

Development Review Committee Agenda

Chehalis Building and Planning Department

May 24, 2023, at 9 A.M.

Meeting Location: Chehalis Airport Conference Room

9:00 AM BLA-23-002, Boundary line adjustment, 350 SW Riverside Dr.

The applicant proposes a boundary line adjustment to accommodate an additional commercial structure at the Roof Doctor. The property is zoned IL, Light Industrial. Lewis County parcel ID # 004810003001, 004810003001, and 004810002000. The property is approximately 2.3 acres; 98,663 sq ft.

9:30 AM AC-23-015, Secure Toy Storage, 110 Sturdevant Road

The applicant proposes 62 enclosed storage spaces and 92 non-enclosed storage spaces that will be covered with a standing canopy. The existing structures will be demolished. The property is zoned CG, General Commercial and IL, Light Industrial. Lewis County parcel ID # 017703004001. The property is approximately 4.2 acres; 183,952 sq ft.

10:00 AM SE-23-007, Lewis County Special Olympics Law Enforcement Torch Run

Lewis County Law Enforcement is proposing a torch run for this years Special Olympics. The run will begin on Bishop Road and wind it's way through Chehalis and eventually along Market Blvd. The event is scheduled to take place on June 2, 2023 between 8AM and 3PM.

10:30 AM Discussion with Lewis County regarding redevelopment

The applicant would like to discuss the proposal to convert the old WSECU and County Community Development building into an animal shelter and night by night shelter. The applicant is not seeking approval at this time, merely seeking input from staff as to concerns or conditions that they need to be aware of. A preliminary site plan has not been created yet.

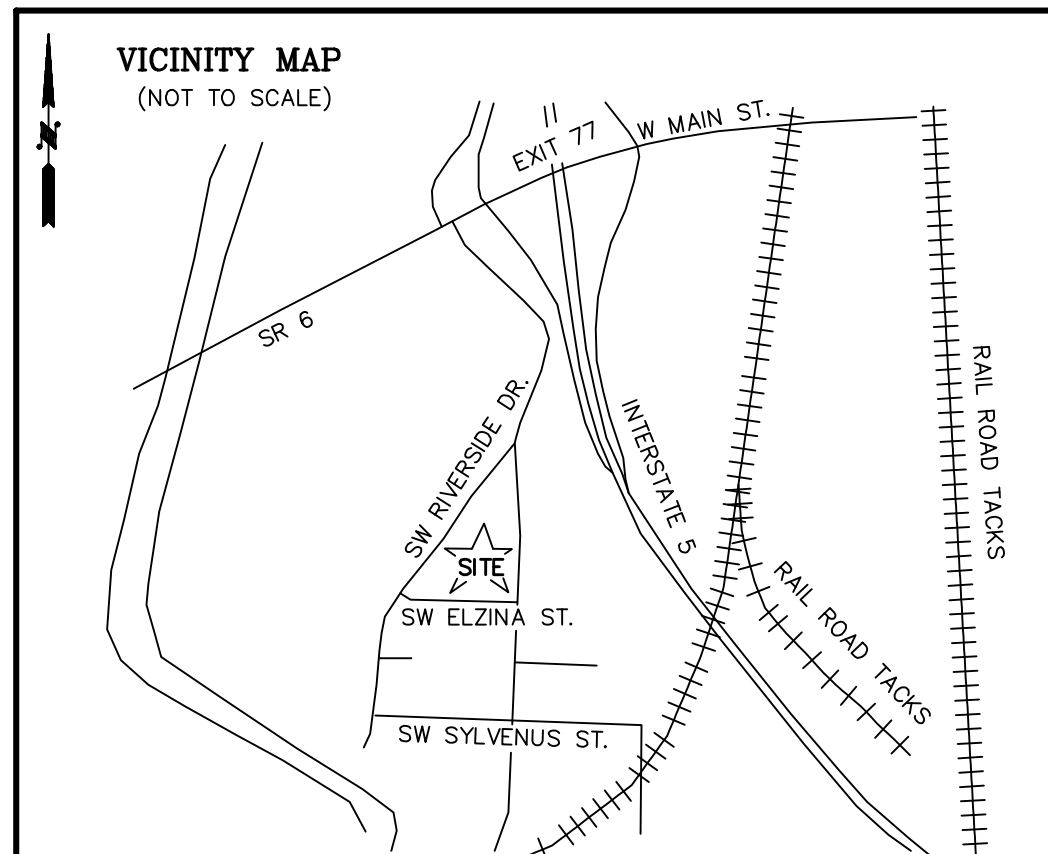
11:00 Interdepartmental staff meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83910241095?pwd=dUIlYm0rTkt6SHZCZjkxUTRHVDBUUT09>



Vicinity map for BLA-23-002
350 SW Riverside Dr
Roof Doctor Boundary Line Adjustment



**CITY OF CHEHALIS
BOUNDARY LINE ADJUSTMENT
NUMBER _____**
**PART OF THE SW1/4 NE1/4 AND NW1/4 SE1/4,
SECTION 31,
TOWNSHIP 14 NORTH, RANGE 2 WEST, W.M.
LEWIS COUNTY, WASHINGTON**

OWNER'S CERTIFICATE
 WE, THE UNDERSIGNED, ATTEST THAT WE ARE THE OWNERS OF THE LANDS SHOWN ON THIS BOUNDARY LINE ADJUSTMENT AND THAT THIS BOUNDARY LINE ADJUSTMENT IS MADE WITH OUR FREE CONSENT AND IN ACCORDANCE WITH OUR DESIRES.

NAME: _____ DATE _____
 NAME: _____ DATE _____

CITY PLANNER CERTIFICATE
 REVIEWED FOR COMPLIANCE WITH ZONING CODES IN EFFECT AT THE TIME OF APPROVAL.

CITY PLANNER _____ DATE _____

TREASURER'S APPROVAL
 LEWIS COUNTY TREASURER PROPERTY TAX CERTIFICATION ALL CURRENT AND DELINQUENT TAXES ARE PAID OR NOT REQUIRED TO BE PAID ON THIS PARCEL FOR TAX YEAR 20____.

LEWIS COUNTY TREASURER _____

CONDITION OF APPROVAL
 1)

EXISTING DESCRIPTIONS

TAX PARCEL # 004810003001 (SLATER ENTERPRISES PHASE IV, LLC)
 PARCEL "A" OF STATUTORY WARRANTY DEED FILED UNDER AUDITOR'S FILE NUMBER 3510419, RECORDS OF LEWIS COUNTY, WASHINGTON.

