

January 11, 1988

The Chehalis City Council met in regular session on Monday, January 11, 1988, in the Council Chambers of Chehalis City Hall. Mayor Butters called the meeting to order at 3 PM, and the following Council members answered roll call: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Ray Muyskens, Community Services Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Dennis Dawes, Police Lieutenant; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Representatives of the news media present were Eric Campbell of The Daily Chronicle and Jim Cook of KELA Radio.

1. Election of Mayor and Mayor Pro-tempore. The election of Mayor was conducted by secret ballot. Paper ballots containing the names of all seven Council members were distributed to each Councilor. Following the vote and collection of the ballots, the City Clerk, with confirmation by the City Attorney, tallied the votes and reported the majority vote belonged to Dave Zylstra for the position of Mayor. The election of Mayor Pro-tempore was conducted in a likewise manner, and upon the first vote, a majority was counted for Bob Spahr for the position. Mayor Zylstra thanked his fellow Councilors for his election as Mayor and also publicly thanked the Councilors' employers and spouses who support each Councilor's participation and attendance to public office.

2. Proclamation of Appreciation. Before turning the gavel over to the newly elected Mayor, Councilor Butters presented a proclamation of appreciation from the City Council to Police Lieutenant Dawes in recognition of his service to the City as Acting Police Chief from April, 1986 through July, 1986, and July, 1987 through November 30, 1987.

3. Consent Calendar. Councilor Roewe moved to approve the January 11, 1988, Consent Calendar comprised of the following items:

a. Minutes of the City Council regular meeting of December 28, 1987;

b. Claims Voucher Nos. 9634 through 9734, in the sum of \$367,137.39 and December, 1987, payroll in the amount of \$203,335.34;

c. Pay Estimate No. 5 of the Sewage Facility Improvements Project, Phase II, in the amount of \$128,558.61 (\$6,265.04 retained) payable to the contractor, Humphrey Construction, Inc.; and

d. Acceptance of the City Hall Heating and Air Conditioning Project as complete and authorizing release of the retainage to the contractor, Capital Sheet Metal.

Motion was seconded by Councilor Spahr and unanimously carried.

4. Resolution No. 1-88, First Reading - Adopting the City's Capital Improvements Plan. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Roewe and unanimously carried. Councilor Hatfield moved for the adoption of Resolution No. 1-88. Motion was seconded by Councilor Roewe. The purpose of the resolution is to formally adopt the five year Capital Improvement Plan document for the years 1988 through 1993. Mayor Zylstra asked Finance Director Hakola for the existing balances of the reserve accounts. Ms. Hakola stated that there is approximately \$480,000 in the public facilities reserve fund and approximately \$200,000 in the equipment reserve fund. Public Works Director Heid added that there exists a reserve of over \$600,000 for construction--primarily for sewer line replacement. Councilor Roewe noted that City Manager Lloyd Willis

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is the Council's first administrator to introduce and implement a capital improvements plan and reserve budget for the City, and the City Council has been very grateful for it. Motion to adopt Resolution No. 1-88 carried unanimously.

5. Consider Bids - Flow Monitoring Equipment. As requested by staff, consideration of the bids for flow monitoring equipment were postponed until the next meeting of the City Council.

6. Consider Bids - Annual Supplies (Gasoline, Diesel and Detergent Oil; Liquid Aluminum Sulfate; Sodium Silicofluoride; Printing and Publishing, Fertilizer; and Sand and Gravel). Councilor Hatfield moved to award the annual supplies as follows:

a. Gasoline (Schedule I) to low bidder, Dan Hull Distributing, who bid \$0.748 per gallon for unleaded and leaded gasoline. Diesel and detergent oil (Schedules II and III) to the low bidder, Olympia Oil and Wood Products, who bid \$0.5745 per gallon for #2 diesel, \$149.05 per 55 gallons of 15-40 wt. oil, and \$139.70 per 55 gallons of 30 wt. oil.

b. Liquid aluminum sulfate to the low bidder, Stauffer Chemical Company, who bid \$147.35 per ton.

c. Sodium silicofluoride to low bidder, Van Waters and Rogers, who bid \$33.00 per 100# bag.

d. Fertilizer to low bidder, Pioneer West, who bid \$7.60 per 50# bag with a 40 bag minimum shipment.

e. Sand and gravel bid to Lakeside Industries, low and more complete bidder.

f. Printing and publishing to the only bidder, The Daily Chronicle.

Motion was seconded by Councilor Spahr and unanimously carried.

7. Appointments to Historic Preservation Commission. Community Services Director Muyskens informed Council that at the Historic Preservation Commission's latest meeting, interviews with the three applicants for appointment to the Commission were held as well as a discussion of the responsibilities of the position with each of the candidates. On the basis of the applications and interviews, the Commission has recommended to the Council that Brenda O'Connor and Nelson Hunt be appointed to fill the two vacancies on the Commission. Councilor Hatfield moved to appoint Brenda O'Connor and Nelson Hunt each to a three year term on the Chehalis Historic Preservation Commission beginning January 11, 1988. Motion was seconded by Councilor Spahr and unanimously carried. Councilor Roewe asked that a letter be addressed to the third applicant, Mr. Jack Dugaw, thanking him for his interest in serving on the Commission. Mayor Zylstra asked that staff send an appropriate letter.

8. Resolution No. 2-88, First Reading - Establishing a Loading Zone on N.W. Prindle Street. Councilor Spahr moved to adopt Resolution No. 2-88 on first reading. Motion was seconded by Councilor Butters. Councilor Hatfield asked if the present condition of the area was particularly unsafe or hazardous to warrant a suspension of the rules and immediate adoption of the resolution. Public Works Director Heid stated that no unsafe conditions exist, and the resolution was in response to a request from one of the adjacent property owners. Mr. Heid asked that the resolution be read at two consecutive meetings. Motion to adopt Resolution No. 2-88 on first reading carried by a vote of 6 ayes and one abstention (Dr. Pope).

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Councilor Roewe asked whether or not a loading zone exists on N.W. Pacific Avenue behind the Cascade Stationery store. She reported that she has come upon large trucks unloading in the area without utilizing the loading zone and thereby blocking traffic and creating a hazardous driving condition. Mrs. Roewe asked that the Police Department monitor the area.

9. City Council/Manager Reports:

a. Washington Centennial Games. Councilor Butters explained that the Washington Centennial Games are part of the State's Centennial to be celebrated in 1989. The games will continue to be an annual event with the first games being held in 1989. A local centennial committee is proposing that Lewis County and the cities of Centralia and Chehalis join together to bid on hosting the summer Centennial Games. If the games were to come to the Chehalis area, approximately 3,800 athletes and their families would be coming to the area. Councilor Butters asked for a recommendation from the Council on whether or not to bid with Lewis County and Centralia on the summer Centennial Games. Councilor Butters stated that bids must be submitted to the State by February 1, 1988. There is no cost to bid. Councilor Butters stated that conveying enthusiasm about the games is very important to consideration of the City's bid. She also added that the games will be the only part of the Centennial Celebration televised state-wide. Councilor Roewe agreed with Councilor Butters that the City should be extremely enthusiastic about the prospect of hosting the games and noted that the Washington State Games Foundation will provide up to \$240,000 towards the summer games. Councilor Roewe stated that the Chehalis area can accommodate every game the Washington Foundation has proposed as part of the summer games, and she urged the City to join with Centralia in a community effort to bid for the summer games and that each Council member participate in the effort. Councilor Butters added that there is a county-wide committee already working on the program and would welcome further volunteers. Dr. Pope stated that the City has received favorable comments from visiting organizations such as the bicyclists who participate in the annual Seattle-to-Portland race; and the good will the City has generated will be important to the games as well as the experience the area has had in working to accommodate a large number of participants. City Manager Willis advised Council that he will prepare a letter of support and interest for hosting the games in the Twin Cities area for the Mayor's signature.

b. Mayor Zylstra read into the record the following petition from downtown businesses:

"We the undersigned are employees or business owners in the downtown Chehalis business district. We request that the Chehalis City Council keep the downtown senior drop-in center open at 534 N. Market Boulevard. We recognize that the front of the center under the marquee has a nice area for people to wait for the Twin City bus. Each hour of the day, the building has been a gathering place for the passengers of the Twin City Transit. The building could be used as a public restroom because the owner of the property installed two new units five years ago. We feel that if the center closes, it will affect downtown Chehalis business."

City Manager Willis brought to the Council's attention a report that has been provided to Council regarding the senior drop-in center. Mr. Willis also commented that the petition

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addresses the need for a bus stop and a public restroom but does not mention the need for a place for the seniors. The City has been working with the Twin Transit to provide an appropriate bus stop with restrooms within the City not too far from the drop-in center location. With the adoption of the budget, which included discontinuance of the downtown senior drop-in center, the landlord of the property was notified of the City's intent to terminate the lease. The City will continue to provide a significant level of senior activities at the Henderson Park facility, and bus service will be extended through Circle Drive and to the activities building. Mr. Willis added that there will be greater opportunity for use of a center at the Henderson Park area than previously offered by the downtown location, and the City maintains sensitivity to the need for senior activities.

c. Mayor Zylstra also read into the record a letter from the Washington State Holidays Commission regarding the Martin Luther King Jr. holiday. The letter was read as follows:

"On Monday, January 18, 1988, the State of Washington and the Nation celebrate the life of Martin Luther King, Jr. Dr. King lived and died for peace and equality and his example continues to inspire us every day. Governor Gardner has appointed us Co-Chairs of the Martin Luther King, Jr. Washington State Holiday Commission whose purpose is to make sure that the special day for the special man is more than a day off from work or school. We are writing to urge you as a public official to help in this effort.

Through your leadership, the life of Martin Luther King, Jr. and the symbols of human dignity for which he stood will flourish. But for that to happen, we must educate our young. Please help to encourage schools, churches, and synagogues and all other forums in your community to celebrate the 18th with programs that honor the life of Dr. King and his work. . . "

d. Councilor Roewe reported on the latest meeting of the Transit Authority. An increase in ridership in 1987 over 1986 was reported to be 7-1/2% or an increase in daily ridership from a previous high of 525 to over 700. Twin Transit has also approved eight new bus stops throughout the two cities.

e. Mayor Zylstra also read a memo prepared by the Police Department on the number of false alarms recorded within the last two years. In 1986, 388 alarms were reported, 17 of which were true alarms; in 1987, 156 alarms were reported, 5 of which were true alarms. Penalties assessed for false alarms amounted to \$5,289.02. Mayor Zylstra noted that the City recently passed an ordinance prohibiting false alarms and setting a penalty schedule for its violation. Councilor Hatfield informed Council that he had asked for the report on false alarms the reason being that Council passes ordinances and resolutions at every meeting but it is nice to find out whether or not the regulation in question has made any impact. Councilor Hatfield also asked that a similar report be prepared by animal control on an annual basis.

f. Mayor Zylstra thanked the local radio stations for the publicity on the City's K-9 unit and the K-9 Committee's efforts in seeking donations to keep the very worthwhile program going.

g. Councilor Spahr reported that the HAZMAT Board met recently and discussion continued around the liability issues.

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h. City Manager Willis brought to the Council's attention a report on Council's representation on other boards and commissions. Councilor Butters announced that her participation on the Lewis County Economic Development Commission was a conflict with her employment at the College and asked that she be replaced. Mayor Zylstra, with consent of the Council, appointed Councilor Hatfield as the City's representative on the EDC Board.

Councilor Butters agreed to continue serving as the City's representative on the Mason, Thurston, Lewis Community Action Council.

Mrs. Roewe agreed to continue serving as the alternate on the Lewis County Communications Administrative Board.

Mrs. Roewe will continue to serve on the Lewis County LEOFF Board as the position is voted upon by other cities within Lewis County.

All members of the City Council Voucher Committee (Hatfield, Butters, and Zylstra) agreed to continue serving in that capacity.

Councilor Spahr agreed to continue serving as Council's representative on the HAZMAT Board.

Mayor Zylstra offered to act as the City's primary representative on the Lewis Public Transportation Benefit Authority. Councilor Butters agreed to continue serving as the alternate member.

i. Councilor Butters commended the Chehalis Fire Department and Chief Keeling on fighting the fire at the American Crossarm mill.

There being no further business to come before the Council, on motion, the meeting adjourned at approximately 3:50 PM.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

January 25, 1988

The Chehalis City Council met in regular session on Monday, January 25, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra. Following the Flag Salute, the City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Bob Spahr, Joyce Venemon, and Dave Zylstra. Dr. Isaac Pope arrived at 3:05 PM. Councilor Roewe was absent (excused). Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Consent Calendar. Councilor Hatfield moved to approve the January 25, 1988, Consent Calendar comprised of the following items:

- a. Minutes of the January 11, 1988, Council meeting;
and
- b. Transfer Voucher No. 1299.

Motion was seconded by Councilor Spahr and unanimously carried.

2. Resolution No. 2-88, Second Reading - Establishing a Loading Zone on N.W. Prindle Street. Councilor Spahr moved to adopt Resolution No. 2-88 with an effective date of February 1, 1988. Motion was seconded by Councilor Hatfield. The resolution provides for the establishment of a 22 foot loading zone on the north side of N.W. Prindle Street between Front and Chehalis Avenue. Motion carried unanimously.

3. Consider Bids - Flow Monitoring Equipment. Public Works Director Heid advised Council that on January 7, 1988, bids were opened for flow monitoring equipment to be used in the City's inflow and infiltration abatement program. Three bids were received: 1) Marsh--McBirney, Inc., for a total bid price including sales tax of \$48,657.80; 2) Montedoro-Whitney, System 8, for a total bid price including sales tax of \$50,264.64; and 3) Montedoro-Whitney, System 8, for a total bid price including sales tax of \$54,183.62. Although Marsh-McBirney indicated deviations from the City's specifications, staff's investigations and study of the bid revealed that Marsh-McBirney did meet the City's specs. Councilor Hatfield moved to award the bid for flow monitoring equipment to the low bidder, Marsh-McBirney, Inc., for a total bid price of \$48,657.80. Motion was seconded by Councilor Spahr and unanimously carried.

4. Public Hearing - Petition for Vacation of Portion of N.W. Rhode Island Avenue. At 3:05 PM, Mayor Zylstra recessed the regular meeting and opened the public hearing on a petition for the vacation of a portion of N.W. Rhode Island Avenue. Mayor Zylstra asked for comments from proponents of the petition.

Mr. Carl Adolphsen, petitioner, spoke in favor of the vacation. He stated that he is the owner of the property on either side of the proposed street vacation and wished to obtain ownership of the 30'x110' strip of public property in order to expand and improve his business on Main Street. Mr. Adolphsen also stated that fuel tanks which are a part of his business are located under the public right-of-way which is petitioned for vacation. He also added that opening up unimproved N.W. Rhode Island would create a safety hazard when entering and exiting his business premises on Main Street,

Councilor Hatfield asked whether or not the unimproved portion of N.W. Rhode Island had been used as egress for other properties other than Mr. Adolphsen's. Mr. Adolphsen replied that it had not been used as such recently.

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Mr. Adolphsen said that he had purchased the railroad property adjacent to the area petitioned for vacation in the hopes that he could gain the vacation of the property and thereby expand his business. Photographs of the area in question were passed among the Council members by Mr. Adolphsen.

Councilor Hatfield asked Mr. Adolphsen for his opinion on the adverse impacts placed upon him should the vacation not be granted.

Mr. Adolphsen responded by saying that the opponents to the petition for vacation must plan on heavily utilizing the street with traffic which would make his building useless because of the traffic hazard created.

Mayor Zylstra asked for further comments from other proponents; there being none, he asked for comments from opponents to the petition.

Mr. J.A. Vander Stoep addressed the Council speaking as counsel for the Receiver of Grange Supply. Mr. Vander Stoep stated it his intent to see that the sale of Grange Supply is not blocked. Grange Supply has been in receivership for approximately three years and the building and property at 153 N.W. State is the last asset to be disposed. Last summer, Grange Supply received an offer from Oil Re-refining Company for \$210,000 cash for the purchase of the Grange Supply property. One of the conditions of the sale was that the purchasers, Oil Re-refining, obtain a permit from the City to construct a road on the unvacated portion of N.W. Rhode Island Avenue lying west and south of the Grange Supply property. Granting the vacation will make it impossible to carry out the contingency and kill the sale. Mr. Vander Stoep explained that Mr. Miller, President of Oil Re-refining, and Mr. Adolphsen have entered into discussions with an attempt by Oil Re-refining to purchase a portion of Mr. Adolphsen's property along the railroad right-of-way and west of the proposed vacation. Mr. Vander Stoep stated that Oil Re-refining needs access to Main Street other than at the intersection of Main and State because of the congestion already at that site. Mr. Vander Stoep further added that granting the vacation would put Mr. Adolphsen totally in control of access to Main Street and at an advantage in Oil Re-refining's negotiations for other property and access to Main Street. Mr. Vander Stoep asked that consideration of the petition be delayed to give the two parties time to come to a mutually acceptable agreement.

Mr. George Miller, President of Oil Re-refining, reiterated that his company is attempting to buy the Grange Supply property to rehabilitate it. Mr. Miller stated that the company does need egress from the property to Main Street as Center Street is not acceptable for his vehicles to make the turn around. Mr. Miller added that the traffic would be truck traffic. He also stated that he has been in discussion with Mr. Adolphsen to negotiate a fair and equitable solution.

Mayor Zylstra asked if a continuance of the hearing for two weeks would allow sufficient time for the parties to come to an agreement.

Mr. Miller commented that he hoped that would allow enough time to come to a settlement or to the point of asking Council for a determination on the petition.

Mr. Richard Gordon, attorney for Time Oil, stated that Time Oil owns the Jackpot Food Mart/ARCO and a residence which are located on a piece of property which extends from State Street to unimproved N.W. Rhode Island Avenue. Mr. Gordon contended the vacation would decrease the value of the property if legal access to Main Street is lost to Time Oil's property. The property north of the Food Mart contains a residence on the east half and the west half is vacant and has been for several

years. Time Oil is in the process of negotiating with a local, existing business with the possibility of relocating his business to that property. Without access from the west end of Time Oil's property to Main Street, none of Time Oil's possibilities for the property will be viable. Mr. Gordon added that Time Oil has a good and usable parcel of property as it exists now, and that it would be unfair to Time Oil if they were forced to purchase additional property from another individual to obtain legal access to the existing property.

Councilor Hatfield asked if the petitioned property is presently a viable access.

Mr. Gordon stated that none of it is passable because of overgrowth.

City Attorney Hall stated that although the street may be overgrown and impassable, it is still a public street by definition.

Public Works Director Heid added that the area is street right-of-way and is property of the City for street right-of-way purposes.

Councilor Spahr asked what the City would do with a 30 foot wide street.

Mr. Heid stated the City has streets which are narrower, and no doubt the City would allow development of the street as a public street provided it is developed according to City specifications.

Councilor Spahr noted that Mr. Adolphsen's underground storage tanks are under public right-of-way and asked the consequences to be faced should the vacation not be approved. City Attorney Hall stated that most likely the tanks would be required to be removed or an easement granted by the City, if it could be done.

Mr. Adolphsen stated that he does not intend to land lock anyone.

Councilor Hatfield moved to continue the public hearing for two weeks until the Council meeting of February 8, 1988, to allow for further negotiations between the parties. Motion was seconded by Councilor Spahr.

Mr. Vander Stoep added that should the parties be able to come to agreement, a request to amend the petition to include the vacation of additional portions of N.W. Rhode Island may be made.

Motion to continue carried unanimously. The regular meeting was reconvened.

5. Citizens Business - Oral Presentations - Gifford Pinchot National Forest Plan. Mrs. Rose Bowman appeared before the Council on behalf of the Gifford Pinchot Alliance which is a coalition of the wood products industry. Mrs. Bowman began by saying the Gifford Pinchot Forest is one of many forests in the United States which is under study for future management plans for its best use. The Forest Service had developed 12 plans and is proposing Alternative K as the best plan. Mrs. Bowman asked that Council join the citizen participation process and support Alternative K-Plus which is the Forest Service Plan K with some modifications in the area of harvestable forest to be set aside. Mrs. Bowman asked that in the interest of the local economy, that the harvestable timber levels be maintained at an adequate level. Mrs. Bowman also added that the Alliance is also interested in the forest's best use environmentally and recreationally to ensure its enjoyment by future generations.

Mr. Bill Truitt of the U.S. Forest Service addressed the Council stating that his purpose before the Council was not to defend the Forest Service's Plan as it will stand on its own merits but at the same

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time realizing the Plan is imperfect. The U.S. Forest Service has solicited public input since September, 1987, through January, 1988. The proposed plan will be valid for 10-15 years when the planning process will begin all over again. Mr. Truitt added that the plan can be altered at any time should adverse impacts be detected. Mr. Truitt stated the forest cannot maintain a 411 MMBF harvest per year without some adverse impacts on some other resource. The Forest Service therefore recommends the preferred alternative of 388 MMBF. Any tax advantage to the county is dependent on the board feet cut in the county while taxes to the school system are distributed state-wide on an acreage basis.

Councilor Butters said she did not have the K-Plus Plan to study and is therefore unsure as to its contents. She also added that she had attended a lengthy presentation by the Forest Service and the Alliance at an EDC meeting, but believed she did not have enough information then nor now to make a decision.

Councilor Hatfield pointed out that according to what has been presented, Lewis County is still very dependent on the timber industry, the biggest portion of the county tax goes to the school district and any benefit from the timber industry to the school district should be taken advantage of. Mr. Hatfield added that the timber industry should be given its opportunity to grow depending upon the market demands.

Councilor Hatfield moved that the Council endorse the K-Plus Plan. Motion was seconded by Councilor Spahr. Motion passed by a vote of 5 ayes, 1 nay; the dissenting vote was cast by Councilor Butters.

6. Citizens Business - Chehalis-Centralia Railroad Association. Mr. Gelder, on behalf of the Chehalis-Centralia Railroad Association, presented the Council members with copies of the Association's 1988 calendar in appreciation for the Council's support of the Association's efforts. Mr. Gelder advised Council that the Association is awaiting the arrival of three Burlington Northern railroad cars from Concrete, and the steam engine renovation is to the point of reassembly.

7. Ordinance No. 384-B, First Reading - Amending Ordinance No. 350-B, the Historic Preservation Ordinance. Councilor Hatfield moved to pass Ordinance No. 384-B on first reading. Motion was seconded by Councilor Spahr. The ordinance amends Ordinance No. 350-B by eliminating the requirement to notify lessees of property and further amends the ordinance to limit the requirement of the Building Inspector to notify the Historic Commission of any remodeling of the exterior of designated property. Motion carried unanimously.

8. Resolution No. 3-88, First Reading - Authorizing Deposit of Funds and Authorizing Certain Officials to Sign; and Resolution No. 4-88, First Reading - Authorizing Investment of Funds and Authorizing Certain Officials to Sign. Both resolutions are housekeeping measures in order to include Mayor David Zylstra as an authorized signatory for the City. Councilor Butters moved to suspend the rule requiring two readings of the resolutions. Motion was seconded by Councilor Hatfield and unanimously carried. Councilor Butters moved to adopt Resolution Nos. 3-88 and 4-88. Motion was seconded by Councilor Hatfield and unanimously carried.

9. Appointment to Civil Service Commission. City Manager Willis advised Council that the term of Mr. Ed Stanton to the Civil Service Commission expires January 31, 1988. According to the Municipal Code, appointments to the Commission are made by the City Manager subject to the approval of Council. Mr. Willis recommended that Mr. Stanton be re-appointed to the Civil Service Commission for a six year term beginning February 1, 1988. Councilor Hatfield moved to approve the appointment of Mr. Stanton to the Civil Service Commission for a six year term beginning February 1, 1988. Motion was seconded by Councilor Venemon and unanimously carried.

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10. Appointment to Board of Adjustment. Building and Planning Director Nacht advised Council that the term of Mr. Louis Pernerl to the Board of Zoning Adjustment has expired and requested that Mr. Pernerl be re-appointed to a new four-year term. Councilor Spahr moved to re-appoint Mr. Louis Pernerl to a new four-year term to the Board of Zoning Adjustment. Motion was seconded by Councilor Venemon and unanimously carried.

11. City Council/Manager Reports:

a. City Manager Willis asked whether the Council felt the need to hold a workshop on the proposed Disaster Preparedness Plan or whether or not the Council could sufficiently review the plan within the next two weeks in order that action could be taken by Council for adoption of the plan at Council's next regular meeting. Councilor Hatfield stated that he did not feel a workshop be held for the purpose of the Disaster Preparedness Plan. It was the consensus of the Council that the plan will be considered at Council's next regular meeting.

b. City Manager Willis advised Council of the dates available for a three-day disaster preparedness school conducted at Emmitsburg, Maryland. The dates are: March 13-16, April 10-13, June 12-15, July 24-27, and September 18-21. Mr. Willis added that participants are to attend in teams of 2 or more and the expense of travel and tuition is paid for by the federal government. Councilor Hatfield has already indicated that he will be willing to attend the September session. Dr. Pope asked what the advantage would be in sending a Council member to the school rather than a staff member. Mr. Willis advised that Council is held responsible for a disaster preparedness plan, particularly the Mayor, but all Council members may be required to participate in responding to a disaster in one way or another. Councilor Butters stated she is flexible on the dates although September is less desirable. Councilor Spahr indicated he could attend either in March or June. Mayor Zylstra stated he could attend in March.

c. By request of the Mayor, Police Chief Hamilton reported on the status of the K-9 donation drive. Chief Hamilton stated that as of last week, there were \$1,000 in donations collected. Chehalis is in the process of locating a new dog, and Police Officer Hoium has been selected as the City's newest K-9 handler.

d. Councilor Butters asked Fire Chief Keeling about the posting of "Arson" signs at the American Crossarm mill. Chief Keeling advised that the fire was set either accidentally or intentionally therefore the posting of the sign.

e. Councilor Hatfield advised Council that he had attended the Board meeting of the Economic Development Council as well as its recent dinner meeting. As a matter of interest, in 1987, over \$5 Million were invested in Lewis County and the addition of 200 jobs with the possibility of 200 more by the same firms. The investment was made by ten businesses, five of which located in Chehalis.

f. Councilor Spahr advised Council that he had attended the Chamber's Governmental Action Council meeting at noon. The subject of the proposed State legislation to increase the State's minimum wage to \$4.70 and its impact on small business was discussed. It was noted that counter-legislation has been proposed.

11. Executive Session. Council recessed the regular meeting in order to hold an Executive Session to discuss legal matters relating to the Chehalis Avenue Apartments.

Following the Executive Session, the meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest: Danielle E. Daskam, City Clerk

February 8, 1988

The Chehalis City Council met in regular session on Monday, February 8, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra. Following the Flag Salute, the City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilor Vivian Roewe was absent. Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were Jim Cook of KELA Radio and John Pierce of The Daily Chronicle.

1. Proclamation - Patriotism Week (Elks - BPOE). Mayor Zylstra, on behalf of the City Council, read and presented to Mr. Paul McBride a proclamation declaring February 15-21, 1988, as National Patriotism Week in the City of Chehalis. Mr. McBride asked that the City's United States flags be flown during the week of February 15-21.

2. Consent Calendar. Councilor Hatfield moved to approve the February 8, 1988, Consent Calendar comprised of the following items:

a. Minutes of the January 25, 1988, Council meeting;

b. Claims Voucher Nos. 9735 through 9916, including fund transfers, in the sum of 4284,760.93; Claims Voucher Nos. 9917 through 9996, including fund transfers, in the sum of \$73,934.96; and January, 1988, payroll in the amount of \$205,797.13; and

c. Pay Estimate No. 6 of the Sewage Facility Improvements Project, Phase II, in the amount of \$50,665.76 (\$2,469.09 retained) made payable to Humphrey Construction, Inc.

Motion to approve the Consent Calendar was seconded by Councilor Spahr and unanimously carried.

3. Public Hearing - Petition to Vacate a Portion of N.W. Rhode Island Avenue (continued from January 25, 1988). Mayor Zylstra recessed the regular meeting and opened the continuation of the public hearing on a petition for the vacation of a portion of N.W. Rhode Island Avenue. Mr. Nacht, Building and Planning Director, reminded Council that the hearing was continued from January 25, 1988, to allow time for the abutting property owners to come to a resolution of their concerns. Neither Mr. Nacht nor Public Works Director Heid have received further proposals from any of the parties concerned. Mr. Jim Vander Stoep, who spoke in opposition to the vacation at Council's last meeting, informed Council that he is aware that the two principals are talking with one another but no resolution has been reached. Mr. Vander Stoep asked that the petition either be denied or consideration be set over to a future meeting to allow the parties to come to agreement if at all possible. City Manager Willis recommended that, since no agreement has been presented and since there is apparently no rush to get a decision made, a 30-day continuance be authorized in order to give the interested parties additional opportunity to negotiate an agreement. Mr. Willis also stated that he had received a request that the City purchase additional right-of-way from Mr. Adolphsen in order to relocate the street. The caller was advised that there was no benefit to the City in purchasing new right-of-way. Councilor Hatfield moved to continue the public hearing until the meeting of March 14, 1988, and if at that time the two parties in question have not resolved their concerns, that the Council take action on the matter. Motion was seconded by Councilor Butters and unanimously carried.

Upon the continuation of the hearing to a date certain, the regular meeting was reconvened.

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4. Proclamation - School Crossing Patrol Week. Mr. Gunderson, principal of R.E. Bennett Grade School, and two of its 5th grade school crossing guards were on hand to receive a proclamation from Mayor Zylstra declaring the week of February 8-14, 1988, as Chehalis School Crossing Patrol Week. Mr. Gunderson thanked the City Council and the Chehalis Police Department for the recognition given to the school's crossing guards.

5. Ordinance No. 384-B, Second Reading - Amending Ordinance No. 350-B, Relating to Historic Preservation. Councilor Spahr moved to pass Ordinance No. 384-B on second reading. Motion was seconded by Councilor Hatfield. The ordinance amends Sections 5 and 6 of Ordinance No. 350-B. The effect of the amending ordinance is to delete the requirement for notification to lessees of property and limits the responsibility of the Building Official to notify the Historic Commission of applications for renovation to that of exterior renovations. Motion passed unanimously.

6. Resolution No. 5-88, First Reading - Adopting Disaster Preparedness Plan. City Manager Willis explained that the City's Disaster Preparedness Plan has been under preparation for the past several years and has now been presented in final draft form. The final draft has been approved by the State. City Manager Willis asked that Council approve the plan so that it may be set in place and a process of practicing the plan begun. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Butters. Motion was carried unanimously. Councilor Hatfield moved for the adoption of Resolution No. 5-88. Motion was seconded by Councilor Spahr and unanimously carried.

7. Citizens Business - Oral Presentation - Downtown Drop-in Center. Mr. Herman Adolphsen came before the council to express his concerns over the movement of the City's senior citizens drop-in center from the downtown area. Mr. Adolphsen explained that he is a 65-year resident of the City and is a member of the Downtown Improvement Club which was instrumental in obtaining 126-150 downtown parking spaces for the City. Mr. Adolphsen stated that he, along with several other downtown merchants who signed a petition stating so, are concerned about losing the downtown restroom facilities for use by everyone including the senior citizens. Mr. Adolphsen also stated that he is aware that it is planned that the new Twin Transit bus stop in the downtown area will contain restroom facilities, but the facility will only be one-third the size of the present senior drop-in center. According to Mr. Adolphsen, the owner of the present drop-in center has elected to reduce the monthly rent to \$300 for about four months--until the new restroom facilities are constructed by Twin Transit. Mr. Adolphsen suggested that the City and Twin Transit join together to negotiate with the owner of the drop-in center for the purchase of the property. Mr. Adolphsen offered to negotiate, without fee. If the property was purchased by the City and Twin Transit, there would be no need for a new Transit bus stop/restroom facility and the City would not lose parking spaces to the construction of a new facility. Mr. Adolphsen also suggested the City, as owner, may rent out the facility to other groups to help offset the cost.

Mrs. Elsie Spencer presented the Council with a petition containing 161 signatures stating "We, the undersigned, are for keeping the Chehalis drop in center located at 534 N. Market Blvd. open." Mrs. Spencer stated that some of the people who use the downtown center are Chehalis residents, while some are from Centralia or other areas of Lewis County, but they all come to town to do their shopping, pay their bills, and drop by the center to enjoy refreshments and visit with friends. Mrs. Spencer also expressed her concerns for safety from the criminal element should restroom facilities be constructed in the downtown parking lot. She also expressed her unhappiness with the new senior center

location because it is not in the downtown area where seniors may access it while shopping downtown.

Mrs. Spencer asked Council if there was any contact between the City and the owner of the downtown drop-in center regarding a possible reduction in the rent prior to the Council decision to close the center. Community Services Director Muyskens stated that the City had already negotiated a rent reduction with Mr. Leonard, the owner, to the current rent of \$6,060 per year.

Dr. Pope asked Mrs. Spencer if any of the seniors have offered to donate or contribute towards the cost of the rent. Mrs. Spencer replied that some have in small amounts, but many are on fixed incomes.

Mrs. Spencer stated that she has an individual who is interested in renting the facility on some Sundays and suggested that there may be other organizations who may want to rent the facility occasionally.

In response to a question, City Manager Willis advised that the proposed new restroom facility would be patrolled by the City Police Department regularly during the day and would not be kept open during the late hours and will be maintained by the City's janitorial employees.

