

January 12, 1987

The Chehalis City Council met in regular session on Monday, January 12, 1987, in the Council Chambers of the Chehalis City Hall. Mayor Butters called the meeting to order at 3 PM and then led the Pledge of Allegiance. The City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund (arrived at 3:05), Bob Spahr, and Dave Zylstra. Council members Vivian Roewe and Joyce Venemon were absent (excused). Staff members present included: Jo Ann Hakola, Finance Director (Acting City Manager); John Hall, City Attorney; Barry Heid, Public Works Director; Dennis Dawes, Police Lieutenant; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Bob Nacht, Building and Planning Director; and Dani Brosey, City Clerk. Representatives of the news media present included Bill Dugovich of The Daily Chronicle, Jim Cook of KELA Radio, and Bill Michaels of KITI Radio.

1. Consent Calendar. Mr. Hatfield moved to approve the January 12, 1987, Consent Calendar comprised of the following items:

a. Approval of Minutes for the regular City Council meeting of December 22, 1986; and

b. Claims Voucher Nos. 6289, 6293, and 6397 through 6490, including fund transfers, in the sum of \$156,660.83; and Payroll for December, 1986, in the sum of \$229,632.67.

Motion was seconded by Mr. Zylstra and unanimously carried.

2. Appointment to Library Board. The Council was presented with one application for appointment to fill the vacancy on the Chehalis Library Board. The application was submitted by Mr. Robert Venemon, 649 N.W. Pennsylvania Avenue, Chehalis. Mr. Hatfield moved to approve the appointment of Mr. Robert Venemon to the Chehalis Library Board. Motion was seconded by Mr. Spahr and unanimously carried.

3. Public Meeting - Proponents of Watilo Annexation. Mayor Butters recessed the regular meeting and convened the public meeting between the City and the proponents of an annexation referred to as the "Watilo" annexation. The area in question includes tax parcels 21851, 21853, 21851-1, 21852, and part of 5871-75-2. Mr. Otto Watilo was present and requested that Council authorize annexation proceedings of his property (parcels 21851, 21851-1 and 21852). There being no other interested parties to come before the Council in the matter of the proposed annexation, the public meeting dealing with the annexation was closed and the regular meeting was reconvened. Mr. Hatfield moved for the approval of staff's recommendation which included the acceptance of the proposed annexation, the requirement that the annexed property be zoned as recommended by the Planning Commission (parcels 21853, 21851-1, 21852 and pt 5871-75-2 as R-1 single family residential; parcel 21851 as R-2 medium density multi-family residential), the requirement that the annexed property assume no general indebtedness of the City, the authorization for the circulation of a petition to annex the described properties, and the setting of a date for a public hearing on the petition which date and time shall be Monday, January 26, 1987, at 3:05 PM. Motion was seconded by Mr. Zylstra and unanimously carried.

4. Ordinance No. 361-B, First Reading - Prohibiting False Alarms and Tampering with Alarm Equipment. Mr. Zylstra moved for the passage of Ordinance 361-B on first reading. Motion was seconded by Mr. Lund. The ordinance prohibits tampering with alarm equipment and activating a false alarm and establishes penalties and fees for the same. The motion to pass the ordinance on first reading was unanimously approved.

5. Resolution No. 1-87, First Reading - Amending the Personnel Classification and Pay Plan. Mr. Zylstra moved to suspend the rules requiring two readings of a resolution. Mr. Lund seconded the motion, and it was unanimously carried. Mr. Zylstra moved to adopt Resolution No. 1-87. Motion was seconded by Mr. Lund. The purpose of the resolution is to carry out personnel classification changes, reclassifications, and adjustments as discussed during budget workshop and as provided for in the 1987 Annual Budget. Motion to pass Resolution No. 1-87, effective January 1, 1987, was unanimously approved.

6. Citizens Business. Mr. John Cate, owner of the 28-unit Cascadia Apartments on South Market, was present to request clarification of the water and sewer rate increases. Mr. Cate said he understood the increases for water and sewer to be 20 and 30 percent respectively. However, now he has been informed the rate increases will be 45% and 58% for water and sewer respectively. Mr. Cate said that water and sewer used by an apartment is only a portion of what is used by a house.

Public Works Director Heid explained that previously there existed a different and lower classification rate for apartments. After research and comparison with other utilities, the treatment of an apartment as a different classification from that of a house was deemed invalid. Mr. Heid went on to say that the increases in water and sewer were on base rates only, and it was determined only equitable to treat all housing units alike.

Also in attendance was Mr. John Hackett, Hackett Manor Apartments on S.E. Washington, who requested an adjustment to the rates for the benefit of apartment houses or multiple unit dwellings. Mr. Bill Brumfield, also an apartment house owner, said that in his conversations with the City Manager, he understood the rate increases would be 20 and 30 percent, but was later surprised to find the apartment classification deleted and consequently a higher increase. Both Mr. Hackett and Mr. Brumfield stated that apartment units are not comparable to single family houses as far as water consumption is concerned.

Mr. Heid stated it was inequitable to charge one class of possible customer with a lower rate when a one person household would be charged a higher rate.

In response to a question from Mr. Hackett, Council member Hatfield stated the purpose of the rate increase is to provide the necessary reserve capital to begin the systematic repair and/or replacement of water and sewer lines which have been neglected for years. Mr. Hatfield also stated that perhaps the rates should have been raised several years ago.

Mr. Brumfield stated that in 1982, and according to a study he conducted statewide, Chehalis was one of the cities with the highest utility rates. Mr. Brumfield stated the current rate structure is not fair when one considers the reason for the rate increase and that a multiple dwelling unit can front on an equal footage of water and/or sewer line compared to that of a single family dwelling.

Council member Hatfield pointed out that it was also unfair to treat a two resident apartment differently from that of a two resident house.

Mayor Butters asked City Attorney Hall if there was a feasible mechanism to allow low-income senior citizens residing in apartments to qualify their landlords for the reduced senior rate. John Hall said that it could be done if a formula could be determined.

Council member Zylstra said he believed some kind of consideration should be given to apartment buildings and said he was surprised at the amount of the increase in rates for apartment buildings. Mr. Zylstra stated the situation was worthy of further study and a report back to Council at the next regular meeting.

Mayor Butters asked that staff study the matter, including the possible qualification of low-income, senior occupied apartments, and prepare a report for Council's review and consideration at the next regular meeting.

There being no further business to come before the Council, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

January 26, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, January 26, 1987, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Beverley Butters who then led the Pledge of Allegiance. The City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Bob Spahr, Joyce Venemon, and Dave Zylstra. Mrs. Roewe's absence was excused. Staff members present included: Lloyd E. Willis, City Manager; John Hall, City Attorney; Bob Nacht, Building and Planning Director; Tony Keeling, Fire Chief; Lynn Coney, Police Chief; Ray Muyskens, Community Services Director; Peggy Morant, Accounting Technician; Barry Heid, Public Works Director; and Dani Brosey, City Clerk. Members of the news media in attendance were: Bill Michaels of KITI Radio, Jim Cook of KELA Radio, and Bill Dugovich of The Daily Chronicle.

1. Consent Calendar. Mr. Hatfield moved for the approval of the January 26, 1987, Consent Calendar comprised of the following items:

a. Approval of Minutes for the regular Council meeting of January 12, 1987.

b. Call for Bids for the provision of fertilizer for calendar year 1987 and for one new tractor/loader for Community Services. Bid opening was set for Tuesday, February 17, 1987, at 3:00 PM.

Motion was seconded by Mr. Zylstra and unanimously carried.

2. Ordinance No. 361-B, Second Reading - Prohibiting False Alarms and Tampering with Alarm Equipment. Mr. Zylstra moved for the passage of Ordinance No. 361-B. Motion was seconded by Mr. Spahr. The ordinance prohibits tampering with alarm equipment and activating false alarms and sets fees and penalties for violations. The motion to pass Ordinance No. 361-B was unanimously carried.

3. Workshop Session - Traffic Study. The Mayor called for a Council workshop meeting to be held at 2:00 PM on Monday, February 23, 1987, in the Council Chambers of City Hall. The purpose of the workshop is to discuss the recommendations contained in the traffic study as prepared by consultants, Isaac and Associates.

4. Public Hearing - Watilo Annexation. At 3:05 PM, Mayor Butters recessed the regular meeting and opened the public hearing on a petition to annex 4.72 acres of property located at the southeast corner of S.E. Prospect and S.E. 16th Street (Watilo Annexation).

Building and Planning Director Nacht informed Council that the petition for annexation still lacked the signature of a major property owner within the area for annexation. On advise of counsel, Council decided to conduct the hearing in order to receive available public input.

Mr. Frank Hansen, 371 Summit Road, opposed the designation of a portion of the annexation area as an R-2 Zone. Mr. Hansen opposed the R-2 designation because of the potential increase in vehicular traffic and its impact on the area streets, specifically Prospect Street. Mr. Hansen also suggested the City may be spot zoning the area as R-2 since all surrounding properties will be zoned either R-1 or remain outside the city limits.

Mr. Dale Schlotzhauer, 390 Canyon Drive, was also present and voiced his opposition to the R-2 designation.

Christine Nelson, 324 Greenwood Avenue, was also present and

stated she was also opposed to the R-2 designation and the development of the Watilo property with multiple unit dwellings.

Mr. Hansen also questioned the adequacy of the present water and sewer system to supply multiple units within the proposed annexation area.

There was no other public comment to be received regarding the petition for annexation. However, Mr. Spahr moved to continue the public hearing to Monday, February 9, 1987, at 3:05 PM, to allow for completion of the petition. The regular meeting was reconvened.

5. City Council/Manager Reports:

a. Councilman Spahr reported that the Lewis County HazMat Board was working towards the addition of another fire district to its membership.

b. City Manager Willis reminded Council of the Association of Washington Cities 1987 Legislative Action Conference to be held in Olympia on February 25 and 26 and encouraged all those who planned to attend to register early.

c. City Manager Willis also announced to Council that the Lewis County Air Show Organization will be conducting a meeting on Thursday, January 29, 1987, at 5:30 PM at the Depot Restaurant. The purpose of the meeting is to promote committee membership for the organization.

d. City Manager Willis also announced the sale of the local cable television distributor, McCaw Cablevision Company, to Cooke Cablevision. Additional information will come before the Council at a later date.

6. Report on Multiple Unit Sewer Base Rate. Public Works Director Heid presented Council with his written report on the increase in apartment unit water and sewer rates in response to Council's request of January 12, 1987. The rate increase percentage for apartment complexes was much larger than that for single family residences because of the deletion of the apartment unit category. The existing rates now treat each individual apartment unit as a single family unit for sewer service. Mr. Heid's report stated that the purpose of the rate increase was to provide a revenue source for the utility and to provide equitable rates for all categories of customers. Mr. Heid also pointed out that during the last billing cycle, there were approximately 400 single family residences who also used the average water consumption for apartment units but who did not receive a lesser rate as did the apartment units.

Several members of the Southwest Washington Rental Association were present to speak.

Mr. Bill Brumfield presented to Council a survey of the water and sewer rates of several jurisdictions along the 1-5 corridor of which he indicated Chehalis had the highest utility rates and requested that Council reconsider the rate increase for apartment units.

Mr. John Hackett questioned whether there is a differential between the rates for hotel/motel units and apartment units and opposed any differential should there be one.

Mr. Tom Guyer of Adolphsen Property Management, representing several apartment owners, asked Council to reconsider the rate increase for apartments and suggested that perhaps apartment complexes should be treated as commercial accounts and billed for actual water consumption rather than by individual units.

Mrs. Carla Wiseman also stated her concerns over the amount of the increase, especially the effect on the renters. Mrs. Wiseman stated

her renters cannot afford to absorb a rent increase which is a direct result of the water and sewer rate increase.

Mr. John Cate stated he was opposed to the substantial rate increase directed at apartment complexes. Mr. Cate was also not in favor of any low income, senior citizen discount rate for water and sewer. Mr. Cate also stated that the membership of the Rental Association has agreed to fight the rate increase for apartment complexes to whatever extent is necessary.

Councilman Hatfield suggested that the Council look at the apartment dwelling water and sewer rates from the position of a business.

Councilman Spahr stated that Council may have possibly made a mistake on the increase for apartment complexes and would like to reconsider the new rates.

Mr. Hatfield concurred with Mr. Spahr regarding reconsideration of the rates.

Council member Joyce Venemon stated she could make no commitments but would like to look at the multiple unit rates again.

City Manager Willis pointed out that the 1987 Budget was adopted with the inclusion of a certain level of revenue to be generated from the rate increase and that should Council decide to amend the rates then an amendment to the Annual Budget will be needed as well.

The Mayor called for a workshop meeting to discuss the water and sewer rates for all residences and the effect on the Annual Budget of any proposed change in the rates. The workshop session was called for Monday, February 9, 1987, at 2:00 PM.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Danielle E. Brosey, City Clerk

February 9, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, February 9, 1987, in the Council Chambers of the Chehalis City Hall. Mayor Pro-tem Dave Zylstra called the meeting to order at 3:00 PM. Following the Pledge of Allegiance, Council roll call was conducted and the following members were present: Bud Hatfield, Daryl Lund, Bob Spahr, Joyce Venemon, and Dave Zylstra. The absences of Beverley Butters and Vivian Roewe were excused. Staff members present included Lloyd Willis, City Manager; John Hall, City Attorney; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Superintendent; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Jo Ann Hakola, Finance Director; Lynn Coney, Police Chief; and Danielle Brosey, City Clerk. Members of the news media in attendance included Bill Dugovich of The Daily Chronicle, Jim Cook of KELA Radio, and Bill Michaels of KITI Radio.

1. Consent Calendar. Mr. Hatfield moved for the approval of the February 9th Consent Calendar comprised of the following items:

a. Approval of Minutes for the regular Council meeting of January 26, 1987;

b. Approval of Claims Voucher Nos. 6074, 6291, 6295, 6426, 6448, 6463 and 6491 through 6661, including related fund transfers, in the sum of \$151,070.72, and Transfer Voucher No. 1204 in the amount of \$86.94.

Motion to approve the Consent Calendar was seconded by Mr. Lund and unanimously carried.

2. Authorization for Signature - Alexander Bridge Maintenance Agreement. City Manager Willis presented Council an agreement with Lewis County for continued joint responsibility for the maintenance of the Alexander Bridge. Manager Willis advised Council that no work can be done on the bridge without prior approval by both the City and the County. Mrs. Venemon moved for approval of the execution of the agreement. Motion was seconded by Mr. Lund and unanimously carried.

3. 3:05 PM Public Hearing - Watilo Annexation (continuation). At 3:05 PM Mayor Pro-tem Zylstra recessed the regular meeting and reopened the public hearing on the Watilo Annexation. Planning Director Bob Nacht presented the annexation petition to Council. The annexation package included parcel nos. 21853 (Anderson), 21851-1, 21852, 21851 (preceding owned by Watilo), and a portion of 5871-75-2 (Revenaugh). The initial package included zoning parcel no. 21851 as R-2 and the remainder as R-1. Mr. Anderson, however, has returned his petition for annexation with the stipulation that it be zoned R-2. Planning Director Nacht advised Council to either deny the initial annexation package as insufficient or to remove parcel 21853 from the annexation proceedings and to proceed with further consideration.

Mr. Watilo was present and spoke in favor of the annexation of his properties as proposed. Mr. Watilo stated he was desirous of entering the City in order to receive City water and sewer services and City fire protection.

Mr. Frank Hansen, 371 Summit Road, spoke in opposition to the annexation of property zoned R-2. Mr. Hansen stated it was his opinion that the existing roadway (Prospect) could not handle the increased traffic that would result from development of property zoned R-2.

Ms. Brigette Burger, 331 Greenwood Drive, stated she was opposed to the annexation with R-2 zoning because of the potential traffic increase and the increased danger to pedestrian traffic on Prospekt. Ms. Burger added that she was also concerned about increased water runoff caused by development of the property.

Mr. Watilo explained that he could put 22 single family residences on the property but planned on putting in a maximum of 24 multiple units.

Mr. Ed Borovec, 1680 S. Market, addressed the Council with his concerns over the possible adverse impact to the area's water supply and sewer services.

Mr. Al Bena, 382 Summit Road, also spoke against development of the property at R-2.

Ms. Christine Nelson, 324 Greenwood, presented Council with her concerns that her view property would be obstructed and that area property values would decline as a result of Mr. Watilo's development under R-2 zoning.

Ms. Ethel Quant, 340 Greenwood, voiced her concerns for the safety of pedestrians along Prospect, especially that of school children.

Mr. Hansen also stated that zoning of Mr. Watilo's property (parcel 21851) as R-2 would be spot zoning in effect and not compatible with surrounding zoning. Mr. Hansen also presented the City with a petition containing 79 signatures in opposition to the annexation of property designated R-2 zoning.

There being no further public comment, the public hearing was closed and the regular meeting was reconvened.

Mr. Lund moved to exclude Mr. Anderson's petition from the annexation proceedings (parcel #21853). Motion was seconded by Mr. Hatfield. Motion passed by a vote of 4 ayes and 1 nay--the dissenting vote was cast by Mr. Spahr. Mr. Lund moved to grant the remaining annexation petition as proposed. Motion was seconded by Mr. Hatfield. Motion failed to pass by a vote of 2 ayes, 3 nays--the dissenting votes were cast by Mrs. Venemon, Mr. Spahr, and Mr. Zylstra.

4. Multiple Unit Sewer Rates. Mr. Hatfield stated that it was his belief that the new sewer rate charged to apartment house owners and/or operators is not equitable and that some compromise in reducing the new rate should be made. It was his proposal to effect an increase to multiple family dwellings in the same dollar amount increase assessed to single family residences through the recent rate increase. Mr. Hatfield moved to amend the base sewer rate for multiple dwelling units to \$12.50 per unit effective March 1, 1987. Motion was seconded by Mr. Spahr and unanimously carried. The City Attorney was directed to prepare the necessary ordinance.

5. Solid Waste Collection Rates. City Manager Willis presented Council with Superior Refuse Company's proposal for an increase in solid waste collection rates. Mr. Willis stated that the current agreement with Superior Refuse allows for a review of the rates only if there is an increase in the dumping or tipping fees. The Centralia Landfill has raised the tipping rates in an effort to raise funds to allow for renovation of the landfill. The new tipping rate increase results in a 23% increase in all residential and commercial categories. Mr. Spahr moved to adopt the new rate schedule effective March 1, 1987. Motion was seconded by Mr. Hatfield and unanimously carried. The new residential monthly rates include the following:

1 can at curb	\$2.90
2 cans at curb	4.53
1 can, 5' - 25'	4.13
2 cans, 5' - 25'	5.80
1 can over 25'	5.36
2 cans over 25'	7.03
Excess can each pickup	0.79

6. City Council/Manager Reports.

a. Lewis County Communications Administrative Board. City Manager Willis reported that he had attended the first meeting of the Lewis County Communications Administrative Board since the City became a member. Mr. Willis advised that the City's representative to the Administrative Board must be designated by Council and the representative may either be a Council or staff member. Mr. Willis stated he was willing to continue service on the Administrative Board unless Council chose otherwise. The matter was deferred until February 23, 1987, to allow for full Council consideration.

b. Sidewalk Repair. Mr. Willis reported on a sidewalk repair taking place at 156 W. Main. The sidewalk was torn up in October to repair a sewer lateral. The sidewalk replacement project has yet to be completed and several complaints have been received regarding the condition of the sidewalk. Both the City Attorney and City Manager have discussed the matter with the property owner.

c. The City Manager requested a determination from Council on the continued funding of the Animal Control Officer position. Mr. Hatfield moved that staff bring to Council at the next regular meeting a proposal for keeping the Animal Control Officer on a full-time basis. Motion was seconded by Mr. Lund and unanimously carried.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Danielle E. Brosey, City Clerk

February 23, 1987

Chehalis, Washington

The February 23, 1987, regular meeting of the Chehalis City Council was held in the Council Chambers of City Hall. Mayor Butters called the meeting to order at 3 PM and then led the Pledge of Allegiance. The City Clerk conducted roll and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, and Dave Zylstra. Council member Joyce Venemon was absent (excused). Members of staff in attendance included: Lloyd Willis, City Manager; John Hall, City Attorney; Bill Cavinder, Deputy Fire Chief; Barry Held, Public Works Director; Lynn Coney, Police Chief; Jo Ann Hakola, Finance Director; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; and Danielle Brosey, City Clerk. News media representatives present were Bill Dugovich of the Daily Chronicle and Jim Cook of KELA Radio.

1. Consent Calendar. Mr. Hatfield moved for the approval of the February 23, 1987, Consent Calendar comprised of the following items:

a. Approval of Minutes of the regular City Council meeting of February 9, 1987;

b. Claims Voucher Nos. 6763 through 6906, including fund transfers, in the sum of \$65,297.88; and January, 1987, Payroll in the amount of \$195,131.56;

c. Authorization of bid calls for a backhoe/loader for the Public Works Department and a new diesel engine for Fire Engine #4802.

Motion to approve the Consent Calendar was seconded by Mr. Spahr and unanimously carried.

2. Ordinance No. 362-B, First Reading - Amending Multiple Unit Sewer Rates. Mr. Hatfield moved to pass Ordinance No. 362-B on first reading. Motion was seconded by Mr. Spahr. Public Works Director Heid explained that the ordinance amends Ordinance No. 248-B, as amended by Ordinance No. 356-B, by providing a monthly sewer rate of \$12.50 per multi-family unit; the previous amendment (Ordinance No. 356-B) provided the same sewer rate of \$15.00 for single family and multi-family dwelling units. After discussion, Mr. Hatfield withdrew his motion and Mr. Spahr withdrew his second. Mr. Hatfield then moved to suspend the rules for the required two readings of the ordinance. Motion was seconded by Mr. Spahr and unanimously carried. Mr. Hatfield moved to pass Ordinance No. 362-B with an effective date of March 2, 1987. Motion was seconded by Mr. Zylstra and unanimously carried.

3. Resolution No. 2-87, First Reading - Amending Solid Waste Collection Rates. Mrs. Roewe asked the Mayor read into the record a letter received just prior to the meeting from the President of Superior Refuse, Gordon Lee Meling, as the letter was relevant to the resolution under consideration. The letter, dated February 20, 1987, requested Council's consideration of a three year extension of the existing contract between the City and Superior Refuse for solid waste collection and removal. Superior's letter went on to say that with an extension, Superior Refuse would be able to offer a house to house recycling program; construct a recycling center, garage, and mini transfer station; and reduce the requested rate increase from 23% to 15%. Mr. Spahr asked the City Attorney if an extension of the contract was legal. City Attorney Hall stated that he would have to research the legality of a three year extension; he had a concern over the three year extension as statute only allows for five year contracts. Mr. Hatfield asked Mr. Meling if he would continue to absorb the first 8% of any future increases in landfill tipping fees should the City elect to extend the contract. Mr. Meling answered in the affirmative. Ms. Butters stated that she did not want to make a decision on the extension of the contract

at this meeting. Mrs. Roewe moved to continue Resolution No. 2-87 for Council's reconsideration at the next regular meeting of March 9, 1987. Motion was seconded by Mr. Hatfield and unanimously carried.