TAX PARCEL # 004808000000 (SLATER ENTERPRISES PHASE IV, LLC)
 PARCEL "B" OF STATUTORY WARRANTY DEED FILED UNDER AUDITOR'S FILE NUMBER 3510419, RECORDS OF LEWIS COUNTY, WASHINGTON.

TAX PARCEL # 004810002000 (SLATER ENTERPRISES PHASE IV, LLC)
 STATUTORY WARRANTY DEED FILED UNDER AUDITOR'S FILE NUMBER 3510700, RECORDS OF LEWIS COUNTY, WASHINGTON.

NEW DESCRIPTIONS

PARCEL "A"
 PARCEL A OF CITY OF CHEHALIS BOUNDARY LINE ADJUSTMENT NO. BLA **00-000**, RECORDS OF LEWIS COUNTY, WASHINGTON.
 TOGETHER WITH AND SUBJECT TO EASEMENTS, COVENANTS, CONDITIONS, RESTRICTIONS, AND RESERVATIONS OF RECORD.

PARCEL "B"
 PARCEL B OF CITY OF CHEHALIS BOUNDARY LINE ADJUSTMENT NO. BLA **00-000**, RECORDS OF LEWIS COUNTY, WASHINGTON.
 TOGETHER WITH AND SUBJECT TO EASEMENTS, COVENANTS, CONDITIONS, RESTRICTIONS, AND RESERVATIONS OF RECORD.



AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____ AT _____ M. IN BOOK _____ OF BLAM. AT PAGE _____
 AT THE REQUEST OF BLUHM & ASSOCIATES LAND SURVEYORS, INC.

DEPUTY COUNTY AUDITOR _____

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF _____ RB. ENGINEERING
 IN _____ DECEMBER, 20____.

KEVIN BLUHM — LICENSE NO. 29269

Bluhm & Associates
 Land Surveyors, Inc.

1068 S. MARKET BLVD.
 CHEHALIS, WA 98532
 PHONE (360) 748-1551
 FAX (360) 748-6282
 E-MAIL: kbluhm@surveyservices.com

DRAWN BY: JF	DATE: 4-19-23	JOB# JOB# 22-499 BLA FB# 2270
CHECKED BY:	SCALE: N/A	SHEET 1 OF 2

CITY OF CHEHALIS
BOUNDARY LINE ADJUSTMENT
NUMBER _____

PART OF THE SW1/4 NE1/4 AND NW1/4 SE1/4,
SECTION 31,
TOWNSHIP 14 NORTH, RANGE 2 WEST, W.M.
LEWIS COUNTY, WASHINGTON



BASIS OF BEARING: RECORD OF SURVEY
FILED IN VOLUME 9, PAGE 47, RECORDS
OF LEWIS COUNTY, WASHINGTON.

BLUHM AND ASSOCIATES LAND SURVEYORS, INC. MAKES NO
WARRANTIES AS TO MATTERS OF UNWRITTEN TITLE SUCH AS
ACQUESCENCE, ESTOPPEL, ADVERSE POSSESSION, ETC.
NO ATTEMPT WAS MADE TO SHOWN ANY AND/OR ALL
EASEMENTS THAT MAY BE ASSOCIATED WITH THIS PROPERTY.