Dr. Pope commented that the senior citizens' request is reasonable, but on the other hand, the City Council must make a very hard decision. He added that the seniors have a Lewis County Senior Center while the youth of the community do not; and the City must serve all segments of the community. The Council must make a decision in the best interest of the community overall.

Mayor Zylstra added that the City does allocate \$6,000 annually to the Lewis County Senior Center Program. The City is also refurbishing the City's Activities Building at Henderson Park to accommodate senior activities, expending \$3,000 to purchase park benches for installation in the downtown area, and contributing to the construction of the proposed Twin Transit bus stop/restroom facility.

Councilor Hatfield asked how many parking spaces would be lost to the construction of the proposed restroom facility. Community Services Director Muyskens advised that two spaces would be lost. Councilor Hatfield also asked if the City agreed to keep the drop-in center open until the new restroom facilities are completed, would the City be responsible for paying the rent at the drop-in center until the new facility is completed, or would a citizens group support the drop-in center. Mr. Adolphsen responded that he was not able to raise any funds to contribute towards the rent of the drop-in center. Community Services Director Muyskens estimated that the new restroom facility would be completed within 60-90 days.

Mr. Ken Heaton asked whether the new restroom facility will be open on Saturdays and Sundays. City Manager Willis stated that the City could much better prepare and maintain the new facility rather than the senior drop-in center. The new facility will be constructed to accommodate heavy public use. Mr. Heaton also offered that the downtown drop-in center could be used as a downtown visitors' bureau.

Mr. Bill Brunswig stated his belief that the proposed restroom facility will not be suitable for use.

City Manager Willis brought the Council up to date on the new seniors facility at Henderson Park. The facility is located at the corner of 13th and Market and provides for a comfortable meeting place with a television, tables, and lounge area. There are restrooms available. There is also an adjacent larger area available through pre-arrangement. Also, Twin Transit has agreed to run its route around the building and a covered bus stop area will be installed. Additionally, the City has installed new sidewalks and handicap access ramps at the facility.

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Councilor Hatfield stated that change is always a difficult thing to accept; however, the Council's job is to provide the most service it can for the least amount of money and in the most cost-effective manner. Councilor Hatfield stated that if Mr. Leonard, owner of the drop-in center property, is willing to reduce the rent to \$300 per month, that the City should pay the sum of \$900 and keep the current facility open until such time as the new restroom facility is completed in order to allow the people to have a downtown public restroom for 90 days at the reduced rental fee. He added that when the 90 days are up or the new restroom is completed then the agreement with Mr. Leonard be terminated.

In response to a question by Mrs. Spencer, Mr. Muyskens stated that the new senior facility will be made available on Saturdays with prior approval and pre-arrangement. Mr. Muyskens also stated that the City is trying to provide kitchen facilities for warming foods, but not for cooking meals.

Mr. Brunswig asked whether the City had asked the Twin Transit to participate in sharing the cost of the existing drop-in center. City Manager Willis stated that when Twin Transit operated their office from the location of the drop-in center, they contributed towards the rent but that has been discontinued since the relocation of their office.

Councilor Venemon stated that there exists a number of unanswered questions that the Council should look into without making any promises.

City Manager Willis stated that the existing budget does not have funding available to cover the rent of the drop-in center for three months and that the Council would have to amend the budget to provide for the additional funding from unappropriated reserves. Mr. Willis advised Council that Mr. Adolphsen had promised to provide the funds to cover the rent of the facility from the beginning of the year to this date.

Councilor Spahr stated that if the City could get a couple other groups to rent the building to supplement its expenses, he would be in favor of leaving the senior drop-in center at its present location.

Councilor Hatfield moved to pay \$300 per month for the rent of the drop-in center for the months of February, March, and April; and that the City very quickly ascertain from the Twin Transit Board if they would participate with the City in an on-going defray of expenses to keep the present drop-in center operable. Motion was seconded by Mr. Spahr. Dr. Pope asked if money has been invested in planning for the new facility. City Manager Willis advised that staff time and materials have been spent in remodeling the senior activities site at Henderson Park. Mayor Zylstra pointed out that staff has been proceeding on the project as provided for by the 1988 Budget. Motion passed by a vote of 4 ayes; 2 nays--the dissenting votes were cast by Councilors Butters and Pope.

8. Citizens Business - Centennial Games. Mrs. Donna Karvia, representing the Lewis County 1989 Centennial Committee for Summer Games, came before the Council to extend the Committee's appreciation to the City of Chehalis for joining the Committee's bid to hold the State's 1989 Centennial Summer Games. She went on to say that without Chehalis' help, the Committee would not have earned an on-site visit from the State Committee. Councilor Butters presented a giant valentine with the words and graphics stating "Chehalis Loves the Washington Centennial Games" which will be passed around for signatures and then forwarded to the Centennial Committee in Seattle.

9. Resolution No. 6-88, First Reading - S.W. Circle Drive Traffic Change. City Manager Willis stated that Resolution No. 6-88 was prompted by the relocation of the senior drop-in center to Henderson Park and to eliminate some existing traffic dangers. The traffic change

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has been recommended by staff. Councilor Hatfield asked whether the altering of the traffic flow is justified regardless of the relocation of the senior center. Police Chief Hamilton stated that the new one-way direction will alleviate some congestion that is occurring around Security State Bank and Henderson Park. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Venemon and unanimously carried. Councilor Hatfield moved to adopt Resolution No. 6-88 with an effective date of February 16, 1988. Motion was seconded by Councilor Venemon and unanimously carried.

10. Set Date for Meeting with Proponents of Annexation.

Building and Planning Director Nacht explained that the City has received an application for water and sewer utility services for a 5 acre parcel near the intersection of Wallace Road and Jackson Highway on which a church is proposed to be built. City policy and the Comprehensive Plan indicate that in order to extend utility service to properties outside the City, it shall be annexed to the City prior to service extension if it is contiguous to existing city limits. There is a single family dwelling included within the bounds of the 5+ acre parcel. To the south of the property requesting annexation is an existing mobile home park which has on file a request for annexation from a previous sewer extension to the property. Mr. Nacht advised that the Planning Commission held a public hearing on the proposal for the purpose of assigning a zoning designation for Council's consideration. Councilor Hatfield moved to accept staff's recommendation to set the date of Monday, February 22, 1988, at 3:05 PM for a meeting with the owners of the property being considered for annexation. Motion was seconded by Councilor Spahr. Motion carried unanimously.

11. Request for Change in Solid Waste Collection Rates.

City Manager Willis stated that the City has received a request for change in rates from the City's solid waste collector on the basis of a pass-through provision for the increase in the cost of tipping or landfill charges. Under an agreement between the City and the collector at the time of the last rate adjustment and extension of the contract, the contractor agreed to absorb the first 8% of any future landfill or tipping fees. Councilor Butters noted when the City extended the contract, the contractor indicated at that time a proposal for a recycling program. Councilor Butters asked the contractor for a status report. Mr. Jeff Maleng, representing Superior Refuse, stated the company is recycling cardboard from the larger commercial accounts. However, the company is having difficulty locating a site for its recycling facility. Councilor Hatfield asked if the contractor expects any further landfill rate increases. Mr. Maleng stated that the City of Centralia has indicated another rate increase will be levied in March or April, 1989. Councilor Hatfield moved that the Council approve the rate increase as proposed by the solid waste collection contractor and as presented by the City Treasurer and instructed the City Attorney to draw up a resolution adopting the rate schedule. Motion was seconded by Councilor Spahr. Motion carried by a vote of 5 ayes and 1 nay; the dissenting vote was cast by Councilor Butters.

12. City Council/Manager Reports:

a. City Manager Willis noted that the Association of Washington Cities' Legislative Conference is scheduled in Olympia on February 17 and 18. Presently there are six Council members registered. It is anticipated that Senator Halsan and Representatives Holm and Amondson will be in attendance to meet with the Council members.

b. Councilor Hatfield complimented the Police Chief on his assignment of a patrol officer to Cascade Avenue near the St. Joseph School and Cascade/R.E. Bennett School area to remind motorists to slow down in the area of the schools.

c. Mayor Zylstra mentioned that he and Councilors Spahr and Hatfield attended an EDC hosted luncheon for three Japanese business people who were looking at the local area with the possibility of locating a plastics manufacturing plant in the community.

13. EXECUTIVE SESSION. Mayor Zylstra recessed the regular meeting in order to meet in executive session for the purpose of discussing personnel issues.

Following conclusion of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

February 22, 1988

The Chehalis City Council met in regular session on Monday, February 22, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra. Following the Flag Salute, the City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Andy Sennes, Recreation Coordinator; and Danielle Daskam, City Clerk. Representatives of the news media present were Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Proclamation - Support of Lewis County Centennial Games Week. Mayor Zylstra, on behalf of the City Council, read and presented to Councilor Butters a proclamation declaring the week of February 28, 1988, as "Support of Lewis County Centennial Games Week" in the City of Chehalis. Ms. Butters said the proclamation would be forwarded to the Centennial Games Selection Committee.

2. Consent Calendar. Councilor Hatfield moved to approve the February 22, 1988, Consent Calendar comprised of the following items:

a. Minutes of the February 8, 1988, Council meeting;

b. Claims Voucher Nos. 9997 through 10151, dated February 12, 1988, in the sum of \$119,005.64, including fund transfers.

Motion was seconded by Councilor Spahr and unanimously carried.

3. Resolution No. 7-88, First Reading - Amending Solid Waste Collection Rates. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Spahr and unanimously carried. Councilor Hatfield moved to adopt Resolution No. 7-88 with an effective date of February 1, 1988. Motion was seconded by Councilor Spahr. The resolution reflects the increase in solid waste collection rates which are the result of a pass-through provision for increases in tipping and landfill charges. Motion to adopt the resolution carried unanimously.

4. Public Meeting - Proponents of Annexation of South Market Boulevard/Jackson Highway Area. Building and Planning Director Bob Nacht explained the background of the proceedings. He stated that in December, 1987, the City received a request for extension of utility services and request to annex from owners of what is referred to as the "church" property (parcel #10785-2). In researching the area south of the "church" property, it was discovered that the mobile home park property (parcel nos. 10688-9 and 10688-10) also had on file a previous request for annexation which was a result of a previous utility service extension to the mobile home park. In putting the annexation package together, the requesting properties would almost entirely surround the "Higbee" property (parcel #10785-1), therefore, the Higbee property is included in the annexation proposal. Mr. Nacht reported that on February 1, 1988, the Chehalis Planning Commission held a public hearing for the purpose of establishing the zoning designation for the proposed annexation. As a result of the public hearing, the Planning Commission determined that the appropriate zoning for the property which the church will be physically located on to be Planned Unit Development (PUD) and the remainder to be designated as R-1, single family residential. Mrs. McAleny asked how soon the annexation could take effect; she explained that her property (the mobile home property) is presently listed for sale. Mr. Nacht stated the earliest the annexation could take effect would be a month from today's meeting. City Manager Willis explained that since the mobile home park property has an agreement/petition on file for annexation from previous utility service extension, the property

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owner cannot object to the City's offer to annex at this time. Mr. Willis also stated that the property owners should be informed that the property taxes within the City are lower than those in the County, therefore there is no detriment to the property as far as annexation is concerned. Mr. Willis also added that the property would be serviced by Chehalis Police and Fire/EMT services.

Councilor Spahr questioned the appropriateness of the R-1 zoning designation for the mobile home park and the Higbee property. Mr. Nacht explained that the Planning Commission had received considerable comment and concerns from the residents of Salsbury Avenue regarding the designation of the property as high density or commercial. Mr. Nacht also explained that the "church" property will be split into two parts--one on which the church facility will be constructed and the other which will be short platted, sold, or otherwise developed. The church developers requested that the second part of their property be designated as R-1. Mr. Nacht also added that the mobile home park will be "grandfathered" into the City.

Councilor Roewe asked if all abutting properties north of the proposed annexation are within city limits. Mr. Nacht explained that the owners of property north of the proposed annexation are outside the limits but have been approached in the past regarding annexation; however, all but two responded negatively towards annexation.

Councilor Pope asked staff for the advantages and disadvantages to the annexation of the property in question. Mr. Nacht replied that according to City utility extension policy and the Chehalis Comprehensive Plan, whenever utility service extension is requested to an area outside and contiguous to the city, the property must agree to annex first. Mr. Nacht explained that the advantages to the property for annexation would be an extension of utility services, police and fire services, lower property taxes, and lower utility rate services. Councilor Pope asked what advantage the annexation would be to the City. Councilor Pope pointed out that the "church" property would be annexed to the City as tax exempt property.

City Manager Willis stated that if the proposed annexation indicated some very negative results in terms of providing streets, drainage, or other significant public works matters, the City would reconsider annexation of the property. However, there have been no negative aspects of the annexation detected.

Councilor Roewe moved to accept the proposed annexation, accept the zoning designations as recommended by the Chehalis Planning Commission, call for the taxation of the proposed annexation at the same rate on the same basis as other properties within the City, and authorize the circulation of a petition for annexation. Motion was seconded by Councilor Hatfield and unanimously carried. Councilor Hatfield moved to set a date for a public hearing on the petition for Monday, March 14, 1988, at 3:05 PM. Motion was seconded by Councilor Spahr and unanimously carried.

5. Senior Drop-in Center. City Manager Willis advised that the City has been in contact with Mr. Leonard, owner of the property housing the downtown senior drop-in center. According to a letter addressed to the City, Mr. Leonard has committed to a month-to-month rental with the City for \$300 but reserved the right to terminate the City's occupancy at such time as he sells the property or is able to obtain a higher rental payment from another lessee. Mr. Willis also advised that the City has not received a commitment from any other party to assume the responsibility for rental of the building. Mr. Willis reported that staff did attend the latest Twin Transit Board meeting at which the Board advised that it was not interested in participating with the City, either by rent or purchase, for the maintenance of the

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downtown drop-in center for any purposes and affirmed that they would participate in construction of the bus stop/restroom facility to an extent of 50% of the cost of construction, the latest estimate of which is \$17,000. Councilor Hatfield moved to authorize the City and Twin Transit Authority to proceed with the construction of the bus stop/restroom facility as proposed and closure of the downtown drop-in center as soon as the new facility is constructed or April 30, 1988, whichever is sooner. Motion was seconded by Councilor Spahr.

Mr. Herman Adolphsen came before the Council and stated that he had talked to someone from Twin Transit who stated to him that the idea of sharing the downtown drop-in center was a good one. Mayor Zylstra pointed out that City staff has been advised by Twin Transit that they are not interested in sharing the downtown facility. Mr. Adolphsen also objected to the amount of downtown parking spaces that would be eliminated as a result of the new bus stop/restroom facility. Mr. Adolphsen contended that the new facility would eliminate four off-street parking spaces and three on-street parking spaces to allow for bus parking. Mr. Adolphsen reiterated his opinion that the senior drop-in center is good for the downtown area.

Councilor Hatfield pointed out that staff has advised that the new facility will eliminate only two parking spaces.

Mrs. Elsie Spencer presented a petition of signatures in favor of keeping the present downtown drop-in center. Mrs. Spencer supported the downtown center as it provided a place for downtown shoppers to get in from the weather. Mrs. Spencer also asked if the City has pursued the availability of grant funds to purchase the drop-in center. City Manager Willis stated that it was staff's understanding that it was Council's decision to discontinue the center at the present location. Mayor Zylstra pointed out to the audience that the City does contribute \$6,000 to the Lewis County Senior Center, and the City has provided a local senior center at the Henderson Park facility.

Motion carried unanimously.

6. Tri-Agency Narcotics Network. Police Chief Hamilton reminded Council that last year the Council authorized the City's participation in the Tri-Agency Narcotics Network Task Force and on September 23, 1987, the Chehalis Police Department contributed one officer to the Task Force. Mr. Hamilton stated that the Task Force has proved to be a successful and viable part of the fight against the drug problem in the county as well as the City.

Mr. Bob Berg, Lewis County Undersheriff, was also present and reported on the activities of the Task Force. Since the organization of the Task Force, 77 cases have been generated, 16 of which have been in Chehalis. The Task Force has been able to send four of its agents to a Drug Enforcement Agency school and a lot of the Task Force's time has been spent gathering intelligence information. According to Mr. Berg, the breakdown of cases has been approximately 20% in Chehalis, 35-40% in Centralia, and the balance in Lewis County. Of the 77 cases opened by the Task Force, 12 have been brought to a conclusion and approximately \$35,000 in Task Force pending seizures and approximately \$90,000 available to the Task Force overall. Councilor Butters congratulated the Task Force on its efforts to combat drug trafficking and hoped to be able to see the TANN efforts diminish the peripheral crimes as well.

7. Authorization for Signature - Senior Services Interlocal Agreement. The agreement presented includes the formula for computing the City's contribution to the Lewis County Senior Center based upon Chehalis residents' participation in the Lewis County senior recreation activities. Councilor Hatfield moved to authorize the City Manager's

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signature on the Senior Services Interlocal Agreement between Chehalis, Lewis County and Centralia. Motion was seconded by Councilor Butters and unanimously carried.

Councilor Roewe asked that the record show that the Twin Transit Authority met last Wednesday in formal session and did not agree to purchase any property and neither indicated any desire to purchase any property. Councilor Roewe stated she chaired the latest meeting of the Twin Transit Authority.

8. City Council/Manager Reports:

a. Councilor Butters stated that several of the Council members were able to attend the Association of Washington Cities legislative seminar in Olympia last week. She commented especially on the opportunity to meet with the 20th District legislators over dinner and added that the legislators indicated that they enjoyed the opportunity and hoped to participate again.

b. Councilor Roewe urged the Council members to read the reports of the Governance Committee and especially take note of legislation in the works to abolish Municipal Courts. Mayor Zylstra pointed out that there is legislation being considered to reduce the costs of publishing ordinances by allowing publication of ordinance summaries.

c. Councilor Hatfield asked staff and the City's solid waste collection contractor to estimate the cost to the City for continuing the annual clean-up and free dumping week in the City for 1988 since the City of Centralia will not allow any further free dumping at the landfill site.

d. City Manager Willis advised Council that the City has received the support of the Lewis County Commission, Lewis County Public Works Department, State Patrol, and the Lewis County Safety Committee in the effort to encourage the State Department of Transportation to repair the 13th Street 1-5 overpass as soon as possible.

e. Councilor Roewe complimented the Public Works and Police Departments for the successful flow of traffic on Market Street since the implementation of the center turn lane.

f. Councilor Butters reported on the activities of the Lewis County Centennial Games Committee and urged Council members to help keep the momentum going.

g. City Manager Willis reported that the City has been advised by the Washington Utilities and Transportation Commission that they have been petitioned by the railroad to increase the speed limits through the area. City Attorney Hall stated that the City has received a copy of a petition to intervene filed by the City of Puyallup and their City Council has taken action to oppose the proposed increase in speed limits based on safety factors such as hazardous materials transportation, crossings, etc. The City Attorney at Puyallup has requested all cities along the Burlington Northern main line to join in the intervention to protest the petition. Police Chief Hamilton reported that the petition asks for an increase in the train speed limits from 40 mph to 50 mph for freight trains, and from 40 mph to 75 mph for passenger trains. Chief Hamilton stated that he is awaiting maps from WUTC delineating the areas proposed for the increases in the speed limit. Councilor Roewe moved to authorize the City of Chehalis to join with the City of Puyallup in its petition to intervene

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in the railroad's petition before the WUTC to increase the speed limits along the Burlington Northern main line. Motion was seconded by Councilor Butters and unanimously carried.

There being no further business to come before the Council, the meeting was adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

March 14, 1988

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, March 14, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor David Zylstra who then led the Pledge of Allegiance. The following Council members were present; Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, and Dave Zylstra. Councilor Joyce Venemon was absent (excused). Staff members present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Members of the news media present were: Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Recognition of Visiting Japanese Students. Several students from the Seirei Gakuen High School in Hamamatsu, Japan, (sister school to W.F. West High School) were in attendance. Mayor Zylstra recognized each with a special recognition certificate and thanked each for attending the meeting.

2. Consent Calendar. Councilor Hatfield moved to approve the March 14, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of February 22, 1988;

b. Claims Voucher Nos. 10152 through 10369, including fund transfers, in the amount of \$80,249.75; Transfer Voucher No. 1230 in the amount of \$579.64; and February payroll in the amount of \$203,000.34.

c. Pay Estimate No. 7 of the Sewage Facility Improvements Project in the amount of \$110,040.18 (plus retainage in the amount of \$5,362.58) made payable to the contractor, Humphrey Construction.

Motion was seconded by Councilor Spahr and unanimously carried.

3. Public Hearing - Annexation of South Market Boulevard/Jackson Highway Area. At approximately 3:05 PM, the Mayor recessed the regular meeting and opened the public hearing on the proposed annexation of an area on South Market Boulevard/Jackson Highway. Building and Planning Director Bob Nacht briefly recapped the events leading up to the hearing proceedings. According to Mr. Nacht, a request was received by the City for utility service to a piece of property on Jackson Highway and directly across from Wallace Road. Based on the request and the City's comprehensive plan and utility extension policy, the City determined it would be necessary for the piece of property to annex to the City as a condition of extension of utility service. The Planning Commission held a hearing regarding zoning of the property in question and determined that appropriate zoning would be a PUD (Planned Unit Development) for the area on which the church is proposed to be built and R-1 single family residential for the remainder of the annexation package which includes an existing single family residence (Higbee estate) and an existing mobile home park. Signed petitions for annexation have been received by the City from the owners of the "church" property and the mobile home park property which validate the annexation proceedings.

Councilor Roewe asked whether it is understood that the mobile home park will be grandfathered in to the City as a perpetual mobile home park. Mr. Nacht explained that if the annexation occurs, the mobile home park will be annexed as an existing nonconforming use and under the City's Zoning Ordinance, the existing units will be allowed and could be altered as long as all setback requirements are met.

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Mr. Nacht explained that the properties proposed for annexation include property which is intended to be built upon by the Church of Latter Day Saints, single family residence under the ownership of Higbee estate, and Willow Glen Mobile Home Park.

The administrator of the Higbee estate asked the Council if there would be a future demand that the Higbee property join the City's sewer system. The estate administrator stated she wanted some assurance that the property would not be required to hook up to the sewer system as the property is now serviced by an approved septic system. The administrator also expressed some concerns about surrounding fill and the effect upon the Higbee property from runoff as a result of that fill.

City Attorney Hall advised that the City may commit to the Higbee property that the septic system can be grandfathered in so long as it works; but should it become a failing system and there is sewer service available the property it will probably be required to hook up to the sewer. Public Works Director Held also advised that the County has a ninety date rule that a property must hook up to a sewer system if it is available regardless of whether it is inside or outside the City.

Mr. Nacht advised that each structure, other than single family residences, which may be built upon the annexed property will be required to retain all of its storm water on site and pipe it to an approved drainage system which will probably be the drainage ditches on Salsbury Avenue.

There being no further public comment regarding the proposed annexation, the Mayor closed the public hearing and reconvened the regular meeting.

Councilor Roewe moved that the City Attorney be directed to prepare the necessary ordinance for annexation of the properties under consideration. Motion was seconded by Councilor Hatfield and unanimously carried.

4. Public Hearing (continued from February 8, 1988) - Vacation of Portion of N.W. Rhode Island Avenue. Mayor Zylstra excused himself from the proceedings regarding the vacation due to an appearance of fairness. Councilor Roewe also excused herself from the hearing proceedings as she was absent from the previous Council proceedings which heard testimony on the petition. After Mayor Zylstra and Councilor Roewe left the room, Mayor Pro-tem Spahr recessed the regular meeting and re-opened the public hearing on the petition to vacate a portion of N.W. Rhode Island Avenue.

Mr. Carl Adolphsen, petitioner, came before the Council and requested that the matter be continued until the Council's next meeting in order to allow the presence of his attorney who is now out of town and unavailable to attend today's meeting.

Councilor Hatfield asked Mr. Adolphsen if he and the other parties involved anticipate reaching some kind of negotiated settlement or admitting a deadlock prior to the next Council meeting. Mr. Adolphsen claimed that he intends in providing the interested purchasers of the Grange Supply building with a road but that he has not received cooperation from the purchasers. Mr. Adolphsen again asked that the matter be continued in order to allow his attorney to be present and represent him in his petition.

Dr. Pope stated he had a concern with the City continuing the issue for what seems an indefinite period of time. He also stated his concern for the seller and potential buyer of the Grange Supply building because the City Council cannot resolve the issue of the petition.

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Councilor Butters agreed with Dr. Pope but also stated that she understood Mr. Adolphsen's desire to have his attorney represent him before the City Council.

Mr. Jim Vander Stoep, attorney for the receivers of the Grange Supply building, expressed his concerns over the continuation of the hearing proceedings as three months have passed since the petition first came before the Council. He stated that any continuation of the proceedings only benefits Mr. Adolphsen in his negotiations because he holds total control of access to Main Street via Rhode Island Avenue from two other owners. Mr. Miller, the potential buyer of the Grange Supply property, has conditioned the purchase of the property on the availability of access to Main Street. Mr. Vander Stoep suggested the petition be denied. He added that denial of the petition would give Mr. Adolphsen an incentive to negotiate an alternative.

Dr. Pope objected to the control Mr. Adolphsen is exercising over the access of N.W. Rhode Island Avenue through his petition to vacate a portion of it.

Councilor Hatfield moved to continue the hearing to the meeting of March 28, 1988, at which time the parties will or will not have reached some kind of agreement, and the Council will take action on the petition at that time. Motion was seconded by Councilor Butters. Dr. Pope asked that stipulations be put on the continuation and that there will be no further continuation of the hearing. Councilor Hatfield stated that it was the intent of his motion to continue the hearing to no later than the meeting of March 28 at which time the Council will act upon the petition. Motion carried unanimously.

Mayor Zylstra and Councilor Roewe returned to their seats on the Council.

5. Proclamation - International DeMolay Week. Mayor Zylstra read and then presented to Mr. Carl Harris a proclamation declaring the week of March 13-20, 1988, as International DeMolay Week in the City of Chehalis.

6. Spring Rally. Public Works Director Heid reported on a proposal for continuation of the annual Spring Rally Cleanup Week. Mr. Heid reminded Council that the City of Centralia will no longer allow free dumping at the landfill beginning this year. It was Mr. Heid's recommendation to allow City staff to perform the cleanup as has been done in the past and forego the dumpsters that have in past years been provided by Superior Refuse. By allowing City staff to pick up refuse from the parking strip, the City would be ensured greater control over the program and ensure that only City residents are being served. Councilor Hatfield asked what dates the Spring Rally would take place. Mr. Heid stated that the City's program coincides with the State program which normally takes place in April. City Manager Willis stated that there are benefits to the City in the form of free literature, trash bags, etc., by following the State program. Councilor Hatfield moved to approve the Spring Rally Cleanup Program and authorize the transfer of necessary funds from unappropriated reserves to cover the costs of the cleanup project. Motion was seconded by Councilor Spahr. Motion carried unanimously.

7. Citizens Business. Mrs. Lee G. Clinton, came before the Council to ask the City Council to keep the downtown senior drop-in center open rather than moving the center to the Henderson Park location.

Mrs. Vern Allen, a member of the Mountain Grannies, also came before the Council to request that Council keep the downtown senior drop-in center. Mrs. Allen conveyed her thoughts that it was a shame to do away with a facility which brought in business to the downtown. Mrs. Allen went on to state that she had contacted several downtown business owners personally who expressed their objections to the closure of the

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center. She specifically stated that Petra Insurance offered to contribute \$25 a month towards the operation of the downtown center. Mrs. Allen urged the Council to reconsider the closure of the downtown senior center.

Councilor Roewe responded by saying that the City Council has provided a beautiful and larger facility at Henderson Park at little, if any, cost compared to the downtown center which the City has spent approximately \$21,000 annually to keep open. Mrs. Roewe also added that the City has continued to offer the same or better facilities to the seniors as in the past and at the same time save money for the City.

8. Ordinance No. 385-B, First Reading - Side Sewer Responsibility. City Manager Willis explained that the ordinance addresses side sewers and the responsibility for the repair of the side sewer where they are located in street right-of-way. Public Works Director recalled for Council that staff had previously recommended to Council a change in City policy that delineates responsibility for side sewers giving the responsibility of the portion of side sewer under the street to the City and the responsibility of the remaining side sewer from the street curb to the house to the property owner. The ordinance is presented to comply with Department of Ecology wishes. Councilor Hatfield moved to suspend the rule requiring two readings of the ordinance. Motion was seconded by Councilor Spahr. Motion passed unanimously. Councilor Hatfield moved to pass Ordinance No. 385-B with an effective date of April 1, 1988. Motion was seconded by Mr. Spahr. Councilor Roewe noted that the cost to the property owner was considerable when they were required to repair the side sewers to the middle of the street, and the new ordinance relieves the property owner from the burden of a large expense. Motion passed unanimously.

9. Ordinance No. 386-B, First Reading - Amending Ordinance No. 349-B, Relating to Animal Control. Community Services Director Muyskens stated that the ordinance is in response to a change in State law which relates to classification of dangerous animals. Mr. Muyskens also recommended that Council include a dangerous animal registration fee of \$250. Councilor Hatfield moved to suspend the rule requiring two readings of the ordinance. Motion died for lack of a second. Councilor Hatfield moved to pass Ordinance No. 386-B on first reading. Motion was seconded by Councilor Spahr. City Attorney Hall advised that the ordinance also adds the definitions for "dangerous dog", "potentially dangerous dog", and "proper enclosure of a dangerous dog", which are taken directly from State Statute. City Attorney Hall also added that the State has made the cities responsible for registering dangerous dogs and ensuring that owners carry insurance for a registered dangerous dog. The City Attorney stated that the intent of the high priced registration fee is to encourage persons not to keep a dangerous dog. Motion to pass carried unanimously.

10. Resolution No. 8-88, First Reading - Removal of Parking from S.E. 11th Street. Councilor Roewe moved to approve Resolution No. 8-88 on first reading. Motion was seconded by Councilor Spahr. Public Works Director Heid explained that the resolution is in response to several citizen complaints regarding congestion in the area of Prospect and S.E. 11th Street. It was the recommendation of the Public Works Department and Police Department to remove the parking from the north side of S.E. 11th Street between Washington and Adams Avenues. Motion carried unanimously.

11. Resolution No. 9-88, First Reading - Adopting Policy for Service Recognition Awards. City Manager explained that through policy staff has been awarded service pins for longevity. The resolution is presented to formally establish recognition awards for employee service longevity and retirement and awards for volunteer service and presentation of promotional memorabilia to visiting dignitaries. Councilor Hatfield moved to approve Resolution No. 9-88 on first reading. Motion was seconded by Councilor Butters. City Attorney Hall advised

that giving of awards to employees must be set up as a form of compensation and must be a budgeted item in order to comply with the State Auditor. Councilor Butters questioned the resolution's specific designation of the type of promotional memorabilia to be given a visiting dignitary. Motion carried unanimously.

12. Authorization for Signature - Change Order Nos. 3 and 4, Sewage Facility Improvements Project. Councilor Hatfield moved to approve Change Order Nos. 3 and 4 on the Sewage Facility Improvements Project. Motion was seconded by Councilor Spahr. Change Order No. 3 will increase the contract price by \$8,287.28 for unanticipated costs associated with boring work and Change Order No. 4 will increase the contract by \$827.79 as a result of replacing storm drain on Quincy Avenue. Motion carried unanimously.

Councilor Roewe asked what progress was being made between the City and the Department of Ecology. Public Works Director stated that the City has provided substantial information to DOE and the City is still waiting for DOE's response to the information.

13. City Council/Manager Reports:

a. Councilor Butters reminded Council members to file the required Public Disclosure forms by April 15.

b. Councilor Roewe advised Council that she had attended the latest Lewis County LEOFF Board meeting and is personally working on the certification through the City's health care provider for local physical therapy pools.

c. Councilor Hatfield advised that the Chehalis Bedder Bunk Store is moving to Winlock to a larger facility; however, there is a potential occupant for the premises being vacated by Bedder Bunk. Councilor Hatfield also reminded Council of the EDC Board meeting on Thursday morning where discussion will be centered around airport operation and development and the port district.

d. City Attorney Hall advised that the City has received requests for two hookups in the Yankis development. The City has a later-comer agreement with Mr. Yankis for the payment of approximately \$2,700 for each hookup. There is a question as to the location of Mr. Yankis and who is actually owed the money because of arrangements between Mr. Yankis and a financial institution. The person requesting the hookup has asked that the City accept the fees but that the City hold the money in escrow in a separate account until such time as it is decided whether Mr. Yankis is entitled to the fees or the financial institution, or if no claims are made on the fees within the lifetime of the agreement with Mr. Yankis that the fees be refunded to the applicant for hookup. Mr. Hall advised that he found no reason to object to the request. It was the consensus of the Council to follow the City Attorney's recommendation.

14. EXECUTIVE SESSION. The Mayor recessed the regular meeting in order to conduct an Executive Session to discuss the selection of the new City Manager.

Following conclusion of the Executive Session, Mayor Zylstra reconvened the regular meeting and called for a special meeting of the Council to be conducted on Monday, March 21, 1988, at 5 PM in order to discuss the selection process for the City Manager position.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

Special Meeting
March 21, 1988

The Chehalis City Council met in special session on Monday, March 21, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 5 PM by Mayor David Zylstra. The following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, and David Zylstra. Staff members present were Lloyd Willis, City Manager, and Danielle Daskam, City Clerk.