4. Award Bids: Community Services' Tractor/Loader and Fertilizer. Mr. Hatfield moved to award the bid for a new tractor/loader for the Community Services Department to Tractor and Equipment Company of Montesano, Washington, for a total bid price of \$10,512.09, including sales tax. Motion was seconded by Mr. Spahr. Mrs. Roewe asked if there was any exception to awarding the bid to Smith Tractor. Mrs. Roewe stated she would prefer to see a slightly higher bid be awarded to a local area bidder. City Attorney Hall advised that statute provides that, in this case, the City must award the bid to the lowest responsible bidder. Smith Tractor submitted the lowest bid and met all specification requirements. Other bidders and bid prices included: Barnett Tractor, \$10,771.41; Morrie's Tractor, \$10,212.50; Tozier's Tractor, \$10,427.50; Aarenco Tractor, \$9,840.02; McKinnell Tractor, \$10,352.00. The question was called and the motion passed by a vote of 4 ayes and 2 nays; the dissenting votes were cast by Ms. Butters and Mrs. Roewe.

Mr. Hatfield moved to award the bid for fertilizer to Darigold Farm Store of Chehalis at a bid price of \$8.00 per 50 pound bag. Motion was seconded by Mr. Lund. Three bids were received and all met the required specifications. Other bidders and bid prices included: FranCher, \$8.50/bag; Pioneer Feed, \$8.60/bag. Motion was unanimously carried.

5. Funding of Animal Control Officer. City Manager Willis reported that the funding of the Animal Control Officer would be carried out by utilizing available revenues from the General Fund's ending fund balance and funding the City Hall heating and cooling system from the Public Facilities Reserve Fund rather than the General Fund. Manager Willis stated that the change in funding sources would be part of a mid-year budget amendment.

6. Ordinance No. 363-B, First Reading Amending Ordinance No. 336-B, Golf Course Area Annexation; and Ordinance No. 364-B, First Reading - Amending Ordinance No. 347-B, Crest View/Valley View Annexation. City Manager Willis explained that the two ordinances were necessary in order to correct discrepancies in the property descriptions contained in the annexation ordinances. Mr. Hatfield moved to pass Ordinance Nos. 363-B and 364-B on first reading. Motion was seconded by Mr. Spahr and unanimously carried.

5. City Council/Manager Reports:

a. Lewis County Communications Administrative Board.
(continued from February 9, 1987) City Manager Willis advised Council that he had attended, as the City's representative, the first meeting of the Lewis County Communications Administrative Board and he and Council member Roewe had attended the most recent meeting. Mr. Willis advised the Council that the City's representative to the Administrative Board must be designated by Council. Mr. Willis stated he was willing to continue service on the board unless Council chose otherwise. Mrs. Roewe declined appointment as the City's representative. By concensus, Council designated the City Manager as the City's representative to the Lewis County Communications Administrative Board.

b. Report on Change of Cable TV Franchisee. City Manager Willis stated that a change in ownership of McCaw Cablevision has taken place through a stock acquisition. The City Attorney has advised that the change in stock ownership does not mandate an amendment to the agreement with the franchisee.

c. Mayor Butters announced that Mr. Bill Dugovich, reporter for the Daily Chronicle, is leaving his position with the local newspaper to take a reporting job with the Riverside Press in Corona, California. Mayor Butters wished Mr. Dugovich much success in his future endeavors.

Mrs. Roewe asked for the count on the vote for the Watilo annexation. Mrs. Roewe was advised the vote was 2 ayes, 4 naves for annexation. Mrs. Roewe stated she regretted not being present for the Watilo annexation hearing and asked staff if Watilo had the ability to request a reconsideration of his petition. City Manager Willis replied that he thought there must be a waiting period before the same annexation petition could be heard again. Mrs. Roewe asked is the area is considered an island. Mr. Willis stated it is a matter of interpretation and any area which is substantially surrounded by the City is considered an island. Mrs. Roewe asked if the opponents to the annexation were aware of the fact that there exists no development controls while the property remains in the County. Mr. Willis stated that that the neighboring residents were made aware of the situation both by Council and staff. Mrs. Roewe was concerned that the opponents to the annexation were not aware that the Watilo property, while outside the City, contained no development restrictions; and by opposing the annexation and the City denying the same, the City could not protect the residents from uncontrolled development.

Mayor Butters stated it was her understanding that the residents were not opposed to the annexation but to the R-2 zoning of the property.

Mrs. Roewe stated that without annexation, there are no controls.

Mr. Hatfield stated that the issue of the annexation became a personal conflict between Watilo and his neighbors.

Mr. Spahr stated that the amended Anderson property petition to include annexation only under R-2 zoning also confused the matter.

Mayor Butters stated she did not feel it was a personal issue but that the residents were concerned about the quality of life in their neighborhood.

There being no other business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

March 9, 1987

Chehalis, Washington

The March 9, 1987, regular meeting of the Chehalis City Council was held in the City Hall Council Chambers. The meeting was called to order at 3 PM by Mayor Butters. Following the Pledge of Allegiance, the City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilman Daryl Lund was absent (excused). Staff members present included: Lloyd E. Willis, City Manager; John Hall, City Attorney; Bob Nacht, Building and Planning Director; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Barry Heid, Public Works Director; Lynn Coney, Police Chief; and Danielle Brosey, City Clerk. Representing the news media were: Dennis Auvil of the Daily Chronicle, Jim Cook of KELA Radio, and Bill Michaels of KITT Radio.

1. Consent Calendar. Mr. Hatfield moved to approve the March 9, 1987, Consent Calendar consisting of the following items:

a. Approval of the minutes of the February 23, 1987, Council meeting.

b. Council approval of Claims Voucher Nos. 6662 through 6762, including fund transfers, in the total amount of \$95,498.26; and February payroll in the amount of \$191,854.49.

Motion to approve the Consent Calendar was seconded by Mrs. Venemon and unanimously carried.

2. Ordinance No. 363-B, Second Reading - Amending Ordinance No. 336-B, Golf Course Area Annexation; and Ordinance No. 364-B, Second Reading Amending Ordinance No. 347-B, Crest View/Valley View Annexation. Mr. Hatfield moved to suspend the rules requiring the reading, by title, of Ordinance Nos. 363-B and 364-B. Motion was seconded by Mr. Zylstra and unanimously carried. Mr. Hatfield moved for the passage of Ordinance Nos. 363-B and 364-B on second reading. The purpose of the ordinances is to correct the legal descriptions contained in Ordinance No. 336-B and Ordinance No. 347-B. Motion was seconded by Mr. Zylstra and unanimously carried.

3. Resolution No. 2-87, First Reading - Amending Solid Waste Collection Rates. City Manager Willis presented the background on the purpose of the resolution amending the solid waste collection rates and the current provider's request for an extension of his collection contract. Mrs. Roewe moved to authorize the extension of the contract for solid waste collection with Superior Refuse Company for two years in order to take advantage of the reduced rates. Motion was seconded by Mr. Spahr. City Manager Willis stated that he is still convinced that unless there were unusual circumstances involved, the competitive bid process is a legitimate and valid process. Mayor Butters stated she was against extending the contract; she believed bidding the contract at the end of its present term would provide the best rates. She was also against the contract extension in light of the fact that the "George McKinley suit" against the City was dropped with the belief that the City would pursue competitive bids. City Attorney Hall advised Council that they do have the right to extend the contract by State law and by City ordinance; but consideration should be given to the expressed intent that the City would go out to bid at the end of the existing three year contract.

Mrs. Roewe stated that at the time of settling the law suit, the City did not anticipate an enormous increase in landfill rates.

Mr. Norman LeMay, of LeMay Enterprises d/b/a City Sanitary Company, addressed the Council. He stated dump rates will go up again next year, and the City will be negotiating the rate increase and the best possible rates will come from competitive bids. Mr. Lemay said he wants the opportunity to bid on the contract and wants to do business with the City.

Mrs. Roewe stated that during the twelve years she has been on the Council, the only time the City went to public bid on the contract was two years ago.

Mr. Hatfield stated that the bottom line to the citizen is the cost of garbage service to them, and it is incumbent upon the City to provide the citizens with the best possible service at the lowest price. He also stated that he has not personally received any complaints regarding Superior Refuse Company's service.

Mr. LeMay agreed that the bottom line cost is a major concern to the citizenry, and that is why he was encouraging the competitive bidding process at the end of the current contract. Mr. LeMay also suggested a five year bid contract.

Mrs. Venemon asked Mr. LeMay if his company had any program for separation of garbage.

Mr. LeMay responded by saying his company had a number of recycling ventures presently and is presently looking into a curbside program as well.

City Manager Willis stated competitive bids were solicited and received in Centralia just recently. Bids received were comparable.

Mr. Jeff Meling, General Manager of Superior Refuse, addressed the Council to request an amendment to Superior Refuse Company's original request for a three year contract extension. Superior Refuse amended its proposal to include a two year contract extension. Included in its proposal was a mass recycling program which will ultimately cut the tipping fee to the contractor. Superior Refuse agreed to do the garbage separation themselves. Any future rate increase due to the landfill increase will be reduced by 8%.

Ms. Butters stated that if the City implied that it would put the contract out for bid in order to settle a law suit, the City should not extend the contract at this time but remain with the original intent.

Mr. Jim Kalkus, of LeMay Enterprises, questioned the legality of the separation of the garbage by the contractor and stated that the savings in tipping fees resulting from garbage separation is beneficial to the contractor not the customer.

Mr. Hatfield replied that the savings is realized by the customer through a reduction in rates and that Council would be remiss in rejecting such a reduction.

City Attorney Hall referenced a letter written by Rene Remund, legal counsel for the City in the McKinley law suit. The letter was addressed to Mr. Klavano, attorney for the plaintiff. It was requested by Klavano that a dismissal of the suit be conditioned upon a guaranteed bid. Mr. Remund indicated that counsel could not bind a future Council and would not accept the condition for dismissal. Mr. Remund did say that it was the clear position of the City Manager that competitive bidding was the preferred process.

Mr. Dale McBeth, co-counsel for Superior Refuse in the lawsuit which had been pending in Superior Court, stated the suit was settled without agreement. It was Superior's intention to never agree to any term of asking for a new bid at the end of the three years. Mr. McBeth asked Council to evaluate Superior's proposal on its own merits.

Mrs. Roewe clarified her original motion: to authorize the extension of the contract for solid waste collection service with Superior Refuse Company for an additional two years in order to take advantage of the reduced rates; a decrease in this year's rate increase of 8% and an 8% decrease against any future rate increases. Motion was reaffirmed by Mr. Spahr and passed by a vote of 5 ayes, 1 naye--Mayor Butters voted naye.

Mr. Hatfield moved to pass Resolution No. 2-87 on first reading. Mr. Spahr seconded the motion. Mrs. Roewe moved to amend the rate structure contained in the resolution to reflect an 8% decrease in the rates proposed. Mr. Zylstra seconded the motion. Motion carried unanimously. The main motion, as amended, passed unanimously.

4. Optional Procedures for Island Annexation - Watilo Area.

Mayor Butters stated that several Council members had asked for information about island annexations and how it may be relevant to the Watilo area. Mayor Butters stated the agenda report was informational and required no Council action.

City Manager Willis stated that in addition to the information provided, the verbal response from Mr. Watilo to a discussion about the island annexation should Council decide to pursue it, was that unless his property received the R-2 zoning as was proposed in his original request, he would oppose the island annexation. Therefore, the majority of voting residents within the territory would be opposing the annexation.

Mrs. Roewe reminded Council of the City policy of extending City services outside the city limits to those who agree to annex at the City's demand. It was the consensus of the Council to discontinue consideration and discussion of the matter.

Mr. Frank Hansen, 371 Summit Road, asked to be heard. He stated that he believed the Planning Commission initially flawed by designating the Watilo area as R-2 in its annexation proceedings in conflict with surrounding area zoning and the comprehensive plan.

Mrs. Brigitte Burger, 331 Greenwood, asked that if Mr. Watilo's property stayed in the county, would the City grant him use of water and sewer service. Mrs. Roewe stated yes. Mrs. Burger asked if he would be connected to the Crest View-Valley View water system. She was told no. It was later clarified that Mr. Watilo would not be granted services unless he agreed to annex.

5. Library Expenditure Request. Mr. Hatfield moved to authorize the expenditure of \$300 to remodel the circulation desk in the Chehalis Library. Motion was seconded by Mrs. Venemon and unanimously approved.

6. Traffic Improvement Cost Estimates. Mrs. Roewe moved to authorize the purchase of a striper for the Street Department. Motion was seconded by Mr. Hatfield. Cost of the striper would be taken from the Equipment Reserve Fund. Motion carried unanimously.

Public Works Director Heid presented material cost estimates on several proposed traffic improvements as recommended through the traffic study prepared by Isaac & Associates. Project cost estimates included: Market Blvd. - left turn median lane, \$459; right turn lane, Cascade Avenue at Main Street, \$11; left turn lane, N.W. National Avenue at N.W. State Street, \$1,455; left turn lane, Parkland Drive at Interstate Avenue, \$12,300; and removal of parking from south side of S.W. 6th Street, \$51. Mrs. Roewe moved to authorize the necessary funds to complete the projects. Mr. Hatfield seconded the motion, and it carried unanimously. Funding is to come from the unappropriated reserves of the General Fund.

7. Executive Session. Mayor Butters recessed the regular meeting and called for an Executive Session in order to consult with legal counsel regarding City litigation.

Following the Executive Session, the regular meeting was reconvened and immediately adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

March 23, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, March 23, 1987, in the Council Chambers of Chehalis City Hall. Mayor Pro-tem Dave Zylstra called the meeting to order at 3:00 PM and then led the Pledge of Allegiance. The City Clerk conducted roll call and the following Council members were present: Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, and Dave Zylstra. The absences of Beverley Butters and Joyce Venemon were both excused. Staff members present included: Lloyd E. Willis, City Manager; H. John Hall, City Attorney; Ray Muyskens, Director of Community Services; Jo Ann Hakola, Finance Director; Bill Cavinder, Deputy Fire Chief; Barry Heid, Public Works Director; Lynn Coney, Police Chief; and Dani Brosey City Clerk. Representatives of the news media in attendance were Eric Campbell of The Daily Chronicle and Bill Michaels of KITI Radio.

1. Presentation to Jeremy Randolph. Mayor Pro-tem Zylstra, on behalf of the Council, presented Jeremy Randolph with a special plaque commemorating and thanking Mr. Randolph for his years of service (1981-1986) as Chehalis Municipal Court Judge. Mr. Randolph thanked the Council for the opportunity to serve the City.

2. Consent Calendar. Mr. Hatfield moved to approve the March 23, 1987, Consent Calendar comprised of the following described items:

a. Approval of the minutes of the March 9, 1987, Council meeting;

b. Claims Voucher Approval for Voucher Nos. 7009 through 7158, including all fund transfers, in the total amount of \$86,348.28;

c. Award of the bid for a new backhoe-loader for the Public Works Department to Case Power and Equipment of Auburn, Washington, in the amount of \$39,989.43, including tax and optional equipment.

d. Rejection of the bid received for the repowering of Fire Engine No. 4802 and authorization to rebid the project with a bid opening date of April 8, 1987.

Motion was seconded by Mr. Lund and unanimously carried.

3. Resolution No. 2-87, Second Reading - Amending the Rates for Solid Waste Collection. Mr. Hatfield moved to adopt Resolution No. 2-87 on second and final reading. Motion was seconded by Mr. Lund. Mrs. Roewe moved to amend Resolution No. 2-87 to reflect the change in rates as proposed by Superior Refuse and provide for the extension of the agreement for collection and disposal of solid waste between the City and Superior Refuse Company for an additional two years. Motion was seconded by Mr. Lund and unanimously carried. The motion to adopt Resolution No. 2-87, as amended, was unanimously carried.

4. Resolution No. 3-87, First Reading - Adopting Rental Fees and Charges for City Buildings and Ballfields. Mr. Spahr moved to adopt Resolution No. 3-87 on first reading. Motion was seconded by Mrs. Roewe. Mrs. Roewe moved to postpone Resolution No. 3-87 for consideration at the April 13, 1987, Council meeting in order to give Council the opportunity to fully read and understand the implications of the resolution. Motion was seconded by Mr. Hatfield and unanimously carried. Community Services Director Ray Muyskens stated that the resolution confirms the rates and charges administratively set by the Department of Community Services and approved by Council through the budget process and are the same rates as have been charged for the last several years. Finance Director Hakola said that the State Auditor questioned the procedure by which the rates were established, thus the resolution.

March 23, 1987

5. Appointment to Community Action Council. City Manager Willis requested that a member of the City Council be appointed to serve as a member of the Board of Directors of the Mason, Thurston, and Lewis Community Action Council. A staff member of the Community Services Department had previously served as a member of the Board. The appointment of a Council member to the Board of Directors would allow Community Services staff members to continue working with the local Advisory Board to the Community Action Council. Mr. Hatfield moved to appoint Beverley Butters as the Council's representative to the Mason, Thurston, and Lewis Community Action Council. Motion was seconded by Mr. Spahr and unanimously carried.

6. City Council/Manager Reports. Mrs. Roewe stated that the Lewis County LEOFF Board had met recently to consider applications for extended medical services for firefighters and police officers. Special attention was given to the consideration and cost of hearing aids for retirees.

As there was no further business to be brought before the Council for consideration, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

April 13, 1987
Chehalis, Washington

The Chehalis City Council met in regular session on Monday, April 13, 1987, in the Council Chambers of Chehalis City Hall. Mayor Beverley Butters called the meeting to order at 3:00 PM and then led the Pledge of Allegiance. The City Finance Director conducted roll call and the following Council members were present: Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Dave Zylstra, and Joyce Venemon. Staff members present included: Jo Ann Hakola, Acting City Manager; H. John Hall, City Attorney; Andy Sennes, Recreation Supervisor; Bill Cavinder, Deputy Fire Chief; Barry Heid, Public Works Director; Lynn Coney, Police Chief; and Bob Nacht, Building/Planning Director. Representatives of the news media in attendance were Eric Campbell of The Daily Chronicle, Bill Michaels of KITI Radio and Larry Miner of KELA.

1. Consent Calendar. Ms. Roewe made a motion to approve the April 13, 1987, Consent Calendar comprised of the following described items:

a. Approval of the minutes of the March 23 1987, Council meeting;

b. Claims Voucher and Payroll Approval for Vouchers Nos. 7159 through 7289, including all fund transfers, in the total amount of \$46,164.23; and March payroll in the amount of \$204,074.68.

c. Award of the bid to Cummins Northwest, Chehalis, Washington for the engine conversion of Fire Engine No. 4802, in the total bid price of \$21,176.76.

Motion was seconded by Ms. Venemon and unanimously carried.

2. Resolution No. 3-87, First Reading - Adopting Rental Fees and Charges for City Buildings and Ballfields. Council considered Mr. Spahr's motion to adopt Resolution No 3-87 on the first reading, which was postponed to this date from the meeting of March 23, 1987. Mr. Hatfield made a motion to delete Section 1, Item D, Page 25 of Exhibit "B". Motion was seconded by Mr. Zylstra. Mr. Spahr and Ms. Roewe spoke against the motion. Mr. Hatfield withdrew his motion after further discussion and Mr. Zylstra withdrew his second. Mr. Spahr's original motion passed unanimously.

3. Authorization for Signature - Public Works Mapping/Recording Project Proposal. Ms. Roewe made a motion to accept the proposal from Gibbs & Olson, Inc. for the mapping and recording project included in the 1987 budget. Mr. Heid and Mr. Alongi made a presentation regarding the proposal. The Mayor inquired about the time needed to complete the project. Mr. Alongi indicated he anticipated completion would be by December 31, 1987. Motion was seconded by Mr. Hatfield and unanimously carried.

4. Request for Traffic and Parking Changes. Barry Heid made a short presentation discussing traffic and parking changes. Mr. Hatfield made a motion to direct staff to prepare a resolution providing for the installation of YIELD signs on 1st, 2nd, 5th and 8th at the intersection of William Ave.; removal of one parking space directly south of the entrance to the Lewis County Survey Building on Pacific Ave.; removing parking from the south side of S.E. 2nd Street between Washington and Market Blvd.; and south side of S.W. 6th from Market to McFadden. The motion was seconded by Ms. Roewe and unanimously carried.

5. AWC Convention, Yakima, June 16-19 1987. Ms. Roewe requested Council consensus on presenting a resolution to the AWC Resolution Committee requesting Board Members be voted on by district. General consensus was in favor.

6. Dinner Meeting - Centralia, Chehalis Councils. Concensus of Council was to suggest St. Helens Inn, May 22, 1987 at 6:30 P.M. Council directed staff to contact Centralia with this date and see if it is convenient.

7. Spring Rally Cleanup Project. Spring Rally Cleanup efforts will be taking place during the week of April 18 through April 26, 1987. Two 20 yard drop boxes will be provided by Superior Refuse; one at the Visiting Nurses and the other at the corner of State and Averill. The Centralia Landfill will also be open to free dumping to City residents April 25th and 26th.

8. Building Improvement - Wastewater Treatment Plant. Mr. Heid advised the Council about the changes to the existing facility at the Wastewater Treatment Plant. The cost for labor and materials was included in the 1987 Budget. Mr. Held also mentioned that the majority of labor would be performed by City employees.

9. Proclamation for Bill Michaels. Council directed staff to draw up a proclamation thanking Mr. Michaels for his years of service as a reporter for the City. Mr. Michaels has reported the City Council meetings for KITI News Radio since December, 1982. Mr. Michaels will be leaving KITI on April 17, 1987 to co-anchor the morning news program at KEX Radio in Portland, Oregon.

As there was no further business to be brought before the Council for consideration, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

April 27, 1987
Chehalis, Washington

The Chehalis City Council met in regular session on Monday, April 27, 1987, in the Council Chambers of Chehalis City Hall. At 3:00 PM, the Mayor called the meeting to order and then led the Pledge of Allegiance. The City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included: Lloyd E. Willis, City Manager; H. John Hall, City Attorney; Bill Hillier, Assistant City Attorney; Tony Keeling, Fire Chief; Lynn Coney, Police Chief; Bob Nacht, Building and Planning Director; Ray Muyskens, Director of Community Services; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Director; Gary Cabe, Water Filter Plant Operator; and Dani Brosey City Clerk. Representatives of the news media in attendance were Eric Campbell of The Daily Chronicle, Dick Sybert of KITI Radio, and Larry Minor of KELA Radio.