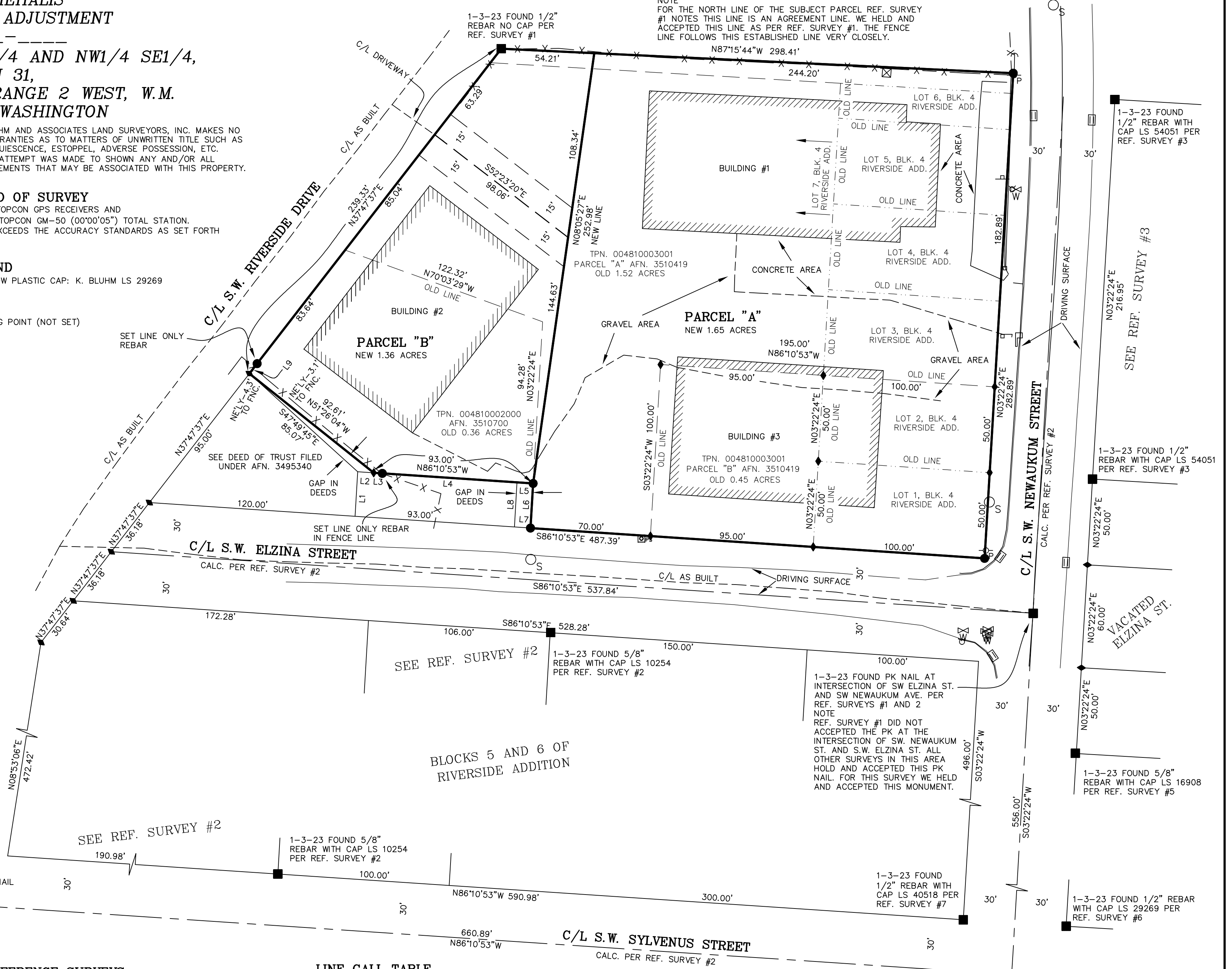
METHOD OF SURVEY

SECTION CONTROL USING TOPCON GPS RECEIVERS AND
FIELD TRAVERSE USING A TOPCON GM-50 (00'00'05") TOTAL STATION.
THIS SURVEY MEETS OR EXCEEDS THE ACCURACY STANDARDS AS SET FORTH
IN WAC 332-130-090.

LEGEND

- = SET 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP: K. BLUHM LS 29269
- = FOUND AS NOTED
- ◆ = ANGLE POINT AND/OR INTERSECTING POINT (NOT SET)
- X- = FENCE LINE AS LOCATED
- S = SANITARY SEWER MANHOLE
- ⊠ = POWER TRANSFORMER
- ⊕ = WATER VALVE
- ⊕ = FIRE HYDRANT
- ⊕ = CATCH BASIN
- ⊕ = POWER POLE
- ⊕ = SIGN
- ⊕ = MAIL BOX
- ⊕ = COEDUCATION PEDESTAL

NOTE
FOR THE NORTH LINE OF THE SUBJECT PARCEL REF. SURVEY
#1 NOTES THIS LINE IS AN AGREEMENT LINE. WE HELD AND
ACCEPTED THIS LINE AS PER REF. SURVEY #1. THE FENCE
LINE FOLLOWS THIS ESTABLISHED LINE VERY CLOSELY.



REFERENCE SURVEYS

- 1) RECORD OF SURVEY FILED IN VOL. 9, PG. 47, BY LS 18896
- 2) RECORD OF SURVEY FILED IN VOL. 12, PG. 264, BY LS 10254
- 3) RECORD OF SURVEY FILED IN VOL. 35, PG. 60, BY LS 54051
- 4) PLAT OF RIVERSIDE ADDITION FILED IN VOL. 2 OF PLATS, PG. 81.
- 5) RECORD OF SURVEY FILED IN VOL. 27, PG. 3, BY LS 16908
- 6) RECORD OF SURVEY FILED IN VOL. 19, PG. 117, BY LS 29269
- 7) RECORD OF SURVEY FILED IN VOL. 27, PG. 199, BY LS 40518

LINE CALL TABLE

COURSE	BEARING	DISTANCE
L1	N03°22'24"E	26.00'
L2	S86°10'53"E	9.39'
L3	S86°10'53"E	5.00'
L4	S86°10'53"E	78.61'
L5	S86°10'53"E	9.39'
L6	S03°22'24"W	26.00'
L7	N86°10'53"W	9.39'
L8	N03°22'24"E	26.00'
L9	N37°47'37"E	7.36'



Bluhm & Associates
Land Surveyors, Inc.

1068 S. MARKET BLVD.
CHEHALIS, WA 98532
PHONE (360) 748-1551
FAX (360) 748-6282
E-MAIL: kbluhm@surveyservices.com

DRAWN BY: JF	DATE: 4-19-23	JOB# JOB# 22-499 BLA
CHECKED BY:	SCALE: 1" = 40'	FB# 2270
SHEET 2 OF 2		



Vicinity map for BLA-23-002
350 SW Riverside Dr
Roof Doctor Boundary Line Adjustment



DESIGN → PERMIT → MANAGE

May 11, 2023

Tammy Baraconi, Community Development Director
City of Chehalis
tbaraconi@ci.chehalis.wa.us

Re: Secure Toy Storage – 110 Sturdevant Road
RBE NO. 23036

Dear Tammy,

General Project Description

The project includes constructing 62 enclosed storage spaces, 14' x 45' and 92 non-enclosed storage spaces that will be covered with standing canopy structure on the 4.15-acre site. The existing house and outbuildings will be demolished as part of this project.

Construction is anticipated for summer of 2023 pending approved fill and grading plans. The applicant would like to have the fill and erosion control plans approved for site filling this summer.

Environmental Review

A previous SEPA Checklist and DNS was issued for this project along with a wetland report through Lewis County. The wetland report included mitigation for filling of the designated wetland via offsite mitigation and creation.

Access & Streets

The site plan currently shows an access off Bishop Road however, we would like to discuss the requirements for this project based on this design versus moving the main access to Sturdevant Road.

Water and Sewer Services

The site will be remote access; therefore, no water or sewer services are anticipated. Water is available in Bishop Road and a sewer manhole is located in Sturdevant Road if services for an office was determined to be added to the project.

Stormwater Facilities

Stormwater will be designed per the 2019 WSDOE stormwater manual. The project plans to utilize an underground stormwater system.

