Development Review Committee is represented by the City of Chehalis:
Building and Planning | Engineering | Public Works | Fire Department | Police Department | Airport

## Development Review Committee Agenda

# Chehalis Building and Planning Department <br> March 29, 2023, at 9 A.M. <br> Meeting Location: Chehalis Airport Conference Room 

## 9:00 AM Special Event; SE-23-002 Boistfort Street between Pacific and Main Street

Chehalis Farmer's Market. Operating every Tuesday from June through October with one early market on May $9^{\text {th }}$. Hours of operation are 11AM to 4PM with set up and take down occurring from 8AM and 5PM. There are two (2) volunteer staff. It is estimated that 250 people will attend the Market on Tuesdays. It is planned to serve food and alcohol. There are no plans for portable restrooms.

## 9:30 AM Site Plan Review; ST-23-0004 1601 Louisiana Ave NW

Zoning: CG, General Commercial. Approximately 19 acres; $843,744.65 \mathrm{sq} \mathrm{ft}$.
Applicant proposes a 7,892 sq foot addition for customer order pick-up.

10:00 Interdepartmental staff meeting.

Join Zoom Meeting
https://us06web.zoom.us/j/83910241095?pwd=dUI1Ym0rTkt6SHZCZjkxUTRHVDBUUT09


Vicinity map for SE-23-002
Boistfort between Market and Pacific

## SPECIAL EVENT APPLICATION submit at least 28 days in advance of proposed event

## Will your event take place on City owned property or in the street？

No Yes if yes，insurance is required to be submitted along with the application．（See page 3）
＊＊＊＊＊＊Please note：Incomplete applications are not accepted
翮CEIVED Please check the event type：

Pulling \＆Planning

Athletic Event
Noise Permit
Car Show Other

| $\square$ | Street Event |
| :--- | :--- |
| $\square$ | Park Event |
| $\square$ | Parade |
| Mancet |  | Location of event：Balstfut Strict－between Pacific $n$ Manat Person in Charge：Mandy Thompson Address：PO Bor 931 Chehalls wa Phone Number：Daytime： 323428 Work： $\qquad$ Email：（required）into e chehalis farmers $-9040$

$\qquad$
Phone Number：Daytime： $\qquad$ Work： $\qquad$ Email：（required） $\qquad$ Emergency Contact：Same as above

Phone Number：Daytime： $\qquad$ Work： $\qquad$ Email：（required）

Type of Activity Planned（describe event）： $\qquad$ Farmers Hance

Will participants pay a fee or donate？（Please circle）YES
If yes，please provide your EIN（tax）number．

$$
13-4298293
$$

Will City of Chehalis services be requested to．


WC will Close the street－
We just need the signs to be available－

Dates) of Proposed Event: Every TUCS June -oct \& May gath $^{\text {th }}$ Hours of Operation: 11 am - $\$ \mathrm{\$ m}$
Setup Date/Time: 8 am
Dismantling Date/Time: $\qquad$
Number of Staff/Volunteers: $\qquad$
Estimated Number of Participants: $\qquad$
LOCATION/STREET(S) INVOLVED (describe area involved in event, attach map/route plan): Boistfut and Manet

## Special Considerations - (Additional permits and/or licenses may be required) - Will there be:

Amplified sound? (Please circle) YES NO
Alcohol? (Please circle) (VES) NO
Animals? (Please circle) YES NO number animals
Types of animals listed here.

Booths/Commercial Vendors: (Please circle) yes No If yes, be sure to show them on your site plan. Each vendor is required to have a current City of Chehalis business license.

Cooking/Food Service: (Please circle)


Fire/Fireworks/Pyrotechnics: (Please circle) YES
Inflatables or Amusement Rides: (Please circle) YES
Mechanical Rides: (Please circle) YES NO
Portable Restrooms: (Please circle) YES NO If yes, be sure to show them on your site plan.
A portion of the restroom facilities must meet ADA requirements.
Dumpsters: (Please circle) YES NO) If yes, be sure to show them on your site plan.
Signs: (Please circle) YES NO If yes, be sure to show them on our site plan.
Stage: (Please circle) YES NO If yes, be sure to show it on your site plan.
Other special considerations: $\qquad$

List any special signs/barricades/cones requested to be supplied by the City of Chehalis. There is no guarantee that the city will be able to provide.

Public Relations: Please state what efforts, if any, have occurred, or you intend to make, to notify residents or businesses that will likely be affected by your event. If permit is granted it will be the responsibility of event organizers to alert those likely to be impacted. (ie., street closures, no parking zones, noise, etc.) We contact all businesses in area, hang posters and pay for adds and sucial median

INSURANCE - The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an additional insured on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property or on City streets, you are required to provide proof of insurance. Insurance coverage shall be at a minimum of $\$ 1,000,000$ per occurrence and $\$ 2,000,000$ general aggregate:-

HOLD HARMLESS -Applicant/Permittee/User shall defend, indemnify and hold harmless the City of Chehalis, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the Applicant/Permittee/User, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by Applicant/Permittee/User, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Chehalis.