The meeting was immediately recessed to Executive Session in order to review and discuss the applications for the position of City Manager. Following conclusion of the Executive Session, the special meeting was reconvened.

Councilor Hatfield moved to extend the application deadline for the position of City Manager until March 31, 1988, because of the late date on which one of the advertisements for the position was circulated. Motion was seconded by Councilor Butters and unanimously carried.

Councilor Hatfield moved to instruct staff to direct a letter to interested executive search consulting firms soliciting quotes on the total cost to perform approximately one dozen background investigations; conduct interviews with the candidates for the purpose of asking questions relating to the applicants' expectations towards salary, moving expenses, time commitment, and contract provisions; and a presentation and discussion with the Council of the consultant's findings. Motion was seconded by Councilor Spahr and unanimously carried.

There being no other business to be conducted regarding the selection process for City Manager, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

March 28, 1988

The Chehalis City Council met in regular session on Monday, March 28, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor David Zylstra. The following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Staff members present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; Barry Heid, Public Works Director; Mike Harris, Deputy Fire Chief; Jo Ann Hakola, Finance Director; Randy Hamilton, Police Chief; and Danielle Daskam, City Clerk. Representatives of the news media present were: Eric Campbell of The Daily Chronicle and Jim Cooke of KELA Radio.

1. Consent Calendar. Councilor Hatfield moved to approve the March 28, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of March 14, 1988, and the special meeting of March 21, 1988;

b. Claims Voucher Nos. 10370 through 10523, including fund transfers, in the total sum of \$251,259.41; and Transfer Voucher No. 1231 and 1232.

Motion was seconded by Councilor Butters and unanimously carried.

2. Public Hearing - Vacation of Portion of Unimproved N.W. Rhode Island Avenue (continued from March 14; 1988). Mayor Zylstra recessed the regular meeting and opened the public hearing on a petition for the vacation of a portion of N.W. Rhode Island Avenue. Councilors Roewe and Venemon excused themselves from the hearing and consideration of the petition as neither was present during previous testimony on the petition. Mayor Zylstra also excused himself from the hearing because of an appearance of fairness. Mayor Pro-tem Spahr took over the gavel.

Mr. Richard Paroutaud, attorney representing the petitioner, Mr. Carl Adolphsen, presented his client's request for the vacation of a portion of unimproved N.W. Rhode Island Avenue which abutts Mr. Adolphsen's property on West Main Street. Mr. Adolphsen is requesting vacation of 110 feet of N.W. Rhode Island Avenue extending north from West Main Street. Mr. Paroutaud stated that Mr. Adolphsen was prompted to file the petition for vacation because of what looked to be potential development of the unimproved portion of N.W. Rhode Island Avenue adjacent to his property as an improved public street. Mr. Paroutaud also reported that the existing building owned by Mr. Adolphsen and d/b/a Chehalis Shell and Muffler abutts, without setback, on that portion of N.W. Rhode Island sought to be vacated. According to Mr. Paroutaud, if the street was to be improved and truck traffic allowed to pass through, a serious detriment to Mr. Adolphsen's business would result. Mr. Paroutaud stated that Mr. Adolphsen's intent upon filing the petition was not to cut off other properties' access from West Main Street via Rhode Island Avenue, and further stated that Mr. Adolphsen has expressed a willingness to dedicate or otherwise deed to the City an access over his remaining property to ensure the other property owners access to Main Street once the petition is granted. Mr. Paroutaud reported that no agreement has been reached with the property owners who have objected to the petition. It was Mr. Adolphsen's proposal to relocate N.W. Rhode Island Avenue to the west against railroad right-of-way but negotiations with the other property owners broke down because of a question as to Grange Supply's access to the proposed new right-of-way and Time Oil's desire to purchase some of Mr. Adolphsen's property.

Mr. Paroutaud urged the Council to grant the vacation of a portion of unimproved Rhode Island Avenue on conditions as seen fit by the City Council and again offered to work with Grange Supply to ensure they have access by means of an easement to the proposed new public right-of-way.

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Councilor Butters asked for confirmation that one of Mr. Adolphsen's fuel tanks is buried beneath public right-of-way. Mr. Paroutaud answered in the affirmative and stated that if the vacation is denied and the street improved for traffic, the tank will need to be relocated at the expense of Mr. Adolphsen. Mr. Paroutaud added that there is a question as to whether or not Mr. Adolphsen's advertising sign is also within public right-of-way.

When questioned by Councilor Pope, Public Works Director Heid informed Council that neither the fuel tank nor the sign was an approved use of public right-of-way. The tanks were installed many years ago and the City was not aware of the installation nor the encroachment.

Mr. Vander Stoep, representing the receivers of Grange Supply, pointed out that City ordinance requires that a vacation of public right-of-way can occur when the Council is satisfied that public interest will be promoted and no great hardship will be suffered by any citizen or property owner by reason of such vacation. Mr. Vander Stoep reminded Council that Oil Re-refining has appended its purchase of the Grange Supply property on the availability of access to Main Street and also that Time Oil Company has submitted a letter objecting to the vacation. Mr. Vander Stoep also informed Council that the parties trying to negotiate with Mr. Adolphsen have been unsuccessful because of the leverage Mr. Adolphsen possesses while his petition to vacate is pending.

Mr. Gene Carlson of Coldwell Banker, who holds the listing for Grange Supply, spoke against the petition as the additional frontage on public right-of-way (Rhode Island Avenue) enhances the Grange Supply property and its potential sale.

Mr. George Williams, receiver of the Grange Supply property, urged Council to deny the petition in order to ensure the Grange Supply property access to Main Street.

Mr. Adolphsen offered to trade a thirty-foot wide strip of his property for the City's thirty-foot right-of-way.

Mr. Vander Stoep stated that if the other property owners were guaranteed unrestricted access to the relocated Rhode Island Avenue, the matter may be resolved.

There being no further discussion, Mayor Pro-tem Spahr closed the public hearing and reconvened the regular meeting.

City Manager Willis pointed out that the City has specific interests that relate to the matter; one of which is safety. To relocate the street immediately adjacent to the railroad tracks would create a problem for traffic if it was expected to enter from Main Street to Rhode Island Avenue. The access would have to be a one-way, exit only; otherwise traffic could be trapped on the railroad tracks while waiting to make a left turn from Main onto Rhode Island. Councilor Hatfield agreed that developed Rhode Island Avenue should be a one-way street.

For clarification purposes, Mr. Paroutaud explained that Mr. Adolphsen was personally responsible only for the placement of his advertising sign; and in placing the sign, he attempted to ensure its placement other than on public right-of-way. Mr. Adolphsen purchased the property after the fuel tank was buried within public right-of-way.

City Attorney Hall, when questioned about the legality of a trade of property between the City and Mr. Adolphsen, pointed out that both Time Oil and Grange Supply would have the same right to object to the trade since they would be losing frontage on N.W. Rhode Island Avenue.

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Mr. Carlson added that the potential purchaser of the Grange Supply property is irrelevant. The interest in continued access to Main Street lies with the 1400 members of the Grange and the fact that the access makes the property much more marketable.

Councilor Butters moved to grant the petition to vacate a portion of unimproved N.W. Rhode Island Avenue as requested by Mr. Adolphsen. Motion died for lack of a second.

Councilor Pope moved to deny the petition to vacate and that the parties involved may work out their own plan and bring it back before Council for consideration. Councilor Hatfield seconded the motion and added that both sides have valid arguments and concerns but to grant the vacation is not in the best interest of the City. Motion passed by a vote of 3 ayes, 1 nay--the dissenting vote was cast by Councilor Butters. Mayor Zylstra and Councilors Roewe and Venemon returned to the meeting.

3. Award Bid - National Avenue Bridge Project. Public Works Director Barry Heid informed Council that the project to improve the east-end approach to the National Avenue bridge is being administered by Lewis County. Bids were called and then opened last Thursday. Recommendation from staff and Lewis County is to award the bid to the low bidder, Dulin Construction, Inc., of Centralia, for a total bid amount of \$127,938.95. Councilor Venemon moved to award the bid to Dulin Construction, Inc., for the bid price of \$127,938.95. Motion was seconded by Councilor Hatfield and unanimously carried.

4. Ordinance No. 386-B, Second Reading - Amending Ordinance No. 349-B, the Animal Control Ordinance. Councilor Roewe moved to pass on second reading Ordinance No. 386-B which includes the provision of a \$250 Certificate of Registration for dangerous dogs and establishes an effective date of April 10, 1988. Motion was seconded by Councilor Venemon.

Mr. Dennis Clark, residing at 116 N.E. Highland Place, Chehalis, a member of the Nisqually Kennel Club, and who assisted in the preparation of the State legislation regarding dangerous dogs, came before the Council. Mr. Clark objected to the term "dangerous dog" on the premise that all dogs are potentially dangerous. Mr. Clark suggested that the term "dangerous dog" be replaced with the term "vicious dog".

City Attorney Hall informed Council that the definitions of "dangerous dog" and "potentially dangerous dog" are taken directly from the 1987 State legislation and with the registration provision are being included in the Animal Control Ordinance to comply with the State law.

Councilor Roewe asked staff how the \$250 registration came about while the County is proposing a \$50 registration fee. Mr. Hall responded by saying that the County's fee is an annual fee while the City's proposed fee is a one-time fee. Community Services Director Muyskens stated that the purpose of the high fee is to discourage citizens from keeping dogs classified as dangerous to the public.

Councilor Butters agreed with establishing a high registration fee for dangerous dogs. Councilor Pope also stated that a strong ordinance will make people think twice before keeping a dangerous dog.

Motion to pass Ordinance No. 386-B passed by a vote of 6 ayes, 1 nay--the dissenting vote was Councilor Venemon.

5. Ordinance No. 387-B, First Reading - Annexation of Parts of Lots 1 and 2, Salsbury Tracts. Councilor Hatfield moved to pass on first reading Ordinance No. 387-B which annexes parts of Lots 1 and 2, Salsbury Tracts. Motion was seconded by Councilor Spahr.

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Councilor Roewe asked whether the proposed zoning of the area for annexation is consistent with the Comprehensive Plan. Building and Planning Director Nacht stated the Planning Commission reviewed the matter and determined that it was consistent with the Plan and also with the existing use and potential use of the area. Motion carried. Councilor Venemon abstained.

6. Resolution No. 8-88, Second Reading - Creating and Establishing a No Parking Zone on the North Side of S.E. 11th Street between Washington and Adams Avenues. Councilor Spahr moved to adopt Resolution No. 8-88 on second reading with an effective date of April 4, 1988. Motion was seconded by Councilor Hatfield and unanimously carried.

7. Resolution No. 9-88, Second Reading - Adopting Service Recognition Award Program. Councilor Hatfield moved to adopt Resolution No. 9-88 on second reading together with the following amendments: Section 1.D, insert the phrase "by the presentation of a memento to be selected by the City Manager" between the words "matters" and "pursuant"; and Section 1.E., Visiting Dignitaries, to read: "The City of Chehalis is desirous of recognizing visiting dignitaries by the presentation of a memento to be selected by the City Manager. The primary value of the memento presented shall be in the thought expressed rather than in its intrinsic worth." Motion was seconded by Councilor Venemon and unanimously carried.

8. City Council/Manager Reports:

a. Councilor Hatfield congratulated Recreation Coordinator Andy Sennes on being appointed as the District 14 Junior Olympic Commissioner.

9. Executive Session. Mayor Zylstra recessed the regular meeting in order to convene in Executive Session to discuss with legal counsel matters of litigation and personnel issues.

Following the conclusion of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

April 11, 1988

The Chehalis City Council met in regular session on Monday, April 11, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3:00 PM by Mayor Zylstra and the following Council members were in attendance: Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Beverley Butters was absent (excused). Staff members present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Jo Ann Hakola, Finance Director; Bob Nacht, Building and Planning Director; Dennis Dawes, Police Lieutenant; Ray Muyskens, Community Services Director; Bill Cavinder, Deputy Fire Chief; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Members of the press in attendance were: Eric Campbell of The Daily Chronicle, Jim Cook of KELA Radio, and Bill Moeller of KITI Radio.

1. Proclamation. A proclamation designating the week of April 24-30, 1988 as American Home Week was read by Mayor Zylstra. The proclamation was presented to Lynn Fasoulis, Mike Austin, and Jack Gelder, representing the Lewis County Realtors' Association.

2. Consent Calendar. Councilor Hatfield moved to approve the April 11, 1988, Consent Calendar comprised of the following items of business:

a. Approval of minutes of the regular City Council meeting of March 28, 1988;

b. Claims Voucher Nos. 10524 through 10638, including fund transfers, in the sum of \$88,099.92; Transfer Voucher No. 1233; and March payroll in the amount of \$212,629.38.

c. Approval of Pay Estimate No. 8 of the Sewage Facility Improvements Project in the amount of \$47,885.67. (\$2,333.61 retained).

Motion was seconded by Councilor Venemon and unanimously carried.

3. Ordinance No. 387-B, Second Reading, Annexation of Part of Lots 1 and 2, Salsbury Tracts. Councilor Roewe moved to pass Ordinance No. 387-B on second reading with an effective date of May 1, 1988. Motion was seconded by Councilor Venemon. The ordinance provides for the annexation of the property described and which lies in the vicinity of Jackson Highway and Salsbury Avenue. Motion was unanimously carried.

4. Authorization for Signature - Engineering Services Agreement - Sanitary Sewer Project. An Engineering Services Agreement between the City and Gibbs & Olson, Inc., was presented for Council's consideration. The engineering to be accomplished through the agreement is described in the 1987 Infiltration/Inflow Correction Program Summary submitted to the Department of Ecology and is for the design and construction administration of the 1988 Sewer Rehabilitation Project.

Public Works Director Heid reported that the City's inflow/infiltration construction, which was scheduled for last year, was postponed in consideration of Department of Ecology input. As a result, 1987 and 1988 work is scheduled this year and in the amount of \$600,000 and targeted towards rehabilitation of the City's two worst mini basins.

Mr. Heid explained to the Council the procedure the City is required to use (according to State statute) for acquiring the services of a professional consulting engineer for the project through a Statement of Qualifications.

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Mr. Heid reported that the total project is \$600,000 which includes a \$124,000 ceiling on engineering services. Mr. Heid commented that the type of engineering required by this project is characteristically the most expensive type of engineering. He went on to say that the City staff will be providing support information to the engineers through its location of side sewers and other data gathered through the City's television and flow monitoring equipment.

Mr. Dick Riley, P.E., of Gibbs & Olson, Inc., stated that the amount of dollars for the engineering services reflects the level of effort it takes to put the project together. He also added that at this stage of the project, the scope of the work is usually ill-defined; therefore, the engineers rely on their experience to give the City their best estimate of the costs involved. The engineers will be working closely with the City staff to ensure good public relations throughout the project. The engineers will be responsible for designing the rehab project and will first have to define the system. Design work alone is estimated to cost approximately \$40,000 of the \$124,000. The remainder of the cost is allotted to inspection and construction administration.

Councilor Roewe moved to approve the engineering services agreement. Motion was seconded by Councilor Hatfield and carried unanimously.

5. Call for Bids - One New Mini Van, Fire Department.

Deputy Chief Cavinder stated that the Fire Department is requesting a call for bids for a new mini van to replace the Department's 1973 Dodge van which is used as the command vehicle and is rotated among the chief duty officers. Councilor Hatfield moved to call for bids for a new mini van for the Fire Department and set a bid opening date of May 3, 1988, at 3 PM. Motion was seconded by Councilor Spahr and unanimously carried.

6. Airport Access Road Improvements - Request for Funds.

Mr. Don Younghans, Chairman of the Airport Board, presented the Council with a request to share in the cost of the construction of a new access road into the Chehalis-Centralia Airport and the upgrade of an existing parking lot. Total cost of the project is estimated at \$10,000 and is to be divided among the three entities of Lewis County, Chehalis, and Centralia and an equal share to be borne by the Airport Board. The amount requested from Chehalis is \$2,500. Mr. Younghans explained that the new road will go over the dike thus eliminating the existing 1400 feet of access road which is in need of extensive repairs. The previous access road will be closed off by a gate and will remain available for emergency access or other access as needed. Councilor Hatfield moved to make an appropriation of \$2,500 to the Airport Board as the City's share of the cost of the new airport access road and upgrade of the airport parking lot. Motion was seconded by Councilor Spahr and unanimously carried.

7. Invitation to Visit County Communications Center.

The Council acknowledged receipt of an invitation from the Director of Lewis County Communications to visit the Lewis County Communications Center. Council members agreed that each would arrange his or her own visit to the Center.

8. Spring Rally.

Public Works Director informed Council that the City's Spring Rally Cleanup Week will start on Monday, April 18 and run through April 22. Mr. Heid stated that solid waste pick-ups will be made in the northeast and northwest quadrants of the City on Monday and Tuesday, while the southwest and southeast quadrants will be served on Wednesday, Thursday, and Friday.

9. Presentation of 1988 Final Budget.

Finance Director Jo Ann Hakola presented the Council members with copies of the 1988 Final Budget Document. Mrs. Hakola explained the format of the document to Council and announced that the Budget has been submitted for consideration for a Distinguished Budget Award.

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10. LEOFF Board Nominee. Council received a letter from the Lewis County LEOFF Board advising the Council that the term of Mrs. Vivian Roewe to the Lewis County LEOFF Board was to expire in May, 1988, and asked the Council to nominate Councilor Roewe to another term on the LEOFF Board or to nominate another candidate from the City Council. Councilor Roewe advised Council that she serves as the Lewis County cities' representative to the LEOFF Board. All Lewis County cities have the opportunity to nominate someone for the candidacy as the Lewis County cities' representative to the Board, and the candidates are voted on by all Lewis County cities. Councilor Spahr moved to nominate Councilor Roewe to a new term on the Lewis County LEOFF Disability Board. Motion was seconded by Councilor Hatfield and unanimously carried.

11. City Council/Manager Reports.

a. Councilor Spahr distributed draft copies of the Hazardous Materials Response Interlocal Agreement for Council's information.

12. Executive Session. The regular meeting was recessed into Executive Session for the purpose of discussing the qualifications of candidates for the position of City Manager.

Following the closure of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

April 14, 1988

On Thursday, April 14, 1988, the Chehalis City Council met in special session at the Chehalis City Hall for the purpose of authorizing the City Manager to engage the services of a consultant to assist in the City Manager selection process. The meeting was called to order at 5 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Bob Spahr, Joyce Venemon, and David Zylstra. Vivian Roewe was absent. Staff members present were: Lloyd E. Wills, City Manager, and Danielle Daskam, City Clerk. Also in attendance was Bill Moeller of KITI Radio.

Councilor Spahr moved to authorize the City Manager to engage the services of Mr. Charles Dibble as the City's consultant to assist in the selection process for the City Manager position. Motion was seconded by Councilor Hatfield and passed by a vote of 5 ayes, 1 nay--the dissenting vote was cast by Councilor Venemon.

There being no further business to be conducted as part of the special meeting, the meeting was adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

April 25, 1988

The Chehalis City Council met in regular session on Monday, April 25, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra. Following the Flag Salute, the City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were Larry Miner of KEWA Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Proclamation. Mayor Zylstra read and then presented to Mrs. Clark a City proclamation promoting the VFW Buddy Poppies.

2. Special Recognition Presentation. Mayor Zylstra, on behalf of the City Council, presented to retiring City Manager Lloyd E. Willis a special recognition plaque in appreciation for his four years of loyal and dedicated service to the City. Mr. Willis began his employment with the City as City Manager on April 23, 1984, and retired effective May 1, 1988.

3. Consent Calendar. Councilor Hatfield moved to approve the April 25, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular meeting of April 11, 1988, and the special meeting of April 14, 1988;

b. Claims Voucher Nos. 10639 through 10792, including fund transfers, in the sum of \$192,061.71.

Motion was seconded by Councilor Spahr and unanimously carried.

4. Oral Presentations - Lewis County Economic Development Commission. Mr. Tom Newton, Director of the Lewis County EDC, came before the Council to advise that the EDC's latest quarterly report has been submitted to the City and is on file with City officers. Mr. Newton also advised that the accomplishments of the EDC thus far in 1988 have exceeded the progress of the EDC for the same time period in 1987.

5. Authorization for Signature - Housing Assistance Program. City Manager Willis explained that the City of Chehalis has been asked by the State Department of Community Development and the U.S. Department of Housing and Urban Development to serve as lead agency in a regional federally assisted housing program. Presently the City administers 49 certificates or federally assisted housing units within the City of Chehalis. The regional program would add a maximum of 100 additional certificates to a region which extends from Pe Ell to Morton and from Centralia to Winlock and Toledo. The program, as developed by the City and approved by the State and Federal governments, is a self-funding program with the administration and other overhead costs being paid for through the grant program. Approval of the program is required first by the City of Chehalis and then approved by each jurisdiction involved, i.e. Lewis County, Centralia, and Winlock. Staff is confident that the City can administer the program satisfactorily at no additional cost to the City. Mr. Willis also advised that the City can withdraw from the program if it is found at some point in time that the program is not working as anticipated.

Community Services Director Muyskens explained that the program was initially divided into three alternates or regions: region 1, comprised of Chehalis and Centralia; region 2, comprised of Chehalis, Centralia, Napavine and Winlock; and region 3, encompassing an area extending from Pe Ell to Morton, and Centralia to Winlock and Toledo although not totally encompassing all of Lewis County.

April 25, 1988

Councilor Hatfield noted that the staff recommendation includes a request for the hiring of additional staff. Mr. Muyskens advised that the program would require the addition of one and a half full time employees. Mr. Muyskens pointed out that the administration costs for the Region 3 program will approximate \$34,320 but will impact the region with nearly \$528,000 annually in federal assistance for housing.

Councilor Roewe moved to authorize the City Manager to sign the program application for 100 rental assistance vouchers to provide for administration of a regional HUD housing assistance program subject to the approval of affected jurisdictions. Motion was seconded by Councilor Venemon and unanimously carried.

6. Authorization to Proceed - Timber Management Program.

City Manager Willis reminded Council that the program was discussed with them several months ago. The City owns park properties on the hillside consisting of 48 acres on which is harvestable timber. The staff recommendation includes that the timber program be carried out as a management program only--devoid of any clear cut operations--and that the properties will be maintained as park properties in hopes that some time in the future the properties can be returned to park uses. The program can produce approximately \$30,000-\$50,000 every four to five years if it is done through a management program. Mr. Willis also added that it is his recommendation that any funds generated from the timber management program be earmarked for recreation purposes only. Mayor Zylstra quoted from the timber management consultant's letter that the desired goal is "least impact and greatest profit".

Councilor Roewe spoke in favor of the project and stated her hopes that this program would eventually enable the City to re-activate the hillside parks.

Councilor Hatfield moved to authorize staff to proceed with acquiring a preliminary timber management program at a cost of \$425. Motion was seconded by Councilor Venemon. Councilor Spahr asked if there would be a specific percentage of the funds generated from the program which would be designated towards the hillside parks. City Manager Willis stated that the staff recommendation included that it be designated for recreation purposes generally with the ultimate decision to be made by Council. Motion passed unanimously.

7. Request for Water Connection - Talmo, Inc. City

Manager Willis explained that the request is a return item which came before the Council some months ago. The request was approved in the past; however, Council is requested to renew the commitment. A representative of Talmo, Inc. was not present at the meeting. Public Works Director Heid explained to Council that there are some concerns with the request above and beyond the impact of the water connection itself. Talmo, Inc., has requested a water connection service to serve a master meter to serve up to 60 residences. Mr. Heid stated that in order for the area to accommodate 60 residences, the property requesting service would apparently be subdivided into less than 5 acre tracts. The pump station, which would serve the requested master meter connection, does not have the capability of providing any fire protection service to the area. The applicant for service has requested service only to the master meter in order that he can install a private water system which will most likely not be installed according to city standards and not likely to be turned over to the City without complete replacement. Mr. Heid recommended that should Council approve the request, it do so with the clear stipulation that Talmo, Inc., is the owner of the water system rather than the City.

April 25, 1988

Mr. Heid pointed out that the City has available 105 water connections from the filtered water line which lies south of the booster pump station on Jackson Highway.

Councilor Hatfield noted that Council had waived the annexation requirement when it granted the previous approval for connection because of the distance of the property from the present city limits and questioned whether the same conditions existed. Mr. Heid advised that the essentially the same conditions exist.

Councilor Hatfield suggested that in order to avoid any future questions or problems with ownership and/or assumption of the proposed water system, the City require the developer to install the system according to City standards. Councilor Roewe pointed out that the City would be selling water only to one provider, Talmo.

Mr. Heid explained that City ordinance allows the City to extend its services by one of two concepts: one is a service extension to a master meter and anything beyond the master meter is a privately operated system much like the Newaukum Heights Water System. Councilor Spahr pointed out the problems the customers of the F.L. Moore Water System are having. Mr. Heid stated that the State Department of Social and Health Services have certain criteria which must be met by private water systems in order to avoid the problems associated with the F.L. Moore Water System.

City Manager Willis recommended that the Council consider committing only the number of connections necessary to serve the present subdivision; and if there is a desire in the future to further subdivide, that the applicant be required to come back before the Council to request the additional connections.

Dr. Pope stated his belief that it is the responsibility of the Council to protect the future citizens and that the system should fit City standards if it is to receive City water service.

Councilor Roewe urged the Council to retain the right to require the owners of the property to annex to the City at the City's demand and that the annexation stipulation be included in the covenants of the development.

Councilor Hatfield expressed his opinion that the request not be considered unless the applicant agrees to put the system in according to City standards.

Mr. Heid explained that if the system is put in according to City standards and specifications, the system must be immediately dedicated to the City while a private system (sub-standard to City standards) may remain a private system.

Councilor Roewe moved to grant the request for a water connection to a master meter for the number of services indicated in the request and that the system's ownership include in their covenants the agreement that the owners shall not ban City annexation. Motion was seconded by Councilor Venemon. Councilor Hatfield moved to amend the main motion to include a statement that the City will not assume at a later date the private water system. Motion was seconded by Councilor Roewe and unanimously carried. The main motion, as amended, passed unanimously.

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8. AWC Convention Exhibit. City Manager Willis reminded Council that at the last AWC Convention, the Finance Director, together with the Centralia Clerk, provided a display in the exhibit area of the convention promoting tourism in the twin cities. If Council so desires, the Finance Director stands ready to organize the display again this year with anticipated costs of approximately \$100. Councilor Butters spoke in favor of the exhibit noting the amount of favorable feedback she received as a result of the exhibit. Council consensus was in favor of a City exhibit at the 1988 AWC Annual Convention.

9. Police Unit Collective Bargaining Agreement. City Manager Willis advised Council that a collective bargaining agreement between the City and Teamsters Local 252 has been reached. The agreement will cover the years 1988 and 1989.

10. Chehalis Historic Preservation Commission. City Manager Willis advised that a vacancy exists on the Historic Preservation Commission and encouraged interested persons apply in order that Council may consider an appointment.

11. Finance Director's Presentation of the Annual Report. Finance Director Hakola presented each Council with a copy of the City's 1987 Annual Report. Councilor Hatfield commended the Finance Director and staff in the preparation and compilation of the 1988 Budget. Councilor Hatfield stated that the budget is easily readable and easily understood and is an exceptional publication.

12. Alexander Park. Community Services Director Muyskens stated that he is still working with the Girl Scout and Boy Scout organizations which are still very interested in leasing the park. The property management committee of each organization is expected to visit the site sometime in the near future.

13. Cultural/Performing Arts Foundation. City Manager Willis advised that the City is in possession of the contract to cover the use of the tourism/stadium funds to be contributed towards Cultural-Performing Arts Foundation. Mr. Willis reminded Council of the decision by Council to make \$3,000 of the budgeted funds immediately available and an additional \$3,000 to be made available once the financial report and other documents were completed.

14. Appointment of Acting City Manager. Mayor Zylstra asked Council for a nomination for appointment to the position of Acting City Manager from the candidates of Finance Director Jo Ann Hakola and City Clerk Danielle Daskam. City Clerk Daskam requested Council withdraw her name from consideration. Councilor Hatfield moved to appoint Jo Ann Hakola as Acting City Manager to be effective upon the separation of Lloyd E. Willis. Motion was seconded by Councilor Roewe and unanimously carried.

15. LPTBA. Councilor Roewe advised the Council that the Twin Transit opened a bid recently for the last of the new buses for the Transit fleet. The bid was from Orion Bus in the amount of approximately \$155,000. She also advised that a record number of people totalling 16,558 rode the Transit system during the month of March, 1988.

16. Door Knob Handbills. Dr. Pope asked that the prohibition of hanging notices from residence door knobs be explained to him. Police Chief Hamilton explained that any type of advertisement or message (excepting political candidate brochures) being left on any building, porch, vestibule, doorway, etc. is illegal. Chief Hamilton stated that the local Domino's Pizza enterprise has been notified that the practice is illegal. Councilor Roewe expressed her belief that an exception to the rule should be made in the case of Providence Hospital who has attempted to the notify the residents of the closure of the St. Helen Hospital emergency room facilities through a door knob handbill.

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City Manager Willis advised that Council may wish to pursue a review of the ordinance.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

May 9, 1988

The Chehalis City Council met in regular session on Monday, May 9, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Staff in attendance included: Jo Ann Hakola, Acting City Manager (Finance Director); H. John Hall, City Attorney; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Verna King, Public Works Administrative Assistant; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Proclamation. Mayor Zylstra read and presented to Winlock Police Chief McPherson a City proclamation declaring May 13 through 21 as Southwest Washington Cares Days in honor of the Shannon Lewis Heart Fund.

2. Consent Calendar. Councilor Roewe moved to approve the May 9, 1988, Consent Calendar comprised of the following items of business:

a. Minutes of the regular City Council meeting of April 25, 1988;

b. Claims Voucher Nos. 10792 through 10895, including fund transfers, in the amount of \$80,755.16;

c. Pay Estimate No. 9 of the Sewage Facility Improvements Project in the amount of \$119,539.95 (\$5,825.53 retained) payable to the contractor, Humphrey Construction.

Motion was seconded by Councilor Butters and unanimously carried.

3. Award Bid - Fire Department Mini Van. Councilor Hatfield moved to reject the low bid of Centralia Ford for one new mini van due to the bidder's failure to substantially meet the City's specifications and to award the bid for one new mini van for the City's Fire Department to Gootee Chevrolet in the amount of \$13,468.80 plus options B and E. Motion was seconded by Councilor Butters and unanimously carried.

4. Lewis County Center. Mr. Dave Knight was present to address the Council on the efforts of the Lewis County Center (previously known as the Performing Arts/Civic Center Foundation). The mission statement of the organization is to develop a comprehensive plan for arts, civic, and convention facilities. The goal of the organization is to create a facility to support and promote cultural development, respond to the entertainment needs of the County, strengthen the County's economic base, provide a focal point for Lewis County, promote tourism, and reflect the unique identity of the County.

Mr. Knight gave a brief history of the Lewis County Center including the feasibility study which was completed within the last year. The feasibility study indicated that a convention/performing arts center is feasible but must be supported by Lewis County to be successful.

The organization consists of a board of directors, an executive committee, a director, and many operating committees.

The facility developed shall be a multi-purpose facility which will accommodate between 1,000-2,000 persons in a theater setting with exhibition space, meeting rooms and catering facilities. Mr. Knight displayed preliminary drawings of the facility for Council's perusal.

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The Site Selection Committee is working to find a location which meets the following criteria: 5-10 acres, good accessibility, aesthetically pleasing, available utilities, near motels and restaurants, and properly zoned.

Action plans include: a) site selection in 1988; b) fund raising through grants, corporate gifts in-kind, memberships, benefit performances.

Financial goals have been set at \$3 Million for construction of the facility and \$1 Million in a trust or endowment fund which will serve to underwrite the cost of the operation and maintenance of the facility. The organization's goal is to finalize the site selection in 1988 and begin construction by 1990.

Mr. Knight advised that May 24th has been set as the kickoff date for the Lewis County Center membership drive. He also distributed copies of the Center's 1987 annual report and financial statement.

5. Authorization for Signature - Change Order No. 5, Sewage Facility Improvements Project. Public Works Director Heid explained that the change order in the amount of \$2,980.52 is for minor changes and costs associated with the construction project on the sewage treatment facilities. It includes additional rebar needed for the secondary clarifier and a switch to control a ventilation fan in the trickling filter facilities. Mr. Heid recommended Council's approval and stated he anticipated the Department of Ecology's approval of the same. Councilor Spahr moved to approve and authorize the City Manager's signature for Change Order No. 5 of the Sewage Facility Improvements Project in the amount of \$2,980.52. Motion was seconded by Councilor Hatfield and unanimously carried.

6. Set Date for Public Hearing - Amendment to the Zoning Ordinance, Providing for Hazardous Waste Zoning Designation. Building and Planning Director Bob Nacht stated that the State Legislature has mandated that local governments adopt a zoning amendment to deal with hazardous waste siting. Councilor Roewe recommended that it should be more clearly stated in the ordinance that the hazardous waste storage referred to therein are temporary storage facilities. City Attorney Hall noted that there are several existing commercial businesses which generate hazardous wastes; the ordinance allows the generation of the waste and requires the businesses to comply with the State regulations. Councilor Hatfield moved to set Monday, May 23, 1988 at 3:05 PM for the public hearing on an amendment to the Zoning Ordinance to provide hazardous waste zoning designation. Motion was seconded by Councilor Spahr and unanimously carried.

