also be stated.

Prior to award of contract, the Bidder shall submit a list of all subcontractors and/or suppliers performing work on this project for acceptance by the City. Specific qualification and submittal requirements are stated in the project contract provisions and specifications.

The successful Bidder shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, fuel, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start up, and completion of the work.

SIGNING OF THE AGREEMENT

When the City submits to the Successful Bidder the "Notice of Award" and Agreement for execution, it will be in the number of copies necessary, all of which shall be signed and shall constitute an original Agreement. Within five days thereafter, the Successful Bidder shall sign and deliver all copies of the Agreement to the City, accompanied by a certificate of insurance. The City, within three days thereafter, shall return to the Successful Bidder a fully executed copy of the agreement.

The City of Chehalis reserves the right to reject any and all Bids, to waive technical or legal deficiencies, to make such investigation as it deems necessary to evaluate Contractor's qualifications, to accept any Bid that may be deemed in the best interest of the City and to negotiate terms and conditions of any Bid leading to acceptance and final execution of a contract for services.

PUBLISH DATES:

May 25, 2019 in *The Chronicle*

May 25, 2019 in the Seattle Daily Journal of Commerce