1. Proclamations/Presentations.

a. Proclamation - Small Business Week. The Mayor presented a proclamation declaring Small Business Week in the City from May 10 through 16, 1987, to Mrs. Rose Bowman, a member of the Twin City Chamber of Commerce Legislative Committee and a member of the Governor's Small Business Improvement Council. Mrs. Bowman thanked the Council for the proclamation and invited the Council to attend a Small Business Administration Conference to be held in Centralia on May 20.

b. Proclamation - Better Hearing and Speech Month. The Mayor presented a proclamation declaring the month of May in the City of Chehalis as Better Hearing and Speech Month to Mr. Tom Odegard. Mr. Odegard announced that on May 2, 1987, a concert will be held at the Lewis County Mall to help kickoff Better Hearing and Speech Month.

c. Presentation - Gary Cabe. Mayor Butters presented Mr. Gary Cabe, one of the City's Water Filter Operators, with a Certificate of Competency for Water Distribution Manager 2 as awarded by the WA State Department of Social and Health Services. Mayor Butters congratulated Mr. Cabe on his accomplishment.

2. Consent Calendar. Mr. Hatfield moved to approve the April 27, 1987, Consent Calendar comprised of the following items:

a. Claims Voucher Nos. 6690 through 7475, including all fund transfers, in the sum of \$133,700.97; and

b. Transfer Voucher Nos. 1205 through 1207.

Motion was seconded by Mr. Zylstra and unanimously carried.

3. Resolution No. 3-87, Second Reading - Adopting Rental Fees and Charges for Use of City Buildings and Ballfields. Mrs. Roewe moved to adopt Resolution No. 3-87 on second reading. Motion was seconded by Mr. Spahr. Resolution No. 3-87 provides for the approval of the Department of Community Services administrative policy and schedule of fees and charges for building and site use and the procedures, regulations and schedule of fees for use of athletic facilities. Resolution No. 3-87 was adopted by a unanimous vote.

4. Resolution No. 4-87, First Reading - Creating and Establishing No Parking Zones. Mr. Spahr moved for the approval of Resolution No. 4-87 on first reading. Motion was seconded by Mr. Zylstra. Resolution No. 4-87 provides for no parking zones on the following streets: the south side of S.E. 2nd Street between Washington Avenue and Market Blvd.; the south side of S.W. 6th Street between Market and McFadden; and the west side of N.W. Pacific Avenue a distance of 20 feet (80 feet south of its intersection with Center Street). Motion was unanimously carried.

April 27, 1987

5. Citizens Business - Oral Presentation. Mrs. Hazel Johnson, 628 N.W. Hawthorne Place, brought to the Council's attention a problem encountered in her neighborhood. Mrs. Johnson stated that a resident on Hawthorne Place has been parking a cattle truck on the street blocking residents' driveways and creating a nuisance with the foul odor which emanates from the trailer. City Manager Willis stated that staff had received the letter of complaint only a few days ago. The matter has been referred to the Police Department for investigation; a report will be forthcoming.

6. Ordinance No. 365-B, First Reading - Amending Ordinance No. 61-B, Providing for and Describing Council Districts. Mr. Zylstra moved for the passage of Ordinance No. 365-B on first reading; motion was seconded by Mr. Hatfield. The ordinance provides for the amendment of the boundaries and legal descriptions of Council District Nos. 1 and 2 in order to include annexations which occurred within the last year. Building and Planning Director Nacht informed Council that he had calculated the population of each Council district through December, 1986, utilizing the methodology of the Forecasting and Estimating Division of the State Department of Financial Management. The calculations revealed that the population of the four Council districts ranged from a low of 1604 to a high of 1663 for 4% differential. Staff suggested that no other adjustment in the district boundaries be undertaken until after the 1990 census. Motion to pass Ordinance No. 365-B on first reading was unanimously carried.

7. Reports:

a. Wastewater Treatment Plant Upgrade Status Report. Mr. Dick Riley, P.E., of Gibbs & Olson, Inc., consulting engineers, informed Council that the final specifications for the Wastewater Treatment Plant Upgrade Project are before Department of Ecology for final approval. The results of DOE's review are expected any day. Upon approval of the specifications, the advertisement for bids will be published in early May with an anticipated bid opening and award to take place in June. The project is scheduled to last for one year. On a related note, Mrs. Roewe asked Public Works Director Barry Heid for a status report on the City's allotment of sewer connections. Mr. Heid stated that there are approximately 87 ERU's (equivalent residential units) available from the previous year's allotment with an additional 100 ERU's to be allotted in May. This year is the last scheduled allotment by DOE. Mrs. Roewe asked if the City will continue to be under a DOE restricted allotment system after the completion of the upcoming wastewater plant upgrade project. Public Works Director Heid and City Manager Willis both stated that the Department of Ecology has indicated that it will not impose another allotment system on the City with the expectation the City will continue an aggressive inflow and infiltration abatement program. Mr. Heid stated that the Public Works Department currently has two applications for sewer connections which require the Council's approval. (At this point, it was noted by the City Clerk that Councilman Bob Spahr left the Council Chambers.) One application is from Al Hamilton for 18 ERU's and the other request is for a proposed RV park within the Sewer District for 20 ERU's. Mrs. Roewe moved to approve the requests for sewer connections from Al Hamilton and from the developers of the RV park within the Sewer District. Motion was seconded by Mr. Lund and unanimously carried. Mr. Riley asked Council to consider authorizing the call for bids on the treatment plant upgrading at this time to avoid any delay in the project time line. Mrs. Roewe moved to authorize the call for bids for the project with the bid opening date to be determined by staff. Motion was seconded by Mr. Lund and unanimously carried.

Councilman Spahr returned to the meeting room and took his place on the Council.

April 27, 1987

b. Treasurer's Annual Report. Finance Director Hakola presented the Council with the Treasurer's Report for 1986. Mrs. Hakola explained that the report is in a somewhat different format this year and guided Council through the various portions of the report. Mrs. Hakola suggested that Council peruse the notes to the financial statement which may give them a better understanding of the financial position of the City. Council commended Mrs. Hakola for the fine job in completing the Annual Report.

c. City Manager Willis reported on the Disaster Preparedness Seminar which he and Community Services Director Muyskens attended in Emmitsburg, Maryland. Mr. Willis stated that the response to the City's plan was very complimentary in that several larger communities requested copies of the Chehalis plan.

At 3:40 PM, the Mayor recessed the regular meeting in order to conduct an Executive Session for the purpose of legal consultation regarding personnel issues.

The regular meeting was reconvened at 4:00 PM.

The City Clerk informed Council that the Association of Washington Cities has requested the designation of the City's voting delegates to the AWC Annual Convention. Beverley Butters, Vivian Roewe and Daryl Lund volunteered to be voting delegates.

There being no further business to come before the Council, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

May 11, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, May 11, 1987, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Beverley Butters and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included: Lloyd E. Willis, City Manager; John Hall, City Attorney; Ray Muyskens, Community Services Director; Bob Nacht, Building and Planning Director; Lynn Coney, Police Chief; Tony Keeling, Fire Chief; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Director; Andy Sennes, Recreation Coordinator; and Dani Brosey, City Clerk. Representatives of the press in attendance were: Carla Scott of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Proclamations-Presentations.

a. Mayor Butters presented Mrs. Richard Clark with a proclamation observing the annual sale of Buddy Poppies by the Veterans of Foreign Wars. Mrs. Clark in turn presented the Council with a Certificate of Appreciation for its efforts in promoting the VFW Poppy.

b. Community Services Director Muyskens was presented with a proclamation declaring Historic Preservation Week in the City, May 10-16, 1987.

c. A proclamation declaring Public Works Week in the City, May 17-23, 1987, was read and presented to Public Works Director Heid.

d. Mrs. Oscar Mohrmann was presented with a proclamation declaring May 15 and 16, 1987, as the days set aside for the annual sale of American Legion Poppy.

e. Plaques expressing the City Council's and staff's special appreciation to Elsie Spencer and Lila Mattis for their 10 years of service as "volunteer coordinator" and "volunteer" at the City's Senior Rest and Recreation Center were presented by Mayor Butters.

2. Commemorative Poster Sale. Mayor Butters asked that the agenda item dealing with a proposal for a commemorative poster be taken out of order of agenda items. The proposal consists of the design and printing of a cartoon-like poster "map" which depicts various businesses or locations within the community. The proposal requires the participation of at least 103 "sponsors" at a cost of \$290 each. Seven thousand posters will be printed as a result. Ms. Butters stated that if the City participates, the City Hall and Library will be depicted on the map and the City will receive 75 copies of the map. City Attorney Hall stated that commemorative poster is advertised as a resale item by other organizations and may be an unauthorized expenditure for private benefit. The fund would come from the Tourism Fund but the posters could not be sold by any other participating organization. Ms. Butters stated that she did not think it was considered a resale item by businesses but more as an advertising medium.

Mr. Hatfield stated that he thought the proposal may be a good idea for private industry advertising but thought it inappropriate for the City to expend funds for the proposal when there is even a slight question regarding its legality.

Mrs. Roewe moved to decline the proposal for the commemorative posters; motion was seconded by Mr. Zylstra. Motion passed by a vote of 6 ayes, 1 naye--the dissenting vote was cast by Ms. Butters.

May 11, 1987

3. Consent Calendar. Mr. Hatfield moved for the approval of the May 11, 1987, Consent Calendar comprised of the following items:

a. Approval of the Minutes for the regular City Council meeting of April 27, 1987; and

b. Claims Voucher Nos. 6915 through 7584, including fund transfers, in the sum of \$42,663.57; Transfer Voucher Nos. 1208 through 1210, incl.; and April payroll in the amount of \$201,233.36;

c. Authorization for Bid Call for the City Hall Heating and Air Conditioning System--bid opening to be set at 3 PM on June 11, 1987.

Motion to approve the Consent Calendar was seconded by Mr. Zylstra and unanimously approved.

At 3:20 PM, Mayor Butters left the meeting and Dave Zylstra presided at the remainder of the meeting as Mayor Pro-tem.

4. Ordinance No. 365-B, Second Reading - Amending Ordinance No. 61-B, Providing for and Describing Council Districts. Ordinance No. 365-B amends the boundaries and legal descriptions of Council District 2 for the purpose of including annexed areas within the appropriate Council district. Mr. Hatfield moved for the passage of Ordinance No. 365-B on second reading. Motion was seconded by Mr. Lund and unanimously carried.

5. Resolution No. 4-87, Second Reading - Creating and Establishing No Parking Zones. Resolution No. 4-87 calls for the establishment of "No Parking" zones at the south side of S.E. 2nd Street between Washington and Market, on the south side of S.W. 6th Street between Market and McFadden, and on the west side of N.W. Pacific Avenue a distance of 20 feet (80 feet south of its intersection with Center Street). Mr. Spahr moved to adopt Resolution No. 4-87 with an effective date of June 1, 1987. Motion was seconded by Mr. Hatfield and unanimously carried.

6. Citizens Business.

a. Mrs. Roewe asked staff whether or not the complaint brought by Mrs. Hazel Johnson at the last Council meeting had been resolved. Police Chief Coney responded that the parking matter on Hawthorne Place has for the most part been resolved and the matter is being continually monitored by the Police Department.

b. Mr. Lloyd Wright appeared before the Council to object to removal of the water meter to his property at 736 S.W. William and the \$700 connection fee to reconnect the residence to the water system. Mr. Wright requested that the connection charge be waived.

Public Works Director Heid reported that the current ordinance provides that the City may remove a water meter after it has been shut-off and remained inactive for at least two years. He stated further that it is the policy of the Public Works Department to notify the last known property owner of the pending removal of the meter. Mr. Wright stated that he did not receive any notice.

Mrs. Roewe suggested that accounts be kept on a billing or pay status as a protection against shutting off and removing the meter. Mr. Heid stated that property owners have that option now.

Mrs. Roewe stated that the new ordinance provides the means for recouping the charges for the privilege of using the system in which

the user did not originally participate.

Mr. Lund suggested an alternative of assessing the minimum charges for the water service over the period of non-use in lieu of paying the \$700 connection charge.

r. Zylstra asked the City Attorney if the present ordinance allows for a variance from the stated connection charge. Mr. Hall said that the ordinance gives the Council the authority to compromise claims.

The Mayor asked that the matter be referred back to the Public Works Director for collection of all background information before Council consideration of a determination of Mr. Wright's request for a waiver of the connection fee.

7. Resolution No. 5-87, First Reading - Declaring Items Surplus Property. Mr. Hatfield moved to approve Resolution No. 5-87 on first reading. Motion was seconded by Mr. Lund. Mr. Hatfield moved to amend the resolution as follows: Section 1, change Item #29 to read "RCA hand-held radios, Model CT2008c--S/N C31380/31381/31383, (3)"; Section 1, Item #32 delete the word "Aerodynamic"; Section 1, add Item #169, Sanyo 4000 video recorder Beta Format, S/N 05630876; Section 2, change to read: "The personal property described herein, other than the RCA Hand-held Radios, Model CT2008C--S/N C31380/31381/31383, the Federal Lightbar and the Mobil Street Sweeper, shall be sold at the public auction to highest bidder therefor under the direction of the City Manager. The RCA Hand-held Radios, Model CT2008C--S/N C31380/31381/31383, the Federal Lightbar and the Mobil Street Sweeper shall be withheld from public auction for sale by negotiation with another municipal corporation or political subdivision of any state or with any private party." Motion to amend was seconded by Mr. Lund and unanimously carried. Motion to approve Resolution No. 5-87 on first reading, as amended, was unanimously carried.

8. Improvements to Softball Facilities. Mayor Pro-tem Zylstra excused himself from the meeting applying the appearance of fairness doctrine. Mrs. Roewe conducted the meeting in the absence of the Mayor and Mayor Pro-tem. The proposal for the improvements to the softball facilities includes the replacement of the wood and wire fence and backstop with cyclone fencing. Twin City Slo-Pitch has offered to bear 50% of the cost of the project if the City is willing to fund the remaining 50%. The estimated project cost is \$4600 to \$5200. Mrs. Roewe moved to appropriate \$2400 from unappropriated reserves for the purpose of replacing the softball backstop and fencing at Stan Hedwall Park. Mrs. Venemon seconded the motion. Mr. Hatfield moved to amend the motion to reflect a \$2600 appropriation. Motion was seconded by Mrs. Venemon and unanimously carried. The main motion, as amended, carried unanimously. Mayor Pro-tem Zylstra rejoined the Council meeting and presided over the remainder of the Council meeting.

9. PUD - Cowlitz Fall Project. Mr. Hatfield moved to set the date of Tuesday, May 26, 1987, at 2:30 PM for a special Council meeting for the purpose of hearing an informational presentation from Lewis County PUD on the proposed Cowlitz Falls Project. Motion was seconded by Mr. Lund and unanimously carried.

10. Sewer Connection Status. Public Works Director Heid presented Council with a status report on the City's allocation of equivalent residential unit (ERU) connections. The new 1987 allocation of 100 ERU's has been distributed as follows: residential/septic tank failure, 2 ERU's; residential/in-city, 18 ERU's; Commercial/Industrial, 20 ERU's; All others (by Council approval), 60 ERU's. Additionally, there are 49 ERU's remaining from the previous year's allocation.

11. City Council/Manager Reports:

a. Mrs. Roewe reported that the Twin Transit has a building available in the Industrial Park. The building exists on a one acre piece of property. Mrs. Roewe also reported that the Transit is now operating on Sunday and a good ridership has

been reported. Also, the Transit has issued a call for bids for a new bus.

b. City Manager Willis reported that the Centralia City Council has invited Council members to attend one of Centralia's workshop sessions (May 19 or June 2) as a pre-AWC convention meeting. It has been learned that only one Centralia Council member has definite plans on attending the convention in June. It was the concensus of the Council to forego any pre-convention meeting.

c. Councilman Spahr reported on the National League of Cities Innovations Conference held in Denver, Colorado, last week. Mr. Spahr said he came away from the conference with many new and interesting ideas and concepts.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Brosey

May 26, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Tuesday, May 26, 1987, in the Council Chambers of Chehalis City Hall. The meeting was called to order by Mayor Beverley Butters at approximately 3 PM. Council members present were: Beverley Butters, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Mr. Bud Hatfield was absent (excused). Staff members present included: Lloyd Willis, City Manager; John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Director; Tony Keeling, Fire Chief; Lynn Coney, Police Chief; Ray Muyskens, Community Services Director; and Dani Brosey, City Clerk. Representatives of the news media present were: Scott James of KITI Radio, Jim Cook of KELA Radio, and Dennis Anvil of The Daily Chronicle.

1. Consent Calendar. Mrs. Roewe asked that the consent calendar items be considered separately.

a. Mrs. Roewe moved to approve the minutes of the May 11, 1987, Council meeting. Motion was seconded by Mr. Lund. Ms. Butters stated that her comments, contained in Item 2. Commemorative Poster Sale, Sentence #5, should include language that states the City would be able to designate two additional areas within the City other than City Hall and the Library. Motion to approve the minutes carried unanimously.

b. Mrs. Roewe moved to approve Claims Voucher Nos. 7242, 7286, 7499 and 7585 through 7746, including fund transfers, in the sum of \$112,716.11; and Transfer Voucher No. 1211. Motion was seconded by Mr. Zylstra and unanimously approved.

c. Mr. Spahr moved to approve Pay Estimate No. 3 of the PPG Area Water System Improvements Project, accept the PPG Area Water System Improvements Project as complete, and accept the PPG Area Sewer Improvements Project as complete. Motion was seconded by Mr. Lund and unanimously carried.

d. Mrs. Roewe moved to set June 8, 1987, at 3:30 PM as the date and time for a public hearing on proposed amendments to the 1987 Budget. Motion was seconded by Mrs. Venemon and unanimously carried.

2. Resolution No. 5-87, Second Reading - Declaring Items Surplus. Mr. Zylstra moved to adopt Resolution No. 5-87 on second reading. Motion was seconded by Mr. Spahr. The resolution, once adopted, would allow the City to dispose of its accumulated unclaimed property and obsolete property. Motion carried unanimously.

3. Set Date for Hearing - Six Year Transportation Improvement Program. City Manager Willis explained that the Street Improvement Program presented is a list of projects prioritized by Council over the past several years. Mr. Willis also pointed out that regardless of the priorities established by Council and staff, the State determines which projects get funded by State funds. Staff has presented the Transportation Improvement Program which indicates the City's number one priority project to be the signalization of the Main and Market intersection.

Mrs. Roewe asked the amount of City priorities funded over the past three years. Public Works Director Heid stated that the Riverside Road Project was a priority project funded by the Urban Arterial Board and there have been some lesser City priority projects funded by the State, i.e. Pacific Avenue overlay. The National Avenue Overpass Project was a City priority project and is currently being funded by Federal and State funds.

Mrs. Venemon moved to set the date of June 8, 1987, at 3:15 PM for a public hearing on the Six Year Transportation Improvement Program.

May 26, 1987

Motion was seconded by Mr. Spahr and unanimously carried.

4. Set Date for Hearing - Rezone Application. A rezone application from Chehalis Pump and Electric to rezone property located in Block 4, Riverside Addition from R-2 to Industrial, has been forwarded by the Planning Commission to the City Council for its review.

Mrs. Roewe asked if the grant to install sewers within the area in question was dependent upon the area being a residential zone. The question was referred to staff to research the grant conditions.

It was pointed out by Planning Director Nacht that there exists an Industrial zone to the north and west of the subject property.

Mr. Spahr moved to set the date of June 8, 1987, at 3:45 PM for the required public hearing on the application from Chehalis Pump and Electric to rezone a portion of Block 4, Riverside Addition from R-2 to Industrial. Motion was seconded by Mr. Zylstra and unanimously approved.

5. National Avenue Overpass - East Approach Improvement Project. The National Avenue Overpass Project was a number one Six Year Transportation Improvement Program project in past years and is being funded this year through FAUS federal funding.

Staff has completed the process for acquiring design engineering consultants for the project and has selected Sargent Engineers, Inc., of Olympia, for the design of the project.

City Manager Willis noted that according to State regulations, the City cannot administer its own project because of the size of the City. Therefore, the County is acting as administrator of the project for the City.

Mr. Spahr moved to accept the proposal from Sargent Engineers, Inc., for the design engineering of the National Avenue Overpass Improvement Project. Motion was seconded by Mr. Zylstra and unanimously carried.

6. Request for Waiver - Water Connection Charges. The request before Council was a waiver of the water connection charge for property owned by Mr. Lloyd Wright at 738 S.W. William Avenue. The property had been served by a water meter at one time; however, the service became inactive in 1981 and the meter was subsequently removed. The present owner, Mr. Wright, has asked that water service be reconnected to the property but opposes the \$700 connection fee. Current ordinance provides that any water meter remaining inactive for a period of two years may be removed by the City. City Manager Willis asked that the policy be continued as has been followed since the passage of the ordinance in 1980, and the request for a waiver of the connection fee be denied. Public Works Director Heid pointed out that the majority of the properties connected to the water system prior to the 1980 ordinance probably did not pay an initial connection fee for water service.

Mayor Butters asked if property owners are advised of the pending removal of a water service. Mr. Heid stated it is a department policy to make all attempts to advise the property owner or other responsible party.

Mrs. Roewe stated that although the City's policy may seem harsh, it has been in effect since 1980 and to make any change now would require the City to reconsider previous cases of reconnections. Mrs. Roewe moved to disapprove the request for a waiver of the water connection charge. Motion was seconded by Mr. Spahr.

Mayor Butters agreed with Mrs. Roewe stating the ordinance does seem harsh and that the Council should re-examine the ordinance. However, she said the Council must abide by the ordinance in effect.

Mr. Wright spoke in his behalf stating that he was not notified of the pending removal of the water meter although he has been the owner of record since 1979.

Motion to deny the request from Mr. Lloyd Wright for a waiver of the water connection fee was unanimously carried.

7. Sewer Operating Board. Mr. Spahr reminded Council that the City of Chehalis owns a major portion of the sewer interceptor line extending from the sewage treatment plant to Rush Road. Any development on the line requires the purchase of capacity, but there exists no formula for establishing fees and charges for the capacity.

Public Works Director Heid confirmed that there exists no fee schedule for connection to the line. Mr. Heid also stated that a Sewer Operating Board, composed of representatives of Chehalis, Napavine, and Lewis County Sewer District No. 1, ceased meeting after the completion of the sewer line. Mr. Heid stated he is attempting to re-establish the Board and schedule a meeting of the members to discuss the formulation of a proposed rate structure.

City Manager Willis also suggested Council reconsider the Council's policy of extending service to properties outside the City on the condition of annexation if services are to be extended to properties which have no reasonable potential for annexation.

Mr. Spahr suggested that the information, i.e. cost to hook-up, must be made available to help the Chamber of Commerce and Lewis County Economic Development Council market the area.

Mr. Willis stated that he was not opposed to granting service, but the City must recognize its service limitations and its obligation to its citizens and whether development along the line would be beneficial or detrimental to the City.

Mrs. Roewe suggested that the County be actively involved in the Sewer Operating Board.

8. City Council/Manager Reports. Mayor Butters asked if the Council could receive a performance report on the City's contract for dispatch services with Lewis County Communications. City Manager Willis asked that staff be given at least thirty days to prepare a report.

Mayor Butters informed Council that the Centralia City Council is desirous of holding a joint Council workshop session. City Clerk Brosey advised that the Centralia City Council has invited the Chehalis Council to attend the June 2, 1987, workshop session at 5 PM. Further specifics will be obtained and passed on to the Council.