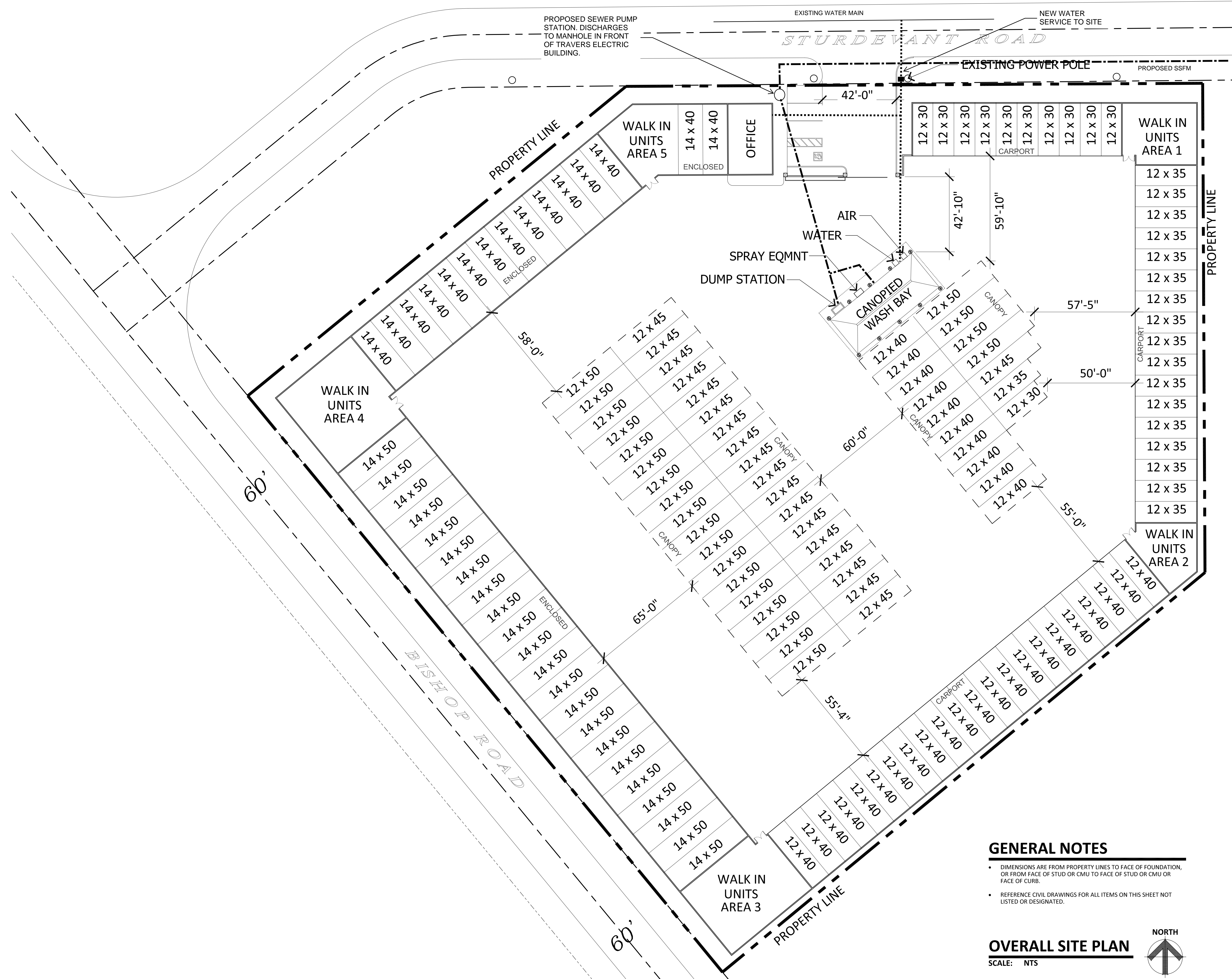
We look forward to meeting with the DRC for your review.

Sincerely,



Robert Balmelli PE
Principal Engineer

cc: Client with electronic copies



PROPOSED SEWER PUMP STATION. DISCHARGES TO MANHOLE IN FRONT OF TRAVERS ELECTRIC BUILDING.

EXISTING WATER MAIN

NEW WATER SERVICE TO SITE

STURDEVANT ROAD

EXISTING POWER POLE

PROPOSED SSFM

PROPERTY LINE

WALK IN UNITS AREA 5

ENCLOSED

OFFICE

CARPORIT

WALK IN UNITS AREA 1

PROPERTY LINE

WALK IN UNITS AREA 4

60'

BISHOP ROAD

60'

WALK IN UNITS AREA 3

PROPERTY LINE

WALK IN UNITS AREA 2

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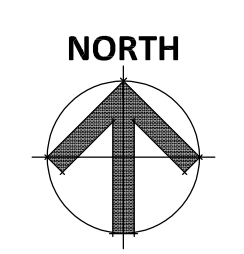
TRIVERS SELF STORAGE
110 STURDEVANT ROAD
CHEHALIS, WA 98532
2023 MAY 12

GENERAL NOTES

- DIMENSIONS ARE FROM PROPERTY LINES TO FACE OF FOUNDATION, OR FROM FACE OF STUD OR CMU TO FACE OF STUD OR CMU OR FACE OF CURB.
- REFERENCE CIVIL DRAWINGS FOR ALL ITEMS ON THIS SHEET NOT LISTED OR DESIGNATED.

OVERALL SITE PLAN

SCALE: NTS



CONCEPTUAL SITE PLAN

SP1



Return your permit application to Community Development Department

1321 S Market Blvd. Chehalis, WA 98532

(360) 345-2229

www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

Job site address: _____ Parcel #: _____

Applicant/Contact Person

Name: MATT MCKNIGHT
 Mailing address: 350 N MARKET BLVD #201
 City, State, and Zip: CHEHALIS WA 98532
 Phone #: 360 748-8605 Email: (required) MMCKNIGHT@CI.CHEHALIS.WA.US

Is the property owner the same as the applicant: Yes No If yes, you may skip the property owner section

Property Owner

Name: N/A
 Mailing address: _____
 City, State, and Zip: _____

Contractor/Engineer/Surveyor

Contractor's L&I #: _____

Contact Name: N/A
 Company/Firm Name: _____
 Mailing address: _____
 City, State, and Zip: _____
 Phone #: _____ Email: (required) _____

Project Description: (Create a project narrative on a separate page if there is not enough room to completely describe your project below.)

LE TORCH RUN

Current market value of proposed work: 0
 (Fair market labor and materials)

Only the plan(s) submitted will be reviewed for compliance with applicable codes. By signing below, you grant permission for any City of Chehalis employee the right to access and remain on the property for the purpose of review and approval of this proposal and to conduct inspections related to this proposal.

Signature: [Signature] Date: 5-5-23
 Print Name: MATT MCKNIGHT

Office use only

Received by: LF Date Received: 05/05/2023
 Parcel #: _____
 Permit #: SE-23-007
 Zoning: _____
 Flood Zone: yes no Zone Classification: _____

Right of Way Use Attachment

\$50 fee for Short Term use/Temporary use

\$100 fee for Annual Permits

Submit to: **Community Development Department**

1321 S. Market Blvd.

Chehalis, WA 98532

Type of Permit:

Right-of Way Disturbance

Short Term / Temporary

Long Term / Annual

Neighborhood Event/Parade

Other

Part A:

Number of Days Requested: 1 (90 day maximum for Disturbance and Short Term permits)

Start Date: 6-2-23 Start Time: 0800 Hours of Use: 8 a.m. to 3 p.m.