7. Designation of Association of Washington Cities Convention Voting Delegates. Councilor Hatfield moved to designate Councilors Butters, Roewe and Spahr as the Council's voting delegates to the 1988 AWC convention and business meeting. Motion was seconded by Councilor Pope and unanimously carried.

8. Report on Handbill Ordinance. City Attorney Hall referred Council to a memo which he addressed to Acting City Manager Hakola, a copy of which is contained in the agenda. Mr. Hall stated that the regulation was passed in 1975 as part of the Criminal Code which essentially prohibits the distribution of handbills excepting political brochures. The intent of the regulation is to prevent a litter problem.

Councilor Hatfield moved that the City Attorney be instructed to draw up an amendment to the existing ordinance to allow the City departments to leave fliers and/or leaflets in the execution of their official duties. Motion was seconded by Councilor Spahr.

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Mr. Spahr moved to amend the main motion to allow the City Manager the discretion to permit groups and organizations to distribute handbills and notices which are in the interest of public safety and welfare. Motion was seconded by Councilor Pope. Motion to amend the main motion passed by a vote of 5 ayes, 2 nays--Councilors Roewe and Venemon dissented. The main motion, as amended, passed by a vote of 4 ayes, 1 nay--Councilor Venemon dissented.

9. Spring Rally. Verna King, Public Works Administrative Assistant and Spring Rally Coordinator, reported that during the City's Spring Rally, which ran from April 18 through 22, Public Works crews spent over 200 man hours on the Spring Rally functions; 350 calls for trash and material pickups were received; 725-two cubic foot bags, 100-one cubic foot bags, and 1,000 car litter bags were distributed; and a total of 215 cubic yards of debris, which is an equivalent of 43-five yard dump trucks filled, was hauled to the landfill. Cost to the City to fund the Spring Rally cleanup was \$1,573.58. Last year, utilizing the dumpsters, the City hauled away 440 cubic yards of debris but it was surmised that some of that material may have been from non-residents.

10. City Manager Search. Acting City Manager Hakola advised Council that the management consultant has requested a meeting with Council on May 16 to discuss the qualifications of candidates for the position of City Manager. Councilor Spahr moved to set a special meeting date of May 16, 1988, at 5 PM, for the purpose of discussing the qualifications of the City Manager candidates. Motion was seconded by Councilor Hatfield and unanimously carried.

11. City Council/Manager Reports:

a. Councilor Spahr distributed copies of the May, 1988, issue of American Fire Journal in which an article entitled "Chehalis Explores the Regional HAZ MAT Team Concept" by Chehalis Fire Chief Tony Keeling appeared.

b. Community Services Director Ray Muyskens reported that the drop-in center was opened on May 2nd and invited Council to visit the center. Mr. Muyskens advised that the use of the center will be scheduled so that it may be used for other activities.

c. Community Services Director Muyskens advised Council that the City's three community billboards are available for public use on condition the activity advertised promotes a community event. Use of the billboards must be first approved by the Community Services Department. Councilor Roewe asked that the procedure for utilizing the billboards be outlined in the next Community Services brochure.

d. City Attorney Hall reported on the May 6 hearing on a petition to increase the speed restrictions of trains which he and other members of the City staff attended. Mr. Hall reported that the railroad wants to increase the speed limits between the National Avenue overpass and Floral Street in Centralia to 65 mph for passenger trains and 50 mph for freights. From Main Street and south, the railroad wants to increase limits to 75 mph for passenger trains and 50 mph for freights. Testimony at the hearing revealed there are 44 trains through Chehalis each day of which 27 are long freights, 8 are locals, 3 are expeditors, and 6 are Amtrak. Amtrak stated that if all speed limit increases were granted, each train would save eight minutes per run. Also it was brought out that the Burlington Northern, Pacific Division, is losing approximately \$7 Million per year in on-time bonuses from Amtrak. Further, Congress has mandated that Amtrak develop an efficient and fast rail system and has set the minimum average speed of Amtrak trains at 60 mph. Both Amtrak and Burlington Northern admitted that although train speed does not increase the incidence of derailments, it does increase the impact of a derailment when it occurs. The State Utilities and Transportation Commission will make a decision based upon the testimony and upon the recommendation of the administrative law judge which conducted the hearings.

May 9, 1988

e. Councilor Butters reported that she had attended the Visitors and Convention Bureau meeting this date. She stated that the Seattle to Portland bicyclists were discussed and that there are approximately 6,000 participants expected to travel through the community on June 24 and 25.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

May 16, 1988

The Chehalis City Council met in special session on Monday, May 16, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order by Mayor Zylstra at 5 PM, and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Councilor Isaac Pope arrived at 5:25 PM. Staff members present were: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney, and Danielle Daskam, City Clerk. Also present were the City's retained management consultants, Charles Dibble and Sharon Wiley.

The purpose of the meeting was to discuss with the City's consultant the qualifications of the remaining candidates for the vacant position of City Manager. Therefore, the Mayor immediately recessed the special meeting in order to convene to Executive Session for the purpose above stated.

Following conclusion of the Executive Session, the special meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

May 23, 1988

The Chehalis City Council met in regular session on Monday, May 23, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present for roll call: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Bob Spahr, Joyce Venemon, and David Zylstra. Councilor Vivian Roewe arrived at 3:15 PM. Staff in attendance included: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Consent Calendar. Councilor Hatfield moved to approve the May 23, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular Council meeting of May 9, 1988, and the special meeting of May 16, 1988.

b. Claims Voucher Nos. 10896 through 11070, including fund transfers, in the sum of \$293,960.33; and Transfer Voucher No. 1235.

c. Pay Estimate No. 1 of the National Avenue Bridge Project in the amount of \$43,801.17 and retainage in the amount of \$2,305.33.

Motion was seconded by Councilor Pope and unanimously carried.

2. Ordinance No. 388-B, First Reading - Amending Handbill Regulations. Council was presented with Ordinance No. 388-B amending Ordinance No. 67-B as it relates to posting of handbills. Councilor Hatfield moved to pass Ordinance No. 388-B on first reading. Motion was seconded by Councilor Venemon.

Councilor Butters moved to amend Section 2(a) of the ordinance to include information about political caucuses and to amend Section 2(c) by changing the word "his" to "his/her". Motion to amend was seconded by Councilor Venemon. Councilor Butters stated that the exemption of candidates for public office and information on ballot issues should be extended to notices of caucuses.

Councilor Hatfield spoke against adding an exemption for dissemination of caucus materials. Councilor Pope also spoke against the added exemption and went on to say that he had personally received sufficient prior notification of the last caucus through the mail and by telephone.

Motion to amend failed by a vote of 1 aye (Butters), 5 nays (Hatfield, Pope, Spahr, Venemon, and Zylstra). The main motion passed unanimously.

3. Public Hearing - Zoning Ordinance Amendment - Hazardous Waste Siting. At 3:05 PM, Mayor Zylstra recessed the regular meeting and opened the public hearing on the proposed amendment to the Zoning Ordinance which will address hazardous waste siting within the City.

Building and Planning Director Bob Nacht explained that R.C.W. 70.105.225 requires that cities adopt local legislation to address hazardous waste siting. Staff has also contacted the WA State Department of Ecology which has recommended the City's adoption of the amendment to meet the State requirements. The purpose of the ordinance is to regulate where hazardous waste management facilities may or may not be located

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within the City and the criteria by which a facility may be located in a zone. The City's zoning ordinance amendment addresses zoning regulations and does not address siting criteria or other DOE permit requirements. The ordinance will allow a generator in a commercial zone to store its waste up to a maximum amount; and a generator, storage facility or treatment facility may be located in an industrial zone provided it meets all DOE siting criteria.

No member of the public spoke either for or against the amendment to the Zoning Ordinance. Therefore, the hearing was closed and the regular meeting reconvened.

4. Ordinance No. 389-B, First Reading - Amending the Zoning Ordinance, Appendix A, A New Section, Providing for Hazardous Waste Zoning. Councilor Hatfield moved to pass Ordinance No. 189-B on first reading. Motion was seconded by Councilor Spahr and unanimously carried.

5. Resolution No. 10-88, First Reading - Declaring Items, Surplus. Acting City Manager Hakola advised that annually the City holds an auction of unclaimed property and City property which is of no further use. Prior to the sale of such items, they must first be declared surplus. Councilor Hatfield moved to approve Resolution No. 10-88 on first reading. Motion was seconded by Councilor Butters and unanimously carried. Council noted that the City auction will take place on June 25.

6. Resolution No. 11-88, First Reading - Establishing Procedure for Public Notification of Hearings and Preliminary Agenda for the Forthcoming Council Meeting. Councilor Spahr moved to approve Resolution No. 11-88 on first reading. Motion was seconded by Councilor Hatfield. The purpose of the resolution is to establish the procedure for notifying the public of upcoming hearings and the preliminary agenda for the forthcoming Council meeting as required by State Statute. Motion passed unanimously.

7. Presentation of DARE - Drug Abuse Resistance Education. Police Chief Randy Hamilton explained to the Council that the DARE program started about twelve years ago in Los Angeles, California, and has been in Washington state for about two years. The purpose of the universally-accepted program is to provide drug resistance education to school children. Chehalis was one of 39 agencies state-wide selected to send an officer to a DARE training session through the State Criminal Justice Training Commission (WSCJTC). Both R.E. Bennett and St. Joseph's Schools have agreed to accept the program as part of next year's curriculum and will be targeted towards 5th and 6th grades.

Chief Hamilton admitted that the program does involve some costs but that he was attempting to fund the program from other than public funds. The Chehalis Police Department will be working with the Lewis County Sheriff's Office and Centralia Police Department in an attempt to implement a common program and a consolidated funding program.

Chief Hamilton introduced Officer Ray Holmes, the Chehalis Police Officer who received the DARE training from WSCJTC. After viewing a short video on the program with Council, Officer Holmes described to Council the special training he received and his experiences from that training.

8. City Council/Manager Reports.

a. Acting City Manager Hakola informed Council that the Police Department's administrative vehicle is in dire need of

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replacement. It has been determined that surplusing the vehicle and purchasing another newer used car was more cost effective than attempting to repair the existing vehicle. Mrs. Hakola asked Council's authorization for the expenditure of \$5,000 from reserves for the purchase of a newer used vehicle and the trade-in of the present Chief's car. Councilor Roewe moved to authorize the Police Chief to purchase a used car from Downey's Used Cars pursuant to their written quotation. Motion was seconded by Councilor Venemon and unanimously carried.

b. Councilor Butters announced that Chief Keeling's article on regional HAZMAT operations is being utilized in Oregon Fire Science classes.

c. Councilor Hatfield reported that at the last meeting of the general membership of the Chamber of Commerce, the property owner of the prospective Centralia site of the new Chamber building had withdrawn his offer. The Chamber is now reconsidering the Chehalis site.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

June 9, 1988

The Chehalis City Council met in special session on Thursday, June 9, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order by Mayor Zylstra at 8:30 AM, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra.

The purpose of the meeting was to interview the five candidates for the position of City Manager and discuss the qualifications of each candidate for the position. Therefore, the Mayor immediately recessed the special meeting in order to convene in Executive Session.

Following conclusion of the Executive Session, at approximately 6 PM, the special meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

June 13, 1988

The Chehalis City Council met in regular session on Monday, June 13, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present for roll call: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Councilor Isaac Pope was absent (excused). Staff in attendance included: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Bill Moeller of KITI Radio and Eric Campbell of The Daily Chronicle.

1. Proclamation. The month of June was declared "Dairy Month" in Chehalis by Mayor Zylstra.

2. Consent Calendar. Councilor Butters moved to approve the June 13, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular Council meeting of May 23, 1988.

b. Claims Voucher Nos. 11071 through 11161, including fund transfers, in the sum of \$34,443.29; Transfer Voucher No. 1236; and May payroll in the sum of \$208,484.31.

c. Pay Estimate No. 10 of the Sewage Facility Improvements Project in the amount of \$75,748.77 (\$3,691.46 retained) payable to Humphrey Construction.

d. Pay Estimate No. 2 of the National Avenue Bridge Project in the amount of \$49,025.28 (\$2,580.27 retained) payable to Dulin Construction.

e. Set the date of June 27, 1988, at 3:15 PM for a public hearing on the Six Year Transportation Improvement Program.

Motion was seconded by Councilor Hatfield and unanimously carried.

3. Ordinance No. 388-B, Second Reading - Amending Handbill Regulations. Councilor Hatfield moved to pass Ordinance No. 388-B which amends the handbill regulations to allow distribution of public service handbills and others of public interest as approved by the City Manager. Motion was seconded by Councilor Spahr and unanimously carried.

4. Ordinance No. 389-B, Second Reading - Amending Zoning Ordinance to Provide for Hazardous Waste Zoning. Councilor Spahr moved to pass Ordinance No. 389-B on second reading. The motion was seconded by Councilor Hatfield. Building and Planning Director Nacht explained that the ordinance provides that a hazardous waste generator, one which may store its own waste, may be allowed in a commercial zone; the ordinance also allows hazardous waste generators, processors, treatment and storage facilities within an industrial zone. Motion to pass the ordinance carried unanimously.

5. Resolution No. 10-88, Second Reading - Declaring Items Surplus. Councilor Roewe moved to adopt Resolution No. 10-88 on second reading. Motion was seconded by Councilor Butters. Councilor Roewe moved to amend the Resolution by deleting Items No. 52, described as a 1977 Chevorlet pickup, and No. 122, described as 100 wooden posts. Motion to amend was seconded by Councilor Butters and unanimously carried. The motion to adopt Resolution No. 10-88, as amended, was unanimously carried.

6. Resolution No. 11-88, Second Reading - Establishing Procedure for Notification of Public Hearings and City Council Preliminary Agendas. Councilor Hatfield moved to adopt Resolution No. 11-88 on second reading. Motion was seconded by Councilor Spahr. The purpose of the resolution is to establish the City's procedure for notifying the public of public hearings and City Council preliminary agendas. Motion carried unanimously.

7. Citizens Business. Mr. Bill Moeller of KITI Radio gave notice to the Council that he objected to the reception conducted by Council on Wednesday evening, June 8, 1988, on the basis that the reception constituted a meeting of the City Council for which there was no public notice. It was explained by Council members and City Attorney Hall that it was the City's position there was no meeting of the Council on June 8, 1988, as no public business or discussion took place among Council members. It was explained that the purpose of the reception was for each Council member to meet individually with each City Manager candidate and his or her spouse. Council members also added that the reception took place in an open area of the St. Helen's Inn Restaurant and Lounge.

8. Resolution No. 12-88, First Reading - Set Date for Public Hearing on Petition to Vacate a Portion of Rice Road. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Spahr. Motion carried unanimously. Councilor Hatfield moved to adopt Resolution No. 12-88 setting the date of Monday, July 11, 1988, at 3:05 PM for a public hearing on a petition to vacate a portion of Rice Road described as that portion of Rice Road lying between Parkland Drive and Interstate Avenue. Motion was seconded by Councilor Spahr and unanimously carried.

9. Authorization for Signature - Change Order No. 6 of the Sewage Facility Improvements Project. Councilor Hatfield moved to approve Change Order No. 6 of the Sewage Facility Improvements Project for signature. Motion was seconded by Councilor Butters. As explained by Public Works Director Heid, the Change Order consists of costs for the repair of an uncharted abandoned sewer line in the area of Quincy and Prindle Streets, additional trench excavation and imported backfill on Quincy Street, and additional materials and labor for the relocation of a Darigold wastewater discharge line. Motion carried unanimously.

10. Request from Chehalis Library Board. Chehalis Librarian, Rivkah Sass, read a letter addressed to Mayor Zylstra from the Chairman of the Chehalis Library Board requesting that the City, together with the Library Board, make future plans for remodeling of the present library building or for new construction. The letter pointed out the problem of the inaccessibility to the second floor of the library by handicapped and the elderly. Mrs. Sass stated that she had not planned for the item to come up on today's agenda as she had already discussed the matter with Acting City Manager Hakola and was compiling further information on matching grant funds for libraries. Discussion of the same will come up again during the City's annual budget process.

11. City Manager Selection. Mayor Zylstra announced the City Council's results of the interviews with the five candidates for the City Manager's position. Mr. David Campbell, Assistant City Manager of Springfield, Oregon, was the most highly rated of the five candidates and the position will be offered to him with negotiations of his contract to take place later in the week.

12. Request for Occupancy of Public Property. Building and Planning Director Nacht presented a request from the Chehalis Business and Professional Committee of the Twin City Chamber of Commerce to install a Christmas wreath over North Market Boulevard at Boistfort Avenue. Normally, the wreath will be installed only during the Christmas season; however, a request is being made for the installation during this summer's Crazy Days promotion. Councilor Hatfield moved to allow, within all applicable rules and regulations, the Twin City Chamber of Commerce to install over North Market Boulevard at Boistfort, a 10' x 20' wreath annually during the Christmas season and this year during Crazy Days.

Motion was seconded by Councilor Spahr and unanimously carried.

13. City Council/Manager Reports.

a. Councilor Spahr reminded Council members of the SARA III workshop which will take place on July 6, 1988, at the Peppermill Restaurant.

b. Councilor Butters reminded Council of the Seattle-to-Portland bicycle race which will take place June 24 and 25 and which will bring approximately 6,000 bicyclists through Chehalis.

c. Councilor Roewe asked that Council consider passing an ordinance which requires generators of potential litter to furnish adequately sized disposal containers for their customers. She reported that she had received a complaint from a local business that customers of an adjacent fast food restaurant are dumping their waste in other establishment's trash receptacles. The matter was referred to staff for further study.

14. Executive Session. Mayor Zylstra recessed the regular meeting in order to conduct an Executive Session for the purpose of discussing legal matters. Following conclusion of the Executive Session, the regular meeting was reconvened.

15. Appointment of Negotiating Committee. Councilor Hatfield moved to appoint a negotiating committee comprised of the Acting City Manager, the City Attorney, and the City Clerk for the purpose of negotiating the Council's contract with the new City Manager and that the committee present the final contract to Council for consideration at an open public meeting. Motion was seconded by Councilor Butters and unanimously carried.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

June 27, 1988

The Chehalis City Council met in regular session on Monday, June 27, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present for roll call: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Joyce Venemon, and David Zylstra. Councilor Bob Spahr arrived at 3:05 PM. Staff in attendance included: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Bill Cavinder, Deputy Fire Chief; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio, Bill Moeller of KITI Radio, and Dennis Auvil of The Daily Chronicle.

1. Presentation of K-9 Unit. Police Chief Randy Hamilton presented the Chehalis K-9 Unit and officer. The K-9 unit has been in training since February and is now certified for official use by the Police Department. Chief Hamilton introduced K-9 Officer Neil Hoiu, the K-9 Unit "Faith", and the unit trainer, Lewis County Deputy John McCroskey. Chief Hamilton explained to the Council that by utilizing a local trainer, such as Mr. McCroskey, the Police Department was able to train its K-9 officer locally and retain the department's officer for regular shift work. Chief Hamilton also explained that the K-9 program, with the exception of the officer's salary, is funded through public donations. This year public donations have paid for the purchase of the dog, maintenance and equipment related to the program. Approximately \$3,000 were donated to the program this year. As a trained K-9 Unit, "Faith" is able to track and detain suspects, search buildings, and serves as a valuable tool to police work.

2. Consent Calendar. Councilor Hatfield moved to approve the June 27, 1988, Consent Calendar comprised of the following items:

a. Approval of minutes of the regular Council meeting of June 13, 1988, and special Council meeting of June 9, 1988.

b. Claims Voucher Nos. 11162 through 11323, including fund transfers, in the sum of \$252,538.98.

Motion was seconded by Councilor Butters and unanimously carried.

3. Public Hearing - Six Year Transportation Improvement Program. At 3:15 PM, the Mayor recessed the regular meeting and opened the public hearing on the City's Six Year Transportation Improvement Program. Public Works Director Barry Heid explained that the only update to the City's Six Year Transportation Improvement Program appears as Item No. 2 of the program and is the surfacing and paving of Market Street from Park to 13th Street. The new project came about as a result of the removal of parking from the east side of Market and the shifting of the travelled way on Market Boulevard. Mr. Heid also added that if no outside funding sources are available to accomplish the project, budgeted funds will be available in the future through a construction reserve fund which was begun this year. There being no public comment, the hearing was closed and the regular meeting reconvened.

4. Resolution No. 13-88, First Reading - Adopting the Six Year Transportation Improvement Program for the Years 1989-1994. Councilor Spahr moved to approve on first reading Resolution No. 13-88 which adopts the City's Six Year Transportation Improvement Program for the years 1989 through 1994. Motion was seconded by Councilor Hatfield and unanimously carried.

5. Citizens Business. Mr. Bill Vander Hoeff, owner of the Professional Office Building at 2451 N.E. Kresky Avenue, came before the Council requesting permission to install a sign on his building which

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will encroach upon City right-of-way. Mr. Vander Hoeff offered that should the City wish to widen Kresky or otherwise improve the right-of-way sometime in the future, he would remove the sign. Building and Planning Director Bob Nacht explained that the sign ordinance does not address permanent placement of signs in public right-of-way; therefore, it must be a separate Council action. Councilor Roewe moved that the City enter into an agreement with Mr. Vander Hoeff to erect a sign on a portion of the City right-of-way. Motion was seconded by Councilor Hatfield. Councilor Butters asked whether there was any problem with safety should the sign be installed. It was explained that the sign will be placed at the top of the embankment which is approximately 10 feet above street level and should cause no visibility problems. Motion carried unanimously.

6. Authorization for Signature - Change Order No. 7, Sewage Facility Improvement Project. Public Works Director Heid explained that the work contained in the change order does not specifically relate the contract work of the Sewage Facility Improvement Project; however, in the course of the contractor's work, some deficiencies were found in the propane auxiliary feed line and also one of the mechanical seals at the Prindle Street pump station. Economically it was in the best interest of the City to have the contractor, who was already on site, do the repair work. Mr. Heid also added that the change order will be submitted to the State; however, it is unlikely that the work is grant eligible. Councilor Hatfield moved to approve Change Order No. 7 of the Sewage Facility Improvements Project in the amount of \$3,235.53. Motion was seconded by Councilor Butters and unanimously carried.

7. Consider Bids - Chlorine and Sulfur Dioxide. Councilor Hatfield moved to award the bids for chlorine and sulfur dioxide to All Pure Chemical Company of Kalama, Washington, who submitted the following low bids: chlorine per ton: \$340.00, excluding taxes; chlorine per pound (150# cylinders) \$.32, excluding taxes; sulfur dioxide per ton: \$403.20, including WA Hazmat Tax; sulfur dioxide per pound (150# cylinders) \$.504, including WA Hazmat Tax. Motion was seconded by Councilor Butters and unanimously carried.

8. City Council/Manager Reports:

a. Acting City Manager Hakola announced that she will be attending the AWC Conference on Thursday in order to present the City's exhibit at Exhibition Hall booth #18.

b. Councilor Venemon reported that she attended the most recent meeting of the Overall Economic Development Council. She stated that the OEDC is updating its plan for submission to the State and has asked that the City's Community Services Department assist by updating its housing study.

c. Councilor Pope thanked the Community Services Department for their help in accommodating the bicyclists who travelled through and/or spent the night in Chehalis as part of the Seattle-to-Portland bicycle tour.

d. Mayor Zylstra reported that Dr. James Lee had asked that since the Senior Center at Henderson Park is not heavily used whether the City would consider re-establishing Circle Drive as two-way again. Public Works Director Heid responded that the question had been discussed at a recent staff meeting and the consensus was that safety was the primary reason for Circle Drive to remain in its one-way status. It remains the recommendation of the Public Works, Community Services and Police Departments to retain Circle Drive as one-way traffic. He also added that the present traffic direction allows parking on portions of the street where before such parking was a potential hazard. Mayor

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asked that Mr. Heid respond by letter to Dr. Lee's question.

EXECUTIVE SESSION. Mayor Zylstra recessed the regular meeting in order to convene in Executive Session for an attorney-client conference regarding potential claims against the City and acquisition of real estate where public knowledge may affect the price.

Following the closure of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

July 11, 1988

The Chehalis City Council met in regular session on Monday, July 11, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present for roll call: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Staff in attendance included: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Dennis Dawes, Police Lieutenant; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Consent Calendar. Councilor Hatfield moved to approve the July 11, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of June 27, 1988;

b. Claims Voucher Nos. 11324 through 11410, including fund transfers, in the sum of \$42,111.81, and June, 1988, payroll in the amount of \$234,181.86;

c. Pay Estimate No. 11 of the Sewage Facility Improvements Project in the amount of \$105,282.73 and \$5,130.74 in retainage.

Motion was seconded by Councilor Butters and unanimously carried.

2. Resolution No. 13-88, Second Reading - Adopting the Six Year Transportation Improvement Program. Councilor Roewe moved to adopt on second reading Resolution No. 13-88 which provides for the adoption of the City's Six Year Transportation Improvement Program for the years 1989-1994. Motion was seconded by Councilor Hatfield and unanimously carried.

3. Engineering Consultant - Storm Drainage Study. The 1988 Budget included funds for the performance of a storm drainage study and staff was now requesting Council's permission to proceed with the selection and negotiation with an engineering consultant to accomplish the study. Staff reported, through the agenda report, that upon evaluating the statements of qualifications of the engineering firms appearing on the City's 1988 Engineering Roster, Gibbs & Olson, Inc., of Longview, appeared to be the best qualified firm for conducting the desired work. Staff recommended that they be authorized by Council to enter into negotiations with Gibbs & Olson, Inc., for the performance of the storm drainage study. Councilor Roewe moved to authorize staff to enter into negotiations with Gibbs & Olson, Inc., for performance of the storm drainage study. Councilor Pope seconded the motion, and it carried unanimously.

4. Public Hearing - Petition to Vacate a Portion of Rice Road. At approximately 3:05 PM, Mayor Zylstra recessed the regular meeting and opened the public hearing on a petition to vacate that portion of Rice Road lying between Parkland Drive and Interstate Avenue. Bob Nacht, Building and Planning Director, introduced to Council Mr. John Hollis, representing Mary Hollis owner of record of the Cascade Motel and petitioner of the vacation. Mr. Hollis explained to Council that the portion of Rice Road petitioned for vacation extends from Parkland Drive to Interstate Avenue and cuts through the property of Mary and John Hollis. Mr. Hollis questioned the value of the street to City traffic, and added that he and Mary Hollis would like to obtain the property as it separates two of their properties. Furthermore, that portion of Rice Road is being utilized by motorists as a by-pass of the Interstate and Parkland intersection. Mr. Hollis stated that should he

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be able to obtain the property through the vacation action, he would either install traffic bumps or close off the street in order to restrict traffic. Councilor Pope said he understood that the street crosses Mr. Hollis's property and exits into the Kit Carson Restaurant parking lot. Mr. Hollis stated that according to his diagrams, the street does not touch the Kit Carson parking lot but one can get to the parking lot from the street sought to be vacated. Councilor Pope also asked how Mr. Hollis intended to prevent motorists from utilizing the Burger Man driveway as a by-pass in the event Rice Road was vacated by the City. Mr. Hollis stated that there are speed bumps or curbs installed in the driveway to his property which is presently the site of the Burger Man business.

Councilor Hatfield asked how the City's liability would be affected should the Council grant the vacation and the street not be blocked from traffic. City Attorney Hall advised that the City would not assume any liability as the property would become private property.

Councilor Pope inquired into the method of determining the compensation the City is to receive upon vacating public properties. City Attorney Hall advised that State statute allows the City to condition the vacation, upon receiving compensation from the abutting property owners in an amount not more than one-half the appraised value of the area vacated. Mr. Hall also advised that Council has previously gone on record to utilize the County's assessed value as the appraised value.

There being no further public comment, the public hearing was closed and the regular meeting reconvened.

Councilor Hatfield moved to authorize the City Attorney to draft the appropriate ordinance affecting the vacation of Rice Road as petitioned. Motion was seconded by Councilor Butters and unanimously carried.

5. Appointment to Emergency Services Administrative Board. Acting City Manager Hakola pointed out that when Council adopted the City's Emergency Preparedness Plan, it established the Emergency Services Administrative Board, the composition of which is to include a member of the City Council. She also added that Councilor Pope has indicated an interest in serving on the Board. Councilor Roewe nominated Councilor Pope to serve as the Council's representative on the City's Emergency Services Administrative Board. Motion was seconded by Councilor Venemon and unanimously carried.

6. City Manager Employment Agreement. Acting City Manager Hakola advised that David Campbell has signed the employment agreement with the City for the position of City Manager. Mrs. Hakola requested Council's authorization for the City to execute the agreement. The City Attorney disclosed the contents of the employment agreement point-by-point. Councilor Hatfield moved to authorize signature on the City Manager's employment agreement. Motion was seconded by Councilor Butters and unanimously carried.

7. City Council/Manager Reports:

a. Councilor Spahr reported that he attended the Economic Development workshop as part of the Association of Washington Cities Convention in Tacoma the outcome of which was the belief that each community should have an Economic Development Council such as is the case in Lewis County. Councilor Spahr offered his praise of the City and the County.

b. Mayor Zylstra mentioned that he and Councilor Hatfield participated in the opening ceremonies of Summerfest and congratulated Rose Bowman and Chamber Manager Dave Roewe on the

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success of Summerfest and for their hard work to bring about the event. Mayor Zylstra also commended Chamber Manager Roewe for his part in the Chehalis Crazy Days activities.

c. Councilor Roewe reported that members of the Council were advised at the AWC convention that legislation has been passed to require all cities to pass an ordinance allowing mobile homes within their communities. She called attention to the fact that mobile homes are still looked upon as personal property rather than real estate; and therefore, the City does not receive property tax from a mobile home within the City.

d. Councilor Roewe also said that she learned from an AWC convention workshop that Council members may vote on an action stemming from a public hearing even though the Council member may have been absent from the hearing but as long as the Council member has listened to the tape recording of the hearing.

e. Councilor Roewe applauded the efforts of Acting City Manager Hakola on the City's exhibition booth at the AWC convention.

f. Councilor Butters reported on the Association of Washington Cities Business Meeting. She commented that a large number of resolutions were acted upon and the tone of the meeting was towards social services.

g. City Attorney Hall reported that he learned from the City Attorney's meeting that the City will most likely be faced with court consolidation next year unless the cities make an effort to stop the legislation. Councilors disagreed with the court consolidation issue and also reported from the AWC convention that the majority of cities and the Association of Washington Cities are against court consolidation.

7. EXECUTIVE SESSION. Mayor Zylstra recessed the regular meeting in order to convene in Executive Session for the purpose of discussing with legal counsel potential litigation against the City.

Following closure of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

July 25, 1988

The Chehalis City Council met in regular session on Monday, July 25, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present for roll call: Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, and David Zylstra. Councilors Beverley Butters, Bob Spahr, and Joyce Venemon received excused absences. Staff in attendance included: Jo Ann Hakola, Finance Director and Acting City Manager; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; Tony Keeling, Fire Chief; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Mayor Zylstra recognized and welcomed as part of the audience the City's newly appointed City Manager, David M. Campbell, and recently retired City Manager, Lloyd E. Willis. Mr. Campbell will assume the position of City Manager effective August 1, 1988.

2. Consent Calendar. Councilor Hatfield moved to approve the July 25, 1988, Consent Calendar comprised of the following items:

a. The minutes of the regular City Council meeting of July 11, 1988;

b. Claims Voucher Nos. 11412 through 11587, including fund transfers, in the total sum of \$85,374.13;

c. Pay Estimate No. 3 (pre-final) of the National Avenue Bridge Project in the amount of \$24,535.00 and \$1,291.32 in retainage.

d. Call for bids for the 1988 Sanitary Sewer Rehabilitation Project, with a bid opening date of August 17, 1988, at 3 PM.

Motion was seconded by Councilor Pope and unanimously carried.

3. Ordinance No. 390-B, First Reading - Vacating that Portion of Rice Road Lying Between Parkland Drive and Interstate Avenue. Councilor Roewe moved to pass Ordinance No. 390-B on first reading. Councilor Hatfield seconded the motion. The ordinance provides for the vacation of that portion of Rice Road lying between Parkland Drive and Interstate Avenue. Motion carried unanimously.

4. Citizens Business - Bicycle Routes. Mr. James Dick, representing the Lewis County Bicycling Advisory Committee, addressed the Council on the subject of bicycle routes. Mr. Dick advised the Council that the advisory committee was created nearly two years ago to look at bicycle routes throughout the county. He also requested that the bicycle advisory committee be part of the agenda of the next joint meeting between the Councils of Chehalis and Centralia and the Lewis County Commission. Mr. Dick went on to explain that the committee is not proposing a bicycle lane nor a bicycle path, but is proposing a bicycle "route" which is a designated route with appropriate signage which directs bicyclists through town. He also explained that several considerations are made when selecting the bicycle route--traffic volume and speed as well as the topography and directness of the route. Councilor Hatfield asked what the City's obligation to a bicycle route would be. Mr. Dick stated that the City will need to provide the signs to mark the route. Mr. Dick further stated that a designated bicycle route will be recognized by the State and coordinated within the State's Department of Transportation program. Mr. Dick encouraged the Council to discuss the feasibility of a bicycle route and urged the Mayor to include the bicycle route issue as an agenda item topic for the next Chehalis-Centralia-Lewis County government meeting.