Mr. Tom Newton, Director of Lewis County Economic Development Council, spoke briefly and supported Mr. Spahr's proposal for getting a fee structure in place for selling capacity along the sewer interceptor line and encouraged Council to reconsider the issue at an early date.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

June 8, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, June 8, 1987, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM followed by the Flag Salute. The City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included: Jo Ann Hakola, Finance Director and Acting City Manager; John Hall, City Attorney; Lynn Coney, Police Chief; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; Bob Nacht, Building and Planning Director; and Dani Brosey, City Clerk. Representatives of the news media present included: Scott James of KITI Radio, Jim Cook of KELA Radio, and Eric Campbell of The Daily Chronicle.

1. Presentation of Certificates. Mayor Butters presented Utilities Maintenance Worker Mike Karvia a Certificate of Competency issued by the Washington State Department of Social and Health Services for Cross Connection Specialist I. Street Superintendent Tim Grochowski was presented with a certificate acknowledging his completion of an Emergency Management Training course through the Department of Emergency Management.

2. Consent Calendar. Mr. Hatfield moved to approve the June 8, 1987, Consent Calendar comprised of the following items:

a. The approval of the minutes of the regular City Council meeting of May 26, 1987; and.

b. Approval of Claims Voucher Nos. 7077 through 7862, including fund transfers, in the total amount of \$38,680.61 and May payroll in the amount of \$198,719.46:

Motion was seconded by Mr. Lund and unanimously carried.

3. Resolution No. 7-87, First Reading - Authorizing the City Treasurer to Invest City Funds with Merrill Lynch Pierce Fenner & Smith, Inc. Mr. Spahr moved to approve Resolution No. 7-87 on first reading. Motion was seconded by Mr. Hatfield. Mr. Hatfield asked how Merrill Lynch was selected as a possible broker. Finance Director Hakola stated that Merrill Lynch approached the City with interest in bidding rates for the City's investments. Mrs. Hakola stated that the resolution would allow the City another avenue through which to receive quoted rates but would not necessarily guarantee that investments will be placed through Merrill Lynch. Mr. Zylstra stated that he would like to see the funds invested locally if at all possible and acknowledged the fact that the City must obtain the best possible return. Motion to approve Resolution No. 7-87 on first reading was unanimously carried.

4. Resolution No. 8-87, First Reading - Designating Depositories and Signees. Mrs. Roewe moved to suspend the rules requiring two readings of the resolution. Motion was seconded by Mr. Lund and unanimously carried. Mrs. Roewe moved to adopt Resolution No. 8-87 on first reading with an effective date of June 8, 1987. Motion was seconded by Mr. Hatfield. The resolution authorizes the deposit of City funds in federally-insured financial institutions and authorizes certain officials of the City to sign negotiable papers for and on behalf of the City. Motion to adopt Resolution No. 8-87 was unanimously carried.

5. Public Hearing - Six Year Transportation Improvement Program. At 3:15 PM, the Mayor recessed the regular meeting and opened the public hearing on the six year transportation improvement program. Public Works Director Heid stated that the program is essentially the same as last year's with the addition of the traffic signalization of the Market and Main intersection which has been placed in the number one priority position of the program. Mrs. Roewe noted that Washington Avenue is too narrow for two lanes of traffic and one-sided parking.

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She proposed that the parking be retained but the street widened. Mrs. Roewe also suggested that the Washington Avenue project be moved from the #4 position to the #2 position on the program. Mr. Hatfield stated that if the Market Boulevard improvements were implemented, some of the traffic problems on Washington Avenue would be alleviated. Mr. Heid informed Council that Washington Avenue is not considered a major arterial by the State.

There being no further comments regarding the Six Year Transportation Improvement Program, the hearing was closed and the Mayor reconvened the regular meeting.

6. Resolution No. 6-87, First Reading - Adopting Six Year Transportation Improvement Program. Mr. Spahr moved for the approval of Resolution No. 6-87 on first reading. Motion was seconded by Mr. Lund. The resolution provides for the adoption of the City's 1988-1993 Six Year Transportation Improvement Program. Motion was unanimously carried.

7. City Council Reports:

a. Mayor Butters reported that she had received a letter from Mayor Nan Henriksen of Camas, who is a member of the Association of Washington Cities Board of Directors and the City's District #5 representative to the Board. Mayor Henriksen has invited the Council members to meet with her at the AWC Convention to discuss items of concern and interest to the City of Chehalis.

b. Mr. Hatfield stated he enjoyed the Chehalis-Centralia joint workshop session meeting held June 2, 1987, and urged Council to pursue another joint meeting in September. Mayor Butters agreed and suggested that the County be invited to the next meeting and further suggested that a Council on Governments be formed.

8. Public Hearing - 1987 Budget Amendments. At 3:30 PM, the Mayor recessed the regular Council meeting and opened the public hearing on 1987 Budget amendments. Finance Director Hakola explained the amendments include such items as flood damage assistance revenue and expenditures, additional Federal Revenue Sharing not originally anticipated, a decrease in some utility receipt's, a decrease in property tax revenue, and several line item changes. There being no public comment, the hearing was closed and the regular meeting reconvened.

9. Ordinance No. 366-B, First Reading - Amending 1987 Budget. Mr. Zylstra moved to pass Ordinance No. 366-B on first reading. Motion was seconded by Mr. Lund. Ordinance No. 366-B will amend the 1987 Budget to reflect unanticipated or increased revenues and authorizes unanticipated expenditures, changes, and decreases in expenses. Motion to pass Ordinance No. 366-B on first reading was unanimously carried.

At 3:40 PM, the Mayor recessed the regular meeting until the next scheduled public hearing at 3:45 PM.

10. Public Hearing - Rezone Application. At 3:45 PM, Mayor Butters opened the public hearing on an application for a rezone of Lots 3, 4, 5, 6 and Part of 7, Block 4, Riverside Addition, from R-2, medium density residential to Industrial. Prior to receiving public input, the Mayor read into the record the following portions of the agenda report, as prepared by Building and Planning Director Nacht:

"On May 4, 1987, the Planning Department received an

application from Allen Devlin (Chehalis Pump and Electric) to rezone the subject property from R-2 to Industrial. Mr. Devlin owns the property immediately north of the subject property, which is currently zoned industrial. The cross-hatched area on the attached map is the subject property requesting rezone.

The Planning Commission deliberated the issue and determined that a more appropriate zone boundary would be the street rather than adjacent property lines. The Commission also determined that such a rezone would not impair the integrity of the existing neighborhood because the Planning Department will not allow primary commercial or industrial access from a local residential street (S.W. Elzina).

The Planning Commission consensus indicated that perhaps because of the flooding events, the realignment of the road system in that area and the potential industrial development of the Weyerhaeuser property, conditions have changed sufficiently to warrant a comprehensive review of the entire area. No action has yet been taken on this issue, but will be discussed at a future meeting.

(Planning) Commission members Mr. Lund and Ms. Garrett indicated that it may be more appropriate to rezone the subject block to commercial rather than industrial. Inasmuch as a portion of the subject block is currently zoned industrial, a commercial designation would present some technical issues to be resolved.

Planning Director Nacht stated that Mr. Devlin has applied for a rezone of his property pursuant to zoning ordinance regulations.

Mr. Devlin spoke on behalf of his rezone application stating that he plans to construct a building to house his plumbing business and possibly construct a second building to house another retail business. Mr. Devlin stated that he did not anticipate building on Parcel No. 4810-3 which extends between two residential parcels.

Mr. Gary Best, 418 S.W. Newaukum Avenue, expressed his concerns over any fill which may take place on the property to be rezoned. Mr. Best was concerned that any fill may cause displacement of water onto adjoining properties.

Mr. Nacht pointed out that filling in the flood plain is permissible and that filling consequences are addressed under another process--not zoning.

Mrs. Roewe asked if the other property owners within Block 4 had voiced any objections to being zoned Industrial. Mr. Nacht stated that he could not recollect any negative comments from correspondence that he had received.

Mrs. Roewe asked why the request is for an Industrial Zone rather than Commercial. Mr. Nacht stated that the Planning Department views streets as prohibiting contiguous zoning; therefore, the applicant requested Industrial zoning because of the contiguous Industrial Zone. City Attorney Hall stated that he was not sure that streets prohibit contiguous zoning.

Martha Jones, address unknown, stated she was in favor of the Industrial Zoning.

Mr. Best stated that he was not opposed to the zoning change, but was concerned with potential flooding in the area.

Mrs. Roewe recollected that several years ago there was an engineering analysis completed to determine the effect of considerable landfilling south of the airport area on surrounding properties. The engineering analysis determined that during times of flooding or high water, the additional landfill would increase the level of water in the area by less than one eighth of an inch.

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There being no further public comment, the public hearing was closed and the regular meeting reconvened.

10. Rezone - Block 4, Riverside Addition. Mrs. Roewe moved to direct staff to prepare an ordinance providing for the rezone of all Block 4, Riverside Addition from R-2 to Industrial. Motion was seconded by Mr. Spahr and unanimously carried.

11. Appointments - Planning Commission. Mrs. Roewe moved to delay action on appointments to the Planning Commission. Motion was seconded by Mr. Spahr. Motion failed by a vote of 3 ayes, 4 nays--the dissenting votes were cast by Mr. Spahr, Mr. Hatfield, Mr. Lund and Mr. Zylstra. Council conducted a secret ballot vote to fill two vacancies on the Planning Commission. Candidates for appointment were: Adrian Schraeder, 1443 S.W. Kelly Ave., Chehalis; Gary Baker, 2210 Sirkka, Centralia; Michael Bailey, 245 Bremgartner, Winlock; Ken Heaton, 216 Romerman Road, Chehalis; Diane Rasmusson, 198 Galaxie Road, Chehalis; and Ron Hansen, 993 Shorey Road, Chehalis. City Attorney Hall advised that neither State statute nor City ordinance require the Council to consider only residents of the City for appointment to advisory Boards and Commissions. After tallying the ballots, it was determined that Mr. Adrian Schraeder is to be re-appointed to the Planning Commission and Mr. Michael Bailey is to be appointed to fill an unexpired term on the Commission.

12. Appointment - Sewer Operating Board. Mrs. Roewe moved to appoint Mr. Bob Spahr as the City's representative to the Chehalis-Napavine-Lewis County Sewer District No. 1 Sewer Operating Board, and Mr. Zylstra as alternate. Motion was seconded by Mr. Hatfield and unanimously carried.

13. Special Workshop Meeting. The Mayor called for a special workshop meeting to be held on Monday, July 13, 1987, at 1:30 PM in the Council Chambers of City Hall. The purpose of the meeting is to hear a presentation by Dick Riley, consulting engineer, on the interceptor and wastewater plant and for the purpose of discussing policy relative to capacity and capacity charges.

There being no further business to come before the Council, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

June 22, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, June 22, 1987, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3:00 PM by Mayor Beverley Butters followed by the Flag Salute. The City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Bob Spahr, and Dave Zylstra. Mrs. Joyce Venemon was absent and Mrs. Vivian Roewe was excused. Staff members in attendance included: Lloyd Willis, City Manager; John Hall, City Attorney; Tony Keeling, Fire Chief; Jo Ann Hakola, Finance Director; Ray Muyskens, Community Services Director; Dennis Dawes, Police Lieutenant; Barry Heid, Public Works Director; Bob Nacht, Building and Planning Director; and Dani Brosey, City Clerk. Members of the press in attendance were: Jim Cook of KELA Radio, Pam Gordon of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Presentations. Marianne Mark, an exchange student from Denmark, presented Mayor Butters with a gift from the Mayor of her home town, Ringsted, Denmark. In return, Mayor Butters presented Miss Mark with an official City pin.

2. Consent Calendar. Mr. Hatfield moved to approve the June 22, 1987, Consent Calendar comprised of the following items:

a. Approval of the minutes from the regular City Council meeting of June 8, 1987; and

b. Claims Voucher Nos. 7094, 7682, 7764, 7788, and 7863 through 8008, including fund transfers, in the total sum of \$80,742.42; and Transfer Voucher Nos. 1211 and 1212.

Motion was seconded by Mr. Lund and unanimously carried.

3. Ordinance No. 366-B, Second Reading - 1987 Budget Amendments. Mr. Zylstra moved and Mr. Lund seconded to pass Ordinance No. 366-B on second reading. The amendments to the 1987 Budget include adjustments in revenues and expenditures which were not anticipated at the time the Budget was prepared. Motion to pass Ordinance No. 366-B on second reading was unanimously carried.

4. Ordinance No. 367-B, First Reading - Rezone of Block 4, Riverside Addition. Mr. Hatfield moved for the passage of Ordinance No. 367-B on first reading. Motion was seconded by Mr. Spahr. The ordinance provides for the rezone of Block 4, Riverside Addition from R-2 Medium Density Residential to Industrial. Motion was unanimously carried.

5. Resolution No. 6-87, Second Reading - Six Year Transportation Improvement Program. Mr. Spahr moved for the adoption of Resolution No. 6-87 on second reading. Motion was seconded by Mr. Hatfield. The resolution adopts by reference the City's Six Year Transportation Improvement Program for the years 1988 through 1993. Motion to adopt the resolution was unanimously carried.

6. Award Bid - Sewage Facility Improvement Phase II. Mr. Dick Riley, P.E., of Gibbs & Olson, Inc. and project engineer for the Sewage Facility Improvements Project, presented a recommendation to Council for the award of the bid on the project. Mr. Riley recommended that the bid be awarded to the low bidder, Humphrey Construction, Inc., of Woodinville, Washington, in the total sum of \$1,603,685.46; provided that the award shall be conditioned upon the approval of the U.S. Environmental Protection Agency (EPA) and Washington State Department of Ecology (DOE). Mr. Riley stated that construction is anticipated to start in late July. Mr. Riley went on to explain that the project is funded 75% by the EPA, 15% by the DOE, and 10% by the City. Total cost of the project to the City, including design and engineering costs, is

June 22, 1987

estimated to be \$280,000. Mr. Hatfield moved to award the bid for the Sewage Facility Improvements Phase II Project to Humphrey Construction, Inc., in the total amount of \$1,603,685.46, subject to the approval of the U.S. Environmental Protection Agency and Washington State Department of Ecology. Motion was seconded by Mr. Zylstra and unanimously approved.

7. Resolution No. 7-87, Second Reading - Authorizing City Treasurer to Invest City Funds with Merrill Lynch. Mr. Hatfield moved to adopt Resolution No. 7-87 with an effective date of June 23, 1987. Motion was seconded by Mr. Spahr. The resolution will authorize the City Treasurer to utilize Merrill Lynch, investment brokers, as an alternate means of investing City funds if their quoted investment rates warrant such utilization. Motion passed by a vote of 4 ayes and 1 nay--the dissenting vote was cast by Mr. Zylstra.

8. Citizens Business. Mr. Chin informed the City Council that the Twin City Jaycees is putting together a plan to reopen and renovate McFadden Park. The plan includes involving local Boy Scouts to assist in clearing trails, using equipment donated by WIDCO to install a drainage system in the roadbed, obtaining concrete barriers from the State through the help of Senator Stu Halsan to be used as deterrents against recreation vehicle vandalism in the park and working with the City's Community Services Department to get swings and park benches installed. Mr. Chin also suggested an "adopt a park" program to assist in the maintenance of the park. According to Mr. Chin, the Jaycees possess a liability insurance policy to cover the group's project if pursued.

City Manager Willis stated that the City is very much in favor of this sort of community support and would hope to work very closely with the volunteer group and would want the group to, in turn, work very closely with the City's Community Services Department. Mr. Willis stated that a trespass problem within the park needs to be addressed first, and the City must consider any new costs which will be involved in maintaining the park.

City Manager Willis further stated that staff would come back to Council with a formalized proposal and schedule prior to proceeding.

9. Resolution No. 9-87, First Reading - Setting Date for Public Hearing on Petition for Vacation of Street. Mr. Lund moved to suspend the rules requiring two readings of the resolution. Motion was seconded by Mr. Zylstra and unanimously carried. Mr. Hatfield moved to adopt Resolution No. 9-87 setting a date of July 13, 1987, at 3:05 PM for the public hearing on a petition to vacate a portion of Old Kresky Road. Motion was seconded by Mr. Spahr and unanimously carried.

10. City Council/Manager Reports:

a. Mayor Butters reported that she had gotten a call from Thurston County Fire District No. 7 which had experienced a fire involving toxic chemicals. Mayor Butters stated that the telephone call commended Fire Chief Keeling, the Chehalis Fire Department, and the HAZMAT Team for their help in fighting the fire.

b. Mayor Butters informed Council that a group of concerned citizens, including City Manager Willis, has been working to attract a four year university to the local area. Because of the efforts of the group, City University has agreed to extend their programs to the local area beginning October 5, 1987. The classes will be housed on the Centralia Community College campus. Programs offered will be Bachelors Degrees in Public Administration and Business Administration and Masters Degrees in Public Administration and Business Administration.

June 22, 1987

c. Mayor Butters shared with the Council a nation-wide project called "Election '88" sponsored by the National League of Cities. The purpose of the program is to make the Presidential Candidates aware of the problems of small cities and rural areas. The program sponsors stress three major issues which they would like the Presidential candidates to address: 1) investing in our children, 2) investing in jobs and economic competitiveness and 3) investing in our community. Mayor Butters urged Council to send a representative of the Council to the National League of Cities meeting in Las Vegas, Nevada, December 12-16, 1987. All of the Presidential candidates are to be present at the NLC meeting.

Mr. Lund stated that he thought it was a good idea and should include the participation of the City Manager and more than one Council member.

Mayor Butters suggested that at least one or two reservations be made as soon as possible.

d. Mr. Spahr stated the he had attended a tour of the Hanford Reservation as part of the Association of Washington Cities (AWC) convention in Yakima. Mr. Spahr encouraged those who may have an opportunity to take part in a tour of the reservation to do so as it was a very interesting and eye-opening experience.

e. Mr. Lund stated the AWC Convention was a very nice experience this year as he heard several favorable comments regarding the City and City staff, especially regarding Finance Director Hakola and Fire Chief Tony Keeling. Ms. Hakola was also congratulated on the City's exhibit booth at the convention.

f. Mr. Lund brought to the Council's attention a letter received from Commissioner Murphy of Grays Harbor County. The letter requested that the City allow a banner be displayed across North Market Boulevard advertising Grays Harbor County horse racing. The event is to take place in August. Mr. Lund stated that Grays Harbor County has always been cooperative with the local Southwest Washington Fair and asked Council to reciprocate by allowing Grays Harbor County to display the promotional banner.

Mr. Bob Nacht, Building and Planning Director, explained his letter of response to Grays Harbor County. Mr. Nacht stated that the letter of request was lacking in specifics that would allow him to make a determination as to the appropriateness of the request. Mr. Nacht said there exists a wire across North Market in the downtown area which has been in existence for several years and has been "grandfathered" in for the purposes of the permit process.

City Manager Willis stated that the City has some jurisdiction over the type of banner to be displayed from the existing wire, and the Council should be advised of the quality of the banner to be displayed across a City street.

Mr. Hatfield agreed with Mr. Willis but stated he would like to see what Grays Harbor County's response will be to Mr. Nacht's letter and that he would not be in favor of allowing the Grays Harbor County banner if it is to be displayed in conflict with a local promotion.

Mr. Spahr said that he did not object to the banner if it does not conflict with any local promotion.

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Mayor Butters stated the concensus of the Council in the matter: the banner is permissable if the content is in good taste, if proper permission has been received from the owners of "the wire", and if it is not in conflict with local promotions.

g. Mr. Hatfield thanked Finance Director Hakola for the timely response to the items of concern raised at the recent Chehalis-Centralia joint workshop, and also complimented her on the June 12 Newsletter.

h. City Manager Willis stated that bids had been opened on the City Hall Heating and Air Conditioning System. The bids were limited and came in higher than originally budgeted. A more detailed report will be provided for Council's consideration at the next regular meeting.

There being no further business, the meeting was adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Brosey, City Clerk

July 13, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, July 13, 1987, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3:00 PM by Mayor Beverley Butters followed by the Flag Salute. The City Clerk conducted roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members in attendance included: Lloyd Willis, City Manager; John Hall, City Attorney; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Dennis Dawes, Police Lieutenant; Barry Heid, Public Works Director; Bob Nacht, Building and Planning Director; and Dani Brosey, City Clerk. Members of the press in attendance were: Jim Cook of KELA Radio, Pam Gordon of KITI Radio, and Eric Campbell of The Daily Chronicle.

1. Presentations. Council member Bud Hatfield, on behalf of the Chehalis Girls Softball Association, presented to the City's Community Services Department a donation in the amount of \$175 representing one-half the cost of a 44-foot foul line fence along Field No. 3 at Recreation Park and thanked the Parks and Recreation Department for installing the fence.

2. Consent Calendar. Mr. Hatfield moved for the approval of the July 13, 1987, Consent Calendar comprised of the following items:

a. Minutes from the June 22, 1987, Council meeting;

b. Claims Voucher Nos. 6737 and 7906 through 8111, including fund transfers, in the total sum of \$84,390.22; June, 1987, payroll in the amount of \$214,867.89; and Transfer Voucher No. 1213.

Motion was seconded by Mr. Lund and unanimously carried.

3. 3:05 PM - Public Hearing - Petition for Vacation of Portion of Abandoned "Old Kresky Road". On June 5, 1987, the Council received a petition from the two abutting property owners to vacate the remainder of abandoned right-of-way referred to as "Old Kresky Road". On June 22, 1987, Council adopted Resolution 9-87 which set today's date for the public hearing on the petition. At 3:05 PM, the Mayor recessed the regular meeting and opened the public hearing. After requesting public input and receiving none, the Mayor closed the public hearing and reconvened the regular meeting. Mr. Hatfield moved to instruct staff to prepare an ordinance vacating the abandoned portion of "Old Kresky Road" as described in the petition. Motion was seconded by Mrs. Venemon and unanimously carried.

4. Ordinance No. 367-B, Second Reading - Rezone of Block 4, Riverside Addition. Mr. Zylstra moved for the passage of Ordinance No. 367-B on second reading. Motion was seconded by Mr. Spahr. Ordinance No. 367-B provides for the rezone of Lots 1, 2, 3, 4, 5, 6, and 7, Block 4, Riverside Addition, from R-2 (Residential medium density multi-family) Zone to I (Industrial) Zone. Motion passed unanimously.

5. Consider Bids - City Hall Heating and Air Conditioning System. On June 11, 1987, staff opened bids for the City Hall Heating and Air Conditioning Project. Two bids were received and were in the following amounts: Capital Sheet Metal Works, Inc. of Lacey--Base bid \$36,825, Alternate #1 - \$3,359; Alternate #2 - \$17,356; Sunset Air, Inc. of Lacey--Base Bid - \$45,872, Alternate #1 - \$1,395, Alternate #2 - \$4,378* (*does not include asbestos removal) (all preceding amounts exclude State Sales Tax).