Part B:

1. Will the work involve occupancy of any street or traveled way, result in interference to any traffic or pedestrian flow, require interruption or re-routing of any vehicular or pedestrian traffic, or have any other influence on any traffic? (circle one) **NO** **YES** (If YES, a traffic control plan is required and must be submitted for approval. The traffic control plan must be in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices and any other provisions designated by Public Works Standards.)

2. Will the work involve any disturbance to the surface, subsurface, or super-surface (bridges) of any city street right-of-way? (circle one) **NO** **YES** (If YES, a traffic control plan is required and must be submitted for approval. The permit must be obtained by a Washington State licensed and bonded contractor. The traffic control plan must be in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices and any other provisions designated by Public Works Standards.)

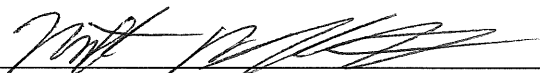
The applicant/contractor hereby agrees to perform the described work with due regard for the rights, interests, and conveniences of the public. The applicant further agrees to perform the work in compliance with all City of Chehalis ordinances/standards, state and federal regulations, and with any conditions of approval listed on the permit document.

"CALL BEFORE YOU DIG" 1-800-424-5555

****State law requires 48 hour advance notice to all utilities prior to any excavation work****

1. The petitioner, designated herein as the "grantee", their successors and assigns, will have the right and authority to enter upon the right-of-way of the city street, alley, public place or structure as indicated on the front of this form, for the purpose of such activity as applied for and approved by the Public Works Department. All provisions, conditions, regulations and requirements herein contained will be binding upon the successors and assigns of the grantee. The issuance of this permit does not diminish or negate the grantee's responsibility to comply with any other regulations, standards, licenses or obligations not covered under this permit.
2. A *Right-of-Way Disturbance Permit* is for activities that will alter the appearance of or disturb the surface, super-surface or sub-surface of a right-of-way on a temporary or permanent basis.
3. A *Short-term and Temporary Permit* is for activities that involve short-term commitments that do not physically disturb or alter the right-of-way. Uses include but are not limited to: festivals, displays, concerts and public or private gatherings. See Municipal Code 12.56.060.

4. A *Long-term and Annual Permit* is for activities that last for an extended period of time but do not significantly disturb or alter the right-of-way. Uses include but are not limited to: construction site/haul roads, recycle facilities, advertising structures, seasonal sidewalk cafes, utility facilities, special & unique structures such as fountains, clocks, flag poles, awnings, marquees, signs, banners, street furniture and decorations. See Municipal Code 12.56.060. These permits must be renewed annually along with an associated business license if they are issued for use of public property by an adjacent business.
5. The location, type of work, materials and equipment used, manner of erection or construction, safeguarding of public traffic during and after work, mode of operation and manner of maintenance of project petitioned for, will be approved by the Public Works Director or authorized representative prior to start of work and will be subject to the inspection of the same so as to ensure proper compliance with the terms of this permit.
6. After completion of work, the grantee will leave all streets, alleys, public places and structures in as good and safe a condition in all respects, as it was prior to the commencement of any work by grantee. Damage of any kind to any street, alley, public place, structure or public property resulting from said work by the grantee will immediately be repaired by the grantee at their own sole cost and expense, to the satisfaction of the City.
7. The Public Works Director or a designated representative may perform, order, or have done any and all work considered necessary to restore to a safe condition any street, alley, public place or structure which is in a condition that is dangerous to life or property resulting from the grantee's use, activity or work as permitted herein, and upon demand, the grantee will pay to the City all costs of such work and materials.
8. The City Council, Public Works Director or designated representative may at any time, change, amend, modify, revoke, annul or terminate this permit and/or any of the conditions herein enumerated so as to conform to any state or federal statute or City regulation pertaining to the public welfare, safety, health, convenience to the public or highway regulations as are, or may hereinafter be enacted, adopted or amended, etc. The City Council, Public Works Director or designated representative may terminate this permit if grantee fails to comply with any such changes or conditions herein enumerated.
9. In accepting this permit the grantee, their successors and/or assigns agree to defend, indemnify, and hold harmless the City, its officers, employees, and agents from any and all suits, claims, causes of actions or liabilities caused by, or arising out of, any activities conducted by the grantee resulting from the issuance of the permit.

Applicant Signature:  102

(Attach this form to the standard development permit application form and submit to Chehalis Community Development office, 1321 S. Market Blvd., Chehalis, WA.)