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5. Resolution No. 14-88, First Reading - Approving Amendments to the Interlocal Agreement Creating the Washington Cities Insurance Authority. Councilor Hatfield moved to approve Resolution No. 14-88 on first reading. Motion was seconded by Councilor Pope. The resolution provides for the approval of amendments to the interlocal agreement with the Washington Cities Insurance Authority which its Board of Directors approved earlier this year. The amendments include changes to the withdrawal procedures, addresses termination of a member, establishes cancellation of coverage, and changes the bonding requirement. Motion to approve the resolution on first reading was unanimously carried.

6. Authorization for Signature - Engineering Contract with Gibbs & Olson, Inc. Mr. Dick Riley, P.E., of Gibbs & Olson, Inc., came before the Council to discuss his firm's proposed engineering services agreement with the City for an engineering report as necessitated by the Department of Ecology's request for Consent Decree No. DE87-S237 regarding the maintenance, improvement, and operation of the City's sewer system. The report is to include alternatives for rehabilitation, identify priorities, consider costs and select the most cost-effective alternative, suggest a schedule for rehab, and identify possible funding sources. The scope of work will entail preparation of a detailed sewer inventory of each sub-basin, development of a line-by-line cost estimate for repairs to each sub-basin, estimation of the cost of sewer rehabilitation to eliminate inflow and infiltration, analysis of the treatment plant's ability to treat existing flows, presentation of the data to DOE, and preparation of cost estimates for various alternatives that will allow the remaining flow to be transported to the treatment plant and treated to standards required by DOE. The time line for completion of the draft report is by early October with City and DOE review to follow before the final report is submitted for approval. The contract contains a \$51,000 budget ceiling which cannot be exceeded without justification and Council's prior approval.

Councilor Roewe moved to authorize the City Manager to enter into an agreement with Gibbs & Olson, Inc., for engineering services to conduct an engineering report as necessitated by Consent Decree No. DE87-S237. Motion was seconded by Councilor Hatfield and unanimously carried.

7. City Council/Manager Reports:

a. Councilor Hatfield asked staff to report on the attendance at the new senior drop-in center at Henderson Park. Community Services Director Muyskens reported that approximately 20 persons per week visit the new location of the senior drop-in center.

b. Mayor Zylstra reported that Chehalis will be hosting the Twin Cities Women's C League Slow Pitch Tournament, August 12-14, 1988.

c. Councilor Hatfield reported that he had heard many complimentary remarks regarding the condition of the Recreation Park ball facilities from participants and attendees of the Girls (13-15 years of age) Fast Pitch Tournament which was held at the park. He congratulated Mr. Muyskens and his staff on the maintenance of the facilities.

d. Councilor Roewe reported that she had attended the latest meeting of the Twin Transit (LPTBA) Board meeting. She advised that Twin Transit will be providing late night buses to and from the Southwest Washington Fair this year. She also informed the Council that Twin Transit has constructed six new plexi-glass bus shelters within the City.

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e. Councilor Roewe also reported that she attended the last meeting of the Lewis County LEOFF Disability Board.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

August 8, 1988

The Chehalis City Council met in regular session on Monday, August 8, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff in attendance included: Dave Campbell, City Manager; Bill Hillier, Assistant City Attorney; Jo Ann Hakola, Finance Director; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Bob Nacht, Building and Planning Director; Sharon Ferrier, Community Services Department Assistant; Mike Harris, Deputy Fire Chief; and Danielle E. Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELE Radio, Bill Moeller of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Oath of Office - City Manager. Assistant City Attorney Hillier administered the Oath of Office to City Manager David M. Campbell. Mayor Zylstra welcomed Mr. Campbell as the City's newest City Manager.

2. Consent Calendar. Councilor Hatfield moved to approve the August 8, 1988, Consent Calendar comprised of the following items:

- a. Minutes of the regular City Council meeting of July 25, 1988;
- b. Claims Voucher Nos. 11426 through 11681, including fund transfers, dated July 28, 1988, in the sum of \$202,483.92; Transfer Voucher Nos. 1238 through 1240, inc.; and July, 1988, payroll in the amount of \$229,073.47;
- c. Acceptance of the National Avenue Bridge Project as complete and Pay Estimate No. 4 (retainage in the amount of \$6,176.92).

Motion was seconded by Councilor Spahr and unanimously carried.

3. Ordinance No. 390-B, Second Reading - Vacating Rice Road. Councilor Hatfield moved to pass Ordinance No. 390-B on second reading. Motion was seconded by Councilor Butters. The ordinance provides for the vacation of that portion of Rice Road lying between S.W. Parkland Drive and S.W. Interstate Avenue. The motion carried unanimously.

4. Resolution No. 14-88, Second Reading - Approving Amendments to the Interlocal Agreement Creating the Washington Cities Insurance Authority. Councilor Hatfield moved to adopt Resolution No. 14-88 on second reading. Motion was seconded by Councilor Roewe. Councilor Roewe asked Finance Director/Risk Manager Hakola for a clarification of the amendments to the agreement. Finance Director Hakola explained that the amendments include language for termination of City membership should an entity fail to pay premiums or refuse to follow approved loss control measures. Motion to adopt the resolution on second reading carried unanimously.

5. City Council/Manager Reports:

a. Councilor Butters reported on the Emergency Management Disaster Preparedness Seminar which she, Councilor Spahr, and Deputy Fire Chief Cavinder attended in Emmitsburg, Maryland, July 25-27. She explained that the program focused on an examination of disasters which have taken place across the country over the past five or six years. The seminar also included an examination of the City's disaster plan to identify particular strengths and weaknesses and an effort to identify specific risks to the community. Councilor Spahr reiterated Councilor Butters' comments. He added that although the City has a plan, it needs some additional work. Councilor Spahr urged all Council members to attend the FEMA disaster preparedness seminar as a disaster could easily happen in Chehalis.

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b. Councilor Hatfield commended the Fire Department staff on the new summer uniform which the fire personnel are wearing this year.

c. Councilor Hatfield also commended the Council and staff for keeping the costs for the recent City Manager search under \$5,000.

d. City Manager Campbell publicly thanked Finance Director Jo Ann Hakola for her service as Acting City Manager over the past three months.

e. City Manager Campbell called the Council's attention to an announcement from the Environmental Protection Agency (EPA) regarding the arrival of the EPA incinerator equipment at the American Crossarm site. Public viewing of the equipment and process is scheduled for Thursday, August 11 at 4 PM. A private and advance Council tour of the facility has been scheduled for Wednesday, August 10 at 4 PM.

f. Councilor Roewe expressed her concerns over the consolidation of municipal and district courts. She requested that Council hold a workshop to review the recommendations of the Local Governance Committee on the court consolidation legislation so that Council can adequately respond to the legislators. She warned that court consolidation is not in the best interest of the City as it would take away the City's local control. Mayor Zylstra pointed out that Councilor Hatfield had written a letter to Senator Phil Talmadge expressing his opposition to mandatory court consolidation.

City Manager Campbell offered to prepare a supplement to the information prepared by the Association of Washington Cities on the Court consolidation issue which would present the City's reasons for opposing consolidation.

g. Councilor Pope asked for a legal opinion on the legality or appropriateness of a Council member utilizing City letterhead to transmit a personal opinion.

Assistant City Attorney Hillier stated that it is appropriate to have Council approval of a letter unless it is a ratified Council opinion or one which Council has come to consensus on.

Councilor Hatfield stated that he did not feel it inappropriate for a single Council member to present his or her own opinion on a matter as long as it is conveyed as the opinion of an individual Council member.

Mr. Hillier advised that there is not any State law or City code which prevents a Council member from expressing his or her individual opinion. Mr. Hillier emphasized his concern that if a policy is trying to be set involving a matter which requires a policy decision by Council, that it should be a decision of the Council in general.

Councilor Roewe said that she did not understand the difference between a Council member expressing his or her own opinion at an open public meeting and expressing the same opinion via a letter on City stationery.

h. Mr. Tom Newton, Director of Lewis County Economic Development Council, came before the Council to answer any questions they may have regarding the new Paccar operation in the industrial park. Paccar is a new industry to the area in the business of rebuilding railway cars. Mr. Newton advised the Council that Paccar intends to start its operation between

August 8, 1988

October 1 and November 1 and will be installing additional railway tracks to the existing 6700 feet of railway serving the industrial park area. The first phase of Paccar's operation includes the construction of a building which will accommodate eight cars at once. Councilor Roewe asked if the rail cars will be brought down the Burlington Northern rails on Pacific Avenue. She was answered in the affirmative. She added that the Burlington Northern lease with the City for the existing rails expired some time ago. Manager Campbell informed Council that City Attorney Hall has been in contact with Burlington Northern regarding the lease, and Council may be presented with documents soon.

There was no further business to come before the Council, therefore the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

August 22, 1988

The Chehalis City Council met in regular session on Monday, August 22, 1988, in the Council Chambers of Chehalis City Hall. Mayor Zylstra called the meeting to order at 3 PM, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilor Vivian Roewe arrived at 3:20 and left the meeting during the Council Executive Session (3:50 PM). Members of the staff in attendance included: David Campbell, City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Jo Ann Hakola, Finance Director; Randy Hamilton, Police Chief; Ray C. Muyskens, Community Services Director; Tony Keeling; Fire Chief; Bob Nacht, Building and Planning Director; Dennis Dawes, Police Lieutenant; Police Detective Steve Birley; Police Sergeant Gerry Fiola; Police Officers Mike Felker, Dale Miller, and Randy Kaut; and Danielle Daskam, City Clerk. Members of the press in attendance included Bill Moeller of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Officer Commendation. Several members of the Chehalis Police Department were on hand to observe as Officer Dale Miller was presented with the Department's Distinguished Service Award by the City Council and Police Chief Randy Hamilton. The award was bestowed upon Officer Miller in recognition for his off-duty apprehension and detention of an alleged rapist along Interstate 5 near Ridgefield, Washington, on August 8, 1988. The Council joined Chief Hamilton in commending Officer Miller for his outstanding and exemplary performance.

2. Introduction of Exchange Student. Fire Chief Tony Keeling introduced German exchange student, Barbara Bauer, to the Council. Chief Keeling explained that Miss Bauer is participating in a Rotary-sponsored exchange program and will be spending four weeks in the Keeling home.

3. Consent Calendar. Councilor Hatfield moved to approve the August 22, 1988, Consent Calendar comprised of the following items:

- a. Minutes of the August 8, 1988, Council meeting;
- b. Change Orders Nos. 8 and 9 of the Wastewater Treatment Plant Improvements Project in the amounts of \$4,255.06 and \$2,073.31, respectively;
- c. Appointment of Willard Junk to fill the unexpired term of Ed Pemerl on the Chehalis Parking Commission.

Motion was seconded by Councilor Pope and unanimously carried.

4. Consider Bids - 1988 Sanitary Sewer Rehabilitation Project. Council was presented with the bid tabulation of the bids opened at 10 AM, August 22, 1988, for the 1988 Sanitary Sewer Rehabilitation Project. The bids opened and the grant totals recorded were as follows: Jack Johnson Construction, Inc., of Belfair, WA, \$445,184.84; Pape and Sons Construction, Inc., of Gig Harbor, WA, \$507,945.22; Tucci and Sons, Inc., of Tacoma, WA, \$538,429.32; and Gradeline Construction Company of Salem, Oregon, \$584,245.73. The engineer's estimate was \$458,526.10. Consulting engineer, Dick Riley, of Gibbs & Olson, Inc., was present and recommended that Council award the bid to the low bidder, Jack Johnson Construction. The project will consist of the replacement or rehabilitation of 5,000 lineal feet of pipe and two borings under rail tracks in the areas of Pennsylvania and State Avenues.

Councilor Hatfield moved to award the bid to Jack Johnson Construction, Inc., in the amount of \$445,184.84. Motion was seconded by Councilor Butters and unanimously carried.

Mr. Riley reported that the contractor is anticipated to start the project in approximately three weeks and will have 75 days to complete the work. He also added that the Department of Ecology has reviewed and approved the specifications and program.

August 22, 1988

5. City Council/Manager Reports.

a. Council asked the status of the needed repairs to the West Street crossing. City Manager Campbell reported that the condition of the crossing has been documented and reported to the Burlington Northern Railroad officials, and they indicated that they would be starting the repair project within the next few days if not already.

b. City Manager Campbell reminded Council that a sound test of the City's emergency warning system will be conducted on Saturday, August 27, 1988, beginning at 10 AM. The test will be activated from Lewis County Central Dispatch.

6. Executive Session. The Mayor recessed the regular meeting and, after a five (5) minute intermission, convened the Council in Executive Session for the purposes of discussing potential litigation, acquisition of real estate, and collective bargaining Strategies.

Following conclusion of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Danielle E. Daskam, City Clerk

September 12, 1988

The Chehalis City Council met in regular session on Monday, September 12, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. (Councilor Butters excused herself from the meeting at approximately 3:15 PM.) Members of the staff present included: Dave Campbell, City Manager; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Ray Holmes, Police Officer; Barry Heid, Public Works Director; Jo Ann Hakola, Finance Director; Peggy Morant, Assistant Finance Director; Ray Muyskens, Community Services Director; and Danielle E. Daskam, City Clerk. Members of the news media present were: Bill Moeller of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Proclamations/Presentations. Mayor Zylstra read and signed a proclamation declaring the month of September as PTA Month in the City of Chehalis. The proclamation was presented to Christine Langford, Chairman of the R.E. Bennett-Cascade PTA Membership Committee.

The Mayor also proclaimed September 15, 1988, as DARE (Drug Abuse Resistance Education) Day in the City of Chehalis. The proclamation was presented to Police Chief Hamilton and the City's DARE Officer, Ray Holmes.

A proclamation declaring CROP Walk Week in the City, September 25 - October 2, 1988 was presented to Dorothy Smith. Mrs. Smith announced that the CROP Walk/Run will take place on Sunday, October 2, 1988, beginning at the United Methodist Church. Proceeds will benefit world hunger relief agencies and the local food bank coalition.

Mayor Zylstra recognized both Finance Director Jo Ann Hakola and Assistant Finance Director Peggy Morant by reading an announcement that each had received Professional Finance Officer certification by the Washington Finance Officers Association.

Finance Director Hakola was presented with a plaque in appreciation and recognition of her additional service to the City as Acting City Manager from May 1 through July 31, 1988.

2. Consent Calendar. Councilor Hatfield moved to approve the September 12, 1988 Consent Calendar comprised of the following items:

a. Minutes of the August 22, 1988 regular City Council meeting;

b. Claims Voucher Nos. 10372 through 11849, including transfers, dated August 16, 1988, in the amount of \$146,266.48; Corrected Claims Voucher Nos. 11687, 11696, and 11775, dated August 19, 1988, in the sum of [\$29.02]; Claims Voucher Nos. 11023 through 11946, including transfers, in the sum of \$100,743.99; Transfer Voucher No. 1241; and August payroll in the amount of \$248,232.73.

Motion was seconded by Councilor Spahr and unanimously carried.

3. Citizens Business. Mr. Ken Hinkle of the Chehalis-Centralia Railroad Association updated the Council on the status of the restoration of the City's steam engine. Mr. Hinkle reported that the engine is approximately 90% restored although the remaining work is the most intricate and will be slower to complete. Mr. Hinkle predicted that the engine will be in full motion by next spring. He added that the majority of the labor on the project is being done by volunteer forces. Mr. Hinkle estimated that the Association will spend approximately an additional \$5,000 to complete the engine. The Association has funds in the bank as well as additional funds available on loan. Mr. Hinkle advised that the City of Centralia contributed a sum of money part of which was used to purchase one passenger car and the remaining "Centralia" funds have been earmarked for other rail cars. Mr. Hinkle also reported that the Railroad Association has talked to the Twin Cities Chamber.

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Dorothy Smith, with a local Peace and Justice Group, advised Council that the Lewis County Health Department has formed an AIDS Task Force for the County. Additionally, a benefit run to combat AIDS will take place Saturday, September 17, extending from Bellingham to Oregon. Several local runners will participate as the run passes through Lewis County.

Pastor Bob Daugherty of the Bible Baptist Church, Chehalis, addressed the Council in regard to the City's ordinance prohibiting the posting or leaving of pamphlets or handbills on the doors or porches of residences. Prior to checking with City Hall, Pastor Daugherty admitted that he was unaware that the same ordinance applied to churches as well. Pastor Daugherty asked the Council to amend the ordinance in order to allow the churches to go door-to-door and leave their church invitations on the doors of residences.

City Attorney Hall advised the Council that the City's current ordinance exempts only candidates for political office, City officials acting in their official capacity, and other groups authorized by the City Manager and whose purpose is to disseminate public safety and welfare information.

Pastor Bob Daugherty explained that he was aware that no ordinance prohibited him from knocking on residents' doors and leaving his information with those who answered; however, he stated he wanted to also reach those persons not at home by leaving his church's information on the door. He also added that he has had discussions over the ordinance with legal counsel who questioned the legality of an ordinance which allows politicians to leave brochures and leaflets but prohibits the same by preachers.

Councilor Hatfield expressed his concerns over making any exceptions to the ordinance, and added that he was not in favor of amending the ordinance.

Councilor Venemon asked Pastor Daugherty if the same information which the church is trying to make public could be disseminated by some other means such as through the newspaper. Pastor Daugherty responded by saying that church radio programs and advertisements through the newspaper still do not reach some segments of the community whereas the pamphlet would.

Councilor Roewe suggested requiring politicians to knock on the door and hand deliver their brochures, thereby prohibiting them from leaving the same on the doorstep or porches.

City Attorney Hall advised that the political issue has already been decided through the courts and the City must allow politicians to leave their materials. The City Attorney offered to check to see if there is any case law which would give the churches the same right as is presently given by ordinance to candidates for political office.

Councilor Spahr moved to refer the question to City Attorney Hall for legal research to determine whether the ordinance violated the churches' freedom of speech right. Motion was seconded by Councilor Roewe and unanimously carried.

Mr. Peter Thompson, owner and operator of the Friendly Cab Service in Centralia, came before the Council to request an amendment to the City's taxi licensing ordinance. Mr. Thompson is licensed by the City of Centralia but has been refused a license to operate in Chehalis because of his driving record. Mr. Thompson claimed that the City's ordinance is too restrictive as it prohibits persons with any type of moving violation from being licensed as a taxi operator and/or driver.

City Manager Campbell confirmed that the municipal code prohibits the granting of a taxi license to persons with a driving record. For clarification, City Attorney Hall cited the code which states in part, "... he has not been convicted of violating any traffic laws or intoxicating liquor laws of either the State of Washington and/or ordinances of the City..."

When questioned by the Council, Chief Hamilton recommended that each applicant for such a license should be evaluated on a case-by-case basis.

City Manager Campbell suggested that the City Attorney, Police Chief, and himself review the City's taxi ordinance and compare it to the State regulations and those of the City of Centralia ordinance and present the findings of the review to Council. The matter was referred to staff for review.

5. Ordinance No. 391-B, First Reading - Speed Limits on South Market Boulevard, N. National Avenue, and S.W. 20th Street. Councilor Hatfield moved to pass Ordinance No. 391-B on first reading. Motion was seconded by Councilor Venemon. The ordinance provides for a reduction of the 35 mph speed limit on South Market Boulevard, from 13th Street to the southerly city limits, to 25 mph; a reduction of the 25 mph speed limit on the south-bound lanes of North National Avenue, from 800 N. National to West Street, to 20 mph; and establishing a school speed zone on S.W. 20th Street from Snively Avenue to the southwesterly city limits.

Police Chief Hamilton reported that after several months of discussions with residents and business owners in the South Market Boulevard area, a reduction in the speed limit from 35 mph to 25 mph between 13th and the southerly city limits was warranted. Chief Hamilton stated that the major problem with the existing speed limit is that it is difficult for traffic to enter Market from one of the intersecting streets because of the speed of traffic on South Market.

Councilor Pope suggested removing parking on the west side of South Market, especially from 16th Street southward, in order to make it safer for traffic entering Market from one of the side streets.

Councilor Spahr expressed his concern that the slower speed limit will "bunch" traffic together and cause congestion.

Chief Hamilton explained that the primary complaint of citizens has been the difficulty in entering Market from a side street because of the speed of traffic on Market. The Chief stated that a 10 mph reduction will allow several more feet for traffic to safely enter between vehicles travelling on Market.

Chief Hamilton said that the reason for requesting reductions in the speed limits is to make the speed limits more consistent throughout the City and to reduce the possibility of accident.

Chief Hamilton also pointed out that the speed limit on the south-bound lanes of N. National Avenue is 25 mph but is reduced to 20 mph at West Street. The Chief advocated a reduction to 20 mph at 800 N. National to allow traffic more time to reduce its speed before entering the downtown area.

Motion to pass Ordinance No. 391-B on first reading was carried unanimously.

6. Resolution No. 15-88, First Reading - Traffic Modifications. Councilor Hatfield moved to approve Resolution No. 15-88 on first reading. Motion was seconded by Councilor Spahr. Councilor Hatfield moved to amend Resolution No. 15-88 by adding a paragraph 6 to Section 1 to read: "Removing the stop sign on S.E. Adams at S.E. 3rd

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Street and installing a stop sign on S.E. 3rd at S.E. Adams"; by adding the directional designation of "S.W." to the streets referenced in paragraphs 1 and 2 of Section 1; and by adding the directional designation of "S.E." to the street referenced in paragraph 3 of Section 1. Motion to amend was seconded by Councilor Spahr. The amendment carried unanimously.

Councilor Spahr voiced his objections to using four-way stop signs to control the speed of traffic. He felt the four-way stops caused more of a traffic hazard because of the potential of drivers "running" the stop signs.

In response to Councilor Roewe's question, Public Works Director Heid reported that the City's previous contracted traffic study did not address the changes presented today because the consultant targeted only those areas identified by the Council and the former Police Chief as problem areas.

Mr. Heid directed Council's attention to a traffic study map of the Mills, Johnson, Wilson, and William Avenues area. Mr. Heid pointed out that traffic patterns have developed on and around the streets referenced because of the existing stop signs on 14th and 15th Streets and the lack of them on others. Observations and traffic counts have revealed that the majority of the traffic travels on Mills Avenue because it does not have a stop sign on it between 13th and 16th Streets. The residents of the area requested some kind of solution to the amount and speed of the traffic on Mills Avenue. After meeting with the residents of the area in a "neighborhood" meeting, it was the consensus of the residents to install the four-way stop sign configurations and the plan was endorsed by staff.

Police Chief Hamilton reported that his office has received daily complaints on the amount of traffic speeding on Mills Avenue. He admitted that the Police Department does not have the manpower to constantly monitor the situation. Chief Hamilton added that the school district supports the plan, and the plan is a response to the local citizens concerns. Chief Hamilton added that there is a higher rate of compliance with stop signs than there is with speed limits.

Anna Pearce, 386 S.W. 15th Street, urged the Council to implement the four-way stop signs, and at least try the plan to see if it works as intended.

The resolution also calls for the relocation of a stop sign from 8th and Washington to Washington at 8th and from 9th and Washington to Washington at 9th Street. The change was proposed for two reasons: 1) to encourage some of the through traffic from Washington to utilize Market; and 2) to protect motorists coming downhill on 8th and 9th Streets from sliding through the stop signs at Washington during snowy or icy weather conditions.

The resolution also provides for the removal of the right-turn yield sign at West Main and South Market and the installation of a stop sign in its place. The proposal was based on the recommendation of the Police Chief and Public Works Director in order to make the intersection a safer one.

Staff also proposed the designation of the south lane on N.W. Park Street as a right turn only lane at its intersection with North Market Boulevard. The purpose of this designation is to eliminate the back-up of traffic which is caused by traffic trying to cross Market at the intersection. Staff investigated the possibility of installing a holding lane; however, the amount of traffic changing lanes at this location prohibits such a plan. The Public Works Director reported that it is a very small percentage of the traffic which attempts to cross Market at this location.

Councilor Spahr spoke in favor of all traffic modifications with the exception of the four-way stop signs. He reiterated his objections and questioned the utilization of stop signs as speed control devices.

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The motion to approve Resolution No. 15-88 on first reading, as amended, passed by a vote of 4 ayes and 2 nays—the dissenting votes were cast by Councilors Roewe and Spahr.

7. Resolution No. 16-88, First Reading - Implementing the International City Manager Association Retirement Corporation Deferred Comp Plan. Councilor Hatfield moved to approve Resolution No. 1.-88 on first reading. Motion was seconded by Councilor Venemon and unanimously carried.

8. City Council/Manager Reports:

a. Mayor Zylstra announced that the City is the recipient of a "AAA" Traffic Safety Award. The awards ceremony will take place during a luncheon in Seattle on Friday, September 23, 1988. City Manager Campbell and Police Chief will be representing the City at the awards ceremony. Council members were encouraged to attend if possible.

b. City Manager Campbell announced that Ken Heaton has submitted his resignation from the alternating position on the Airport Board. There are about 15 months remaining of his unexpired term. Mr. Campbell advised that the City has already received one letter of interest for appointment from Dr. John McCord. Other applicants will be solicited and the appointment will be placed on the Council's next agenda.

c. Councilor Spahr reported that he attended the Visitors and Convention Bureau meeting this date. There is a Tourism conference scheduled for October 5-9 in Spokane. Also, the local VCB will be hosting a meeting of the Region 7 Tourism Council on either March 30 and 31 or April 6 and 7.

There being no further business to come before the Council, and on motion, the meeting adjourned at approximately 5 PM.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

September 26, 1988

The Chehalis City Council met in regular session on Monday, September 26, 1988, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Pro-tem Bob Spahr, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Bob Spahr, and Joyce Venemon. Council members Vivian Roewe and Dave Zylstra were absent (excused). City staff members present included: Dave Campbell, City Manager; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Peggy Morant, Assistant Finance Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Members of the news Media attending the meeting were Bill Moeller of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Presentations. Mayor Pro-tem Spahr announced that he along with City Manager Campbell and Police Chief Hamilton attended the AAA awards ceremonies on Friday, September 23, 1988, in Seattle. The ceremony included the presentation of the AAA "Award of Merit" to the City of Chehalis for "its combined efforts in maintaining excellent pedestrian safety records and promoting programs to bolster pedestrian safety." Mayor Pro-tem Spahr congratulated City Manager Campbell and especially the Police and Public Works Departments for their efforts in ensuring pedestrian safety throughout the City.

2. Consent Calendar. Councilor Butters moved to approve the September 26, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of September 12, 1988;

b. September 15, 1988, Claims Voucher Register including Voucher Nos. 11947 through 12107 and fund transfers in the total amount of \$90,328.08.

c. Pay Estimate No. 12, of the Sewage Facilities Improvements, Phase II, in the amount of \$48,584.24 and \$2,367.65 in retainage.

d. Appointment of Mr. Jack Dugaw to another four year term on the Chehalis Parking Commission and appointment of Mr. Bob Wyman to a four year term on the Chehalis Planning Commission.

Motion to approve the Consent Calendar was seconded by Councilor Hatfield and unanimously carried.

3. Ordinance No. 391-B, Second Reading - Speed Limits on South Market Boulevard, North National Avenue, and S.W. 20th Street. Councilor Hatfield moved to pass Ordinance No. 391-B on second reading with an effective date of October 4, 1988. Motion was seconded by Councilor Venemon. The ordinance provides for the reduction of the 35 mph speed limit on South Market Boulevard, from 13th Street to the southerly city limits, to 25 mph; the reduction of the 25 mph speed limit on the south-bound lanes of North. National Avenue, from 800 N. National to its intersection with West Street, to 20 mph; and the establishment of a school speed zone on S.W. 20th Street from S.W. Snively Avenue to the southwesterly city limits. Motion to pass the ordinance was carried by a vote of 4 ayes, 1 nay--Councilor Spahr cast the dissenting vote.

4. Resolution No. 15-88, Traffic Modifications. Councilor Hatfield moved to adopt Resolution No. 15-88 on second reading with an effective date of October 4, 1988. Motion was seconded by Councilor Venemon. Councilor Hatfield moved to delete from Paragraph 6 of Section 1 the following words: "Removing the stop sign on S.E. Adams at S.E. 3rd Street and" and replace the word "installing" in the same paragraph with the word "Install". Motion was seconded by Councilor Venemon. The

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effect of the motion is to leave the existing stop sign on S.E. Adams Avenue at S.E. 3rd Street and the installation of a new stop sign on S.E. 3rd Street at its intersection with S.E. Adams. Councilor Hatfield pointed out that several neighborhood residents and users of the Scout Lodge had originally petitioned to have the stop sign on S.E. Adams at 3rd Street. Motion was unanimously carried.

Councilor Pope informed the Council that he talked with some of the students at W.F. West High School and explained to them that Council was considering creating three-way and four-way stops along S.W. Mills, S.W. Williams, S.W. Wilson, and S.W. Johnson Avenues between S.W. 13th Street and S.W. 16th Street. He reported that those students he talked with agreed with the intent of the Council action; however, they did not agree with creating stops along all streets in the area and recommended that one street remain a through street.

Councilor Hatfield expressed his support of the recommendation of the Police and Public Works Department and the effect and intent of the resolution. He also added that should the traffic modifications not prove to be beneficial to the neighborhood, they be reconsidered by Council.

Councilor Spahr said that he visited the area to observe the traffic on the streets. He reported that during the time he was there he saw only three incidents that could be classified as infractions.

Councilor Spahr asked the Police and Public Works Departments how many accidents have occurred in the area. Chief Hamilton could not quote the number of accidents, but he acknowledged that the departments' main concern with the traffic in the area in question is the speed and the flow of traffic. The Chief stated that accidents have occurred, however, he could not say for certain that speed was a contributing factor in each case.

Councilor Pope suggested that if the City is going to control traffic with stop signs, that it be done throughout the City.

Motion to pass the resolution, as amended, carried by a vote of 3 ayes, 2 nays. The dissenting votes were cast by Councilors Spahr and Pope.

5. Resolution No. 16-88, Second Reading - Implementing International City Management Association Deferred Comp Plan. Councilor Hatfield moved to adopt Resolution No. 16-88 on second reading. Motion was seconded by Councilor Venemon. The resolution calls for the implementation of the ICMA deferred comp plan as administered by the ICMA Retirement Corporation. Motion was unanimously carried.

6. Airport Board Appointment. City Manager Campbell announced that the applicants for appointment to fill the unexpired term of Mr. Ken Heaton were: Judy Fuller, John McCord, Tom Brundage, and Rory Miller. Mr. Campbell noted that John McCord had subsequently submitted a letter endorsing Judy Fuller for appointment rather than himself. The appointment was conducted by secret ballot. The votes were tallied by the City Clerk and reported to the Council. Mr. Tom Brundage was appointed to the Airport Board with a majority vote of 3. Two votes were cast for Judy Fuller.

7. Citizens Business. Pastor Bob Daugherty of the Bible Baptist Church and who appeared at the last Council meeting to request the Council's permission to leave church fliers on the doors of residents, appeared before Council to reiterate his request. He also directed attention to a written opinion from the Rutherford Institute in Manassa, Virginia, on the legality of the City's handbill ordinance (Ordinance Nos. 67-B and 388-B). Reverend Daugherty identified the Manassa Institute as a national civil liberties defense organization.

September 26, 1988

According to the written opinion of the Rutherford Institute, both City ordinances contain provisions that are unconstitutional based upon Supreme Court interpretations of the freedom of speech clause. Reverend Daugherty quoted from the written letter of opinion which was addressed to City Manager Campbell and City Attorney John Hall. Reverend Daugherty urged Council to undertake a study to bring the current City ordinances under constitutional authority.

City Attorney Hall commented that the cases cited by the legal institute prohibit the actual distribution of handbills which the Chehalis ordinance does not do. Mr. Hall clarified the point by stating that the Chehalis ordinance allows churches to handbill door-to-door through actual contact with the resident while the cases cited by the Rutherford Institute prohibited all types of handbilling. Mr. Hall also added that the City has not yet come to a determination as to whether or not the leaving of handbills by church organizations at the premises of residents when no one is home is unconstitutional. Mr. Hall stated that his inclination is that the freedom of the religious organizations to handbill would be protected such as is the political aspect under the freedom of speech protection.

Councilor Butters expressed her concern over the current ordinance which restricts the religious society from handbilling but allows politicians to do the same.

Council was informed that City Attorney Hall will have at the next Council meeting a written analysis of the request by the Bible Baptist Church with proposed amendments to the ordinance if necessary.

8. Resolution No. 17-88, First Reading - Amending the City's Hazardous Materials Response Plan. Councilor Butters moved to approve the resolution on first reading. Motion was seconded by Councilor Pope. City Manager Campbell reported that the hazardous materials response plan which the City has had in effect for some time is regularly reviewed by the Fire Department who administers and carries out the HazMat Plan. Chief Keeling explained that the amendments proposed are merely housekeeping measures and include the addition of a command chart and an update to the telephone listings. Motion to approve the resolution on first reading carried unanimously.

9. Request for Permanent Occupancy of Public Property - Rogers Home Furnishings. Building and Planning Director Nacht explained the request from Rogers Home Furnishings for construction of a loading dock on public right-of-way. The construction of the loading dock was prompted by the Police and Fire Departments' recommendation to do so in order to avoid the parking of Rogers' trucks in the travelled way and the blocking of traffic by the same. The loading dock would extend approximately 10 feet from the building and onto public property but would facilitate the parking of Rogers' freight trucks parallel with Front Street rather than across the street. Mr. Nacht advised that there exists a 6-inch sewer line underground in the area over which Rogers wishes to construct the dock. Since access to the sewer line must be ensured, Rogers has agreed to construct the loading dock in such a manner as to guarantee that access and subject to the approval of the Public Works Department.