City Manager Willis stated that although the cost of the new heating and air conditioning system is actually higher than originally estimated and budgeted, the project is still warranted, and he

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recommended that additional funding from the Public Facilities Reserve Fund be authorized and base bid only be awarded to the low bidder, Capital Sheet Metal Works, Inc., of Lacey, in the amount of \$36,825, excluding State Sales Tax.

Community Services Director Muyskens stated that the original staff estimate of the project cost was a result of several walk-throughs by local heating contractors. However, when the engineer designed the project, further cost factors were identified. Mr. Muyskens said that Project Alternates 1 and 2 will be the responsibility of the City. According to Mr. Muyskens, the project can be completed within 75 days from the date of the contractor's notice to proceed.

Mrs. Roewe questioned the effectiveness of the heat pump system in distributing adequate heat throughout the building. She stated that the project was too expensive for replacing an existing system which seems to work.

Mr. Muyskens stated that the boiler is in good condition; however, the circulation system is deteriorating.

Mrs. Roewe asked if the temperature of different areas of the building can be independently controlled. Building and Planning Director Nacht said that the second floor has been split into two zones--the courtroom from the office area--while the downstairs has been zoned into two zones--the northern portion of the building from the southern exposure portion of the building. The design of the system was to eliminate the hot and cold spots of the building.

Ms. Butters stated that the project is a lot of money to put into an old building. Mr. Muyskens reminded Council that engineers have estimated the future life of the building at another 25 years.

Ms. Butters asked if the price quoted includes removal of asbestos from the building. Mr. Muyskens stated that it did not as the asbestos removal was part of one of the alternates which will be the responsibility of the City. He said that his department is working with Labor and Industries for removal of the asbestos. He went on to say that the cost of the asbestos removal will be taken from the current operating budget.

Mr. Spahr asked City Manager Willis what funds are available to appropriate to this project. Mr. Willis stated that the Finance Director has reported that the City is financially capable of funding the additional expenditure from the Facilities Reserve Fund.

Mr. Spahr moved to authorize the appropriation of additional funds from the Public Facilities Reserve Fund to finance the City Hall Heating and Air Conditioning System and to award base bid only to the low bidder, Capital Sheet Metal Works, Inc., of Lacey, in the amount of \$36,825 excluding States Sales Tax. Motion was seconded by Mr. Hatfield and passed by a vote of 5 ayes, 2 nays--the dissenting votes were cast by Ms. Butters and Mrs. Roewe.

6. Citizens Business. Council was in receipt of a letter from Mr. Merle Stratton, 87 S.E. Spring Street, in which he expressed concern over the water supply to residences on Spring Street. In his letter, Mr. Stratton stated that the water pressure at his water meter is 22 pounds and is less than desirable and requested that Council consider replacing the water supply line.

Public Works Director Barry Heid stated his department had already started planning for the construction of a new line to increase the water pressure in the Spring Street service area. Mr. Heid added that the Spring Street project is the Department's highest construction priority at this time and staff was already proceeding on the project prior to receipt of Mr. Stratton's letter. Council asked that staff notify Mr. Stratton of the status of the project.

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7. Ordinance No. 368-B, First Reading - Granting a Nonexclusive Franchise to U.S. Sprint Communications Company. Mr. Jim Stevenson, representing U.S. Sprint Company, was present to ask Council's consideration of the ordinance granting his company a franchise for the placement of a fibercable trunk-through-system within the city limits. The project consists of the underground placement of 11,330 linear feet of fiber cable communications facilities along the east side of N.W. Airport Road beginning from the north city limits, along N.W. Louisiana Avenue from its intersection with N.W. Airport Road to its intersection with West Main Street, and along S.W. Riverside Road from its intersection with West Main to the southwesterly city limits. The cable will be buried utilizing both open cut trench and cable plow methods.

Mr. Stevenson offered the City an annual franchise fee equal to \$.57 per linear foot of fiber optic cable installed.

Mr. Hatfield moved for the passage of Ordinance No. 368-B on first reading. Motion was seconded by Mr. Zylstra.

Mrs. Roewe moved to amend the ordinance as follows:

a. Section 2, Grant of Nonexclusive Authority, Subsections 1 and 2, change "North National Avenue" to read "N.W. Airport Road";

b. Section, Payment to the City, Subsection 1, insert within the second sentence "\$.57" to read "equal to \$.57 per linear foot" and insert "11,330" to read "install 11,330 feet" and delete the first sentence of the subsection; and

c. Section 16, Effective Date, to read: "The effective date of this ordinance shall be the 1st day of January, 1987."

Motion was seconded by Mrs. Venemon and unanimously carried.

Ms. Butters moved to amend Section 10, Payment to City, first sentence by changing the date "January 1, 1987" to read "July 1, 1987". Motion died for lack of a second.

Mrs. Roewe moved to amend Section 7, Transfer of Franchise to read as follows:

"Grantee shall not lease, assign nor otherwise alienate this franchise, other than to parent, subsidiary, or affiliate organizations, without prior approval of City being granted by ordinance for that purpose, which approval shall not be unreasonably withheld."

Motion to amend was seconded by Mr. Hatfield and unanimously carried.

Mrs. Roewe moved to amend Section 16, Effective Date in order to correct the effective date from January 1, 1987, to August 10, 1987. Motion to amend was seconded by Mr. Hatfield and unanimously carried.

Motion to pass Ordinance No. 368-B on first reading, as amended, passed unanimously.

8. Exemption of Police Chief and Fire Chief Positions from Civil Service. City Manager Willis explained that an effective lobbying effort, led by the Association of Washington Cities, resulted in the passage of Substitute House Bill 902 which allows the exemption of Police and Fire Chiefs from Civil Service. Mr. Willis stated that under Civil Service, the Chief positions are not treated as any other department head in instances of hiring and firing.

Ms. Butters stated that Civil Service does provide for an orderly screening and selection process.

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Mr. Willis stated that non-Civil Service positions are screened, tested, and selected much the same as the Civil Service process.

Mr. Lund spoke in favor of exempting the Chief positions from Civil Service to give the City Manager more flexibility in the selection process.

Mr. Zylstra also spoke favorably of exemption citing consistency in treatment of the City's management positions and the flexibility given to the City Manager.

Mr. Spahr spoke in favor of exemption stating the flexibility given to the City Manager would be beneficial to the City.

Mrs. Roewe stated she would like to try exemption of the Chief positions from Civil Service. She went on to say that Civil Service is fine but not for management positions.

Mrs. Venemon agreed with preceding statements in favor of exemption of the Chief positions.

Mr. Hatfield stated that Mr. Coney's acceptance of another city's Police Chief position should not be a poor reflection of the Civil Service process, and he asked that the Chief positions remain in Civil Service.

Mr. Zylstra moved to instruct staff to prepare the necessary documents to exempt the positions of Police Chief and Fire Chief from Civil Service. Motion was seconded by Mr. Lund and passed by a vote of 5 ayes and 2 nays--the dissenting votes were cast by Ms. Butters and Mr. Hatfield.

9. Sister City Program. Mr. Don Mitchell, Superintendent of Chehalis Schools, was on hand to explain the "Sister City" program with Inasa-cho, Japan. Mr. Mitchell began by explaining the high school's exchange program with Seirei Gakuen school district which has been ongoing for about three years. Mr. Mitchell then gave a brief historical background of the "Sister City" program between Camas, Washington, and Hosoe-cho, Japan. The programs are somewhat informal and can be tailored to the cities' liking. Mr. Mitchell stated that such a program would be culturally beneficial and would compliment the school's exchange program. Mr. Mitchell will be on an extended trip to Inasa-cho beginning June 19 as part of the school's exchange program and will be meeting with officials of the City of Inasa-cho to discuss the feasibility of a "Sister City" program between Chehalis and Inasa-cho.

Mr. Lund moved to approve the concept of a "Sister City" program with Inasa-cho, Japan, and asked Mr. Mitchell to investigate the feasibility of such a program during his visit to Japan. Motion was seconded by Mr. Zylstra and unanimously carried.

10. City Council/Manager Reports. The Mayor asked that the retreat questionnaires be returned to the City Manager, if Council members had not already done so. Mr. Spahr stated that he had attended a HazMat Board meeting. Mrs. Roewe said that the LEOFF Board had met to consider a stress related retirement application.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

July 27, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, July 27, 1987, at the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Butters and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included Lloyd Willis, City Manager; Bill Hillier, Assistant City Attorney; Bob Nacht, Building and Planning Director; Steve Birley, Police Detective; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Peggy Morant, Accounting Technician; and Danielle Daskam, City Clerk. Representatives of the news media were Eric Campbell of The Daily Chronicle and Jim Cook of KELA radio.

1. Consent Calendar. Mr. Hatfield moved to approve the July 27, 1987, Consent Calendar comprised of the following items:

a. Minutes of the July 27, 1987, Council meeting;

b. Claims Voucher Nos. 7074, 7163, 7970, 8034, 8063 and 8112 through 8393, including all fund transfers, in the total sum of \$79,753.20.

Motion was seconded by Mr. Spahr and unanimously carried.

2. Ordinance No. 368-B, Second Reading - Granting a Nonexclusive Franchise to U.S. Sprint Company. Mrs. Roewe moved to pass Ordinance No. 368-B on second reading. Motion was seconded by Mrs. Venemon. The ordinance grants a nonexclusive franchise to U. S. Sprint Communications Company to install, operate, maintain, or remove fiber-cable communications facilities within the City. Motion to pass Ordinance No. 368-B carried unanimously. Effective date of the ordinance is August 10, 1987.

3. Ordinance No. 369-B, First Reading Vacating Part of Former A.S. Kresky Road #839. Mr. Zylstra moved to pass Ordinance No. 369-B on first reading. Motion was seconded by Mr. Hatfield. The ordinance provides for the vacation of all that part of former A.S. Kresky Road #839 located in the Northwest quarter of the Southeast quarter, Section 20, Township 14 North, Range 2 West, W.M., lying outside and easterly of Kresky Avenue No. 839-A. Motion to pass Ordinance No. 369-B on first reading carried unanimously.

4. Ordinance No. 370-B, First Reading - Exempting Police and Fire Chiefs from Civil Service. Mrs. Roewe moved to pass Ordinance No. 370-B on first reading. Motion was seconded by Mr. Zylstra. Ms. Butters stated that in her conversations with a Fire Chief from another entity, she found the opinion that Police and Fire Chiefs are responsible for public safety and should therefore be directly responsible to the public. She also suggested that it is a growing trend that with the turnover of City Managers, so goes the possibility of the replacement of Police and Fire Chiefs while not under Civil Service protection. She stated that if such turnovers should take place, the public safety would be placed in jeopardy. Ms. Butters urged the Council to consider the implications of the ordinance carefully.

Mrs. Roewe spoke in favor of exempting the positions of Police Chief and Fire Chief from Civil Service. She stated that in respect to department heads, the hiring and firing of such department heads should be the responsibility of the City Manager.

Mr. Hatfield opposed passage of the ordinance. Mr. Hatfield did state that in any dismissal, under Civil Service or not, the City Manager must have just cause. Mr. Hatfield spoke in favor of utilizing the Civil Service Commission in the screening and selection process to ensure consistency. Mr. Hatfield stated that hiring without Civil

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Service procedures is only as good as the City Manager (not speaking of the incumbent City Manager).

Ordinance No. 370-B was passed by a vote of 5 ayes, 2 nays--the dissenting votes were cast by Ms. Butters and Mr. Hatfield.

5. Resolution No. 10-87, First Reading - Establishing a Procedure for Securing Telephone and/or Written Quotations for the Purchase of Supplies, Materials, Equipment, or Services. Mrs. Roewe moved and Mr. Lund seconded to approve Resolution No. 10-87 on first reading. The resolution establishes the procedure for securing telephone and written quotations for the purchase of supplies, materials, equipment or services where the cost exceeds \$7,500 but is less than \$15,000. Motion to approve Resolution No. 10-87 on first reading was unanimously carried.

6. Call for Bids - Stripper. Mrs. Roewe moved to authorize a call for bids for a new street stripper and to set a bid opening date of August 21, 1987, at 3 PM. Motion was seconded by Mr. Lund and unanimously carried.

7. Reports. Mrs. Roewe asked the status of Mrs. Coffman's sewer and flooding problems at 1527 S.W. Pacific Avenue. Public Works Director Heid stated that Mrs. Coffman has the opportunity to apply for sewer service if she chooses to do so. He stated that at the time of the construction of the sewer interceptor line, Mrs. Coffman granted the City an easement in exchange for \$1,000. Mrs. Roewe stated that Mrs. Coffman has said that she was told at the time of granting the easement that she could not be connected to the sewer because of the sewer moratorium in effect. Mrs. Roewe also asked if something could be done to alleviate the flooding in Mrs. Coffman's neighborhood. Mr. Heid stated that the mapping work underway will provide the information needed for a storm drainage and flood study. The Federal Emergency Management Office has been requested to study the area also.

8. Tri-Agency Narcotics Network (T.A.N.N.). Undersheriff Bob Berg of the Lewis County Sheriff's Department presented Council with a proposal to participate in a "Tri-Agency Narcotics Network" task force dedicated to combat drug trafficking in Lewis County. Mr. Berg stated that he and the Police Chiefs from Chehalis and Centralia have been working very closely on the formation of the drug task force, TANN. TANN is designed to include participation, in the least, by the Lewis County Sheriff's Office, City of Chehalis, City of Centralia, and Lewis County Prosecutor's Office. Upon the formation of TANN, the task force would be eligible to apply to the State Department of Community Development for funding. Mr. Berg stated that there is presently \$1.6 Million grant money available to local drug enforcement agencies on a 75/25 matching share. Department of Community Development requires that an eligible drug task force must have at least four full time personnel, a half time prosecutor, a half time clerk, and appropriate clerical support. Additionally, eligible task forces must have the participation of at least three law enforcement agencies. Mr. Berg proposed that the cities of Centralia and Chehalis each contribute an existing police officer to the drug task force. Lewis County will be contributing two personnel. Mr. Berg stated that the personnel costs associated with the designated officer would be considered a portion of the task force's matching share in its grant application. In addition to the commitment of one officer to the task force, the City would be required to contribute \$500 for the purchase of supplies and equipment.

City Manager Willis stated that all present police officers are in positions in which they are needed. The department runs short in cases of illnesses or other leaves. Mr. Willis stated that the Police Department is not "fat" with personnel and to commit one police officer to the drug task force would require the hiring of an additional officer unless Council decides to lessen the street personnel.

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Mr. Berg stated that the grant is a one time grant and the funding received will be used for facilities, equipment, and start up money.

Mr. Willis stated that he has some unanswered questions as to the participation level by the City in comparison to Centralia and Lewis County. Specifically, Mr. Willis asked for the proportionate share attributable to the City of Chehalis in relation to the area to be policed, the numbers of people to be policed, or the level of crime being identified in terms of how much of the problem is the City's.

Mr. Willis stated that in order to fund an additional position in next year's budget the Council would need to go after whatever additional revenues would be available through the utility taxes and other miscellaneous new revenues and recommended against decreasing the level of the City's reserves.

There being no further business to come before the Council, the meeting adjourned.

Beverly J. Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

August 10, 1987

The Chehalis City Council met in regular session on Monday, August 10, 1987 in the Council Chambers of Chehalis City Hall. Mayor Butters called the meeting to order at 3 PM followed by the Flag Salute. The following Council members were present: Beverley Butters, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Council member Bud Hatfield was absent (excused). Staff members present included: Lloyd Willis, City Manager; John Hall, City Attorney; Bob Nacht, Building and Planning Director; Ray Muyskens, Community Services Director; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Superintendent; Steve Birley, Police Detective; Dennis Dawes Police Lieutenant (Acting Police Chief); Gerard Fiola, Police Sergeant; Bill Cavinder, Deputy Fire Chief; Mike Harris, Deputy Fire Chief (Acting Fire Chief); and Danielle Daskam, City Clerk. Members of the news media present were Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Proclamations/Presentations.

a. Mayor Butters read and presented to Councilor Dave Zylstra a proclamation declaring Softball Week in the City of Chehalis from August 9 through 15, 1987. Mr. Zylstra, on behalf of the Twin City Slo-Pitch Association, thanked the Community Services Department, notably Director Muyskens and Recreation Coordinator Andy Sennes, for the fine job in preparing the fields and making themselves available throughout the season. Mr. Zylstra invited the Council members to attend the Men's State "C" Slo-Pitch Tournament to be held at Stan Hedwall Park, August 14-16, 1987, and presented each Council member with an official State Tournament baseball cap.

b. Mayor Butters presented newly promoted Sergeant Gerard Fiola with his new Sergeant's badge. Sgt. Fiola emerged as the most qualified candidate for appointment to Sergeant from the current Police Sergeant eligibility list. Additionally, City Manager Willis mentioned two very complimentary letters regarding the conduct of Sgt. Fiola. The first was from Judge Draper, Lewis County Superior Court, complimenting Sgt. Fiola on his "unusually commendable conduct" during his testimony in the court case of Johnson vs. City of Chehalis et al. The second letter was from Sheriff Bill Logan thanking Sgt. Fiola for his professional assistance in apprehending an alleged wanted criminal. Council congratulated Mr. Fiola on his promotion to Police Sergeant.

2. Consent Calendar. Mrs. Roewe moved to approve the August 10, 1987, Consent Calendar comprised of the following items:

a. Minutes of the July 27, 1987, Council meeting;

b. Claims Voucher Nos. 8394 through 8484, including fund transfers, in the sum of \$99,209.15, and July, 1987, Payroll in the amount of \$214,752.03.

Motion to approve the Consent Calendar was seconded by Mr. Zylstra and unanimously carried.

3. Ordinance Mo. 369-B, Second Reading - Vacating a Part of Former A. S. Kresky Road #839. Mr. Spahr moved to pass Ordinance No. 369-B on second reading. Motion was seconded by Mr. Lund. The ordinance provides for the vacation of City right-of-way described as all that part of former A.S. Kresky Road #839 located in the Northwest quarter of the southeast quarter, and easterly of Kresky Avenue (Twin City Couplet) No. 839-A. The initial request to vacate the property was by petition of the second reading passed unanimously. The ordinance shall be effective upon compensation received by the City in an amount equal to one-half the appraised (assessed) value of the property vacated.

4. Ordinance No. 370-B, Second Reading - Exempting Police Chief and Fire Chief Positions from Civil Service. Mrs. Roewe moved to pass Ordinance No. 370-B on second reading. Motion was seconded by Mr. Lund. The ordinance shall provide for the exemption of the City's Police Chief and Fire Chief positions from Civil Service Rules and Regulations. Motion to pass Ordinance No. 370-B passed by a vote of 5 ayes, 1 nay. Ms. Butters voted nay.

5. Resolution No. 10-87, Second Reading. Establishing the Procedure by which to Secure Telephone and Written Quotations for Purchase of Supplies, Materials, Equipment and Services (excluding professional services). Mr. Zylstra moved and Mr. Spahr seconded for the adoption of Resolution No. 10-87 which authorizes and establishes the procedure for securing written and telephone quotations for purchase of supplies, materials, equipment, and services (other than professional services) when the cost is more than \$7,500 but less than \$15,000. The establishment and utilization of the procedure as established in the resolution allows the city to make purchases of supplies, materials, equipment and services where the cost exceeds \$7,500 but is less than \$15,000 without going through the formal bidding process. Motion to adopt the resolution passed unanimously.

6. Participation in TANN (Tri-Agency Narcotics Network Task Force). At their last meeting, Council heard a presentation by Undersheriff Bob Berg regarding the formation of Narcotics Task Force which included the participation of the City of Chehalis.

According to City Manager Willis, sufficient funding is available within the Police Department budget allow the hiring of a temporary police officer through the end of the year. The appointment of a temporary Police Officer will allow an experienced officer to participate in the Task Force until January 1, 1988. The Council will be able to consider continuation in the Task Force, past the 1987 budget year, during the normal budget process for fiscal year 1988.

Mr. Lund moved to approve the proposal to participate in the Tri-Agency Narcotics Network (TANN) Task Force through the end of the year. Motion was seconded by Mr. Zylstra and unanimously carried.

7. Sewer Capacity Charges. Public Works Director Barry Heid presented a proposal for sewer capacity (treatment plant only) charges to be assessed to the City of Napavine and Lewis County Sewer District #1 representing the cost of additional wastewater treatment capacity needed by each agency to meet projected population growth and additional projects (Lewis County Sewer District's RV Park requiring 20 equivalent residential units or ERU's and Napavine's hotel project requiring 18 ERU's).

The City of Napavine has requested an additional capacity of 180 population equivalents (72 ERU's) which represents the difference between presently owned STP population equivalent (PE's) 820 and projected PE's of 955 plus the PE's for the hotel project (45 PE's). Lewis County Sewer District has requested an additional capacity of 220 PE's which represents the difference between the number of owned PE's of 277 and their projected PE's of 447 plus the PE's for the approval RV Park project (50 PE's). Cost of each population equivalent for wastewater treatment plant capacity only has been determined to be \$49.55.

Mrs. Roewe moved to approve the City of Napavine an additional 180 population equivalents of wastewater treatment capacity for an amount of \$8,919.00 and Lewis County Sewer District an additional 220 population equivalents for treatment capacity for an amount of \$10,901.00. Motion was seconded by Mrs. Venemon and unanimously carried.

8. Set Date for Public Hearing - Rezone of Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition (321, 337, 341, 357, and 381 S. Market) from R-T, Residential-Transition to C, Commercial. On August 3, 1987 the Chehalis Planning Commission conducted a hearing on an application for a rezone of Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition from R-T to Commercial. The Planning Commission has recommended to the City Council that the rezone be approved.

Mrs. Roewe and Mr. Spahr excused themselves from discussion and deliberation of the matter citing the appearance of fairness doctrine.

Mr. Lund moved to set the date of August 24, 1987 at 3:05 PM for a public hearing on an application to rezone Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition from R-T to Commercial. Mr. Zylstra seconded the motion and it carried unanimously.

9. City Council/Manager Reports:

a. Mayor Butters informed the Council that the Washington Advocates for the Mentally Ill conducted a day long workshop in the City of Chehalis.

b. Mayor Butters reminded Council that the Environmental Protection Agency will be conducting a public information meeting August 13, at 7 PM at the Courthouse on the status of the November, 1986 penta contamination cleanup.

c. A letter from the Centralia City Council requesting a second joint workshop meeting was received. The Centralia City Council submitted alternative dates of September 19, 26 or October 3. By consensus of the Council, September 19, at 10AM was chosen as the preferred date and time for the next joint cities workshop meeting. Specifics of the meeting, ie, place, schedule, agenda etc. will be at the option of Centralia.

There being no further business to come before the Council, the meeting adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

August 24, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, August 24, 1987, at the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Butters and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Dennis Dawes, Acting Police Chief; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Eric Campbell of The Daily Chronicle was also present.

1. Presentation. Mr. Don Mitchell, Superintendent of Chehalis Schools, and Dennis Dawes, member of the Chehalis School Board, reported on their recent trip to Japan and their visit with Inasa-cho leadership, including city hall and school district officials, regarding the proposal for a sister city program between Chehalis and Inasa-cho. Mr. Mitchell presented Council members with a letter and gifts from the Mayor and officials of Inasa-cho. The gifts included Japan's premium green tea and several postal picture cards. Mayor Butters suggested that the letter and gifts be sent to the Lewis County Museum as display items.