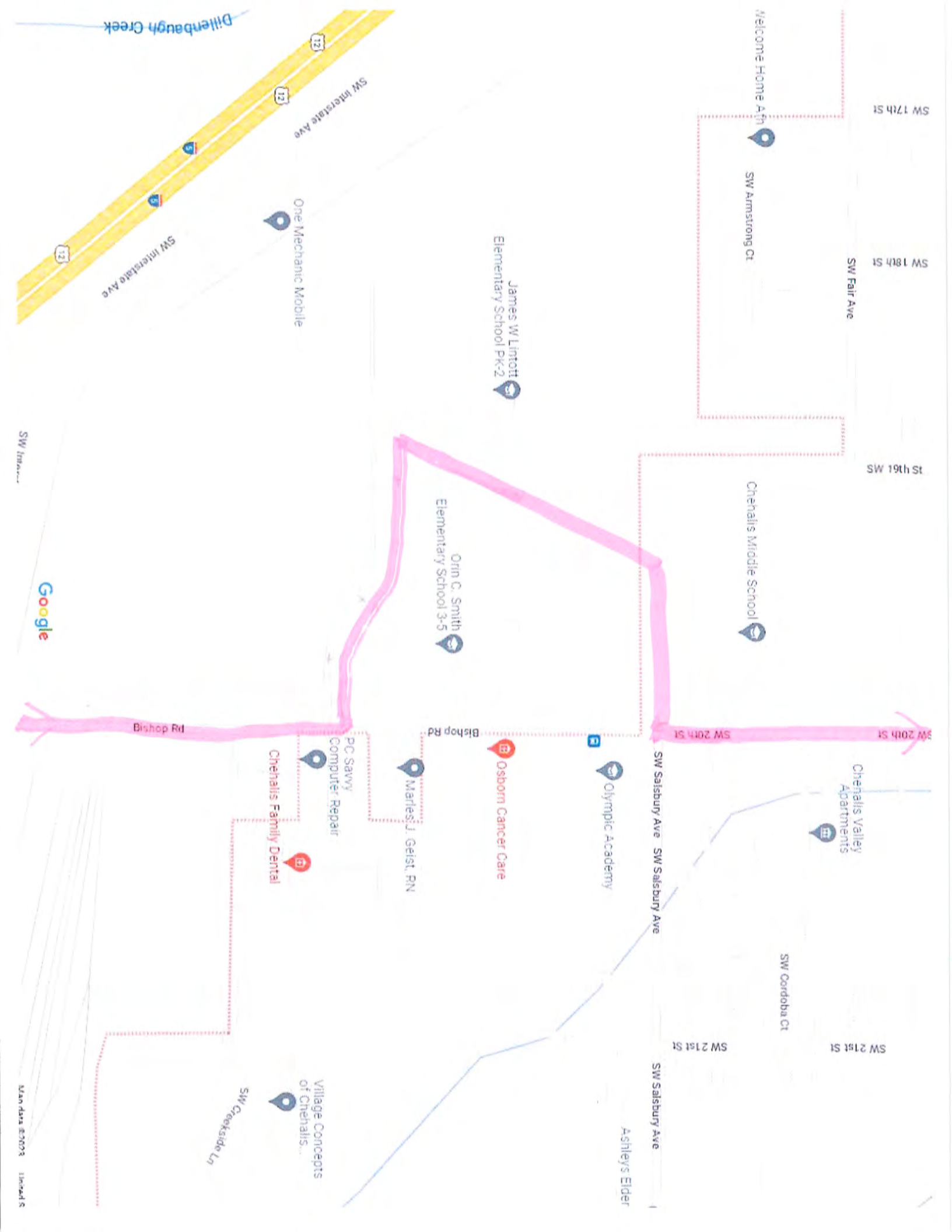
Questions regarding the specific requirements for use of a public right-of-way may be directed to the Chehalis Public Works Department (for construction or placement of obstructions), or the Chehalis Police Department (for parades or events) at the numbers above.

Additional Information:

Rolling slowdowns will occur and be monitored by uniformed officers and marked patrol vehicles.

Crossing streets will be blocked momentarily as needed by uniformed officers in marked patrol vehicles.

Arrangements for both have already been made and approved by the Lewis County Sheriff's Office, Chehalis Police Department, and Centralia Police Department.



SW 17th St
SW 18th St
SW Fair Ave
SW 19th St

Welcome Home A/rn
SW Armstrong Ct

Chehalis Middle School

Chehalis Valley
Apartments

SW Cordoba Ct

SW 21st St

SW 20th St
SW Salisbury Ave SW Salisbury Ave
SW 21st St
SW Salisbury Ave

Ashley's Elder

James W Lintott
Elementary School PK-2

Orin C. Smith
Elementary School 3-5

Osborn Cancer Care

Olympic Academy

Marilee J. Geist, RN

PC Savvy
Computer Repair

Chehalis Family Dental

Village Concepts
of Chehalis...

SW Creekside Ln

SW Interstate Ave
SW Interstate Ave
Dillenbaugh Creek

Bishop Rd

Google

SW Inter...