Councilor Hatfield moved to authorize staff to prepare the necessary easement to allow Rogers Home Furnishings to construct a loading dock on the property as indicated by the agenda report. Motion was seconded by Councilor Butters and unanimously carried.

September 26, 1988

10. Parking Commission Lease with Burlington Northern Railroad. City Manager Campbell stated that he understood that the Parking Commission was authorized to act on Council's behalf, but because of the circumstances surrounding the proposed lease and the dollar amount involved, the recommendation of the Parking Commission on the proposed lease has been brought before Council for consideration.

Building and Planning Director Nacht explained that several months ago the Downtown Improvement Club approached the Chehalis Planning Commission to take over the lease of the reserved parking lot south of the Lewis County Museum and abutting Front Street. Through negotiations with Glacier Park Company, agent for Burlington Northern, the latest proposal for lease of the parking lot by the City includes an additional area of 15 stalls just south of the lot for a total of 65 parking stalls. Burlington Northern has indicated that a \$4,000 annual lease of the property may be acceptable. The Parking Commission has projected revenues from subleasing the stalls to be \$5,460 annually. The Parking Commission has recommended that the lease offer of \$4,000 be made.

Councilor Hatfield questioned whether or not the City would be able to generate enough revenues to cover the lease payment. Mr. Nacht explained that the Parking Commission projected revenues based upon 100% occupancy at \$7.00 per stall per month, while a 70% occupancy rate would break even.

Councilor Pope questioned whether the \$4,000 lease is reasonable for the piece of property.

Mr. Nacht said that Burlington Northern originally offered a lease of the property at \$6,000 annually; however, they seem to be acceptable now to a \$4,000 lease.

Mr. Nacht explained that the lot presently is leased by the Downtown Improvement Club to employers and employees from the downtown core. Fifty spaces are subleased presently. The Parking Commission's proposal includes the development of 15 additional spaces south of the existing 50 spaces.

Mr. Nacht also stated that the Downtown Improvement Club wants to relinquish the lease so that the property could be acquired by the City and managed together with the other City-owned parking lots. It was revealed that the Downtown Improvement Club's lease calls for an annual payment of \$818; however, with the expiration of the lease Burlington Northern has decided to increase the lease payments.

Councilor Pope expressed his concern over the price asked for the lease and questioned whether it was reasonable.

Councilor Hatfield also voiced his concern over the jump in the requested lease payment and questioned whether it was worthwhile.

Councilor Pope suggested that the City look into purchasing the property rather than leasing it.

It was consensus of the Council that the City attempt to purchase the property or to negotiate the lease downward from the \$4,000 figure.

11. City Council/Manager Reports:

a. City Manager Campbell announced that there exists a vacancy on the Chehalis Historical Commission and urged anyone interested in serving on the Commission to apply to the City for appointment.

b. Councilor Hatfield complimented the Community Services Department on the new trash receptacles in the downtown area.

September 26, 1988

The regular meeting was recessed at approximately 4:05 PM, and the Council convened in Executive Session for the purpose of discussing potential litigation.

Following conclusion of the Executive Session, the regular meeting was reconvened and immediately adjourned at approximately 4:25 PM.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

October 10, 1988

The Chehalis City Council met in regular session on Monday, October 10, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilor Pope arrived at 3:08 PM. Members of City staff present included: David Campbell, City Manager; John Hall, City Attorney; Jo Ann Hakola, Finance Director; Randy Hamilton, Police Chief; Peggy Morant, Assistant Finance Director; Tony Keeling, Fire Chief; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Bill Moeller of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Proclamation - Fire Prevention Week. Mayor Zylstra read and then presented to Fire Chief Keeling a proclamation declaring the week of October 9-15, 1988, as Fire Prevention Week in the City of Chehalis.

2. Presentation of 1988 Distinguished Budget Award. The Mayor presented to Finance Director Hakola and Assistant Finance Director Morant the 1988 Distinguished Budget Award from the Washington State Finance Officers' Association. The award is presented to a select few governmental units who prepare and present an annual budget document judged to conform to program standards as set forth by the Washington Finance Officers' Association Budget Award Committee. The award was presented to the City of Chehalis in recognition of the 1988 Annual Budget document.

3. Curbside Recycling Program - Superior Refuse. Mr. Jeff Meling of Superior Refuse described for the Council the curbside recycling program which Superior Refuse will be implementing within the City of Chehalis. Items to be collected through the curbside recycling program will be limited to cardboard (non-waxed), aluminum cans, glass (green, brown, and white), and newspaper. Mr. Meling stated that other recyclables may be added at a later date as the program progresses. He explained that he has begun advertisement of the program through posters, newspaper ads, and radio announcements. Those persons wishing to participate may sign up immediately and the program will start with the first pick-up on November 2nd. The recycling pick-ups will be scheduled separate from the participants' normal refuse collection.

4. Consent Calendar. Councilor Butters moved to approve the October 10, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of September 26, 1988;

b. The September 28, 1988, Claims Vouchers Nos. 12108-12198, and their fund transfers, in the sum of \$118,410.14; Transfer Voucher No. 1242; and September, 1988, payroll in the amount of \$234,078.21.

Motion was seconded by Councilor Hatfield and unanimously carried.

5. Resolution No. 17-88, Second Reading - Amending the Hazardous Materials Response Plan. Councilor Spahr moved to adopt Resolution No. 17-88, on second reading. Motion was seconded by Councilor Hatfield. The resolution provides for the adoption of the City's Hazardous Materials Response Plan as revised in September, 1988. The revisions made to the plan include minor housekeeping changes such as the addition of a command chart and updates to the telephone listings included in its text. Motion to adopt the resolution was unanimously carried.

6. Ordinance No. 392-B, First Reading - Amending the City's Handbill Regulations. The City Attorney presented his written findings and recommendation as a result of his research of the Constitutional provisions relative to the freedom of speech and freedom of religion in relation to the City's ordinance prohibiting the leaving of handbills on

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the doors or entries of residences. The issue was initially brought before the Council on September 12, 1988, by Reverend Bob Daugherty who objected to the inclusion of religious materials among those items prohibited by the handbill regulations. The City regulations allow the distribution of handbills of any sort as long as they are hand-delivered to the occupant of the residence but prohibits the leaving of any handbill on the porch or entry of any residence. Reverend Daugherty had perceived the prohibition as a violation of Constitutional rights. City Attorney Hall concluded that the City's current regulations, if tested, would probably be found to violate the Constitutional guaranties of freedom of speech. Therefore, he presented the Council with an ordinance amending the regulations to include an exemption to "any member of the clergy or any person acting for or on behalf of any church or religious affiliate engaged in the distribution of materials and information of a religious nature."

Councilor Pope questioned what alternative a resident may have if he wishes not to receive the materials. City Attorney Hall said that a resident has the right to request that persons delivering such materials not do so and that further attempts to do so would be considered illegal trespass and subject to prosecution.

Councilor Roewe announced that she had received two calls from people voicing their objections to any type of posting of handbills. Their primary objection was that the leaving of handbills may indicate to others that a home is unoccupied or unattended.

Councilor Butters spoke in favor of the proposed amendment to the regulations to allow the churches to distribute their materials.

Reverend Bob Daugherty addressed the Council to express his appreciation for the Council's, City Attorney's and City Manager's consideration of his request to exempt the churches from the City's handbill regulations.

Councilor Roewe moved to pass Ordinance No. 392-B on first reading. Motion was seconded by Councilor Butters.

Councilor Roewe encouraged anyone wishing to voice their opinion on the proposed amendment to do so before the Council prior to the passage of the ordinance on second reading.

Motion to pass the ordinance on first reading carried unanimously.

7. Resolution No. 18-88, First Reading - Encouraging and Supporting Economic Development of the Chehalis-Centralia Airport. City Manager Campbell explained that Resolution No. 18-88 is a follow-up of the meeting among the members of the City Councils of Centralia and Chehalis and the Board of County Commissioners. At the meeting, the elected officials voiced an interest in seeing the Chehalis-Centralia Airport developed for commercial and industrial purposes. The intent of the resolution is to serve as a statement of policy to encourage the Airport Board and other interested parties to work together to see that the development takes place. Mr. Campbell added that should the Council adopt the resolution, a copy will be forwarded to the Centralia City Council and Board of County Commissioners in the hopes that both will be prompted to adopt the same policy.

Councilor Roewe moved to adopt Resolution No. 18-88 on first reading. Motion was seconded by Councilor Hatfield.

Councilor Pope questioned whether the resolution committed the City to any financial liability. Mayor Zylstra remarked that the resolution was only a statement of philosophy or policy.

Motion to approve the resolution on first reading, carried unanimously.

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8. Request for Permanent Occupancy of Public Property - Twin Cities Chamber of Commerce/Downtown Business and Professional Committee - Downtown Entrance Signage. Chamber Manager Dave Roewe, together with Anita Sandrini of the Chehalis Downtown Business and Professional Committee, presented their request for the placement of two permanent sign structures within public right-of-way. Mr. Roewe explained that the Chamber and the Chehalis Downtown Committee is attempting to create Chehalis as a destination market place. The first step in their efforts will be to "dress up" the downtown area. Part of the "dressing up" of the Chehalis downtown area includes plans for the placement of a pair of permanent signs on public property to serve as a grand entrance to the City. The signs will be 20 feet in height and will be placed within the landscaped planters on both sides of North Market Boulevard north of the crosswalk at N.W. Park Street. The wooden sandblasted signs will display the words "Welcome to Chehalis" and "Enjoy the City of Roses". Maintenance of the signs will be the responsibility of the Chehalis Downtown Committee.

Councilor Hatfield moved to authorize the Twin Cities Chamber of Commerce and the Chehalis Downtown Business and Professional Committee to install their signs at the proposed locations on North Market subject to the determination and approval of the Public Works, Community Services, and Building and Planning Departments. Motion was seconded by Councilor Spahr.

Councilor Pope asked whether the placement of the signs will interfere with the flow of traffic into downtown. Police Chief Hamilton advised that he reviewed the plans and said that because of the setback of the signs and their height, no obstruction to traffic will be created.

Motion to authorize the placement of the signs within public right-of-way carried unanimously.

9. Participation in County Study - Comprehensive Flood Management Plan. City Manager Campbell informed Council that the County, as lead agency, is undertaking a study for a comprehensive flood management plan. The County has requested the City's support and participation in the plan. Apparently there will be no cost to the City for participation in the plan but will make the City eligible for funding from the Flood Control Assistance Account Program.

Councilor Hatfield moved to authorize the City's participation in the Comprehensive Flood Control Management Plan of Lewis County and to instruct staff to transmit a letter to Lewis County conveying the City's participation and support. Motion was seconded by Councilor Spahr and unanimously carried.

10. Sanitary Sewer System Cost-Effectiveness Study. City Manager Campbell recalled for the Council that a few months ago, the engineering firm of Gibbs & Olson, Inc., had been contracted to prepare an engineering report related to the City's sanitary sewer inflow and infiltration problems. The purpose of the report is to identify sewer rehabilitation alternatives, their costs and relative cost-effectiveness, a suggested rehab schedule, and funding sources. Mr. Campbell reported that the draft copy of the report will be presented to Council today for first review and invited Council members to look over the document within the next two weeks before considering its approval at the next Council meeting. Mr. Dick Riley, consulting engineer with Gibbs & Olson, presented the document to the Council and outlined the contents of the report.

Mr. Riley explained the original document includes a sewer-wide sewer inventory which is an inventory of each line within each sub-basin. Each sewer line is identified as to length, size, depth of burial, side sewers, manholes, and road surface over it, if any. All these elements must be considered in the cost of rehabilitating the sewer line.

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Mr. Riley directed Council's attention primarily to Chapters 6, 7, and 8 for review. He began by explaining that for the cost-effective analysis, four levels of removal were considered. First, was no removal of inflow and infiltration but what alterations would be needed at the plant in order to treat the flow to a 65% level. The second alternative calls for 17% removal of I & I. The third alternative assumes 44% removal of the I & I while the fourth alternative is for 61% removal of the I & I. Alternatives 1 and 2 were described as not cost effective by Mr. Riley. Based upon the four treatment alternatives, corresponding inflow and infiltration rehabilitation programs were developed and analyzed.

Mr. Riley concluded from the analysis and study that 0% to 44% removal of inflow and infiltration is cost-effective. However, removal from 61% up to 100% is definitely not cost-effective. The ultimate definition of the point between 44% and 61% of the I & I removal is indeterminable. He recommended that the City start the rehabilitation program to remove the inflow and infiltration up to 44% under Phase I of the program which will extend over five years. During the first few years of Phase I the treatment plant will be analyzed and the cost effective point again, redefined and refined and the new information submitted to the Department of Ecology for approval as Phase II. Any additional work required at that time, would become Phase II of the program.

City Manager Campbell encouraged the Council to review the document before the Council meeting of October 24, when Council will be asked to approve the document.

11. City Council Goals for 1989. City Manager Campbell presented the City Council's goals for 1989 which were a product of the Council's goal setting session held October 3, 1988. Mr. Campbell asked the Council to review the list; identify and discuss any additions, deletions, modifications, or re-ordering; and approve the goals by motion.

Councilor Hatfield moved to consolidate the 13 items identified as "top", "high" and "moderate" priorities of the Council and that staff and Council work in conjunction in order to accomplish as many of the thirteen goals as possible within the next 12 to 15 months. Motion was seconded by Councilor Roewe. (The 13 goals listed in their original ranking are: Disaster Preparedness Plan, Sidewalk Replacement Program, Annexation Program, Economic Development, Comprehensive Plan and Zoning Ordinance Review, Real Estate Excise Tax, Waterflow Fire Protection Improvements, Spot Blight and Hazardous Buildings, Improvements to Existing Parks and Recreational Facilities, Intergovernmental Coordination, Grants, Selective Timber Harvesting, and Citizen Communication.) Motion carried unanimously.

12. Municipal Court Consolidation Issue. In response to Council's request for further information and its potential impact upon the City, Finance Director Hakola prepared a written report to Council on the proposed municipal court consolidation issue. She stated that the report hopefully includes enough facts and figures for Council's use in lobbying against municipal court consolidation with District Court.

Items of concern identified should consolidation be implemented were: increased cost for prosecution, increased costs identified to court-appointed attorneys as a result of an increase in the hours spent in court because of district's extensive court docket, district's required filing fee, possible increase in police officers' court time because of City's lack of control over District's docket and scheduling, and the fact that consolidation would still obligate the City to maintain a court clerk to handle infractions, parking tickets, and referrals from District.

Council directed the City Manager to draft a letter of opposition to municipal court consolidation which will be signed by all Council members and sent to the appropriate legislators.

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13. Drug Education Abuse Task Force. Police Chief Randy Hamilton reported that the City had been approached by professionals from the treatment side of drug abuse to ascertain whether the City would be interested in applying for a project which would be co-funded by the Department of Education and University of Washington for the purpose of forming a community task force which would address the community's efforts in preventing drug abuse. Chief Hamilton said that he had just returned from the State Substance Abuse Coalition meeting at which Chehalis was named as an eligible community to receive funding for training its community task force. The purpose of the task force is to bring together key community leaders to build a knowledge base for a comprehensive drug abuse prevention plan. The City has joined with the City of Centralia in applying for the funding of a Drug Education Abuse Task Force. Chief Hamilton requested Council's endorsement of the program.

Councilor Roewe moved to endorse the position which the Police Chief has taken on community participation in drug abuse prevention activities. Motion was seconded by Councilor Pope and carried unanimously.

14. City Council/Manager Reports:

a. Councilor Spahr asked staff to review the intersections of South Market Boulevard at 1st and 16th Streets to see if either the parking on Market could be removed or set back so that persons trying to enter Market from either street would have better visibility of on-coming traffic.

b. Councilor Hatfield complimented the Community Services Department on the new paint to the pool facilities.

c. Councilor Roewe announced that she has received several complaints about the installation of the new stop signs authorized by Resolution No. 15-88. Councilor Hatfield said that he has received favorable comments from citizens regarding the relocation of the stop signs at S.E. 8th and S.E. 9th Streets. Mr. Spahr recited from the City's 1986 Traffic Study conducted by Isaac & Associates: "Slowing traffic with stop signs is not recommended ..." and "Erecting stop signs to slow traffic is not recommended ..."

d. City Manager Campbell requested that the Council set a special meeting date for the 1989 budget workshop. The suggested date was Monday, November 21, 1988. The Mayor called for the special meeting to be conducted on Monday, November 21, 1988, at 5 PM at City Hall.

15. Taxi License Regulations. Mr. Peter Thompson was in attendance and stated that he had hoped to address the Council regarding the taxi license regulations issue which he had brought to the Council's attention on September 12, 1988. Mr. Thompson was informed that the item is under review by staff and a presentation to Council is scheduled for their meeting of October 24, 1988.

16. Executive Session. The regular meeting of the City Council was recessed to executive session for the purpose of discussing labor negotiations (RCW 42.30.140(4)).

Following conclusion of the executive session, the regular meeting was reconvened and immediately adjourned (at 5:00 PM).

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

October 24, 1988

The Chehalis City Council met in regular session on Monday, October 24, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilor Isaac Pope arrived at 3:12 PM. Staff members present included: Dave Campbell, City Manager; Jo Ann Hakola, Finance Director; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Ray Muyskens, Community Services Director; Tony Keeling, Fire Chief; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Bill Moeller of KITI Radio, Jim Cook of KELE Radio, and Eric Campbell of The Daily Chronicle.

1. Presentation of Employee Service Awards. Mayor Zylstra presented City Service Award pins to the following employees: For 5 years continuous service: Russ Cox, Street/Traffic Control Technician; for 10 years service: Mario Gallegos, Water Intake Operator; Dick Bartel, Water Filter Plant Operator; and Tim Grochowski, Street Superintendent; for 15 years service: Louis Ciolli, Water Superintendent; and Gerald Fischer, Park Maintenance Technician. Mayor Zylstra expressed the Council's appreciation for the years of dedicated service performed by each of the employees recognized.

2. Proclamation - National Physical Therapy Week. Denise Lund and Greg Fritz of Chehalis Physical Therapy were both in attendance to receive a proclamation from the Mayor declaring the week of October 23-29, 1988, as Physical Therapy Week in the City of Chehalis.

3. Presentation - New Chamber of Commerce Building on National Avenue. Mr. Leon Bowman, President of the Twin Cities Chamber of Commerce, reported to the Council on the status of the construction of the new Twin Cities Chamber building. Photo copies of the building plans and the plot plan were distributed to the Council. Mr. Bowman announced that site preparation for the new building has begun. The Chamber anticipates the building to be in place by December 6, 1988, and the building to be occupied by early January, 1989. Landscaping will be accomplished in the early spring. In response to a question from Councilor Hatfield, Mr. Bowman disclosed that the Lewis County Economic Development Council has been invited to share space in the new Chamber building, however, they have not yet committed to being a co-tenant of the Chamber.

Mr. Bowman expressed his concern over the traffic congestion in the area of the new Chamber site and remarked that some kind of traffic control at the intersection of State and National may be necessary.

4. Consent Calendar. Councilor Hatfield moved to approve the October 24, 1988, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of October 10, 1988;

b. Claims Voucher Nos. 12199 through 12368, including fund transfers, dated October 14, 1988, in the sum of \$103,426.08;

c. Setting the date for a public hearing on an application from Emerald Development Company to rezone property in the area of 20th Street and S.W. Snively Avenue, for Monday, November 14, 1988, at 3:05 PM;

d. Setting the date for a public hearing on a proposed flood damage prevention ordinance for Monday, November 14, 1988, at 3:15 PM.

Motion was seconded by Councilor Roewe and unanimously carried.

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5. Ordinance No. 392-B, Second Reading - Amending the Handbill Regulations to Exempt Religious Materials. Councilor Butters moved to pass Ordinance No. 392-B on second reading. Motion was seconded by Councilor Pope. The ordinance amends the regulations affecting posting of handbills by including an exemption to allow "any member of the clergy or any person acting for or on behalf of any church or religious affiliate engaged in the distribution of materials and information of a religious nature." Motion to pass Ordinance No. 392-B carried unanimously.

6. Resolution No. 18-88, Second Reading - Encouraging Industrial and Commercial Development of the Airport Property. Councilor Spahr moved to adopt Resolution No. 18-88 on second reading. Motion was seconded by Councilor Hatfield. The resolution conveys the support and encouragement of the City Council to the Chehalis-Centralia Airport Board "to pursue all lawful and appropriate means necessary to enhance the economic development of the industrial and commercial sites at the Chehalis-Centralia Airport ..." Motion to adopt Resolution No. 18-88 on second reading carried unanimously.

7. For-Hire Vehicle (Taxi) License Regulations - Legal Analysis. City Manager Campbell stated that the taxi license regulations issue was first brought before the Council by Mr. Peter Thompson on September 12, 1988. Mr. Thompson had expressed his concerns about the way the City's taxi license ordinance is written. In response to Mr. Thompson's concerns, the City Attorney and Police Chief Hamilton were requested to research other cities' taxi licensing ordinances.

Police Chief Hamilton explained that his research involved the review of taxi licensing ordinances from the cities of Centralia, Olympia, Gig Harbor, and Auburn. Together, he and Lieutenant Dawes developed recommendations for changes to the City's existing taxi licensing ordinance and submitted the same to the City Attorney for review. Those recommendations were included in the Council's agenda report and are as follows:

Must be 21 years of age, must possess a valid Washington driver's license with proper endorsement, must not have more than three traffic infractions within a five year period of time immediately preceding the issuance of the City license; must have no convictions for any alcohol or controlled substance offense and no addiction to the use of any alcohol or controlled substance; and must have no offense involving moral turpitude or intent to defraud.

Also, the license is to be approved by the Chief of Police and issued by the City Clerk with an appeal privilege through the City Council. A provision for revocation and suspension of the license upon any violation of the operative provisions of the ordinance with appeal privileges through the City Council. Licensees must further: maintain a passenger log or trip log, obtain and keep current all licenses and permits required by the Washington State Department of Licensing or other State agency; maintain proof of liability and property damage insurance with limits of not less than \$100,000 for property damage and \$500,000 for personal injury for any one person or any one accident. The City would further require: inspection of the vehicles prior to the issuance of a license and annually thereafter, that trips be made in the most direct route possible, and that all drivers must meet the same qualifications as the license holder.

City Attorney Hall added that staff does not recommend regulations controlling rates and requiring meter inspections.

City Manager Campbell explained that the proposed amendments are for the benefit of Council's discussion and decision as to which provisions the City Attorney is to include in drafting the ordinance.

Councilor Roewe pointed out that the provision requiring an inspection of the vehicle should include the criteria for the inspection. Chief Hamilton explained that the intent of the provision is to ensure that the vehicles are safe for taxi cab operation.

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Councilor Hatfield moved to direct the City Attorney to draft an ordinance incorporating the proposed amendments to the City's for-hire vehicle ordinance. Motion was seconded by Councilor Spahr and unanimously carried.

8. Lease Offer for Parking Lot on South Side of Museum.

Building and Planning Director Bob Nacht reviewed the history of the lease negotiations for the parking lot owned by Glacier Park Company, a subsidiary of Burlington Northern Railroad. The parking lot in question is adjacent to the Lewis County Historical Museum and has previously been leased to the Chehalis Downtown Parking and Improvement Club for parking purposes. The Downtown Parking and Improvement Club subleased the parking spaces to businesses in the downtown business district. It was the Downtown Parking and Improvement Club which approached the Chehalis Parking Commission with the proposal to assume the lease for the parking lot. Because of the importance of the parking lot to the downtown businesses, the Parking Commission pursued negotiations for the acquisition of the lease. The negotiations began with Glacier Park Company offering the lease at \$6,000 per year while the Chehalis Parking Commission countered with \$3,500 and a request to include an additional parking area just south of the subject parking lot which would accommodate an additional 15 parking spaces. Glacier Park Company rejected the counter offer and reiterated its initial lease price of \$6,000. The Chehalis Parking Commission subsequently rejected the proposal to acquire the lease, and Glacier Parking Company was so notified. Glacier Park then approached the Parking Commission with a proposal to lease the original 50-space parking lot and the additional 15-space parking area just south of the larger lot for a total price of \$4,000 per year. The Parking Commission accepted the proposal based upon the calculated market lease cost of the property as \$5,428.80 and the projected occupancy rate of 80% (at \$7.00 per month per reserved space) which would generate \$4,368 per year, and the impact of an additional 50 cars on the City's existing parking system which would create an undesirable effect on the parking system. The recommendation from staff and the Parking Commission is that the City enter into a one year renewable lease at \$4,000 per year with Glacier Park Company.

Councilor Roewe questioned the market value figure for the property as quoted by Glacier Park Company. Mr. Nacht explained that the market value for a lease was arrived through the County's assessed valuation of the property plus a 10-12 percent return rate.

Councilor Hatfield summarized the issue by recounting as follows: 1) the railroad will not sell the property in question; 2) if the City does not pursue the lease, the 50 spaces will not be available for downtown merchants' parking; and 3) a 70% occupancy rate of the proposed parking lots will break even with the lease cost of \$4,000. Councilor Hatfield moved to have the Parking Commission and City Attorney enter into a one year lease agreement with Glacier Park Company for a sum not to exceed \$4,000. Motion was seconded by Councilor Butters. Motion carried by a vote of 6 ayes, 1 nay -- Councilor Pope cast the dissenting vote.

9. Proposed Bicycle Route. City Manager Campbell explained that the bicycle route proposal initially came before the Council 3-4 months ago from the County Bicycle Advisory Committee and then again at the September joint meeting of the Lewis County Commission and Councils of Chehalis and Centralia.

The proposal is to establish a bicycle route through Centralia, unincorporated parts of Lewis County, and Chehalis. The route through Chehalis as proposed by staff is somewhat different from the original proposal from the Bicycle Advisory Committee. The City has suggested moving bicycles from Market Boulevard and West Street and to not encourage bicyclists to cross the Alexander Bridge.

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The suggested alternatives are Highway 6 and Main Street and Cascade Avenue parallelling Market.

Ms. Kathy Miskimens, a member of the Bicycle Advisory Committee, commented that the Committee had recommended West Street as a route.

Mr. Campbell stated that the staff recommendation is based upon conversations with Mr. James. Dick, Chairman of the Bicycle Advisory Committee. Mr. Campbell offered that if feasible alternatives have been overlooked, Council should discuss those and redirect staff.

Public Works Director Heid stated that the proposed bicycle route is a result of conversations among City Manager Campbell, Jim Dick of the Bicycle Advisory Committee, and himself. It was their consensus that the bicycle route proposal before the Council was the safest route. Mr. Heid also reported that the City has contacted the Washington Cities Insurance Authority (WCIA) regarding the proposed route designation. It was the opinion of WCIA that such a designation could increase the City's liability exposure. He added that staff and the City Attorney do not necessarily share the same opinion as the WCIA and explained that the bicycle route designation merely identifies the primary bicycle route and what the City believes to be the safest route.

Ms. Miskimens spoke against routing bicyclists from Highway 6 along Main Street since the same safety and traffic hazards exist on Main Street as on Market Boulevard. Ms. Miskimens also added that designating West Street as part of the route would bring the bicyclists to the downtown service area.

Councilor Pope pointed out that the West Street route would require the bicyclists to cross the railroad tracks where there is poor visibility and additionally require the bicyclists to enter the downtown in a congested area. He suggested that coming down Main Street to Cascade and down Cascade to 13th Street was a safer route.

Ms. Miskimens stated that if the bicyclists are routed down the Louisiana Street frontage road, they would be required to enter Main Street at the Highway 6 intersection which is a very dangerous intersection for bicyclists to cross.

Councilor Spahr moved to postpone a decision on the designation of a bicycle route and refer the matter back to staff for further study and input. Motion was seconded by Councilor Hatfield. Motion carried unanimously.

10. Sanitary Sewer System Cost Effectiveness Study. Mr. Dick Riley, P.E., of Gibbs & Olson, Inc., was present to follow-up on the presentation of a draft cost-effectiveness study and engineering report that has been requested by the Department of Ecology for the City's sanitary sewer system. Mr. Riley answered questions from the Council.

Councilor Roewe complimented Mr. Riley and the engineering firm of Gibbs & Olson, Inc., on the fine job they have done for the City in trying to satisfy the State requirements. Councilor Roewe moved that the engineering firm be authorized to present the report to the State so that the project can proceed. Motion was seconded by Councilor Pope and unanimously carried.

Mayor Zylstra asked Mr. Riley his opinion of the City's potential for receiving Public Works Trust Fund monies should the City institute the real estate excise tax. Mr. Riley judged the City's chances for receiving funding as very good.

11. Executive Session. The Mayor recessed the regular meeting of the City Council in order to convene in Executive Session for the purpose of discussing potential litigation (pursuant to R.C.W. 42.30.110(i)). Following a fifteen minute Executive Session, the regular meeting was reconvened.

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12. Authorization for Signature - Consent Decree With Washington State Department of Ecology. Councilor Hatfield moved to authorize signature of the Consent Decree as presented by the City Attorney and the City's engineering consulting firm. Motion was seconded by Councilor Butters.

Mr. Dick Riley explained that the draft cost-effectiveness study and engineering report will be submitted to the Department of Ecology for review. Over a period of about ninety days, DOE will be commenting on the draft plan and the City will be responding to those comments and then preparing the final report. The program that is agreed to through the final report will be incorporated in the Consent Decree with the State Department of Ecology.

Mr. Riley also went over an expanded schedule for the next year's sewer rehabilitation program. Mr. Riley suggested that Council consider utilizing City funds to perform the design work for next year's sewer rehab project in order to get the project started immediately and the program approved by DOE prior to the DOE grant application deadline. Because of the time constraints, Mr. Riley urged the Council to authorize the design work no later than November 14, 1988.

Motion to authorize signature of the Consent Decree with the State Department of Ecology carried unanimously.

13. Ordinance No. 393-B, First Reading - Amending the 1988 Budget. Councilor Roewe moved to suspend the rules requiring two readings of the ordinance. Motion was seconded by Councilor Hatfield and unanimously carried. Councilor Roewe moved to pass Ordinance No. 393-B. Motion was seconded by Councilor Hatfield. The ordinance amends the 1988 Budget to reflect changes in revenues and expenditures which were not anticipated at the time of adopting the budget. The amendments are strictly housekeeping measures. The motion to pass Ordinance No. 393-B carried unanimously.

14. Report: Clandestine Drug Labs. Police Chief Randy Hamilton and Fire Chief Tony Keeling presented information and materials regarding the threat of clandestine drug labs. Chief Hamilton explained that clandestine drug labs are any laboratories utilized for the purposes of manufacturing illicit drugs. However, the focus of the presentation dealt with methamphetamine drug labs which are most common in Western Washington. Chief Hamilton explained that the labs are easily set up, and the manufacturers are targeting small rental houses and motel rooms as the premises for the illegal labs. An explosion in one of these labs can result in the complete levelling of the building. There is a further danger to persons occupying the premises after the drug lab has been dismantled because of the contamination caused by the chemicals utilized to manufacture the drug.

Chief Hamilton reported that the department is in the process of preparing a training and education mechanism for motel operators and managers to enable them to identify possible drug lab activities. He also said that the department will work to provide the same kind of education and training to the rental association.

Chief Keeling distributed various materials regarding clandestine labs. He reported that the HAZ MAT team has been involved in one drug lab dump cleanup as well as two drug lab busts, all out of Lewis County however.

15. Report: Section 8 Housing Assistance. Mr. Ray Muyskens, Community Services Director, explained the materials regarding the Section 8 Housing Assistance Program which were included in the Council agenda packet. As of October 20, 1988, the housing assistance program includes 48 allocated vouchers. The regional program provides subsidized housing vouchers to families meeting the criteria set by the State Department of Community Development. To date, 24 of the vouchers have been issued to Chehalis, Centralia and County residents.

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The impact of the City housing assistance program to the community is \$218,480 in grant funds while the regional program includes \$270,000 in grant-funded housing assistance.

16. City Council/Manager Reports:

a. City Manager Campbell reported that Mr. Tom Newton, Director of the Lewis County Economic Development Council, will be at the next City Council meeting to answer any questions the Council may have regarding the EDC's third quarter report.

b. Councilor Roewe advised that the Transit Authority met last week to approve its preliminary budget. The financial condition of the Transit Authority is excellent and the Authority is looking at pursuing a demonstration project to expand the service area. Councilor Roewe explained that the Transit cannot expand until it is petitioned to do so and the population votes to approve the expansion. The Transit is also contemplating a possible half hour service rather than the existing one hour service.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

November 14, 1988

The Chehalis City Council met in regular session on Monday, November 14, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilors Bud Hatfield and Dr. Isaac Pope were absent (excused). Members of City staff present included: Dave Campbell, City Manager; H. John Hall, City Attorney; Ray Muyskens, Community Services Director; Dennis Dawes, Police Lieutenant; Barry Heid, Public Works Director; Jo Ann Hakola, Finance Director; Bob Nacht, Building and Planning Director; Tony Keeling, Fire Chief; and Danielle Daskam, City Clerk. Representatives of the news media present were: Bill Moeller of KITI Radio, Jim Cook of KEWA Radio, and Eric Campbell of The Daily Chronicle.