Mr. Mitchell also reported that he had delivered Mayor Butters' and City Manager Willis' letter to the Mayor of Inasa-cho reflecting the Chehalis City Council's unanimous support for a sister city relationship between Chehalis and Inasa-cho, Japan. Mr. Mitchell stated that the officials of the City of Inasa-cho will be making a decision soon as to whether or not the City of Inasa-cho will pursue a sister city program with Chehalis.

2. Consent Calendar. Mrs. Roewe moved to approve the August 24, 1987, Consent Calendar comprised of the following items:

- a. Minutes of the August 10, 1987, Council meeting; and
- b. Claims Voucher Nos. 8485 through 8628, including all fund transfers, in the sum of \$94,624.48; and Transfer Voucher Nos. 1214 through 1218, inclusive.

Motion was seconded by Mr. Hatfield and unanimously carried.

3. Public Hearing - Rezone of Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition from R-T to Commercial. Prior to the public hearing, both Mrs. Roewe and Mr. Spahr excused themselves from their seats on the Council citing an appearance of fairness. Mayor Butters recessed the regular meeting and opened the public hearing on a petition to rezone Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition from R-T to Commercial. Two signed statements were received and read into the record by the City Clerk. Each statement stated "I would like to see the above described property changed from R-T Zone to C Zone," and were signed by Mrs. Hayden Downey, 40 S.W. 3rd Street, Chehalis, and Mr. Robert O. Downey, P.O. Box 154, Chehalis. Mr. Mike Austin, petitioner, asked that the petition be approved as the proposed commercial zone will be compatible with surrounding zoning. There was no other public comment, therefor the Mayor closed the public hearing and reconvened the regular Council meeting.

Mrs. Venemon moved to instruct staff to draft an ordinance approving the rezone of Lots 1, 2, 3, and 4, Block 16, W.M. Urquhardt's Addition from R-T Zone to Commercial. Motion was seconded by Mr. Hatfield and unanimously approved. Mrs. Roewe and Mr. Spahr returned to their seats on the Council.

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4. Timberland Regional Library Presentation. Ms. Diane Johnson and Mr. Lon Dickerson of Timberland Regional Library (TRL) presented an explanation of the September, 1987, ballot issue. According to Ms. Johnson, if the ballot issue is approved, TRL will be able to levy its full tax rate throughout the district without the threat of proration. Presently, if proration occurs in one taxing district, proration must be extended throughout the entire library district. As an alternative and an insurance against prorationing, TRL is currently negotiating with the cities of Elma, Ilwaco and McCleary for deannexation from TRL.

5. Ordinance No. 371-B, First Reading - Adopting 1987 Budget Amendment. Mrs. Roewe moved for the passage of Ordinance No. 371-B on first reading. Motion was seconded by Mr. Hatfield. The amendment consists of increasing the revenues and expenditures of the General Fund in the amount of \$6,000 in anticipation of receipt of Federal Revenue Sharing funds sequestered by the U.S. Government. Motion carried unanimously.

6. City Council/Manager Reports:

Council was reminded of the City employee's potluck picnic to be held at Stan Hedwall Park from 1 to 6 PM on Saturday, August 29, 1987.

Mayor Butters congratulated Council member Daryl Lund on the successful Fair Parade which he assisted with as part of his Jaycee's activities.

Council was advised that only one quote was received for a new street stripper, and it came in much higher than anticipated.

Mr. Zylstra announced that he will be absent from the next two Council meetings as he will be on vacation in the Midwest.

City Manager Willis reported that he intends on submitting a Capital Budget Report to the Council at their next meeting and asked that Council begin thinking about what the Council would like to see included in future Capital Budgets. City Manager Willis suggested that a workshop be scheduled to review what has occurred through past Capital Budgets and study proposals for future Capital Budgets.

There being no further business to come before the Council, the meeting was adjourned.

Beverley J. Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

September 14, 1987

The Chehalis City Council met in regular session on Monday, September 14, 1987, at the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Butters and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, and Joyce Venemon. Dave Zylstra was absent (excused). Councilor Daryl Lund arrived at 3:05 PM. Staff members present included Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Dennis Dawes, Acting Police Chief; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Eric Campbell of The Daily Chronicle and Jim Cook of KELA Radio were present representing the local news media.

1. Consent Calendar. Mr. Hatfield moved to approve the September 14, 1987, Consent Calendar comprised of the following items:

a. Minutes of the August 24, 1987, Council meeting;

b. Claims Voucher Nos. 8629 through 8731, including fund transfers, in the sum of \$71,783.63; August payroll in the amount of \$209,837.88; and Transfer Voucher Nos. 1219 through 1221, inc.;

c. Pay Estimate No. 1 of the Sewage Facility Improvements Project in the amount of \$166,546.82 and retainage in the amount of \$8,116.32 payable to Humphrey Construction, Inc.

Motion was seconded by Mrs. Roewe and unanimously carried.

2. Ordinance No. 371-B, Second Reading - Adopting 1987 Budget Amendment. Mr. Hatfield moved to pass Ordinance No. 371-B on second reading. Motion was seconded by Mr. Spahr. The ordinance provides for the amendment of the 1987 Budget by increasing the revenues and expenditures of the General Fund in the amount of \$6,000 which represents the anticipated amount of Federal Revenue Sharing monies which may be received by the City as its share of the funds sequestered under the Gramm-Rudman Act. Motion carried unanimously.

3. Ordinance No. 372-B, First Reading - Rezoning Lots 1, 2, 3, and 4, Block 16, Urquhart's Addition. Mrs. Roewe and Mr. Spahr excused themselves from consideration of Ordinance No. 372-B, both citing appearance of fairness. Mr. Hatfield moved to pass Ordinance No. 372-B on first reading. Motion was seconded by Mr. Lund. The ordinance provides for the rezone of Lots 1, 2, 3, and 4, Block 16, Urquhart's Addition from R-T (residential transition) Zone to Commercial Zone. Motion carried unanimously. Mrs. Roewe and Mr. Spahr returned to the Council meeting following conclusion of the vote.

4. Citizens Business. Mr. Bing Orr, representing the Chehalis-Centralia Railroad Association, invited the Council to participate in a ride on the Mount Rainier Steam Engine train from Elbe to Mineral where the City's steam engine is being renovated by the Association. Those invited will be able to board a bus at the Chamber of Commerce parking lot at 3:30 PM on Sunday, September 20, 1987, for the trip to Elbe where they will board the train to take this season's last steam engine trip to Mineral.

5. Resolution No. 11-87, First Reading - Community Development Block Grant Application. Mrs. Roewe moved to approve Resolution No. 11-87 on first reading. Motion was seconded by Mr. Hatfield. The resolution authorizes the City Manager to execute and submit an application for a Community Development Block Grant. Motion carried unanimously.

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6. Resolution No. 12-87, First Reading - Creating No Parking Zones. Mr. Spahr moved to approve Resolution No. 12-87 on first reading. Motion was seconded by Mr. Hatfield. The resolution establishes no parking zones along the east side of North Market Boulevard from N.W. Park Street to E. Main Street and the east side of South Market Boulevard from E. Main Street to S W. 13th Street. The no parking zones will allow the establishment of a two-way median left turn lane on Market Boulevard. Motion passed unanimously. Mr. Spahr stated that several people have mentioned to him the need for a left turn lane on Market Boulevard.

7. Resolution No. 13-87, First Reading - Declaring Item Surplus. Mr. Hatfield moved to approve Resolution No. 13-87 on first reading. Mr. Lund seconded the motion. The resolution provides for the declaration of one police vehicle previously utilized by the K-9 unit as surplus property and authorizes its disposition. Motion passed by a vote of 5 ayes, 1 nay--Mrs. Roewe voted no.

8. City Council/Manager Reports:

a. City Manager Willis presented Council with a tally of the five Council responses to his retreat questionnaire. All five responses were favorable. Mr. Willis suggested that Council will be best served by holding a goal setting and team building retreat the first part of 1988 after the 1988 Budget process is completed and after the election. Council members made no objections.

b. Mayor Butters reported that she had met with Centralia Mayor Coombs to review the draft agenda for Saturday's (September 19, 1987) joint workshop with Centralia and Lewis County.

c. Mrs. Roewe, as a member of the Lewis County LEOFF Board, advised Council that the Board had acted to grant City Fire Captain Dave Sabin a medical disability retirement effective September 6, 1987.

d. It was announced that the Pre-legislative Conference sponsored by Lewis County Commissioners has been rescheduled for Tuesday, September 29, 1987, at 7:30 AM. The meeting will take place on the fourth floor of the Courthouse Annex.

e. Mayor Butters reported that she had received a request from the Gifford Pinchot Alliance, representing timber and business interests, to be part of a Council agenda in November. City Manager Willis suggested inviting the Alliance after the 1988 Budget process is completed and at a time when the Department of Natural Resources may be available to present their side of the issue. Council agreed and asked that the Alliance be advised accordingly.

f. Mayor Butters advised Council that a City bus shelter is being constructed at the corner of S.E. 3rd Street and S.E. Washington Avenue. The cost of the bus shelter is being paid for by Mr. Clinton Larmore so that the shelter may serve as a memorial to his late wife.

g. Public Works Director Heid reported that purchase of the new street striper has been delayed because of the under-estimation of cost of the equipment and the requirement for the formal bidding process.

h. By request of the City Manager, the Mayor called for a Council workshop to be scheduled for 2:00 PM, Monday, September 28, 1987, for the purpose of reviewing the Capital Budget.

9. Resolution No. 12-87, Creating No Parking Zones. Mr. Hatfield moved to rescind the previous motion and vote to approve

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Resolution No. 12-87. Motion was seconded by Mrs. Roewe and unanimously carried. Mrs. Roewe moved to suspend the rules requiring two readings of the resolution and to adopt Resolution No. 12-87 on first reading with an effective date of September 15, 1987. Motion was seconded by Mr. Hatfield and unanimously carried.

10. Executive Session. Mayor Butters called for an Executive Session to discuss with the City Attorney pending litigation involving the City. The Mayor recessed the regular meeting in order to conduct the Executive Session.

Following the Executive Session, the regular meeting was reconvened.

Mrs. Roewe moved to direct staff to prepare an ordinance establishing utility extension and connection fees for Council's consideration. Motion was seconded by Mr. Hatfield and unanimously carried.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

September 28, 1987

The Chehalis City Council met in regular session on Monday, September 28, 1987, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, and Joyce Venemon. Councilors Dave Zylstra and Daryl Lund were absent (excused). Staff members present included: Lloyd E. Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; Tony Keeling, Fire Chief; Dennis Dawes, Acting Police Chief; Jo Ann Hakola, Finance Director; and Danielle Daskam, City Clerk. Eric Campbell of the Daily Chronicle was also present.

1. Presentations. Mayor Butters presented service award pins to the following City employees: 5 year pins to John Chenoweth, Public Works Maintenance Worker; John Ritchey, Parking Enforcement Officer; and Rick Sahlin, Utilities Maintenance Worker; 15 year pins to John Barton, Water Filter Plant Supervisor and Wayne Balholm, Wastewater Treatment Plant Operator; 20 year pin to Bob Serl, Wastewater Treatment Plant Operator. The Mayor thanked and congratulated the recipients for their successful years of service with the City.

2. Proclamations. Mayor Butters read and presented the following proclamations: "Help Fire Fighters Give Burns the Boot Day", October 3, 1987, in conjunction with Fire Prevention Week; "Domestic Violence Awareness Month", the month of October, 1987; "CROP Walk Week", September 28 through October 4, 1987.

3. Consent Calendar. Mr. Hatfield moved to approve the September 28, 1987, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of September 14, 1987;

b. Claims Voucher Nos. 8732 through 8892, including fund transfers, in the amount of \$349,253.92; and Transfer Voucher Nos. 1222 through 1224, inclusive;

c. Pay Estimate No. 1 to Capital Sheet Metal, Inc., in the amount of \$19,125.94 and retainage in the amount of \$930.25 for work performed on the City Hall Heating and Air Conditioning System.

Motion was seconded by Mr. Spahr and unanimously carried.

4. Ordinance No. 372-B, Second Reading - Rezone of Lots 1, 2, 3, 4, Block 16, Urquhart's Addition. Mrs. Roewe and Mr. Spahr both excused themselves from deliberation of the ordinance due to an appearance of fairness. Mrs. Roewe's and Mr. Spahr's withdrawal from consideration of the ordinance together with the absence of two other Council members from the meeting created a lack of a quorum. Therefore, second reading of Ordinance No. 372-B was continued until the meeting of October 12, 1987. Mrs. Roewe and Mr. Spahr returned to the Council table.

5. Resolution No. 11-87, Second Reading - Community Development Block Grant. Mr. Spahr moved to adopt Resolution No. 11-87 on second reading. Motion was seconded by Mr. Hatfield. The resolution authorizes the City Manager to execute an application on behalf of the City for Community Development Block Grant funds. Motion carried unanimously.

6. Resolution No. 13-87, Second Reading - Declaring Item Surplus. Mr. Hatfield moved to adopt Resolution No. 13-87 on second reading. Motion was seconded by Mr. Spahr. Resolution No. 13-87 provides for the declaration of the City's 1983 Dodge sedan as surplus property and authorizes its sale. Motion passed by a vote of 4 ayes and 1 nay--Mrs. Roewe voted no.

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7. Ordinance No. 373-B, First Reading - Water and Sewer Rates and Charges. Public Works Director Heid presented Council with proposals for fees and charges to be assessed to properties obtaining water and/or sewer extensions in the airport area and capacity charges for the interceptor sewer line and wastewater treatment plant. Included in the recommendation were suggested amendments to Ordinance Nos. 205-B, 234-B, and 285-B which contain the fees and charges for meter installations, service connections, service calls, meter tests, fire protection, and water main extensions. Council requested that the proposal for fees and charges as contained in Ordinance No. 373-B be held over until the meeting of October 12, 1987, to allow for further Council study.

8. Letter of Support - Chehalis West Retirement Center. According to Community Services Director Ray Muyskens, Evergreen Community Development Association has prepared a funding package to develop a subsidized low-income, senior citizen retirement center. The project is called the Chehalis West Retirement Center and is located at 478 N.W. Quincy Avenue. Funding of the project will come from a combination of Housing and Urban Development funds, the City's Community Development Block Grant funds, Small Business Administration loan funds, and private sources. The project scope includes the rehabilitation of 14 existing units and new construction of an additional 33.

Mrs. Venemon asked whether or not adequate parking provisions have been made. Mr. Muyskens and Planning Director Nacht reported that the project calls for approximately 30 off-street parking stalls.

Mrs. Roewe moved that the Council, through a letter of support, express its approval of the Chehalis West Retirement Project in providing low-income retirement housing to the elderly. Motion was seconded by Mr. Spahr and unanimously carried.

9. City Council/Manager Reports:

a. Mayor Butters acknowledged a letter from the Washington State Finance Officer's Association advising that the City's Finance Director, Jo Ann Hakola, has been certified as a professional finance officer by the Washington Finance Officers' Association.

b. Council was reminded that a pre-legislative meeting will be held on September 29, 1987, at 7:30 AM in the fourth floor conference room of the Courthouse Annex. Twentieth District legislators will be present to discuss items of local concern.

10. Mayor Butters recessed the regular meeting in order to conduct an Executive Session to consult with legal counsel regarding pending litigation against the City.

Following the Executive Session, the regular meeting was reconvened. There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

October 12, 1987

The Chehalis City Council met in regular session on Monday, October 12, 1987, in the Council Chambers of Chehalis City Hall. Mayor Butters called the meeting to order at 3 PM and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Staff members in attendance included Lloyd Willis, City Manager; H. John Hall, City Attorney; Tony Keeling, Fire Chief; Jo Ann Hakola, Finance Director; Dennis Dawes, Acting Police Chief; Ray Muyskens, Community Services Director; Barry Heid, Public Works Director; Bill Cavinder, Deputy Fire Chief; and Danielle Daskam, City Clerk. Members of the news media present were Jim Cook of KELA Radio and Eric Campbell of the Daily Chronicle.

1. Presentations. Mayor Butters presented officers badges to newly appointed Fire Captains Gerry Boes, Steve Gunsolley, and Brian Slater. All captains were appointed from fire fighter positions. Fire fighter badges were presented to two new employees, Kevin Curfman and Casey Beck; newly hired fire fighter Robert Gebhart could not be at the meeting.

2. Lewis County Air Show. Don Younghans, Chairman of the Lewis County Air Show, came before the Council to express his thanks to the City Council for the City's assistance in putting on a successful air show. Special thanks went to the City's Police, Fire, and Public Works Departments. Mr. Younghans also presented a donation to the City in the amount of \$1,597.20. Mr. Younghans noted that the amount donated to the City slightly exceeds the amount the City contributed in 1987 to promotion of the Air Show. Mr. Younghans also requested that the Council include in the 1988 Budget a \$1,500 contribution to the 1988 Lewis County Air Show and presented the City Manager with written application for the same.

3. Consent Calendar. Mr. Hatfield moved to approve the October 12, 1987, Consent Calendar comprised of the following items:

a. Minutes of the regular Council meeting of September 28, 1987;

b. Claims Voucher Nos. 8893 through 8980, including fund transfers, in the amount of \$74,400.80; Transfer Voucher No. 1225; and September payroll in the amount of \$231,238.24;

c. Pay Estimate No. 2 of the Sewage Facilities Improvements Project in the amount of \$205,741.47 and retainage in the amount of \$10,026.39 for work performed by the contractor, Humphrey Construction.

Motion was seconded by Mr. Lund and unanimously carried.

4. Ordinance No. 372-B, Second Reading - Rezone of Lots 1, 2, 3, and 4, Block 16, Urquhart's Addition. Mrs. Roewe and Mr. Spahr excused themselves from consideration of Ordinance No. 372-B due to an appearance of fairness. Mr. Hatfield moved to pass Ordinance No. 372-B which will rezone Lots 1, 2, 3, and 4, Block 16, Urquhart's Addition from R-T (residential transition) Zone to Commercial Zone. Motion was seconded by Mr. Zylstra and unanimously carried.

5. Ordinance No. 373-B, First Reading - Water and Sewer Rates and Charges. Mrs. Roewe moved to pass Ordinance No. 373-B on first reading. Motion was seconded by Mr. Hatfield. The ordinance includes charges for water and sewer connections in the airport area, sewer capacity charges, as well as other miscellaneous fees and charges for water and/or sewer services. On recommendation of staff, Mr. Hatfield moved to amend Section 3 of the ordinance to read in part:

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"Service calls as defined in Section 20, Ordinance No. 203-B, Service Call, involving extraordinary and unusual time demands shall be charged to the customer requesting the service call ..."

Mrs. Roewe seconded the motion to amend, and it carried unanimously.

Mrs. Roewe moved to amend Section 6 of Ordinance No. 373-B to read in part:

"... The City may waive all or a portion of the connection fee where it is determined by the City Council that the extension would be of benefit to the City system ..."

Motion was seconded by Mr. Hatfield and unanimously carried. Motion to pass Ordinance No. 373-B on first reading as amended carried unanimously.

6. Consider Bid - Street Striper. Mrs. Roewe moved to accept the bid of Norris Paint Company, Salem, Oregon, for one Unimasco Mark Rite 9500 street striper in the bid amount of \$20,773.26, including Washington State Sales Tax. Motion was seconded by Mr. Hatfield and unanimously carried. It was noted that the bid of Norris Paint Company was the one and only bid received for the street striper.

7. Set Date for Public Hearing - Hanson-Hamilton Rezone Applications. Mr. Hatfield moved to set the date of Monday, October 26, 1987, at 3:05 PM for the required public hearing before the City Council in the matter of applications for rezone of approximately 16.7 acres located at 813 and 875 N.W. Airport Road from R-1 (single family residential) to Commercial. Motion was seconded by Mr. Spahr and unanimously carried.

8. Ordinance No. 374-B, First Reading - Granting a Nonexclusive Franchise to Washington Natural Gas Company. Mrs. Roewe moved to pass Ordinance No. 374-B on first reading. Motion was seconded by Mr. Hatfield. The ordinance grants Washington Natural Gas Company a 25 year, nonexclusive franchise to construct, install, maintain, repair, renew and operate a natural gas distribution system within the City. Motion to pass on first reading was unanimously carried.

9. Resolution No. 14-87 First Reading - Setting the Date for a Public Hearing on the Vacation of an Alley Situate in Block 2, West's Addition. Mrs. Roewe moved to suspend the rules requiring two readings of the resolution. Motion was seconded by Mr. Zylstra and unanimously carried. Mrs. Roewe moved to adopt Resolution No. 14-87 setting the date of November 9, 1987, at 3:05 PM for the required public hearing on the initiation to vacate the alley lying between N.W. Rhode Island Avenue and Chehalis Western Railroad right-of-way and N.W. West Street and N.W. Gertrude Avenue. Motion was seconded by Mr. Hatfield and unanimously carried.

10. Authorization for Signature - Change Order Nos. 1 and 2, Sewage Facility Improvements Project. Mr. Hatfield moved to approve Change Order Nos. 1 and 2 of the Sewage Facility Improvements Project. Motion was seconded by Mr. Spahr. Change Order No. 1 includes the upgrading of six manhole bases from 54-inch diameter bases to 72-inch diameter bases. Total cost of Change Order No. 1 is \$11,168.88 and has been approved by Department of Ecology who will pick up 90% of the cost. Change Order No. 2 consists of construction modifications related to pipe boring work and results in no increase in the contract cost. Motion to approve the change orders was carried unanimously.

11. Tourism Promotion - Chehalis-Centralia Railroad Association. Council member Lund excused himself from consideration of the Chehalis-Centralia Railroad Association request due to a conflict of interest. Mr. Steve Hendricks, President of the Chehalis-Centralia Railroad Association, was present to ask Council for a \$15,000 contribution to the renovation of the Baldwin Steam Engine which has been

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leased by the City to the Chehalis-Centralia Railroad Association in anticipation of utilizing the steam engine as a tourist attraction to the Twin Cities area and thereby stimulating economic growth in the area. City Manager Willis recommended that the \$15,000 expenditure be made from the City's HUD Note Loan Repayment proceeds (Community Improvement Fund). Mrs. Roewe moved to approve the expenditure of \$15,000 made payable to the Chehalis-Centralia Railroad Association for the purpose of renovating the City's Baldwin Steam Engine, said expenditure to be made from the HUD Note Loan Repayment Proceeds-Community Improvement Fund. Motion was seconded by Mr. Hatfield. Mrs. Roewe advised Council that she had received input from one of her district constituents, Mr. Frank Pakar, who was opposed to the City expending funds for the purpose of renovating the steam engine. Mrs. Roewe also said that Mr. Pakar's was the only negative comment she had received in this matter but did not believe it was representative of the remainder of her district. Mrs. Roewe pointed out that the same type of funds to be utilized for the renovation of the steam engine have also been used as part of the downtown facade improvement program. Mayor Butters urged the City to authorize the 15,000 grant to help support the Chehalis-Centralia Railroad Association and their efforts to promote tourism. Mr. Zylstra asked Mr. Hendricks what plans have been made to construct a "station". Mr. Hendricks stated that land is available but the Association does not have the funds available to purchase the property at this time. Mr. Hendricks also stated that it is hoped that the train station will be developed by private groups. Motion to authorize the \$15,000 expenditure from the HUD Note Loan Repayment Proceeds to the Chehalis-Centralia Railroad Association carried unanimously.