Map data ©2008, Imagery ©



Instar Credit Union Chehalis

SW Henderson Way

T.J. Guyer, Inc

Deanna Wannier, LMP

El Sabor De Mexico Mexican • 55

S Market Blvd

Cascadia Apartments

SW Wilson Ave

SW 17th St

WF West High School

SW 16th St

W F West theatre

WF West High School Athletic School

WF West High School Tennis Court

SW 16th St

SW Kelly Ave

SW 16th St

SW Kelly Ave

SW Snively Ave

SW Snively Ave

SW Snively Ave

SW 18th St

Cindy Murphy Daycare Center

Ron's Hardwood Floors & Co

Grace Church

S Market Blvd

SW Hubbard Ln

Paradise Landscaping & Concrete Services

Jones Automotive

SW 19th St

Burrto Vaquero Mexican

SE Cypress Dr

SE Fairview Dr

SE Fairview Dr

SE Maple Dr

SE Magnolia Dr

SE Oakview Dr

SW 19th St

Fraternal Order of Eagles

Chehalis Eagles Event ticket seller

Lewis County Coffee Co

Lewis County Chemical

Greenwood Cemetery

Katie's Candies

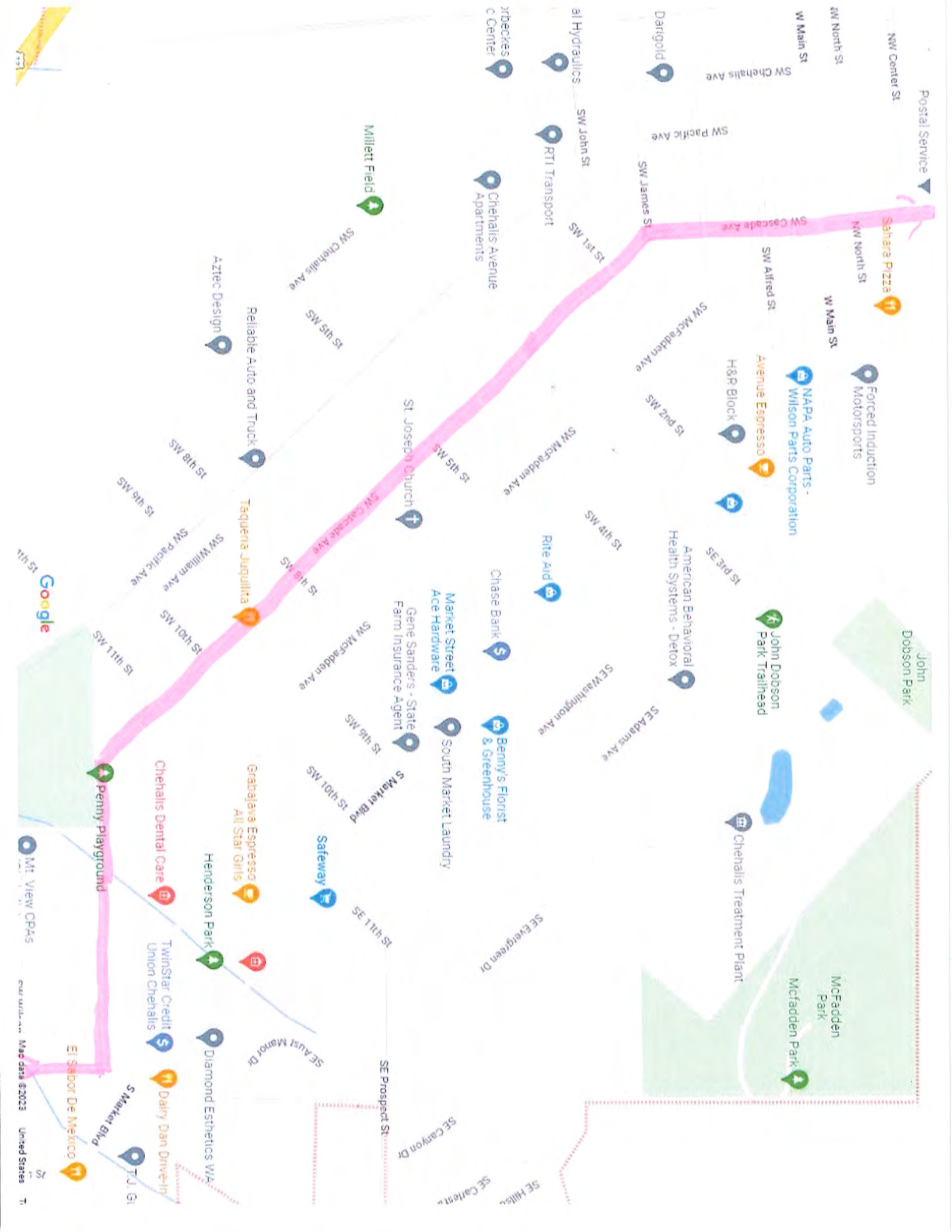
Lifetime Grant Courtempo store

The Pacific Athletic Center

S Market Blvd

SW Olympic Dr





Postal Service

Sahara Pizza

Forced Induction Motorsports

NAPA Auto Parts - Wilson Parts Corporation

Avenue Espresso

H&R Block

American Behavioral Health Systems - Detox

John Dobson Park Trailhead

John Dobson Park

McFadden Park

McFadden Park

Chehalis Treatment Plant

SW Cascade Ave

SW Alfred St

SW McFadden Ave

SW 2nd St

SW James St

SW McFadden Ave

SE Washington Ave

SE Adair Ave

SE Evergreen Dr

SE Hillier

SE Canyon Dr

SE Prospect St

SE 11th St

SE Aust Manor Dr

SW John St

SW McFadden Ave

SW Washington Ave

SW 11th St

SW 10th St

SW 9th St

SW 8th St

SW 7th St

SW 6th St

SW 5th St

SW 4th St

SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

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SW 1st St

SW Pacific Ave

SW William Ave

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SW 3rd St

SW 2nd St

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SW Pacific Ave

SW William Ave

SW 10th St

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SW 7th St

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SW 4th St

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SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

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SW 7th St

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SW 2nd St

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SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