1. Storage of Private Property in City Facilities. Mr. Paul McBride and other members of the downtown business district requested that the Council permit the storage of the business district's downtown holiday decorations within the City's civic auditorium. Mr. McBride explained that each year members of the business district must find a new and sometimes less than adequate storage area for the large decorations which adorn the downtown area during the holiday season. Mr. McBride explained that the auditorium area would facilitate hanging the ornaments from the 20 foot ceiling and enable additional storage beneath the large ornaments.

Mayor Zylstra advised Mr. McBride that the Council would consider his request later on their agenda and during an item which has already been designated for discussion of storage of private property in City facilities.

2. Economic Development Council 1988 Third Quarter Report Presented by Director Tom Newton. Mr. Tom Newton explained that the City has contracted with the Lewis County Economic Development Council (EDC) for the past three years for the performance of economic development services for the City. In conformance with the agreement with the City, the EDC provides written quarterly reports of their activities. For the benefit of the City, the Board of EDC has also directed that the report be made in person before the Council by the Director of EDC. Mr. Newton added that the EDC works with firms that are already located in the area and works with firms that may want to locate in the Chehalis area. The EDC is also involved in many non-client activities which improve the "Lewis County product."

Councilor Roewe asked Mr. Newton his opinion of the potential for the proposed Labree interchange to become a reality. Mr. Newton replied that the Labree Task Force has been meeting for a long time; and although the project has the support of the State Department of Transportation, there are monetary restrictions which may delay the project for several years. It was suggested that the County be urged to place the interchange project on its Six Year Improvement Program.

Mr. Newton conveyed EDC's wish to extend its contract with the City and hoped the Council would see fit to include funding for the same in the 1989 Budget. Mr. Newton volunteered to come before the Council again during the budget hearing process to support the extension of EDC's contract.

3. Consent Calendar. Councilor Bob Spahr moved to approve the November 14, 1988, Consent Calendar comprised of the following items:

a. Approval of minutes of the regular City Council meeting of October 24, 1988;

b. The October 26, 1988, Claims Vouchers Nos. 12369 through 12456, including fund transfers, in the sum of \$27,626.91; Transfer Voucher No. 1243; and the October, 1988, payroll in the amount of \$214,906.26.

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c. Setting the date of Monday, November 28, 1988, at 3:15 PM for a public hearing on the 1989 Preliminary Budget;

d. Authorization for payment of Pay Estimate No. 1, of the Sanitary Sewer Rehabilitation project in the amount of \$98,668.78 and retainage in the amount of \$4,808.42, payable to Jack Johnson Construction.

e. Re-appointment of Mr. James Adams to a new five year term on the Chehalis Library Board. Mr. Adams' new term will expire December, 1993.

Motion to approve the Consent Calendar was seconded by Councilor Butters and unanimously carried.

4. Public Hearing - Rezone Application from Emerald Development Company. Mayor Zylstra recessed the regular meeting and opened the public hearing on an application from Emerald Development Company to rezone approximately 3.22 acres from R-1, single family residential, to a residential Planned Unit Development. Mr. Bob Nacht, Building and Planning Director, referred the Council to the information contained in their agendas. The property proposed to be rezoned is located on S.W. 20th Street at the intersection of S.W. Snively Avenue and extends southward to S.W. Olympic Drive. The proponent is desirous of constructing a 40-unit, single-story, elderly/handicapped, independent living, residential complex.

The Chehalis Planning Commission held a public hearing on the application in October, and has recommended approval of the rezone request upon the following four conditions: 1) that the facility be maintained to the standards initially developed; 2) that reasonable landscaping be developed to screen the rear of the buildings near the perimeter of the development from adjacent existing residences; 3) that the existing storm water drainage onto the subject property that occurs from the adjacent properties on the north and Olympic Drive be engineered so as not to cause a backup problem; and 4) that parking not be allowed to interfere with pedestrian safety on S.W. 20th Street.

Mr. Nacht also quoted from the Chehalis Zoning Ordinance regarding Planned Unit Developments: "The intent of Planned Unit Development Zone is to provide an area where relatively major development of mixed use buildings, complexes, and community services facilities may proceed under specific development plans ..." He further quoted: "Permitted Uses and Structures - Planned Unit Development ... Any use or combination of uses which the Council considers to be appropriately designed, located and of a substantial benefit to the community which may include residential, schools, hospitals, public parks and playgrounds, golf courses, and public institutions ..."

Mr. Jim Mulligan, owner of Emerald Development Company, and the applicant for the rezone, addressed the Council to explain the request for rezone. The project includes the construction of a 40-unit residential complex for the low-income, elderly and/or handicapped. The project is to be financed by the Farmers Home Administration. The Farmers Home Administration provides for low-interest, long-term financing for this type of housing. The term of the loan is 50 years and FmHA assures that the complex will be maintained as a low-income, elderly housing project for the term of the loan. Mr. Mulligan also added that Emerald Development Company performs its own property management and the development will have a resident manager.

Mr. Mulligan acknowledged the Planning Commission's concerns and conditions of approval of the rezone application. He conveyed Emerald Development Company's acceptance of the conditions.

Mr. Jim Cate, owner of the Cascadia Apartments at 1765-67 S. Market Boulevard, questioned the City's consideration of an additional 40

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units within the City when 18 months ago the City raised the water and sewer rates. He also asked Mr. Mulligan whether he had received written commitment from the Farmers Home Administration for financing the project. Mr. Mulligan stated that he has not received written commitment as yet. He explained that he has submitted the preliminary application to FMHA, and it is being reviewed at this time. A decision is expected within 60-90 days.

Mrs. Fern Hackett, owner of an apartment building located at 267 S.E. Washington, said that when the developers of the low-income, senior citizen project at S.E. 3rd and S.E. Washington were proposing their project, it was promised that there would be no problem with parking. However, parking has proved to be a problem because there are many more cars associated with the tenants of that complex than originally estimated.

Mt. Bill Brumfield, also an apartment owner, noted that every time there is a development of this sort, there is an economic impact on the other landlords in Chehalis. He did admit that the apartment unit vacancy rate is down now but previously there had been a high vacancy factor. He stressed that the subsidized units are too much competition for the privately owned and funded developments.

Mr. Mulligan responded by saying that any impact on other multiple-family dwellings would be small and short-lived. He went on to explain that the eligible tenants for the subsidized housing must meet certain income levels. The development is not intended to compete with traditional housing but to fill a specialized housing need in the community. Additionally, the complex will provide 62 parking spaces which is the number required by City ordinance.

There being no further public content on the proposed rezone, the Mayor closed the public hearing and reconvened the regular meeting of the Council.

Councilor Roewe moved to direct the City Attorney to draft an ordinance which rezones the subject properties in accordance with the Planning Commission recommendation from an R-1 to a PUD residential as provided in Millenaar/Wicks August 19, 1988, site development plan and as conditioned by the City Council. Motion was seconded by Councilor Spahr.

Councilor Roewe stated that the tenants that would qualify for the units proposed are not the tenants that would fill the units that are available from those who have given testimony during the hearing process. She noted that over a period of years, only one such development has been located in Chehalis which has an extremely long waiting list. Councilor Roewe also pointed out that there was no citizen comment from neighbors of the proposed project; and therefore urged the Council to approve the rezone request.

Councilor Spahr questioned the displacement of the water and the movement of the water from the site. Mr. Nacht explained there has been no calculation of the amount of water which will be taken from the site. When the site development is presented and an engineering review is made by various City departments, more information will be available and some determinations will be made. The City will have the requirement that the storm water will be contained on site and piped to an approved drainage system which is yet to be determined.

The motion carried unanimously.

5. Public Hearing - Flood Damage Reduction Regulations.

The Mayor recess the regular meeting and opened the public hearing for the purpose of receiving public testimony on proposed flood damage reduction regulations. Building and Planning Director Bob Nacht explained that the State legislature has mandated new floodway and floodplain development regulations, and since Chehalis' regulations are contained within the zoning ordinance, any changes must be made pursuant to the

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zoning ordinance requirements. Mr. Nacht stated that the changes include raising of the flood protection elevation from the current "at or above 100 year flood level" to "one foot above the 100 year flood level." Another significant change involves the prohibition of residential construction in a floodway.

Mr. Nacht explained that the Planning Commission's hearing on the proposed regulations included discussion with the residents of the Georgia, Florida, and Brace Avenues area whose properties will be affected by the prohibition of residential construction in the floodway. The residents asked the Commission that the R-1 zone be retained and that the Planning Commission entertain commercial rezone applications on a case-by-case basis: This will allow individual review of the impact of new commercial developments on existing residential uses. Mr. Nacht also informed Council that the Planning Commission is addressing the issue through the Comprehensive Plan review.

Another change prohibits the locating of critical facilities (i.e. schools, hospitals, police/fire stations, hazardous waste facilities) in the floodplain unless there is no other reasonable location and then such facilities must be elevated to three feet above the 100 year flood elevation.

Councilor Roewe questioned the retention of the R-1 designation in the Brace, Florida, and Georgia neighborhood when the new regulations prohibit construction of residential units in the floodway. Mr. Nacht said that during the Planning Commission hearing, residents of the Brace, Florida, River and Georgia Avenue areas were asked to comment on their R-1 zoned area and the fact that the area lies within a floodway and that new legislation prohibits residential construction in the floodway. The rezoning issue was discussed, and it was consensus of the approximately 25 residents in attendance that the R-1 zone be retained and any commercial encroachment into that area be considered on an individual basis. Mr. Nacht also stated that it is unlikely that the area will change significantly over the next several years because of the strict regulations placed on commercial development in a floodway.

There being no citizen comment or questions, the public hearing was closed, and the regular meeting reconvened. The ordinance adopting the new flood damage reduction regulations will appear on the Council's next agenda.

6. Traffic Control Devices - S.W. Johnson and S.W. William Avenues. Mrs. Oechsner appeared before the Council and informed the members that a petition was circulated throughout the southwest area of the City in opposition to some of the stop signs which have been placed in the Johnson, Mills, and William Avenues area. The promoters of the petition specifically oppose the stop signs on Johnson and William Avenues as the signs are placed on "T" intersections rather than at an intersection with a through street. She judged the stop signs to be unnecessary on such short streets. She also remarked that it is the preferred route of several of her neighbors to travel north on Johnson Avenue to S.W. 13th Street in order to travel on S.W. 13th Street to the stop light at its intersection on South Market Boulevard. She claimed that many of the area residents do the same to avoid the S.W. 16th and Market intersection which is difficult to enter from because of the poor visibility at the intersection. Mr. Jim Oechsner also voiced his concerns over the visibility problem at the intersection of S.W. 16th Street with South Market. He urged Council to remove some of the parking from South Market Boulevard at S.W. 16th Street and S.E. 16th Street to enable motorists to more safely enter South Market from 16th Street. Mayor Zylstra noted that the parking issue on Market at S.W. 16th Street will be addressed later on the day's agenda under proposed "Parking Modifications."

City Manager Campbell advised the Council that the Public Works and Police Departments are performing data collection to determine

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the effectiveness, or lack thereof, of the stop signs in the Johnson, Mills and William Avenues area. A report of the results of that data collection will be made available at the next Council meeting.

7. Ordinance No. 395-B, First Reading - Amending the For-Hire Vehicle Ordinance. Councilor Spahr moved to pass Ordinance No. 395-B on first reading. The motion was seconded by Councilor Venemon. The ordinance provides for the regulation and licensing of taxicabs and for-hire vehicles in the City and establishes the qualifications of operators of the same. Motion carried unanimously.

8. Resolution No. 19-88, First Reading - Setting the Date for Hearing on a Petition to Vacate an Alley Between N.E. Hillside Drive and N.E. Adams Avenue. Councilor Roewe moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Butters and unanimously carried. Councilor Roewe moved to adopt Resolution No. 19-88 setting the date of December 12, 1988, at 3:05 PM for a hearing on a petition to vacate an alley described as the northwesterly 16 feet of Lot 10, Block 14, Chehalis Land and Timber Second Addition and portion of vacated Lee Street as described in Lewis County Miscellaneous Records, Volume 7, Pages 461-463. Motion was seconded by Councilor Butters and unanimously carried.

9. Request for Storage of Private Property. City Manager Campbell advised Council that earlier this year policies were adopted by the City for use of athletic facilities. Among those policies was a prohibition on storage of private property (youth league equipment) during the off-season. In the meantime, several representatives of youth leagues have contacted the City and indicated they would like to store some of their property in City space. In order to accommodate or store any private property in City facilities, the existing policies must be changed. Community Services Director Muyskens outlined the conditions that are suggested and should be stipulated to prior to allowing any storage of private property on public facilities. The conditions include: a) At a location to be approved by the Director; b) Items stored must be inventoried prior to placement and inventory list must be submitted to the Director prior to approval; c) Items must be stored in approved storage containers as approved by the Director; d) The League/Organization must provide personal property and liability coverage naming the City as an additional insured in regards to the storage of equipment within the City facilities. The League or organization must sign a hold-harmless agreement for the City and a waiver of subrogation from the insured; e) The City will provide the security system for access to the facility.

Councilor Roewe questioned the need to require organizations to acquire personal property and liability insurance in order to permit them to store items on City property. Mr. Muyskens commented that the insurance is required in order to protect the City from claim should the articles or equipment be damaged while stored on City facilities. Councilor Roewe urged that the City look at only requiring a hold harmless agreement rather than personal property and liability insurance.

City Manager Campbell suggested that some of the ball leagues may be able to obtain their insurance through their national organizations.

Mrs. Sandrini urged the Council to provide the downtown merchants a place to store the downtown holiday decorations. She stated that the decorations belong to the City as much as they belong to the downtown merchants.

Councilor Venemon asked why the City feels compelled to accommodate the baseball leagues' request to store their equipment. Councilor Venemon stated that it was her opinion that a storage area for the downtown holiday decorations should be given first consideration

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over any baseball league equipment.

Paul McBride suggested that the ball leagues contact a downtown merchant, such as Bartel's, to see if they can use a portion of their store area.

Councilor Roewe moved to give approval to staff to provide the kind of storage needed with respect to the holiday decorations and that they not be required to provide insurance nor storage containers. Motion was seconded by Councilor Venemon. The motion carried unanimously.

Mayor Zylstra commented that the ball leagues helped the City construct the buildings at Hedwall and hoped to be able to store some of their equipment in the facilities in return.

Councilor Butters moved to approve the request for storage of league property on City property based upon conditions A through E as stated above. Motion was seconded by Councilor Spahr.

City Attorney Hall expressed his concern over Condition "C" which requires the City's approval of the storage containers. He pointed out that by approving an inadequate storage container, the City may have assumed the liability. Councilor Spahr moved to amend the main motion to delete Condition "C". Motion was seconded by Councilor Roewe. Motion to amend carried unanimously. The main motion, as amended, carried unanimously.

10. Creation of Traffic Advisory Committee. Public Works Director Heid presented Council with a proposal for the formation of a Traffic Advisory Committee to address traffic related problems throughout the City and to make recommendations to the City Council. The Committee would include citizens, business owners within the City, and possibly a core group from the Lewis County Traffic Safety Advisory Council. City staff would not participate as members of the Committee but would only serve as facilitators or resources. Mr. Heid consented that a citizens committee of this sort could more easily view the traffic needs of the City from a perspective separate from that of City staff.

Councilor Roewe expressed her concern whether a committee of this sort would be able to decide what is best for the City as a whole versus the needs or concerns of a specific neighborhood. She concluded that it was the responsibility of the Council with the help of staff to determine the traffic needs of the City rather than delegate it to another committee.

Both Mayor Zylstra and Councilor Venemon spoke for the present system of determining the traffic needs of the City and spoke against the formation of a committee to address traffic related items. No action was taken on the creation of a Traffic Advisory Committee.

11. Parking Modifications. City Manager Campbell explained that the Police and Public Works Departments have suggested some parking modifications as outlined in the Council agenda. The proposed parking modifications include the following:

1) removal of parking from the southwesterly side of South Market Boulevard for 66 feet north of 16th Street;

2) removal of parking from the southwesterly side of South Market Boulevard between 7th and 8th Streets;

3) removal of parking from the southwesterly side of South Market Boulevard for 66 feet north of 1st Street;

4) designation of a handicap parking space on the southwesterly side of North Market Boulevard between Park and Boistfort Streets;

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5) relocation of the handicap parking space on the northeasterly side of North Market Boulevard from its present location to a location in front of the new downtown restrooms;

6) establishment of a loading zone on the northeasterly side of North Market Boulevard in front of DJ's Meats;

7) designation of a handicap parking space on the west side of N.W. Pacific Avenue south of N.W. North Street;

8) re-establishment of a parking area on the south side of N.W. North Street between Chehalis and Pacific Avenues;

9) removal of 15 and 30 minute parking restrictions from S.E. 4th Street between Market and Washington and N. Market Boulevard northwesterly of N.W. North Street;

10) designation of "no parking" along S.W. Interstate Avenue.

Public Works Director Heid suggested that staff review the possible need to remove parking from the southwesterly side of South Market Boulevard south of 16th Street.

Councilor Roewe moved to authorize the preparation of a resolution incorporating the above traffic modifications. Motion was seconded by Councilor Butters and unanimously carried. City Manager Campbell stated that staff will also look into the feasibility of removing parking from the south side of Market at 16th Street. Motion carried unanimously.

Councilor Spahr also suggested looking at creating a passenger loading zone on Market at R.E. Bennett School. Public Works Director Heid indicated he would contact the school to receive their input.

12. Downtown Landscaping Renovation and Maintenance. City Manager Campbell reminded Council that they have mentioned that they like the appearance of downtown and that the City should continue with its obligation to keep it looking as good or better. The report included in the Council's agenda responds to suggestions for the enhancement of the downtown landscaping. The report outlined the current maintenance responsibilities among departments, as well as some improvements that are already under way, and made some suggestions for expanded maintenance. Mr. Campbell asked for Council's permission to present the downtown maintenance district proposals to the Downtown Business and Professional Committee for their review and comment to the Council at a later time. It was Council's consensus that the proposal be submitted to the Downtown Business and Professional Committee for their review and comment.

13. Contract for Design Services - 1989 Sewer Rehab Program. City Manager Campbell requested Council's approval for the City to contract for design services with Gibbs & Olson, Inc., for the 1989 Sewer Rehab Program. Upon approval by the Council, staff will begin negotiating with Gibbs & Olson for an engineering contract to be presented to Council for approval at a later date. Councilor Roewe moved to authorize staff to negotiate a design engineering contract with Gibbs & Olson, Inc., for the 1989 Sewer Rehab Program. Motion was seconded by Councilor Butters and unanimously carried.

14. City Council/Manager Reports:

a. City Manager Campbell reminded Council of the Council's budget workshop meeting to be held Monday, November 21, 1988, at City Hall, beginning at 5 PM.

b. Councilor Butters complimented the Transit Authority on the new bus stop shelters that have been erected in the City.

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15. Executive Session. The Mayor recessed the regular meeting in order to convene in executive session for the purposes of discussing personnel and labor relations matters and potential litigation [reference R.C.W. 42.30.110(i) and 42.30.140(4)].

Upon conclusion of the executive session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

November 28, 1988

The Chehalis City Council met in regular session on Monday, November 28, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Bob Spahr, and Dave Zylstra. Councilor Pope arrived at 3:06 PM. Councilor Vivian Roewe and Councilor Joyce Venemon were both absent (excused). Staff members present included: Dave Campbell, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Randy Hamilton, Police Chief; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Jo Ann Hakola, Finance Director; Barry Held, Public Works Director; and Danielle Daskam, City Clerk. Representatives of the news media present were: Bill Moeller of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Citizens Business - Chehalis Library Education Job Information Center. Chehalis Librarian, Rivkah Sass, advised the Council that the Chehalis Library may be the new site of an Education Job Information Center. She explained that about three years ago Timberland Regional Library was the recipient of a pilot project grant for this purpose and the program was implemented in the City of Raymond. This year, Timberland is looking to expand the program, and Chehalis will most likely be the site chosen for the expansion. She estimated that a decision would be made by December 1, 1988.

2. Consent Calendar. Councilor Butters moved to approve the November 28, 1988, Consent Calendar comprised of the following items:

a. Approval of minutes of the regular City Council meeting of November 14, 1988.

b. Approval of Claims Voucher Nos. 12010 through 12608, dated November 16, 1988, in the sum of \$89,851.06, and including all fund transfers.

c. Approval of Change Order No. 10 of the Sewage Facility Improvements Project, Phase II, in the amount of \$1,541.35.

Motion was seconded by Councilor Spahr and unanimously carried.

3. Ordinance No. 394-B, First Reading - Flood Damage Reduction Regulations. Councilor Spahr moved to pass Ordinance No. 394-B on first reading. Motion was seconded by Councilor Hatfield. The ordinance amends the Chehalis Zoning Ordinance, relates to flood damage prevention, and establishes flood control regulations in order to maintain the City's eligibility in the National Flood Insurance Program. The ordinance provides for a significant change to the Zoning Ordinance which will prohibit residential construction in the floodway. Motion to pass the ordinance on first reading carried unanimously.

4. Ordinance No. 395-B, Second Reading - Providing for the Regulation and Licensing of Taxicabs and For-Hire Vehicles and Establishing Qualifications for Operators of the Same. Councilor Hatfield moved to pass Ordinance No. 395-B on second reading. Motion was seconded by Councilor Butters. The ordinance provides for the licensing procedures, qualifications, fees, and other regulations for the operation of a taxicab or other for-hire vehicle. The motion to pass Ordinance No. 395-B carried unanimously. The effective date of the Ordinance will be January 1, 1989.

5. Authorization for Signature - 1989 Sewage System Rehabilitation Project Design Engineering Contract. City Manager Campbell presented Council with an engineering contract with Gibbs and Olson, Inc., of Longview, for the design portion of the 1989 Sewer Rehabilitation Program. Mr. Campbell explained that the engineering firm of Gibbs & Olson, Inc., was the firm deemed to be the most knowledgeable and able to perform the work within the time limitations. Councilor

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Hatfield moved to authorize the City Manager's signature on the engineering services agreement with Gibbs & Olson, Inc., for the design phase of the 1989 Sewer Rehabilitation Project in an amount not to exceed \$60,600. Motion was seconded by Councilor Spahr and unanimously carried.

6. Resolution No. 20-88, First Reading - Implementing Parking Modifications. Councilor Spahr moved to adopt Resolution No. 20-88 on first reading. Motion was seconded by Councilor Hatfield. Councilor Spahr questioned the need for a no parking zone on the southwesterly side of S. Market Boulevard extending southerly from the intersection of S. Market Boulevard and S.W. 7th Street to the intersection of S. Market Boulevard and S.W. 8th Street. The area described is directly across the street from Benny's Florist Shop and Nilsen's Appliance. Councilor Spahr said that there is little if no parking available for Nilsen's other than the parking across the street from their business, and removal of that parking would create a hardship for Nilsen's. Councilor Spahr recognized that the removal of parking may be needed in the future and that Nilsen's be put on notice that removal of the parking in question will be looked at again in future years. Councilor Spahr moved to amend Resolution No. 20-88 by deleting paragraph 3 of Section 1 which states as follows:

"3. The Southwesterly side of South Market Boulevard extending Southerly from the intersection of South Market Boulevard and S.W. 7th Street to the intersection of South Market Boulevard and S.W. 8th Street;"

Motion was seconded by Councilor Butters.

Councilor Hatfield asked for an explanation from staff of the reason behind the proposal to remove parking from the above-described area of S. Market Boulevard. Chief Hamilton explained that staff reviewed the visibility at the intersection at S.W. 7th Street and S. Market Boulevard because of receiving several citizen complaints about the poor visibility at the intersection. However, because of some recent conversations with representatives of Fuller Market Basket, a solution to the congestion in that area may be worked out at the staff level. The motion to amend the resolution carried unanimously.

Councilor Spahr noted that the resolution provides for the removal of parking from the southwesterly side of S. Market Boulevard north 66 feet from its intersection with S.W. 1st Street. Councilor Spahr questioned the reason for not recommending the removal of parking from the south side of the intersection. Public Works Director Heid reported that, to his knowledge, the City has not received a complaint about poor visibility to the south; however, he offered to review the intersection again.

Mayor Zylstra reported that he received a telephone call from Elsie Spencer expressing opposition to the removal of the handicapped parking space at 534 N. Market Boulevard.

Motion to approve Resolution No. 20-88 on first reading, as amended, carried unanimously.

7. Public Hearing - 1989 Budget. At approximately 3:15 PM, the Mayor recessed the regular meeting and opened the public hearing on the 1989 Preliminary Budget. City Manager Campbell reported that the budget, as presented, is balanced in all funds, retains existing service levels, and responds to some of the Council's top or high priority goals for 1989. The recommended budget would add some money for sidewalk construction and replacement, would increase the City's ability to respond in emergencies or disasters, and will allow for parks and recreation facility improvements. The proposed budget will also partially restore some of the street oiling program that was eliminated from this year's budget. The only personnel change that is included within the recommended budget is the transition from a half-time to a full-time position at the water filter plant which will enhance the City's ability to test and monitor water quality as required by federal and state law. The budget

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relies upon a 6 percent increase in the property tax levy; however, its impact upon the property tax rate cannot be determined as yet since the County has not completed its assessed value calculations for Chehalis. The budget does not include any recommendations for sewer rate adjustments although staff may be proposing a rate adjustment in coming months. The reserve contributions include an increase in the automotive/equipment reserve, however, the contribution will not meet the rate of depreciation of the automotive/equipment inventory.

Jo Ann Hakola, Finance Director, presented the Council with information as to what items were cut from the departments' original budgetary requests. The cuts included \$100,000 from contingency and reserve funds and beginning fund balances, \$50,000 of which was a decrease in the street construction funds and \$40,000 from the public facilities and compensated absences reserves. Approximately \$60,000 was cut from the Police Department request which included funding for radio equipment, word processing and computer equipment, and some critical incident team equipment as well as other general operating and maintenance items. \$90,000 was deleted from the Fire Department which included funding for radio crystals, a buffer, and automatic chains. \$30,000 was deleted from the Street Department budget which included cuts from general operation and maintenance and not budgeting automotive reserve transfers as well as reducing the street oiling projects. There was a \$300,000 decrease in the Community Services budget the majority of which was capital improvement items such as a property management program, carpet cleaning, new carpeting, restroom repairs, roof repairs, pool vacuum system, a reduced Hedwall Park irrigation system project, and reduced athletic supplies. There were many other cuts made throughout the budget but were of the \$1,000-\$2,000 level.

Mr. Tony King, 267 N.E. Washington Avenue, voiced his opposition to any proposed tax increases.

Mr. Tom Newton, Director of the Lewis County Economic Development Council, offered to discuss with the Council the EDC's request to extend its contract with the City through 1989. Mayor Zylstra advised that the City's proposed budget for 1989 includes the funding necessary to extend the City's agreement with EDC through next year.

There being no further public comment regarding the 1989 Preliminary Budget, the Mayor closed the public hearing and reconvened the regular meeting.

8. Bicycle Route. City Manager Campbell explained that the issue of a bicycle route has not been an easy one and there seems to be no ideal bicycle route in terms of safety and access through the community. The Bicycle Advisory Committee's original request which is to route bicyclists across West Street and down Pacific and Market is the route of choice by the Committee. Their second choice, according to Mr. Jim Dick of the Advisory Committee, is a route which would bring the bicyclists across the railroad tracks at Prindle Street and then down Cascade. Staff has reviewed the options and has chosen the Bicycle Advisory Committee's second choice as the recommended route.

Mr. Jim Dick, representing the Bicycle Advisory Committee, pointed out that proposed route alternate "B" was lacking a connector to the west from the southeast - that being Main Street. Mr. Dick expressed his support of the Bicycle Advisory Committee's original proposed route citing less cross traffic encounters, less deviation, fewer stop signs, and a route which directs bicyclists through the business district of the City.

Councilor Hatfield moved to approve bicycle route alternate "B" as the City's designated bicycle route. Motion was seconded by Councilor Spahr. Councilor Spahr moved to amend Alternate "B" to include Main Street as the tie-in between Market and Highway 6. Motion was seconded by Councilor Hatfield and unanimously carried.

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Ms. Kathy Miskimens spoke against the Alternate "B" route as it is too complicated and takes the bicyclists away from the business district.

Councilor Pope spoke from his experience with the annual Seattle-to-Portland bicyclists. He stated that they have been using the same route for the past several years with no accidents and very little complaints from the bicyclists. The route inclines coming into town from the north via Airport Road, West Street, and Market Boulevard. Councilor Pope recommended that the City use the route which the STP bicyclists have been using which is the original route proposed by the Bicycle Advisory Committee.

The original motion, as amended to designate Alternate B as the bicycle route failed by a vote of 0 ayes, 5 nays.

Councilor Pope moved that the City accept and designate the original proposed route (utilizing Airport Road, West Street, Main Street, Market Boulevard and 20th Street). Motion was seconded by Councilor Hatfield, and unanimously carried.

9. Analysis of Traffic Control Modifications. City Manager Campbell stated that the results of staff's study and analysis of the traffic modifications which were made about October 1, 1988, and in particular those modifications which included the installation of stop signs in residential areas west of the high school have been compiled and included in report form to the Council as part of the agenda. Mr. Campbell reported that the statistical data and observations of officers of the Police Department would not support removal of the stop signs. The signs have caused a redistribution of the traffic to collector streets and traffic speeds have been reduced. Staff has recognized, however, that the stop sign at 14th and Johnson is the least necessary for achieving the original objectives of the stop sign installations.

According to Police Department observations, the other traffic modifications including stop signs on Washington and speed reductions on South Market and National Avenue have been successful.

Councilor Pope asked what originally prompted staff to recommend the placement of the stop signs in the Mills, Johnson, and William neighborhoods.

City Manager Campbell replied that the Police Department had received requests for traffic control west of the high school. Police Chief Hamilton also added that the Public Works Department had originally received a petition from residents of the William, Johnson, Wilson, and Mills areas complaining of traffic problems, specifically speeding vehicles and an excessive amount of traffic. Subsequently, a neighborhood meeting was held by the Public Works Director and Police Chief with the residents of the area. The consensus of the residents in attendance was that the installment of stop signs was the best alternative for reducing the traffic volumes and traffic speeds through the neighborhood.

Subsequent to the installation of the stop signs, another petition was received by the Public Works Director from primarily residents of the Snively Avenue area and other neighborhoods southwest of the Mills, Johnson, William, and Wilson neighborhoods where the signs were installed. The petition objected to the installation of the signs.

Councilor Spahr reported that he received a telephone call from Mr. Russell Bain (no address given) who said he lived in the area affected and would be in favor of removing the stop signs from Johnson and William Avenues as well as removing the stop signs from 14th and 15th Streets at Mills and Wilson.

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Councilor Hatfield agreed that the stop sign on Johnson and possibly those on William Avenue are not as effective as first thought. He suggested that the stop signs be removed from the T's on Johnson and William Avenues and the City monitor the traffic in the two areas to determine the effect of the removal.

Mr. Hank Oechsner, 1390 S.W. Snively Avenue, said he was a signer of the second petition. He explained that the purpose of the petition was to object to the stop signs on Johnson and William Avenues only.

Councilor Hatfield moved that the traffic sign configurations at Johnson and 14th and William and 15th and William and 14th be returned to their original configurations and that the City monitor the intersections to determine the effect. Motion was seconded by Councilor Spahr.

Councilor Butters expressed her concerns that none of the residents who signed the original petition requesting the traffic modifications have been able to be heard by the Council. She warned other members of the Council to not remove too many of the signs and thereby jeopardize the safety of the residents and motorists. She urged the City to closely monitor the intersections should the signs be removed.

City Manager Campbell advised that the Council will need to formally remove the signs through the adoption of a resolution.

Motion to remove the signs carried unanimously.

Councilor Spahr reported that all his feedback from the reduction of the speed limit on South Market Boulevard has been negative. Many of the persons commenting on the speed reduction believe the speed limit is too slow and would prefer to have seen it reduced to 30 mph rather than 25 mph.

10. Ordinance No. 396-B, First Reading - Rezone of Property on S.W. 20th Street - Emerald Development Company. Councilor Spahr moved to pass Ordinance No. 396-B on first reading. Motion was seconded by Councilor Butters. The ordinance provides for the rezone of a piece of property on S.W. 20th Street extending from S.W. Snively Avenue to S.W. Olympic Drive from an R-1, residential single family zone, to a PUD, planned unit development zone. Motion carried unanimously.

11. Small Business Development Project. City Manager Campbell explained that the small business development project is a proposed business loan program for small, low-income businesses in the community. The purpose of such a program is to help stimulate economic growth in the community. The program has been presented to Council in a draft form as part of the agenda with the request that Council approve the program in concept so that it may be passed along to the Chamber of Commerce and Economic Development Council for their comments and input on more specific program policies.

Ray Muyskens, Director of Community Services, said that the small business development grant program would be funded through the proceeds of repaid community development loans. Approximately \$20,000-\$30,000 will be designated to this pilot program which will benefit low to moderate income businesses located within the City. Mr. Muyskens also added that should a "pilot program" of a small business development project be implemented, the City may be able to secure future Community Development Block Grant funding for the project.

Councilor Pope suggested that staff contact Mr. Walt Huntley with the Seattle Parks Department, who directed a similar program while he was with the Model Cities Program. Councilor Pope stated that the success of their programs correlated to the amount of matching funds contributed by the individual.