11. Chamber of Commerce Site Lease. Dr. Isaac Pope and Mr. Tom Brundage were present to discuss the Chamber of Commerce site lease with the City Council. The lease between the City and the Twin Cities Chamber of Commerce for property at State Street and National Avenue is due to expire on November 30, 1987. Dr. Pope asked that Council extend the lease for another year. He also stated that construction of the new Chamber of Commerce building is behind schedule because of budget restrictions and low projections from membership income. Mr. Brundage reminded Council that the project was a three year plan and the Chamber is about a year behind schedule although plans have been drawn for construction of the building. Mr. Lund moved to authorize a one year extension of the site lease agreement between the City and the Twin Cities Chamber of Commerce. Motion was seconded by Mrs. Rowe and unanimously carried.

12. Flying of POW/MIA Flag. City Manager Willis explained that the POW/MIA flag was flown for three days during national POW/MIA observance but that the American Legion has requested that the flag be flown on a continuing basis. Mr. Willis also stated that although it may be a worthwhile cause, it has been found with other agencies that special interest flags are flown on special occasions but not on a continual basis. Mr. Willis suggested alternate poles the flag may be flown such as the American Legion's own flag pole. Mayor Butters stated that the American Legion wants to bring the POW/MIA issue to the attention of the citizens and suggested that the city fly the flag at least on all national holidays. Mrs. Roewe also asked that the flag be flown by the City periodically, such as on all holidays. Mr. Hatfield warned the Council of setting a precedent and recommended that it be flown only on nationally observed POW/MIA awareness days. Ms. Butters moved that the City fly the POW/MIA flag on all national holidays along with the State and National flags. Motion was seconded by Mrs. Roewe. Motion failed by a vote of 3 ayes, 4 nays--the dissenting votes were cast by Mr. Hatfield, Mr. Spahr, Mr. Zylstra and Mr. Lund.

13. 1988 Budget Workshops. Mr. Hatfield requested that Council set budget workshops to be held after November 9, 1987, in order to give the Finance Director additional time for preparation and to

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ensure that he would be available to attend the workshop himself. Mrs. Roewe asked that Council accommodate Mr. Hatfield, and it was the concensus of Council to hold budget workshops after November 9, 1987.

14. City Council/Manager Reports:

a. Mrs. Roewe reported that the Transit Authority has received an option for the purchase of the Authority's surplus real property.

b. Mayor Butters reminded Council that she would be visiting with the Governor during his visit to the Twin Cities on Thursday and asked that if Council had any specific concerns to be addressed to the Governor, that she be informed before Thursday.

c. Mr. Hatfield stated that he had received numeous compliments on the Market Boulevard traffic improvements.

d. Mayor Butters stated she had received a request for the installation of a traffic signal at Main and Chehalis Avenue. Public Works Director Heid stated that the recently completed traffic study did not identify the intersection as a priority item.

e. Mayor Butters questioned the City's policy on sidewalk repairs. Public Works Director Heid stated that once the City is aware of a hazardous sidewalk condition, the adjacent property owner is advised and directed to repair the sidewalk, and the sidewalk repair program has experienced a compliance rate of 95%.

f. Mrs. Roewe questioned the City's policy for posting of public announcements on the City's three "community billboards". Community Services Director Muyskens advised that the only requirement for posting announcements is that the advertisement be for a community activity. Mrs. Roewe urged that the signs be used and that their availability be publicized.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

October 26, 1987

The Chehalis City Council met in regular session on Monday, October 26, 1987, in the Council Chambers of Chehalis City Hall. The meeting was called to order by Mayor Butters at 3 PM and the following Council members were present: Beverley Butters, Bud Hatfield, Daryl Lund, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Members of the staff present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Tony Keeling, Fire Chief; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Dennis Dawes, Acting Police Chief; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; and Danielle Daskam, City Clerk. Members of the press in attendance included Eric Campbell of The Daily Chronicle and Jim Cook of KELA Radio.

1. Consent Calendar. Councilor Hatfield moved to approve the October 26, 1987, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of October 12, 1987;

b. Claims Voucher Nos. 8982 through 9154, including fund transfers, in the total sum of \$360,016.65; and

c. Authorization for payment of Pay Estimate No. 2 of the City Hall Heating and Air Conditioning System Project in the amount of \$13,681.65 and retainage in the amount of \$665.45 payable to Capital Sheet Metal.

Motion was seconded by Councilor Spahr and unanimously carried.

2. Ordinance No. 373-B, Second Reading - Water and Sewer Fees and Charges. Councilor Hatfield moved to pass Ordinance No. 373-B on second reading with an effective date of November 10, 1987. Motion was seconded by Councilor Zylstra. The ordinance includes charges for water and sewer connections in the airport area, sewer capacity charges, as well as other miscellaneous fees and charges for water and/or sewer services. Motion carried unanimously.

3. Ordinance No. 374-B, Second Reading - Granting a Nonexclusive Franchise to Washington Natural Gas Company. Councilor Hatfield moved to pass Ordinance No. 374-B on second reading with an effective date of December 1, 1987. Motion was seconded by Councilor Spahr. The ordinance grants Washington Natural Gas Company a nonexclusive franchise to construct, install, maintain, repair, renew and operate a natural gas distribution system within the City. Councilor Roewe moved to amend the effective date to allow enough time to the franchisee to review and accept the ordinance. Motion was seconded by Councilor Spahr and unanimously carried. Motion to pass Ordinance No. 374-B carried unanimously.

4. 3:05 PM - Public Hearing - Hanson-Hamilton Rezone. At 3:05 PM, Mayor Butters recessed the regular meeting and opened the public hearing to receive testimony on two applications for rezone. Mr. Bob Nacht, Building and Planning Director, presented Council with two applications for rezone of property located near N.W. Airport Road. One application from David A. Hanson to rezone approximately 5 acres at 813 N.W. Airport Road from R-1 (single family residential) to Commercial and the second application from Roy C. Hamilton to rezone approximately 11.7 acres at 875 N.W. Airport Road from R-1 to Commercial. Mr. Nacht advised Council that the Chehalis Planning Commission conducted its public hearing on the applications for rezone on October 5, 1987, at which time public comment was taken and the Commission consequently approved the applications for rezones as presented.

Mr. Nacht informed Council that according to Zoning Ordinance No. 138-B, a rezone may take place when it is demonstrated that either: 1) the land

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to be rezoned was zoned in error and as presently zoned is inconsistent with the policies and goals of the Comprehensive Plan; or 2) conditions in the area for which rezoning is requested have changed or are changing to such a degree that it is in the public interest to encourage a redevelopment of the area; or 3) the proposed zoning is necessary in order to provide land for a community related use which was not anticipated at the time of adoption of the Comprehensive Plan.

Mr. Nacht advised Council that any questions regarding flood plain management or flood control were not relevant to the zoning issue.

Mr. Dave Hanson spoke on behalf of his application for rezone stating that the area was zoned in error and its use is inconsistent with the City's Comprehensive Plan. Mr. Hanson stated further that he is not interested in building single family homes in the area.

Councilor Hatfield asked Mr. Hanson if he had any immediate plans for development.

Mr. Hanson responded that he did not have any specific plans and would not until after the zoning issue is settled.

Mr. Roy Hamilton spoke on behalf of his application for rezone. Mr. Hamilton stated that he had no immediate plans for the property but asked that Council approve the requested rezone.

There was no other citizens to speak to the rezone applications; therefore, the Mayor closed the public hearing and reconvened the regular meeting.

Councilor Spahr moved to instruct the City Attorney to prepare the necessary materials to effect the rezone as requested. Motion was seconded by Councilor Zylstra and unanimously carried.

5. Airport Board - Performing Arts/Civic Center Foundation.

Mr. Don Younghans, Chehalis representative to the Chehalis-Centralia Airport Board, came before the Council to inform them that the Performing Arts/Civic Center Foundation had approached the Airport Board at its last meeting regarding a possible request for lease and development of some of the Airport property. Mr. Younghans stated that he was desirous of receiving input and direction from the City Council regarding the possible lease of airport property to the Foundation. Mr. Younghans stated that the FAA is desirous of the Airport becoming a self-sufficient enterprise and would be against the Airport leasing to the Foundation unless the Airport derives considerable income from the lease arrangement. According to Mr. Younghans, the Foundation is primarily interested in the northeast corner of airport property just north of the National Avenue overpass.

City Manager Willis added that the Port District may also be interested in leasing airport property and that several other lease projects with the Airport are in the works.

Councilor Hatfield stated there are too many unanswered questions as to the Foundation's proposal such as site and size of the proposal in order for Council to make any definitive statement.

Mayor Butters also stated that the City Council needed much more information and more time to make a recommendation on the Foundation's proposal.

Dr. Isaac Pope, President of the Performing Arts/Civic Center Foundation, advised Council that the Foundation had asked the Airport Board at its last meeting if the Board was interested in receiving a proposal from the Foundation for the lease of 8 to 10 acres of Airport property. Dr. Pope

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stressed that the Foundation has not yet made a formal presentation to the Airport Board but is scheduled to at the next meeting of the Airport Board.

Mr. Lee Nelson, also a Chehalis representative to the Airport Board, stated that it was only fair that the Foundation be given the opportunity to make their presentation to the Airport Board and that each Airport Board member be able to report back to his or her respective agency.

Council concluded discussion of the matter until after the Airport receives a formal presentation from the Foundation.

6. Ordinance No. 375-B, First Reading - Adopting Jail Facility Operating Standards. Councilor Zylstra moved to pass Ordinance No. 375-B on first reading. Motion was seconded by Councilor Hatfield. Councilor Roewe questioned the need for adopting jail standards when the City does not operate a jail any longer. Acting Police Chief Dennis Dawes stated that it was in the City's best interest to maintain its 72 hour holding facility status; therefore, staff recommended the adoption of the State jail standards in order to maintain its status although the jail is not presently utilized. The standards deal with custodial care of prisoners. Mr. Dawes went on to say that all jurisdictions who maintain jail facilities must adopt standards by January 1, 1988, because of the sunseting of the State Corrections Standards Board by the State Legislature. Mr. Dawes stated that the standards referenced in the ordinance are the same standards under which the City has been operating for some years. Motion carried unanimously.

7. City Council/Manager Reports:

a. Councilor Zylstra announced that the Chehalis Slow Pitch League was successful in getting the bid to host the 1988 women's State Slow Pitch Tournament.

b. Councilor Roewe asked staff to investigate the feasibility and legality of establishing an expenditure fund for Council to utilize in bestowing special recognition and acknowledgement of events or happenings.

c. Councilor Hatfield recommended that the Council do something different and hold its budget workshop at noon at City Hall on the 12th of November. After discussion, the Mayor called for a special budget workshop session to be held on Thursday, November 12, 1987, at City Hall beginning at 10 AM. Mr. Hatfield asked that the preliminary budget be presented to Council members at least a week before the workshop meeting.

d. Mayor Butters reported on her attendance at the luncheon meeting with Governor Gardner which was held in Centralia with other local officials.

There being no further business to come before the Council, the meeting adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

November 9, 1987

The Chehalis City Council met in regular session on Monday, November 9, 1987, in the Council Chambers of the Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Butters, and the following Council members were in attendance: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Councilor Daryl Lund was absent (excused). Staff members present included: Lloyd Willis, City Manager; Bill Hillier, Assistant City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Sharon Ferrier, Community Services Department Assistant; Tony Keeling, Fire Chief; Dennis Dawes, Acting Police Chief; Barry Heid, Public Works Director; and Danielle Daskam, City Clerk. Members of the news media present were: Eric Campbell of The Daily Chronicle and Jim Cook of KELA radio.

1. Presentation. Mr. Herman Adolphsen, President of the Chehalis K-9 Committee and Mr. Dick Dawson, K-9 Committee Vice President, were on hand to make a presentation to the City's K-9 dog handler, Gerry Fiola. Mr. Adolphsen recalled that in 1980, a citizens committee was formed for the purpose of financing the purchase and training of a K-9 police dog for the Chehalis Police Department. For the past six and one-half years, Mr. Gerry Fiola, has served as the City's first and only K-9 dog handler but has relinquished the K-9 responsibilities in order to assume his responsibilities as Patrol Sergeant. The K-9 Committee presented to Mr. Fiola a plaque in appreciation for his six and one-half years service as the City's K-9 dog handler recognizing the commitment that Mr. Fiola and his family have made to the care and handling of the K-9 dogs. Acting Police Chief Dawes also commended Mr. Fiola and thanked the K-9 Committee for its support of the K-9 unit. Mr. Dawes stated that the Police Department is in the process of selecting a new dog handler, and a new K-9 unit will be back on the streets as soon as the selected dog has been certified by the State.

2. Consent Calendar. Councilor Hatfield moved to approve the November 9, 1987, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of October 26, 1987; and

b. Claims Voucher Nos. 9155 through 9251, including fund transfers, in the sum of \$97,535.83; and October payroll in the amount of \$194,986.51; and

c. Pay Estimate No. 3 of the Sewage Facility Improvements Project, Phase II, in the amount of \$331,106.02 (\$15,161.11 retained) payable to the contractor, Humphrey Construction of Woodinville, WA.

Motion was seconded by Councilor Spahr and unanimously carried.

3. Public Hearing - Vacation of Alley, Block 2, West's Addition. At 3:05 PM, the Mayor recessed the regular meeting and opened the public hearing on the proposed vacation of an alley lying within Lot 7, Block 2, West's Addition. Building and Planning Director, Bob Nacht, stated that the alley is an unimproved alley, narrow and irregular, and of no practical use to the City. Mr. Nacht also stated that the alley dates back to 1914 and is referenced in Ordinance No. 74-A of the City. Weyerhauser Company is the adjacent property owner. There was no public comment; therefore, the Mayor closed the public hearing and reconvened the regular meeting.

Councilor Roewe, moved to suspend the rule requiring two readings of the ordinance. Motion was seconded by Councilor Hatfield and unanimously carried. Councilor Roewe moved to pass Ordinance No. 376-B providing for the vacation of an alley lying in Lot 7, Block 2, West's Addition. Motion was seconded by Councilor Hatfield. Motion carried unanimously.

November 9, 1987

4. Ordinance No. 375-B, Second Reading - Adopting Jail Facility Operating Standards. Councilor Hatfield moved to pass Ordinance No. 375-B on second reading. The ordinance provides for the adoption of State jail facility operation and custodial care standards. Motion was seconded by Councilor Zylstra and unanimously carried. The ordinance is effective January 1, 1988.
5. Ordinance No. 377-B, First Reading - Rezone of Properties along N.W. Airport Road. Councilor Zylstra moved to pass Ordinance No. 377-B on first reading. Motion was seconded by Councilor Venemon. The ordinance provides for the rezone of two parcels of property abutting N.W. Airport Road (813 and 875 N.W. Airport Road) from R-1 (single family residential) to Commercial. Motion carried unanimously.
6. Ordinance No. 378-8, First Reading - Amending Ordinance No. 67-B, Relating to Nuisances. Councilor Spahr moved to pass Ordinance No. 378-B on first reading. Motion was seconded by Councilor Hatfield. The ordinance provides for several amendments to Ordinance No. 67-B as it relates to public nuisances. The amendments were identified and recommended by the Police and Fire Departments. Motion carried unanimously.
7. Ordinance No. 379-B, First Reading - Amending Ordinance No. 138-B (the Zoning Ordinance) as it Relates to Flood Damage Prevention and Flood Control Regulations. Councilor Hatfield moved to pass Ordinance No. 379-B on first reading. Motion was seconded by Councilor Zylstra. Building and Planning Director Nacht advised Council that the ordinance refers to manufactured housing tie down requirements for permanently installed units within the flood plain. Motion passed unanimously.
8. Resolution No. 15-87, First Reading - Removing Parking from the South Side of East Main Street. Councilor Hatfield moved to suspend the rule requiring two readings of the resolution. Motion was seconded by Councilor Roewe and unanimously carried. Councilor Spahr moved to adopt Resolution No. 15-87, which would remove parking from the south side of East Main Street between Market Boulevard and Washington Avenue, effective November 9, 1987. Motion was seconded by Councilor Zylstra and unanimously carried.
9. Set Date for Hearing - 1988 Preliminary Budget. Councilor Roewe moved to set the date of November 23, 1987, at 3:05 PM for the required public hearing on the 1988 Preliminary Budget. Motion was seconded by Councilor Hatfield and unanimously carried.
10. Authorization for Signature - Agreement with Lewis County to Join Lewis County in Hazardous Waste Plan. City Manager Willis advised Council that recent State legislation mandates that all local agencies prepare and adopt hazardous waste plans individually or by joining with the County. Lewis County has invited the City to join Lewis County in its preparation of a Hazardous Waste Plan. As a county, Lewis County is eligible to apply for grant funding on a 75/25 matching share basis. Cost of Lewis County's plan will be \$40,000. If the grant is approved, the City's share would be approximately \$1,010. Councilor Roewe moved to authorize the City Manager to sign an agreement with Lewis County to share in the preparation of the Lewis County Hazardous Waste Plan preparation. Motion was seconded by Councilor Spahr. Motion carried unanimously. Councilor Roewe suggested that the City's share for the plan preparation be paid from the Garbage Fund. Councilor Venemon asked if the plan will allow a hazardous waste disposal opportunity to the public once a year. Councilor Hatfield asked if the plan would incorporate a designated waste disposal site. Public Works Director Barry Heid stated that it was too early to tell if either concern would be specifically addressed in the plan.

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11. City Council/Manager Reports:

a. Councilor Roewe informed Council that she received a note of appreciation for the flowers in the downtown area. The note was from Carol Gerns of Mossyrock. The Community Services Department was commended for its work in the central business district.

12. Executive Session. The Mayor recessed the regular meeting in order to conduct an Executive Session for the purpose of discussing personnel issues.

Following the Executive Session, the regular meeting was reconvened and immediately adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

November 23, 1987

The Chehalis City Council met in regular session on Monday, November 23, 1987, in the Council Chambers of Chehalis City Hall. The meeting was called to order at 3 PM by Mayor Beverley Butters followed by the Pledge of Allegiance. The City Clerk conducted roll call, and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and Dave Zylstra. Daryl Lund was absent. Staff members present included: Lloyd Willis, City Manager; H. John Hall, City Attorney; Bob Nacht, Building and Planning Director; Jo Ann Hakola, Finance Director; Barry Heid, Public Works Director; Ray Muyskens, Community Services Director; Tony Keeling, Fire Chief; Dennis Dawes, Acting Police Chief; and Danielle Daskam, City Clerk. Representatives of the news media present included Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Affirmation of Police Chief. Municipal Court Judge Michael Roewe administered the Oath of Office to the incoming Police Chief, Randy Hamilton. Mayor Butters presented the new chief with his official Chief's badge. Many friends and relatives were on hand to congratulate Mr. Hamilton on being selected the City's new Chief of Police. Mr. Hamilton will assume his new post effective December 1, 1987.

2. Public Hearing - 1988 Preliminary Budget. At approximately 3:10 PM, the Mayor recessed the regular meeting and opened the public hearing on the City's 1988 Preliminary Budget. Mr. Bill Brumfield, representing multiple dwelling managers and owners and members of the Southwest Washington Rental Association, presented Council with petitions from tenants of multiple dwellings and from owners of multiple dwelling units. The petition from the tenants states: "Whereas the Tenants of Multiple Dwelling Units in the City of Chehalis believe that the Chehalis City Council is being capricious and discriminatory in charging water and sewer rates that are up to twice the rates charged to a commercial customer. In order to keep rental rates fair for the community and rental property in good condition, we hereby urge you to classify water and sewer at the commercial rate. We are very aware that if our rental property owners cannot make a fair return on their investment, our rental rates will have to go up drastically and the quality of our housing will go down. I have personally signed this petition..." The petition from the owners states in part: "Whereas the Property Owners of multiple units in the City of Chehalis believe that the rates charged for water and sewer are capricious and discriminatory which was mandated by the Chehalis City Council. Hereby we urge the City Manager and the Chehalis City Council to review this policy and put multiple dwelling units on a consumption basis which is the same as a commercial rate..."

Mr. Brian Baker, attorney at law and speaking on behalf of the multiple unit property unit owners, began by asking Council's permission to hear his group's concerns relative to the current water and sewer rates during the budget hearing or in some other forum prescribed by Council.

City Attorney Hall questioned whether the Rental Associations's concerns were relevant to the budget hearing and suggested it may be better addressed under the "Citizens Business" portion of the agenda. City Manager Willis agreed that the issue brought by the Rental Association could be considered outside the budget process. The Rental Association agreed to be heard under the Citizens Business portion of the agenda.

Mrs. Rose Bowman, representing the Performing Arts/Civic Center Foundation, asked the City Council to fund the "Foundation" in 1988 at the same level as in the past. Total amount requested by the Foundation for 1988 is \$6,000.

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Mr. Tom Newton, Director of Lewis County Economic Development Commission, asked for the Council's continued support of the EDC pursuant to the City's agreement dated June, 1985. The EDC is requesting \$6,000 in funding for 1988.

As there was no further public comment regarding the 1988 Preliminary Budget, the hearing was closed and the regular meeting of the Council reconvened.

3. Consent Calendar. Councilor Hatfield moved to approve the November 23, 1987, Consent Calendar comprised of the following items:

a. Minutes of the regular City Council meeting of November 9, 1987; and

b. Claims Voucher Nos. 9252 through 9402, including fund transfers, in the sum of \$429,886.15 and Transfer Voucher Nos. 1226 and 1227.

Motion was seconded by Councilor Zylstra and unanimously carried.

4. Ordinance No. 377-B, Second Reading - N.W. Airport Road Rezone. Councilor Zylstra moved to pass Ordinance No. 377-B on second reading. Motion was seconded by Mr. Spahr. The ordinance is a result of petitioning by property owners for the rezone of two properties on N.W. Airport Road from R-1 (single family residential) to Commercial and separate review by the Planning Commission and City Council. Motion to pass Ordinance No. 377-B on second reading carried unanimously.

5. Ordinance No. 378-B, Second Reading - Amending Ordinance No. 67-B, Relating to Nuisances. Councilor Spahr moved to pass Ordinance No. 378-B on second reading. Motion was seconded by Councilor Hatfield. The ordinance includes amendments to Ordinance No. 67-B as it relates to nuisance abatement. Motion carried unanimously.

6. Ordinance No. 379-B, Second Reading - Amending the Zoning Ordinance as it Relates to Flood Damage Prevention and Flood Damage Regulations. Councilor Roewe moved to pass Ordinance No. 379-B on second reading. Motion was seconded by Councilor Spahr. The ordinance provides for amendments to Appendix D of Ordinance No. 138-B which relates to flood damage prevention and flood control regulations. Motion carried unanimously.