SW 9th St

SW 8th St

SW 7th St

SW 6th St

SW 5th St

SW 4th St

SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

SW 9th St

SW 8th St

SW 7th St

SW 6th St

SW 5th St

SW 4th St

SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

SW 9th St

SW 8th St

SW 7th St

SW 6th St

SW 5th St

SW 4th St

SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

SW 9th St

SW 8th St

SW 7th St

SW 6th St

SW 5th St

SW 4th St

SW 3rd St

SW 2nd St

SW 1st St

SW Pacific Ave

SW William Ave

SW 10th St

SW 9th St



W West St

NW West St

NW Front St

Royal Sushi & Teriyaki
Japanese • 5

STOP
TV
UNLOAD

Lewis County
Historical Museum

Market Street Pub
Grill • 5

Bilbes Designer Fabrics
Fabric store

McFlier's
Grill

Visiting Nurses
Thrift store

NW Pacific Ave

Chehalis

Totally Pawsome
Pet supply store

Gifted Hallmark
Gift shop

Chehalis Deli
Sandwich

Chehalis Barber
And Company

Lewis County PUD
Public Utility District

Somisa Thai
Thai • 55

Umpqua Bank

Chehalis Emporium
Gift shop

N Market Blvd

STOP
TV
UNLOAD

Barry's Quality
Machine Inc

TravelScout USA

United States
Postal Service

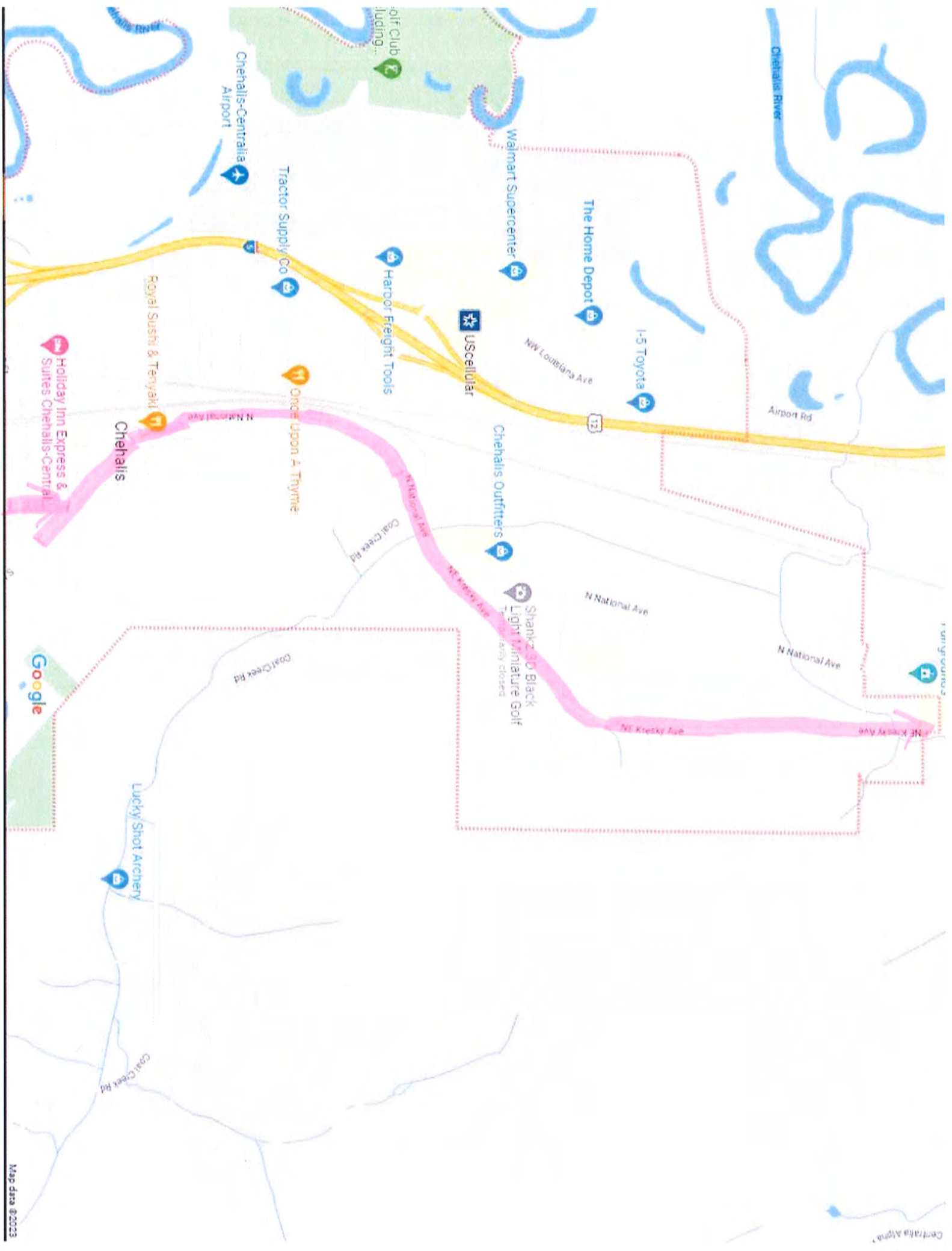
Title Guaranty Company
of Lewis County

Google

NW Center St

Lewis County Facilities

NW State





Community Development Department
 1321 S Market Blvd. Chehalis, WA 98532
 (360) 345-2229 / Fax: (360) 345-1039
www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

SPECIAL EVENT APPLICATION

submit at least 28 days in advance of proposed event

Will your event take place on City owned property?

No **Yes** if yes, insurance is required to be submitted *along with the application*.

*****Please note: Incomplete applications not accepted *****

INSURANCE – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an **additional insured** on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide proof of insurance. Insurance coverage shall be at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate. Acceptable forms: **CG 20 26** or **CG 20 12**.

Please check the event type:

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Street Event |
| <input type="checkbox"/> Noise Permit | <input type="checkbox"/> Park Event |
| <input type="checkbox"/> Car Show | <input type="checkbox"/> Parade |
| <input checked="" type="checkbox"/> Other _____ | |

Name of Applicant/Organization: LEWIS COUNTY LAW ENFORCEMENT TORCH RUN

Location of event: SEE MAP

Person in Charge: RUBEN RAMIREZ Address: _____

Phone Number: Daytime: (360) 609 Work: _____ Email: _____

Additional Authorized Individuals: ⁹⁸⁶⁷ MATT MCKNIGHT

Phone Number: Daytime: 345-4235 Work: 860-0185 Email: MMCKNIGHT@CI, CHEHALIS, WA, US

Emergency Contact: _____

Phone Number: Daytime: _____ Work: _____ Email: _____

Type of Activity Planned (describe event): RUN/WALK ON CITY STREETS
SEE MAP

Is this an event involving political or religious activity intended primarily for the communication or expression of ideas? (Please circle) YES **NO**

Will participants pay a fee or make a donation? (Please circle) **YES** NO

Will City of Chehalis services be requested for:

- | | | |
|---|-------------------------|---|
| <input checked="" type="checkbox"/> Street Closure | PD WILL DO AS
NEEDED | <input type="checkbox"/> Sidewalk Closure |
| <input type="checkbox"/> Security | | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Garbage Collection | | <input checked="" type="checkbox"/> Parking Restrictions |
| <input type="checkbox"/> EMS | | <input type="checkbox"/> Other _____ |

Date(s) of Proposed Event: 6-2-23

Hours of Operation: 6-2-23 0800 - 1500

Set-up Date/Time: 6-2-23 0900 ~~1500~~

Dismantling Date/Time: 6-2-23 1500

Number of Staff/Volunteers: 30

Estimated Number of Participants: 75

LOCATION/STREET(S) INVOLVED (describe area involved in event, attach map/route plan):
SEE MAP

Special Considerations - (Additional permits and/or licenses may be required) - Will there be:

Amplified sound? (Please circle) YES NO

Alcohol? (Please circle) YES NO

Animals? (Please circle) YES NO number _____ species _____

Booths/Commercial Vendors: (Please circle) YES NO
Each vendor is required to have a current City of Chehalis business license.

Cooking/Food Service: (Please circle) YES NO

Fire/Fireworks/Pyrotechnics: (Please circle) YES NO

Inflatables or Amusement Rides: (Please circle) YES NO

Mechanical Rides: (Please circle) YES NO

Portable Restrooms: (Please circle) YES NO How many? _____ Some restrooms must meet
ADA requirements.

Dumpsters: (Please circle) YES NO How many and where? _____

Signs: (Please circle) YES NO

Stage: (Please circle) YES NO

Other special considerations: N/A

List any special signs/barricades/cones requested to be supplied by the City of Chehalis. There is no guarantee that the city will be able to provide.

PD WILL PROVIDE


*****ATTACH COPY OF SAFETY PLAN TO THIS APPLICATION*****

Public Relations: Please state what efforts, if any, have occurred, or you intend to make, to notify residents or businesses that will likely be affected by your event. If permit is granted it will be the responsibility of event organizers to alert those likely to be impacted. (i.e. street closures, no parking zones, noise, etc.)

ATTACH COPIES OF BROCHURES, POSTERS, FLYERS, OR MAILINGS ADVERTISING THIS EVENT

INSURANCE – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an **additional insured** on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide proof of insurance. Acceptable forms: **CG 20 26** or **CG 20 12**. Insurance coverage shall be at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

HOLD HARMLESS –Applicant/Permittee/User shall defend, indemnify and hold harmless the City of Chehalis, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the Applicant/Permittee/User, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by Applicant/Permittee/User, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Chehalis.

Signature of Applicant:  Date: 5-5-23

Organization/Title: _____

OFFICE USE ONLY:

Date Received: _____ By: _____ Date approved/denied _____
DRC Reviewed: _____ Reason for denial _____
Parcel #: _____
Permit #: _____