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Mr. Tom Newton, Director of the Lewis County Economic Development Council, explained that the ECC makes its decisions on whether to pursue a project based upon the economic viability of the business. The EDC does not provide financial support to new or existing businesses but can assist a business in obtaining funding through the competitive market. Mr. Newton also agreed with Councilor Pope in that a prospective business developer who has equity in the business will experience a higher success rate.

Councilor Hatfield moved to approve the small business development project in concept and instructed staff to work with the Chamber of Commerce and Lewis County Economic Development Council in the preparation of a formal program for Council's consideration. Motion was seconded by Councilor Butters, and carried unanimously.

12. Timber Management Program. City Manager Campbell reminded Council that a timber management program was selected by Council as a top goal for 1989. The City has received a proposal from a timber management consultant which suggests that there may be a modest means of managing the City's forest resources within a couple undeveloped park locations. Mr. Campbell suggested that an informal citizens advisory committee be utilized to assist staff in the implementation of a timber management program. Mr. Michael McVey of Timber Services, Inc., has prepared a proposed management plan for the City, a copy of which was included in the Council's agenda. Mr. Campbell requested that Council authorize the implementation of the timber management program with the involvement of a citizens advisory committee.

Councilor Pope questioned the cost of retaining a timber management consultant. Mr. McVey stated that the City can negotiate any payment program it wishes, for example; payment may be based upon volume removed or based on hours or acres.

Councilor Hatfield moved to follow the recommendation of the City Manager and Director of Community Services and implement the timber management plan including the establishment of a citizens advisory committee to help staff develop a more detailed plan. Motion was seconded by Councilor Spahr.

Councilor Butters spoke against the formation of another citizens advisory committee. She believed the City could call upon the expertise of members of the community without setting up another committee.

Mr. King, 267 S.E. Washington Avenue, stated that he had replanted 40 acres of his property in timber and based upon his experiences encouraged the City to seek expert advice for the management of its timber program.

Councilor Butters questioned the need for the City to get into the timber management business. She stated that her initial impression of the timber management program consisted of only some select harvesting. She encouraged the Council to review the proposed program further before proceeding ahead.

City Manager Campbell explained that the advisory committee referred to would not be created as another advisory committee to the Council but would act as an advisory resource to staff as staff lacks expertise in the field of timber management.

Motion passed by a vote of 4 ayes and 1 nay; the dissenting vote was cast by Councilor Butters.

13. Appointment of New City Attorney. With the election for Lewis County Superior Court Judge in November, 1988, City Attorney John Hall, has been elected to fill that position and has submitted his resignation as City Attorney effective January 1, 1989. City Manager Campbell advised the Council that it is their responsibility to appoint a City Attorney based upon a recommendation of the City Manager. Based upon his discussions with individual Council members and staff, Mr. Campbell's

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recommendation is to appoint Mr. Bill Hillier, who is presently a partner in the law firm of Hall and Hillier and the City's Assistant City Attorney, as City Attorney effective January 1, 1989.

Councilor Spahr moved to appoint Mr. Bill Hillier as the City's new City Attorney effective January 1, 1989. Motion was seconded by Councilor Hatfield and unanimously carried.

14. Community Survey. City Manager Campbell reviewed the purpose of the community survey; that is to meet one of Council's goals to have more feedback or data from citizens as to their opinions on various issues before the City. The City has planned to do a community survey for purposes of reapplying for block grant funds from the State, and staff would like to supplement that survey with other questions the City Council would like to see included. The survey planned now will collect basic demographic data needed for the community development block grant application. Supplemental questions might include the areas of assessing the quality of City services, requests for citizens prioritization of current City services and proposed projects, and attitudes toward future growth. City Manager Campbell requested that Council supply staff with feedback as to the type of questions they wish included as part of the survey. He also advised that the survey would be conducted door-to-door by a private consultant.

Councilor Butters urged the Council and staff to ensure that there is advance preparation and information available to the citizens prior to the survey.

Councilor Hatfield requested an estimate of the cost of conducting the survey. City Manager Campbell reported that approximately \$5,000 has been allocated for the purpose of the survey.

Councilor Butters also suggested that the survey allow citizens to add other comments which might not be a direct response of the questions contained in the survey.

Mayor Zylstra suggested that each Council member submit their thoughts and ideas regarding the contents of the survey to the City Manager.

15. City Council/Manager Reports:

a. City Manager Campbell announced that an invitation has been received to attend a reception of the Washington State Centennial Commission, on Thursday, December 1, 1988, at 9 AM in the County Courthouse Annex. Also, on December 12, 1988, the Centennial Commission will be conducting a workshop session at the County Courthouse Annex, at 7 PM.

16. Executive Session. The Mayor recessed the regular meeting in order to convene in Executive Session for the purpose of discussing potential litigation [pursuant to R.C.W. 42.30.110(i)].

Following conclusion of the Executive Session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

December 12, 1988

The Chehalis City Council met in regular session on Monday, December 12, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Members of City staff present included: Dave Campbell, City Manager; Tony Keeling, Fire Chief; H. John Hall, City Attorney; Randy Hamilton, Police Chief; Ray Muyskens, Community Services Director; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Director; Jo Ann Hakola, Finance Director; and Danielle Daskam, City Clerk. Representatives of the news media present during the meeting included: Eric Campbell of the The Daily Chronicle, Bill Moeller of KITI Radio, and Jim Cook of KELA Radio.

1. Consent Calendar. Councilor Butters moved to approve the December 12, 1988, Consent Calendar comprised of the following items of business:

a. Approval of minutes of the regular City Council meeting of November 28, 1988;

b. Claims Voucher Nos. 12494 through 12709, dated November 29, 1988, in the amount of \$197,619.08; Transfer Voucher Nos. 1244 and 1245, and November payroll in the amount of \$223,744.22;

c. Pay Estimate No. 2 of the Sanitary Sewer Rehabilitation Project in the amount of \$110,162.39, with retainage of \$5,368.54, payable to the contractor, Jack Johnson Construction.

2. Ordinance No. 394-B, Second Reading - Flood Damage Reduction Regulations. Councilor Spahr moved to pass Ordinance No. 394-B on second reading. Motion was seconded by Councilor Hatfield. The ordinance amends the Chehalis Zoning Ordinance, relates to flood damage prevention, and establishes flood control regulations in order to maintain the City's eligibility in the National Flood Insurance Program. The motion to pass Ordinance No. 394-B carried unanimously.

3. Ordinance No. 396-B, Second Reading - Rezone of Property on S.W. 20th Street - Emerald Development Company. Councilor Roewe moved to pass Ordinance No. 396-B on second reading. Motion was seconded by Councilor Hatfield. The ordinance provides for the rezone of a piece of property on S.W. 20th Street extending from S.W. Snively Avenue to S.W. Olympic Drive from an R-1, single family residential zone, to a PUD, planned unit development zone. Motion carried unanimously.

4. Public Hearing - Petition for Vacation of Alley. At 3:05 PM, Mayor Zylstra recessed the regular meeting and opened the public hearing on a petition to vacate an alley described as: the northeasterly 16 feet of Lot 10, Block 14, Chehalis Land and Timber Second Addition and vacated Lee Street. Building and Planning Director Bob Nacht explained that the City received a petition from Mr. Merle Beckley on October 27, 1988, for the vacation of the described alley. Mr. Beckley is the owner of Lot 10, Block 14, Chehalis Land and Timber Company Second Addition which is adjacent to the alley petitioned for vacation.

Mr. Beckley, 10300 Schoolland Road, Rochester, WA, explained that he initiated the petition for possible development of off-street parking or other suitable development. He added that the alley has essentially been abandoned, barricaded against public use, is impractical for the use that it was intended, and is a City liability.

Mr. Bill Brumfield, owner of adjacent property at 444 N.E. Adams Avenue, agreed that the alley is a public liability and if vacated will be a liability to the adjacent property owners. He also questioned the cost of the vacation.

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Mr. Nacht explained that the cost of the vacated alley will be determined by the assessed value. According to R.C.W., the cost of the vacated alley cannot exceed one-half of the appraised value. (Note: Council has used the Lewis County Assessor's Office to determine the appraised value.) Mr. Nacht also added that regardless of who pays the cost of effecting the vacation, one-half of the alley will become the property of each of the two adjacent property owners.

Mr. Beckley noted that the City maintains a sewer line beneath the subject property and that any vacation would be subject to a City easement.

Mr. Brumfield also agreed that off-street parking is needed in the area but spoke against paying for a piece of property that would become a liability to the property owner.

There being no further public comment, the Mayor closed the public hearing and reconvened the regular meeting.

Councilor Roewe moved to grant the petition for the vacation of the alley adjacent to Lot 10, Block 14, Chehalis Land and Timber Company Second Addition, lying between N.E. Hillside Drive and N.E. Adams Avenue, and that the City Attorney be instructed to prepare the ordinance for Council consideration. Motion was seconded by Councilor Spahr and unanimously carried.

5. Resolution No. 20-88, Second Reading - Implementing Parking Modifications. Councilor Spahr moved to adopt Resolution No. 20-88 with an effective date of December 24, 1988. Motion was seconded by Councilor Roewe. Councilor Hatfield stated that he had been asked by Mr. Tom Brundage of Washington Mutual Savings, 65 S. Market Boulevard, that only the southerly most parking space at the intersection of S. Market and S.W. 1st Street be eliminated rather than the three spaces as proposed in the resolution. Councilor Hatfield moved to amend Section 1, Paragraph 3 of the resolution to change the no parking zone from 66 feet to 22 feet thereby eliminating only the southerly most parking space on the west side of S. Market at its intersection with S.W. 1st Street. Motion was seconded by Councilor Spahr. Councilor Hatfield stated that the elimination of one space in addition to the existing yellow curb from the intersection would give 42 feet of clearance from the intersection and provide ample visibility. Motion failed by a vote of 2 ayes, 5 nays -- the dissenting votes were cast by Butters, Pope, Spahr, Venemon, and Zylstra.

Public Works Director Barry Heid reported that he and a Police Department representative checked the southerly visibility from the intersection of S. Market Boulevard and S.W. 1st Street. It was determined that there was not a visibility problem to the south therefore there is no recommendation to remove the parking spaces south of the intersection.

Motion to adopt the resolution carried unanimously.

6. Resolution No. 21-88, First Reading - Removing Stop Signs. Resolution 21-88 provides for the elimination of the three-way stops at the intersections of S.W. William and S.W. 14th Street, S.W. William and S.W. 15th Street, and S.W. Johnson and S.W. 14th Street. Councilor Spahr moved to adopt Resolution No. 21-88 on first reading. Motion was seconded by Councilor Hatfield. Councilor Butters brought to the Council's attention a letter from Helen Lutz, 1325 S.W. Johnson Avenue, which reads as follows: "It has come to my attention that the 3-way stop signs on S.W. Johnson are about to be removed. Seems the people who live on Snively are unhappy because they have to come to a stop on the little speedway they have enjoyed for years. These are the same people who demanded 4-way stop signs on each block in their neighborhood."

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"I was elated to find the stop signs on our street, (incidentally, I live on S.W. Johnson). At least now I can make it across the street to our mail box without being afraid of getting hit by a car going over the speed limit. I have observed cars coming from 16th that cannot even make the corner onto 13th because they were going too fast. At least now they are delayed by the stop signs. If the people who are objecting to the stop signs would start a few minutes earlier or use 16th as a logical route, we could feel that safe in our neighborhood too."

"I realize I am only one person against many, but I wanted to express my views ..."

Councilor Butters moved to amend the resolution by deleting the reference to the three-way stop at S.W. Johnson and S.W. 14th Street. Motion died for lack of a second.

The main motion passed by a vote of 6 ayes, 1 nay -- the dissenting vote was cast by Councilor Butters.

7. Downtown Landscaping Renovation and Maintenance. City Manager Campbell reviewed some of the City's proposed service enhancements as part of the downtown landscaping renovation and maintenance program. The enhancements included the sweeping and removal of the grass and weeds from the sidewalks in the downtown area and performing a more detailed sweeping around the downtown planting areas. Both activities would be conducted not only in the central business district but expanded to the Pacific and Chehalis Avenue areas. Both enhancements have been reviewed and approved by the Downtwon Improvement Committee, a subcommittee of the Chehalis Business and Professional Committee.

City Manager Campbell proposed methods of funding the expanded services through the 1989 budget. The sweeping and removing of grass from the sidewalks could be accomplished by not doing some restroom remodeling at the Fire Department and which had been included as part of the 1989 budget. The sweeping around the planting areas could be accomplished through the deferral of the replacement of a couple of vehicles in the Community Services Department.

The detailed sweeping around the downtown plantings calls for the purchase of a small automated sweeper, the cost of the program in the first year would be \$4,000.

Councilor Roewe moved to approve the recommendation of the City Manager to adjust the 1989 proposed budget in order to accomplish the sweeping and removing of grass from the downtown sidewalks and the detailed sweeping around the downtown plantings together with the purchase of the required equipment to perform the maintenance work. Motion was seconded by Councilor Venemon, and unanimously carried.

8. Storm Drainage Study. City Manager Campbell explained that the storm drainage study was initially authorized in the 1988 budget and which was directed to be negotiated with Gibbs & Olson for storm drainage planning. However, the project, if done in its entirety, will cost more than the amount originally allocated (\$25,000).

Public Works director Heid further explained that when the original allocation of \$25,000 was set aside for the study, very little information on the City's system and storm drainage basins was available. Only afterwards when the City began collecting data for its mapping system did the complexities of the needs of the City's system become apparent. In the meantime, the City also annexed areas which were not considered originally. The expanded scope of the study and plan will increase the cost of the project to \$46,000.

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Mr. Heid proposed three alternatives that the City could follow:

- (1) Increase the funding to complete the entire study/plan.
- (2) Perform only a portion of the tasks at this time and hopefully in future years complete the remainder of the study.
- (3) Phase down the scope of the project and isolate one region of the system.

Mr. Heid recommended that Option No. 1 be approved to allow the City to perform a complete study which will provide a system-wide storm drainage plan that will become the basis for determining the direction for improving the City's storm drainage system. Mr. Heid explained that the storm drainage function is under the Street Department budget. He suggested that the additional funding for the study be allocated from some other source or from the City's sidewalk repair program or street construction reserve.

City Manager Campbell suggested that the preferred method of funding a study of this sort would be through a separate storm drainage and flood control utility. However, the City does not have a separate utility for this purpose, and therefore, the funds must come from the General Fund.

Councilor Hatfield spoke in favor of keeping the sidewalk repair program as a high priority. He also suggested that the storm drainage study be performed in stages using the \$25,000 for an area study and completing the study in future years.

Councilor Spahr pointed out that the City has not had a storm sewer study performed, and that it is important to have a complete study done now while the City is beginning its sanitary sewer rehab projects.

Mr. Bruce Cardwell, consulting engineer with Gibbs & Olson, Inc., agreed that it would be preferred if the City could coordinate its storm drainage activities with its ongoing sanitary rehab work.

City Manager Campbell stated that staff is currently performing a study of the sanitary sewer rates and included in that study will be an estimate of the cost of adding the storm drainage system to the sewer utility.

Councilor Hatfield contended that the City could not afford to do a complete storm drainage study and at the same time perform the sidewalk program.

Councilor Roewe moved to authorize a full storm drainage study.

There was then considerable discussion regarding the financing of the complete study from taking the additional costs of \$20,000 - \$25,000 from the reserves or eliminating the sidewalk repair program.

City Manager Campbell suggested that another option would be to allocate a portion of some additional revenues that the City will realize as part of settling litigation. It was Mr. Campbell's recommendation that the revenues received from this source be primarily allocated to reserves and one-time capital expenditures.

Councilor Roewe moved to authorize a full storm drainage study to be performed by Gibbs & Olson, Inc., and that the additional cost of the study be paid utilizing some of the funds received through settlement of litigation, the specifics of which will be discussed later in the meeting. Motion was seconded by Councilor Venemon. The motion passed by a vote of 5 ayes, 2 nays; the dissenting votes being Hatfield and Zylstra.

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9. Automotive/Equipment Reserve Fund Analysis. City Manager Campbell presented an informational agenda report containing an analysis of the automotive/equipment reserve fund. He reiterated his concerns, as well as those of staff, for keeping this reserve fund in good shape for the next several years. The fund is a reserve which is contributed to annually from the operating budget to hopefully pay the full cost of depreciation of equipment. Presently and in recent years, though the budget has not allowed for full payment to the reserve. The depreciation of the equipment compared to the transfers which have been made is several times that which has been budgeted, and in effect, the City has not been accounting for the full cost of the services being provided. Mr. Campbell's report contained several options for the Council's future consideration.

10. Ordinance No. 397-B, First Reading - Adopting 1989 Budget. Councilor Hatfield moved to pass Ordinance No. 397-B on first reading. Motion was seconded by Councilor Spahr. Mayor Zylstra distributed copies of a memorandum from himself regarding the 1989 budget and the proposed property tax increase. He pointed out that the increase in the property tax that is proposed in the 1989 proposed budget (from \$2.69/\$1,000 to \$2.85/\$1,000) will generate approximately \$35,000 in property tax revenues. Mayor Zylstra stated that he believed an increase in the property tax rate was not necessary for the reasons he discussed in his memo dated December 8, 1988. He noted that the 1989 budget contains \$366,830 more in General Fund revenues than in 1988 and that a 10% increase in general fund revenues should be sufficient to maintain current services. Also, the City stand to receive \$98,000 per year over the next four years as part of a litigation settlement; Mayor Zylstra suggested that half of those funds be allocated to the reserves, particularly the automotive/equipment reserve. He also added that while there is room for improvement, the City's reserve funds contain \$1.3 million which appears to be adequate. Mr. Zylstra also expressed his belief that a property tax increase which will generate funds equal to one percent of the City's general fund budget was not worth the taxpayer aggravation that may result from a tax increase. His alternatives to the property tax increase would be the implementation of the real estate excise tax, which will generate approximately \$12,000, and a reduction in General Fund revenues and expenditures in the amount of \$25,000. The \$25,000 reduction could either come from the ending fund balance, spreading the reduction on a pro-rata basis among the larger departments and the ending fund balance, or earmarking some of the litigation settlement monies for the ending fund balance to ensure the 5 percent cushion of the general fund budget.

Councilor Butters reported that she had heard from several of her constituents who are opposed to the property tax increase. She recommended that adjustments in the proposed budget be made to eliminate the property tax increase and that other sources of revenue be sought in order to balance the budget.

Councilor Hatfield agreed that the City should forego the property tax increase and that the City operate under the same property tax rate. He suggested that the real estate excise tax be instituted from which about \$10,000 will be generated. Additionally, the general fund departments would be required to reduce the general fund budget by \$12,500 and \$12,500 allocated from the litigation settlement.

Councilor Pope agreed that if only \$35,000 will be raised by the tax increase and other alternatives are available, that the property tax rate not be increased. He urged the Council to realize though that windfalls such as the litigation settlement do not come along every year. He stated that ultimately the taxes will need to be raised and the Council will have to face that fact.

Councilor Roewe stated that some clarification of the 6% property tax increase is necessary. She explained that the City will be increasing its property tax revenues by 6% over the previous year's receipts; however, the increase to the property owners will be a fraction of one percent.

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Councilor Butters reiterated her opposition to the tax increase.

Councilor Hatfield stated that a tax increase should never be implemented if there is another alternative and while the City can still provide the service.

Councilor Venemon agreed that if the tax increase is not absolutely necessary, it should not be effected.

Councilor Roewe reminded Council that the City has not opted to increase the property tax over the past four years.

Mayor Zylstra pointed out that the 1989 general fund budget includes nearly half a million dollars more than last year.

Councilor Spahr agreed with Councilor Roewe's comments.

Councilor Butters said that it is the duty of the Council to represent the citizens and should therefore not impose a tax increase.

Councilor Pope reminded Council that it is the citizens who demand the services and who must be willing to pay the cost.

Councilor Roewe agreed that the Council must act on behalf of the citizens but at the same time must act fiscally responsible.

City Manager Campbell reported that he has already consulted with the department heads to try to explore the options for meeting any budget cuts which may be mandated by Council.

Councilor Hatfield moved to amend the 1989 Budget to exclude the revenue from the property tax increase, which would reduce the property tax revenues by \$35,000 and balance the budget by adding \$10,000 from the real estate excise tax, allocate \$12,500 in revenues from the Washington Natural Gas litigation settlement, and that the Police, Community Services, Fire, Street, Finance and Administration, and the Ending Fund Balance be reduced by a total of \$12,500. Motion was seconded by Councilor Butters.

Finance Director Hakola brought to the Council's attention that \$150,000 of the \$366,000 that Council has referred to as new and additional revenue in the 1989 budget is reserved fund balances from previous years and not new revenue.

City Manager Campbell informed Council that if the preceding motion would pass, he would have a report to Council at its next meeting which would suggest options to meet the budget cuts.

Mr. Bill VanderHoeff, a local realtor, asked that the Council thoroughly consider the impact of implementing a real estate excise tax upon its property owners.

Mayor Zylstra responded by saying that every other City in Lewis County has passed the real estate excise tax and without doing so, the City would be ineligible to receive Public Works Trust Fund monies which is an important resource for the City's sewer rehab projects.

Councilor Butters stated that she was not comfortable with the budget cuts proposed in the preceding motion and that Council look at another alternative to balance the budget.

Councilor Spahr expressed his opinion that the budget amendment as contained in the preceding motion is ill-advised and that it should be studied further.

Motion to amend Ordinance No. 397-B, adopting the 1989 Budget, failed by a vote of 2 ayes, 5 nays; the votes in the affirmative were cast by Zylstra and Hatfield.

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Councilor Butters moved to amend Ordinance No. 397-B to exclude the increase in the property tax. Motion died for lack of a second.

The main motion to pass Ordinance No. 397-B passed by a vote of 6 ayes, 1 nay; Councilor Butters cast the dissenting vote.

Mayor Zylstra called for a special meeting of the Council to be held at 2:00 PM, on Tuesday, December 27, 1988, for the purpose of holding a workshop session on the 1989 Budget.

11. Appointment to Board of Adjustment. By secret ballot, the Council appointed Mr. Dick Bieker to the Board of Zoning Adjustment by a vote of 4 to 3. Mr. Bieker's term on the Board will expire on December 31, 1992.

12. City Council/City Manager Reports:

a. City Manager Campbell reviewed previous executive session discussion regarding potential litigation against Washington Natural Gas Company for unpaid utility taxes over the last eight years. The total amount of unpaid taxes is \$393,144.19. The gas company and the City have tentatively come to a settlement to avoid litigation. The terms of the settlement would provide for the payment of the full amount of the unpaid taxes in four equal installments over a three year period beginning this month with the agreement that the City will waive any penalty or interest charges on the unpaid balance as long as the gas company stays current on its payments. Mr. Campbell noted that the gas company is now paying taxes on its utility in accordance with City ordinance. Mr. Campbell recommended that should the Council accept the settlement, that the bulk of the money be allocated to the City's reserve funds and any high priority capital improvement projects or other one-time-only studies that would not be recurring liabilities to the City. Mr. Campbell recommended that Council authorize the City Manager to sign the settlement agreement with Washington Natural Gas Company and concur with his philosophy that the funds received from the settlement be dedicated to reserve funds and capital improvement projects or other one-time-only projects of a non-recurring nature.

Councilor Hatfield moved to accept the Washington Natural Gas Company settlement, that the City Manager be authorized to sign the settlement agreement, and that funds received from the settlement over the next three years be dedicated to the City's reserves, capital improvement projects, or other one-time-only expenditures. Motion was seconded by Councilor Pope. Motion carried unanimously.

b. Councilor Pope complimented City Manager Campbell for his prompt responses to persons corresponding with the City.

13. Executive Session. The Mayor recessed the regular meeting in order to convene in executive session for the purpose of discussing union negotiations [(R.C.W. 42.30.140(4))].

Following conclusion of the executive session, the regular meeting was reconvened and immediately adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

December 27, 1988

The Chehalis City Council met in special session on Tuesday, December 27, 1988, in the Council Chambers of Chehalis City Hall, for the purposes of holding a workshop session on the 1989 Budget and to convene in Executive Session regarding labor negotiations and possible acquisition of real estate. Mayor Zylstra called the special session to order at 2 PM, and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Dr. Isaac Pope arrived at 2:10 PM.

Immediately following the call to order, the Mayor recessed the meeting in order to convene in executive session for the purposes of discussing fire fighters' labor negotiations and possible acquisition of real estate (pursuant to R.C.W. 42.30.140(4) and 42.30.110(b), respectively).

At approximately 2:20 PM, the executive session was concluded and the special meeting was reconvened in open session for the purpose of conducting a workshop session on the 1989 Budget. The Council members discussed several alternatives to balancing the 1989 Budget through suggestions of their own and those contributed by City Manager Campbell.

The special session concluded at 3 PM in order that the Council could conduct its regular session.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

December 27, 1988

The Chehalis City Council met in regular session on Tuesday, December 27, 1988, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Zylstra, and the following Council members were present: Beverley Butters, Bud Hatfield, Dr. Isaac Pope, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. City staff present included: David Campbell, City Manager; H. John Hall, City Attorney; Barry Heid, Public Works Director; Randy Hamilton, Police Chief; Ray Muyskens, Community Services Director; Tony Keeling, Fire Chief; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Bill Cavinder, Deputy Fire Chief; Peggy Morant, Assistant Finance Director; Norm Anderson, Police Officer; and Danielle Daskam, City Clerk. Representatives of the news media present were: Eric Campbell of The Daily Chronicle, Bill Moeller of KITI Radio, and Jim Cook of KELA Radio. Also present in the audience were Chehalis Librarian Rivkah Sass; Dick Riley of Gibbs & Olson, Inc.; and Dave Roewe, Chamber of Commerce Director.

1. Presentation of Service Awards. Mayor Zylstra presented the following City employees with the City's service award pins in recognition of their years of service to the City: Police Officer Norm Anderson, five years of service; Assistant Finance Director Peggy Morant, ten years of service; and Deputy Fire Chief Bill Cavinder, twenty years of service.

2. Consent Calendar. Councilor Hatfield moved to approve the December 27, 1988, consent calendar comprised of the following items:

a. Minutes of the regular City Council meeting of December 12, 1988;

b. December 15, 1988, Claims Voucher Nos. 11676 through 12871, including fund transfers, in the amount of \$198,147.33;

c. Call for bids for the following annual supplies: liquid aluminum sulfate; sodium silicofluoride; sand and gravel; printing and publishing; gasoline, diesel, and detergent oil; and fertilizer. Bid opening date was set for January 12, 1989, at 3 PM;

d. Contract Change Order No. 1 to the 1988 Sanitary Sewer Rehabilitation Project in the total amount of \$6,275.65.

Motion to approve the consent calendar was seconded by Councilor Butters and unanimously carried.

3. Ordinance No. 397-B, Second Reading - Adopting the 1989 Budget. Councilor Hatfield moved to pass Ordinance No. 397-B on second reading. Motion was seconded by Councilor Spahr.

Council Hatfield moved to amend Ordinance No. 397-B and the 1989 Budget by reducing the budget's ending fund balance by \$20,000 and at the same time augment the revenues with \$29,000 from the Washington Natural Gas settlement of unpaid taxes and \$10,000 from real estate excise taxes which is to be allocated at the discretion of the City Manager for public works projects, and to delete the proposed six percent (6%) property tax increase from the budget. Motion was seconded by Councilor Venemon.

Councilor Spahr stated that he could not support the motion as it would require the City to borrow against its future.

For clarification purposes, the Mayor recapped the effect of the proposed amendment to the main motion:

1. Property tax revenues will be decreased by \$35,000;
2. \$13,500 in expenditures will be added for the return to work of one Fire Captain;
3. \$5,000 in expenditures will be added for the Lewis County Jail contract;
4. \$5,500 in expenditures will be added for personnel reclassifications;
5. \$16,000 in revenues will be added with the implementation of the real estate excise tax;
6. \$29,000 of the Washington Natural Gas settlement payment will be used as additional revenues to balance the budget;
7. The Ending Fund Balance will be decreased by \$20,000.

The motion to amend Ordinance No. 397-B passed by a vote of 4 ayes, 3 nays; the dissenting votes were cast by Councilors Roewe, Pope and Spahr.

The motion to pass Ordinance No. 397-B, as amended, passed by a vote of 4 ayes, 3 nays; the dissenting votes were cast by Councilors Roewe, Pope, and Spahr.

4. Ordinance No. 398-B, First Reading - Establishing a Real Estate Excise Tax. Councilor Hatfield moved to pass Ordinance No. 398-B

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on first reading. Motion was seconded by Councilor Spahr. The ordinance provides for the establishment and imposition of an excise tax on the sale of real property in an amount equal to one-quarter of one percent of the selling price and dedicates those funds to municipal capital improvements. Motion to pass Ordinance No. 398-B on first reading carried unanimously.

5. Ordinance No. 399-B, First Reading - 1989 Property Tax Levy. Councilor Hatfield moved to suspend the rule requiring two readings of the ordinance. Motion was seconded by Councilor Spahr and unanimously carried.

Councilor Hatfield moved to pass Ordinance No. 399-B which will raise \$564,780.00 in ad valorem taxes during the 1989 calendar year and establishes the property tax rate at \$2.69 per \$1,000 of assessed valuation. Motion was seconded by Councilor Spahr and carried unanimously.

6. Ordinance No. 400-B, First Reading - Vacating an Alley Described as the Northeasterly 16 Feet of Lot 10, Block 14, Chehalis Land and Timber Second Addition and Vacated Lee Street. Councilor Spahr moved to pass Ordinance No. 400-B on first reading. The ordinance, if passed, will vacate the above-described alley, reserve an easement for the City, and require the abutting property owners to compensate the City in an amount equal to one-half the appraised value of the vacated alley. Motion was seconded by Councilor Hatfield and unanimously carried.

7. Resolution No. 21-88, Second Reading - Eliminating the Three-Way Stops at the Intersections of S.W. William Avenue and S.W. 14th Street, S.W. William Avenue and S.W. 15th Street, and S.W. Johnson Avenue and S.W. 14th Street. Councilor Hatfield moved to adopt Resolution No. 21-88 with an effective date of December 31, 1988. Motion was seconded by Councilor Spahr. The purpose of the resolution is to remove the recently installed stop signs on S.W. William and S.W. Johnson which created the three-way stops as described-above. Motion to adopt the resolution passed by a vote of 6 ayes, 1 nay; the dissenting vote was cast by Councilor Butters.

8. Authorization for Signature - Engineering Agreement for Storm Drainage Study. Councilor Roewe moved to authorize the City Manager to sign an engineering agreement with Gibbs & Olson, Inc., for the performance of a storm drainage study. Motion was seconded by Councilor Spahr. The budget ceiling for the engineering services for the storm drainage study is \$46,000. Motion passed by a vote of 6 ayes, 1 nay; the dissenting vote was cast by Councilor Hatfield.

9. Resolution No. 22-88, First Reading -Amending the City's Classification and Pay Plan. Councilor Roewe moved to adopt Resolution No. 22-88 which amends the City's classification and pay plan to include the classification of Recreation Supervisor, Class Code 1018, pay range 18. The resolution is a result of the City's annual classification review which recommended five position reassignments and/or reclassifications. Motion was seconded by Councilor Venemon and unanimously carried.

10. Resolution No. 23-88, First Reading - City Council Agenda Format/Order of Business. Councilor Spahr moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Hatfield and unanimously carried. Councilor Spahr moved to adopt Resolution No. 23-88 with an effective date of January 9, 1989. Motion was seconded by Councilor Hatfield. The resolution amends Resolution No. 10-75 and the Council's order of business for the conduct of meetings to reflect the agenda format currently followed. Motion to adopt the resolution carried unanimously.

Also discussed was a new handout sheet which serves to explain

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the citizens business and public hearing participation procedure of the Council meetings to citizens unfamiliar with speaking before the Council. Attached to the handout sheet is a citizen information form which is a voluntary form to help identify persons who wish to speak before the Council. It was suggested that the language in the handout sheet include a statement that the Mayor may invoke a time limitation on public testimony presented during a meeting.

11. Firemen's Collective Bargaining Agreement. Councilor Spahr moved to authorize the City Manager to execute the new two-year Collective Bargaining Agreement with Fire Fighters Local 2510, IAFF, which begins January 1, 1989. Motion was seconded by Councilor Hatfield and unanimously carried.

12. Presentation. Mayor Zylstra and the Council presented a plaque to City Attorney H. John Hall in special recognition and appreciation for the past twenty years of service to the City as its legal counsel. John Hall has resigned from the position of City Attorney effective January 1, 1989, so that he can assume his new position of Lewis County Superior Court Judge.

13. Citizen Complaint. Mr. Malcolm Berg, Sr., came before the Council to bring to their attention the unsightly condition of the property at 831 N.W. New York Avenue. Mr. Berg stated that the residents of the address have disassembled and unlicensed motor vehicles cluttering their property as well as the street which has created a nuisance. Mr. Berg asked that the City proceed to abate the nuisance. City Manager Campbell advised Council that the matter would be investigated and resolved at the staff level. Mr., Berg was advised that staff would be contacting him to further discuss the complaint.

There being no further business to come before the Council, the meeting adjourned.

David Zylstra, Mayor

Attest:

Danielle E. Daskam, City Manager