7. Citizens Business. Mr. Brian Baker, on behalf of the multiple dwelling owners, again addressed the Council. Mr. Baker stated that the owners believe the current water and sewer rate structures are unfair to landlords of multiple dwelling units and urged the Council to categorize the multiple dwelling units as commercial properties and consider amendment of the water and sewer rates for multiple dwellings to include charges based on consumption only. Mr. Baker further stated that he is aware that the City has received federal grants to the utility, the conditions of which mandate equitable water and sewer rate structures. Mr. Baker made the comparison that one connection to the sewer line by a single family residence was not different from one sewer connection of a multiple dwelling unit. Mr. Baker also added that multiple dwelling units should be treated, for the purpose of water and sewer charges, the same as a hotel or motel complex; in other words, as a commercial entity. According to Mr. Baker, the State Legislature will consider new law requiring an excise or business and occupation tax be assessed to owners of multiple dwelling units, as is already the case for other businesses.

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Mr. Baker stated that the per unit charge, rather than a consumption only charge, unfairly causes a landlord to carry more than his or her burden of the cost of supplying the service. Mr. Baker asked that Council reconsider the water and sewer rate structures for multiple units which was passed in 1986 to ensure that the rate schedules are fair and equitable.

Mrs. Roewe reminded Mr. Baker that the multiple dwelling units are being charged a lesser sewer rate per unit than that charged to single family residences.

Council referred the matter to staff and asked that staff meet with members of the multiple dwelling unit group to discuss the water and sewer rate structures.

8. Ordinance No. 380-B, First Reading - 1987 Budget Amendment. Councilor Zylstra moved to pass Ordinance No. 380-B on first reading. Motion was seconded by Councilor Hatfield. The budget amendment includes reductions or increases in both revenues and expenditures to reflect the receipt of unanticipated revenues and new appropriations and expenditures as approved by Council. Motion was carried unanimously.

9. Resolution No. 16-87, First Reading - Designating the Chehalis Fire Department as the City's Hazardous Materials Incident Command Agency. Councilor Venemon moved to approve Resolution No. 16-87 on first reading. Motion was seconded by Councilor Hatfield. The resolution designates the Chehalis Fire Department as the Hazardous Materials Incident Command Agency for the City as provided by R.C.W. 70.136.030. Motion was carried unanimously.

10. City Council/Manager Reports:

a. Mayor Butters announced that she would be attending a National League of Cities conference in Las Vegas from December 11 through 16, 1987. She will, therefore, be absent from the December 14, Council meeting.

b. Councilor Roewe reported on recent action taken on the Lewis County LEOFF Board. Councilor Roewe stated that according to Attorney General Opinion No. 12 and R.C.W., local agencies are responsible for the cost of nursing home confinement for LEOFF retirees.

c. Councilor Spahr commended Fire Chief Keeling on his work with the Hazardous Materials Response Team. Mr. Spahr stated that the local Hazardous Materials Response Team is not only a leader among the State but nationally as well.

d. Mayor Butters asked if there was any further information on the status of the complaints surrounding the Chehalis Avenue Apartments. Building Director Nacht stated that residents had filed complaints with his office on November 20 and that he will be conducting inspections of the premises on November 24.

e. City Manager Willis pointed out the memoranda prepared by Community Services Director Muyskens on the use and costs associated with the Senior Drop-in Center and Alexander Park. Mayor Butters stated that she would like to see some of the funds saved from discontinuance of the Senior Drop-in Center dedicated to the Lewis County Museum.

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f. Mayor Butters called for a special workshop session of the Council to be held on Monday, December 7, 1987, at 10 AM in the Council Chambers of City Hall. The purpose of the meeting will be to discuss the 1988 Preliminary Budget.

g. Mr. Zylstra asked that water and sewer rate comparisons with other cities in the area be conducted and a compilation of taxes that are currently assessed to hotel/motel complexes but not apartment complexes be prepared.

Council members asked staff to prepare the information and data necessary to justify the current water and sewer rates charged to multiple dwelling units and directed staff to meet with the complaining members of the Rental Association to go over the City's position and justification.

There being no further business to come before the Council, the meeting was adjourned.

Beverley Butters, Mayor

Attest:

Danielle E. Daskam, City Clerk

December 14, 1987

The Chehalis City Council met in regular session on Monday, December 14, 1987, in the Council Chambers of Chehalis City Hall. Mayor Pro-tem David Zylstra called the meeting to order at 3 PM and the following Council members were present: Bud Hatfield, Vivian Roewe, Bob Spahr, Joyce Venemon, and David Zylstra. Mayor Beverley Butters was excused from the meeting as she was attending a National League of Cities Conference in Las Vegas. Daryl Lund was absent. Staff members present were: Jo Ann Hakola, Finance Director (Acting City Manager); H. John Hall, City Attorney; Tony Keeling, Fire Chief; Ray Muyskens, Community Services Director; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; Don Lange, Wastewater Superintendent; and Danielle Daskam, City Clerk. Representatives of the news media present were: Jim Cook of KELA Radio and Eric Campbell of The Daily Chronicle.

1. Consent Calendar. Councilor Venemon moved to approve the December 14 Consent Calendar consisting of the following items:

a. Minutes of the regular City Council meeting of November 23, 1987;

b. Claims Voucher Nos. 9403 through 9480 in the sum of \$46,488.47, including fund transfers; Transfer Voucher No. 1228; and November payroll in the amount of \$195,241.04;

c. Authorization for payment of Pay Estimate No. 4 on the Sewer Facility Improvements Project in the amount of \$228,334.43 (\$11,127.41 retained) payable to Humphrey Construction.

d. Authorization for signature of a Federal Aid Project Prospectus for the removal of the Airport Road bridge.

Motion was seconded by Councilor Spahr and unanimously carried.

2. Ordinance No. 380-B, Second Reading - Amending the 1987 Budget. Councilor Hatfield moved to pass Ordinance No. 380-B on second reading. Motion was seconded by Councilor Spahr. Ordinance No. 380-B provides for the year-end adjustments in the revenues and expenditures of the following described funds: General Fund increase of \$26,760; Street Fund decrease of \$3,430; Arterial Street Fund increase of \$1,500; 1986 Community Development Block Grant Fund increase of \$663,700; 1985 Community Development Block Grant Fund decrease in the sum of \$658,700; Housing Assistance Fund decrease of \$14,400; HUD Block Grant Fund increase of \$20,500; Automotive/Equipment Reserve Fund increase of \$1,500; Garbage Fund increase of \$4,700; Water-Sewer Fund increase of \$524,057; and the Firemen's Pension Fund increase of \$10,500. Motion carried unanimously.

3. Ordinance No. 381-B, First Reading - Adopting the 1988 Budget. Councilor Hatfield moved to pass Ordinance No. 381-B on first reading. Motion was seconded by Councilor Spahr. Mayor Pro-tem Zylstra reminded Council that the Budget, as presented, includes the following changes from the preliminary budget: 1) deletion of the 6% increase in property tax, setting the property tax levy at \$2.69 and the dollar value to be collected at \$561,688; 2) increase in the utility tax rate assessed to gas, electric, and telephone by one-half of one percent; 3) deletion of \$1,000 from Council budget for a facilitator; 4) closure of the downtown senior drop-in center; 5) appropriation of \$3,000 for benches for the downtown area; 6) closure of Alexander Park; 7) appropriation of \$6,000 for the Performing Arts/Civic Center and decreasing the ending fund balance; and appropriation of \$1,000 more (for a \$3,000 total) for the museum and decreasing the ending fund balance.

Councilor Hatfield moved to amend the budget to include that the \$3,000 appropriation to the Lewis County Museum be approved with the

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stipulation that \$1,000 be made available for immediate disbursement in 1988 and the remaining \$2,000 held in abeyance until such time as the City is in receipt of an audit report of the museum activities. Motion was seconded by Councilor Venemon and unanimously carried.

Councilor Hatfield moved to amend the budget as adopted by Ordinance No. 381-B to include that the \$6,000 appropriation to the Performing Arts/Civic Center Foundation be approved with the condition that \$3,000 will be made available for immediate disbursement to the general fund of the Foundation in 1988 and the remaining \$3,000 will be held in abeyance until such time as the Foundation's Board comes before the Council with a specific expense item for which the additional \$3,000 will be utilized. Motion was seconded by Councilor Spahr.

Councilor Roewe objected to the motion stating that the Foundation would not have asked for \$6,000 in funding if the Foundation did not need it.

Councilor Hatfield stated that it was Council's obligation to ensure that City funds are being spent in a prudent manner.

Councilor Roewe asked that the same requirement be made of all requesting agencies--not only to the Museum and the Foundation.

Councilor Venemon agreed with the motion and stating that Council needs to know exactly what the money is to be used for.

Community Services Director Muyskens reported that the City is in the process of drawing up service contracts for those groups receiving funding from the City, and the service contract will contain a condition that accurate audits of the group's books be conducted.

Motion to amend the budget as adopted by Ordinance No. 381-B passed by a vote of 4 ayes and 1 nay--the dissenting vote was cast by Councilor Roewe.

Councilor Spahr asked Community Services Director Muyskens if a downtown restroom facility be constructed utilizing the City's rehab funds. Mr. Muyskens stated that he would research the possibility.

Councilor Roewe stated that at Twin Transit's last board meeting, the idea of participating in a joint rest stop/bus stop facility in the downtown area was discussed. Councilor Roewe suggested that City staff contact the Transit administrator to discuss the possibilities.

The main motion to pass Ordinance No. 381-B on first reading, as amended, carried unanimously.

4. Resolution No. 16-87, Second Reading - Designation of Hazardous Materials Incident Command Agency. Councilor Roewe moved to adopt Resolution No. 16-87 on second reading. Motion was seconded by Councilor Venemon. The resolution designates the Chehalis Fire Department as the City's Hazardous Materials Incident Command Agency. Motion passed unanimously.

5. Citizens Business - Airport Board. Mr. Don Younghans, Chehalis representative to the Chehalis-Centralia Airport Board, was present to answer questions of Council. Councilor Hatfield asked the Airport Board's position in relation to the Port Commission. Mr. Younghans stated that the Airport Board is waiting for something to happen between the three entities controlling the airport and the Port District. Mr. Younghans' impression of the Board's attitude towards the Port District's involvement in the airport has been favorable. However, there are many questions to be answered such as finances. Mr. Younghans stated that it is the Board's hope that the existing budget would be retained by the Airport Board for improvements to the airport.

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Councilor Hatfield also asked the status of the talks between the Airport Board and the Performing Arts/Civic Center Foundation. Mr. Younghans stated that the discussions that have taken place in Executive Session cannot be discussed before the Council. However, at the last Board meeting, it was brought up during regular session that an offer had been made to the Foundation and the Board is awaiting for a response to the offer.

Councilor Roewe, asked for Mr. Younghans' thoughts on qualifications for the City's appointee to the alternating board member position. Mr. Younghans stated that he was aware that Mr. Ken Heaton has applied for appointment to the rotating member position; and although Mr. Heaton resides outside the City, he does own a business downtown and is a man very interested in the airport and the community. Mr. Younghans continued that as a non-pilot, Mr. Heaton's contribution to the Board will be important.

Citizens Business - Port District. Mr. Bill Brooks and Mr. Bill Wiester, President and Vice President of the Chehalis Port District respectively, addressed the Council in regard to the Port's interest in the Chehalis-Centralia Airport. In order for the Port to spend any of its funds on the improvement of airport property, the Port District must have some type of ownership of the property.

Mr. Books stated that the Port has no desire to operate the airport facility nor tamper with its sources of funding.

According to Mr. Brooks, as soon as the Port could leverage adequate funding, the Port would improve the developable land around the airport with utilities making it ready for use by prospective lessees.

Mr. Brooks stated the Centralia Port District is also interested in developing land just north of the airport which lies within the Centralia Port District boundaries.

Mr. Bill Wiester stated it is not the Port District's intent to take any monies away from the Airport Board budget but the Port cannot guarantee additional monies to the airport.

Mr. Bill Brooks also added that any new development at the airport will benefit all three entities (Chehalis, Centralia, Lewis County) once payrolls start coming in as persons will be residing and spending their money in any one or all of the three entities.

Airport Board member Lee Nelson stated that the current Airport Board budget is for maintenance of the airport, status quo. Speaking for himself, Mr. Nelson hoped that at least a portion of the income derived from new developments around the airport will come back to the airport.

Dr. Isaac Pope (Councilor-elect) asked if the Port District has formulated any long-range plans for development of the airport. He also stated that he had not heard any specific advantages for a Port District managed airport over the existing operation.

As Council had no further questions of the Port District Commissioners or the Airport Board members, the Council continued to the next agenda item.

6. Ordinance No. 382-B, First Reading - Setting the 1988 Property Tax Levy. Councilor Spahr moved to suspend the rule requiring two readings of the ordinance. Motion was seconded by Councilor Hatfield and carried unanimously. Councilor Hatfield moved to pass Ordinance No. 382-B. Motion was seconded by Councilor Spahr. The ordinance set the amount of revenue to be raised by ad valorem taxes during 1988 at \$561,688 which shall be assessed at the rate of \$2.69 per \$1,000 of assessed valuation. Motion carried unanimously.

7. Ordinance No. 383-B, First Reading - Amending the Business and Occupation Tax Rates Levied Upon Telephone, Electric, and

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Gas Utilities. Councilor Roewe moved to pass Ordinance No. 383-B on first reading. Motion was seconded by Councilor Hatfield. The ordinance increases the business and occupation tax rates levied upon telephone, electric, and gas utilities from 5% to 5-1/2%. Motion passed unanimously.

8. Call for Bids - Annual Supplies. Councilor Hatfield moved to authorize staff to call for bids for the following annual supplies: liquid aluminum sulfate; sodium silicofluoride; sand and gravel; printing and publishing; gasoline, diesel, heating oil, and detergent oil; and fertilizer--bid opening date to be January 6, 1988 at 3 PM. Motion was seconded by Councilor Spahr and unanimously carried.

9. Call for Bids - Wastewater Flow Monitoring Equipment. Councilor Roewe moved to approve a call for bids for wastewater flow monitoring equipment with bid opening to take place January 7, 1988 at 3 PM. Motion was seconded by Councilor Hatfield. Wastewater Superintendent Don Lange explained that the equipment is part of the rehabilitation of the sewer system. The equipment will serve as analytical tools in determining where the major inflow and infiltration occurs within the system. The ten flow monitors will enable the City to break the sub-basins down into mini-basins and monitor different areas simultaneously under standardized conditions.

Councilor Roewe asked Mr. Lange if staff had met with DOE regarding the compliance issue. Mr. Lange stated that the City is waiting for some definitions from DOE and will not know how the City stands until DOE submits the definitions.

Councilor Roewe asked if DOE's present administration is unwilling to accept the previous administration's plan for correction. Mr. Lange stated that the current administration views the current plan excessive in time schedules.

Councilor Roewe also asked if there was any recourse the City could take. Mr. Lange stated that he knew of none as compliance dates for secondary treatment were set by U.S. Congress, and both EPA and DOE want a judicially established correction schedule containing milestones and various reporting requirements.

City Attorney Hall stated that some cities have been sued by environmental groups who monitor the records of EPA and DOE. Mr. Hall was unaware of any suits filed by DOE and/or EPA for noncompliance as yet.

According to Mr. Lange, the flow monitoring will be looked upon by DOE favorably and will be beneficial to the City as well. Motion to call for bids carried unanimously.

10. Airport Board Appointments. Councilor Venemon moved to reappoint Mr. Don Younghans to the Chehalis-Centralia Airport Board for a full six year term beginning January, 1988, and expiring December 31, 1993. Motion was seconded by Councilor Hatfield and unanimously carried.

Council also elected through secret ballot a Chehalis appointee to the two-year alternating member position of the Airport Board. Candidates for appointment were Ken Heaton and Judi Fuller. The City Clerk counted the ballots and Mr. Heaton was appointed by a vote of 4 to 1. The term of Mr. Heaton will run from January 1, 1988, through December 31, 1989.

11. Historic Preservation Commission. City Council announced that there exists two vacancies on the Chehalis Historic

December 14, 1987

Preservation Commission and asked that volunteers interested in serving submit their applications to the Community Services Department. The term of each appointment will be three years.

12. City Council/Manager Reports:

a. There was some discussion about the National League of Cities Exposition being held in Las Vegas and the disregard and lack of interest for local agencies demonstrated by the Presidential candidates who elected not to attend the NLC meeting. Mrs. Roewe asked each Council member to take it upon him or herself to lobby their legislators on behalf of the City of Chehalis.

b. Councilor Roewe announced that Twin Transit was successful in obtaining a U.S. Department of Transportation grant for 80% of the purchase price of a new transit bus.

c. Councilor Roewe requested that staff investigate the status of a lease with Burlington Northern Railroad for their railway line to the Industrial Park. According to Councilor Roewe, the lease expired in November, 1987.

d. There was some discussion about the roles of the three entities involved in the Chehalis-Centralia Airport. Councilor Roewe questioned whether or not the City of Centralia would be interested in the development of the airport area since most of the benefits would go to Chehalis and Lewis County. According to City Attorney Hall, if Centralia withdrew from the operation of the airport, the current organization would have to be disbanded and a reorganization occur. Councilor Roewe requested that it be noted that the City of Chehalis invested \$425,000 in the airport area by providing water and sewer service to the area.

There being no further business to come before the Council, the meeting adjourned.

Dave Zylstra, Mayor

Attest:

Danielle E. Daskam, City Clerk

December 28, 1987

Chehalis, Washington

The Chehalis City Council met in regular session on Monday, December 28, 1987, in the Council Chambers of Chehalis City Hall. Mayor Beverley Butters called the meeting to order at 3:00 PM and then led the Pledge of Allegiance. The Acting City Clerk conducted the roll call and the following Council members were present: Beverley Butters, Bud Hatfield, Vivian Roewe, Bob Spahr, Dave Zylstra, and Joyce Venemon. Staff members present included: Lloyd Willis, City Manager; Jo Ann Hakola, Finance Director; H. John Hall, City Attorney; Sharon Ferrier, Acting Community Services Director; Bill Cavinder, Deputy Fire Chief; Barry Heid, Public Works Director; Randy Hamilton, Police Chief; Bob Nacht, Building and Planning Director; and Peggy Morant, Acting City Clerk. Representatives of the news media in attendance were Eric Campbell of The Daily Chronicle and Jim Cook of KELA.

1. Consent Calendar. Ms. Roewe made a motion to approve the December 28, 1987 Consent Calendar comprised of the following described items:
 - a. Approval of the minutes of the December 14, 1987, Council meeting;
 - b. Claims Vouchers Nos. 9481 through 9633 in the sum of \$93,016.27, including all fund transfers.

Motion was seconded by Ms. Venemon and unanimously carried.

2. Ordinance No 381-8 Second Reading - Adopting the 1986 Budget. Mr. Hatfield moved to pass Ordinance 381-B on second reading. Ms. Roewe seconded the motion. Mayor Butters asked if there was anyone present who would like to be heard regarding the 1988 budget. Mr. George Benton, former Chehalis Firefighter, addressed the Council with respect to the closure of Alexander Park. Mr. Benton pointed out that many families have been using Alexander Park for the past 50 years or so to hold family reunions. He also mentioned that the rock hounds use the park every year and that it has the only boat launch in Chehalis. Mr. Zylstra pointed out that Stan Hedwall will pick up some of the amenities offered at Alexander Park. Mayor Butters pointed out that nothing will replace the family memories from Alexander Park. Mr. Willis mentioned that the Boy Scouts and County had been contacted about leasing of Alexander Park. Mr. Hall pointed out that after 2 years of non usage the Park reverts back to the family. Ms. Roewe mentioned the liability involved in keeping Alexander Park open. Ms. Roewe then called for the question. The motion to pass Ordinance 381-B on second reading passed unanimously.

3. Ordinance No. 383-B, Second Reading - Amending the Business and Occupation Taxes Upon Utilities. Mr. Zylstra moved to pass Ordinance 383-B on second reading. Mr. Hatfield seconded the motion. Motion passed unanimously.

4. Resolution No. 17-87, First Reading - Amending the Classification and Pay Plan. Mr. Hatfield moved to suspend the rules requiring two readings of the resolution. Mr. Spahr seconded the motion. Motion passed unanimously. Mr. Hatfield then moved to adopt Resolution 17-87 on first and final reading. Mr. Spahr seconded the motion. Ms. Roewe mentioned that the dollars relating to Resolution 17-87 were already included in the 1988 budget. Motion passed unanimously.

5. Resolution No. 18-87, First Reading - Setting Date for Public Hearing on Petition to Vacate Street. Mr. Hatfield moved to suspend the rules requiring two readings of the Resolution. Mr. Zylstra seconded the motion. Mr. Nacht, Building and Planning Director indicated the resolution was only for setting the date for a public hearing to consider a petition to vacate that portion of unimproved NW Rhode Island Avenue lying adjacent to Lot 6, Block 6, City Garden Addition; and extending from W Main Street northerly 110 feet. Mr. Hatfield moved to adopt Resolution 18-87 and set the date for public hearing on January 25, 1988, at 3:05 PM. Mr. Zylstra seconded the motion. Motion passed unanimously.

6. Oaths of Office. Upon the arrival of Dr. Isaac S. Pope at 3:27 PM, H. John Hall, City Attorney, administered the Oath of Office to Isaac Pope, District 4; Joyce Venemon, District 1; Vivian Roewe, District 2; and Beverley Butters, District 3.

7. City Council/Manager Reports. Mayor Butters reported on her attendance at the National League of Cities convention in Las Vegas, Nevada. She passed out pamphlets on 10 Issues on Investing in Home Town America to each of the Councilors. She also mentioned that she personally met and spoke to each of the Presidential candidates, namely Michael Dukakis and Rev. Jesse Jackson and invited each to come to Chehalis. Mayor Butters felt the convention was one of the best conventions she has ever attended. City Manager Lloyd Willis concurred with what Mayor Butters had said and also introduced his wife, Esther Willis who also was at the convention and gathered many useful pamphlets.

Mr. Spahr requested a workshop be held on Roberts Rules of Order and/or the rules of procedure for Chehalis Council Members. The workshop is scheduled for 2 PM on Monday, January 11, 1988.

Ms. Roewe requested vacation leave for the January 25, 1988 and February 15, 1988 meetings.

8. Executive Session. The Mayor recessed the regular meeting at 3:37 PM in order to conduct an Executive Session for the purpose of discussing personnel issues.

Following the executive session, the regular meeting was reconvened. A workshop is scheduled for Wednesday, January 6, 1988, at 7:00 PM to discuss plans for hiring a new City Manager as Mr. Willis gave the Council a letter of intent to retire effective May 1, 1988.

As there was no further business to be brought before the council for consideration, the meeting adjourned at 3:55 PM.

Beverley Butters, Mayor

Attest:

Peggy Morant, Acting City Clerk