## Have you included: a site plan or route plan? <br> A traffic control plan? <br> Brochures, posters, flyers, or other advertising for this event? <br> A copy of your insurance naming the City as co-covered, if applicable?

By signing below, the applicant certifies that they are at least 21 years old and an authorized representative of the event. Signer also verifies that they have read and understand all information contained within the application and understands that the event may not take place until authorized by the City.

Signature of Applicant:


Date: $3 / 1 / 23$

Organization/Title: MaNet Manager If nonprofit, EIN number:
$13.429 \sqrt{293}$
$\qquad$

Right of Way Use Attachment<br>$\$ 50$ fee for Short Term use/Temporary use<br>$\$ 100$ fee for Annual Permits<br>submit to: Community Development Department<br>T21 S. Market Blvd.<br>Giehtialis, V NA 98532

Type of
Right-of Way Disturbance
Short Term / Temporary
$\square$ Long Term / Annual
Permit:
Neighborhood Event/Parade
Other

## Part A:

Number of Days Requested:
 (90 day maximum for Disturbance and Short Term permits)


## Part B:

i. any traffic or pedestrian flow, require interruption or re-routing of any vehicular or pedestrian traffic, or have any other influence on any traffic? (circle one) NO YES gif YES, a traffic control plan is required and must be submitted for approval. The traffic control plan most be in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices and any other provisions designated by Public Works Standards.)
2. Will the work involve any disturbance to the surface, subsurface, or super-surface (bridges) of any city street right-of-way? (circle one) NO YES (If YES, a traffic control plan is required and must be submitted for approval. The permit must be obtained by a Washington State licensed and bonded contractor. The traffic control plan must be in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices and any other provisions designated by Public Works Standards.)

The applicant/contractor hereby agrees to perform the described work with due regard for the rights, interests, and conveniences of the public. The applicant further agrees to perform the work in compliance with all City of Chehalis ordinances/standards, state and federal regulations, and with any conditions of approval listed on the permit document.

## "CALL BEFORE YOU DIG" 1-800-424-5555

**State law requires 48 hour advance notice to all utilities prior to any excavation work**

1. The petitioner, designated herein as the "grantee", their successors and assigns, will have the right and authority to enter upon the right-of-way of the city street, alley, public place or structure as indicated on the front of this form, for the purpose of such activity as applied for and approved by the Public Works Department. All provisions, conditions, regulations and requirements herein contained will be binding upon the successors and assigns of the grantee. The issuance of this permit does not diminish or negate the grantee's responsibility to comply with any other regulations, standards, licenses or obligations not covered under this permit.
2. A Right-of-Way Disturbance Permit is for activities that will alter the appearance of or disturb the surface, super-surface or sub-surface of a right-of-way on a temporary or permanent basis.
3. A Short-term and Temporary Permit is for activities that involve short-term commitments that do not physically disturb or alter the right-of-way. Uses include but are not limited to: festivals, displays, concerts and public or private gatherings. See Municipal Code 12.56.060.
SITE MAP FOR 2020 CHEHALIS FARMERS MARKET

Pedestrian Ingress/Egress
Notes 1,2: vendors are required to leave sidewalks clear for non-customer pedestrians
Sidewalk widths: Curb to Wells Fargo: $118^{\prime \prime}$, Curb to MK Market: $115^{\prime \prime}$, sidewalk is wider between curb and Dr. Gallinger's office.
"Street Closed" barriers—note, these are spaced far enough that they do not impede pedestrian traffic. These are placed on Boistfort St., not on the main 12
Crosswalk YIELD Signs, market in accordance with requests of Chehalis Police Department (per conversation w/chief-August 2017. These are placed in the 0
There are signs and banners attached to tents, but no independent banners are placed. CrM
Should emergency vehicies need to enter the market, the market will move the cen- ter tents on the Boistfort St. roadway, allowing access from Pacific or NW Market. Estimated emergency moving time, 5-7 minutes. Should an emergen- cy occur within the market, moving will begin at the time a 911 call is placed. No other vehicles are parked on Boistfort St during market hours.
There are no rest rooms at the market. Vendors and customers have been instructed by the city to use the facilities adjacent to the parking lot at: the NW end of N. Market There are no "staging areas." Vendors unload their goods and equipment at their stails, then move their vehicles. Boxes or crates that do not fit into the $10 \times 10^{\prime}$ tents are placed against the building wall behind them, with attention not to block the walkway.
PROPOSED DETOUR FOR VEHICLE TRAFFIC TO AVOID
BOISTFORT STREET DURING CHEHALIS FARMERS MARKET-

$$
\begin{aligned}
& \text { - Motorists traveling northwest on } \mathrm{N} \text {. Market Blvd may avoid Boistfort } \\
& \text { St by continuing one block NW and turning left onto N. National AV, } \\
& \text { which becomes Pacific. } \\
& \text { Motorists traveling southeast on Pacific AV may avoid Boistfort St by } \\
& \text { onto } \mathrm{N} \text {. Market. } \\
& \text { Traffic on streets other than the one block of Boistfort between Pa- } \\
& \text { cific and } \mathrm{N} \text { Market is not affected. } \\
& \text { Parking for customers is permitted in downtown Chehalis, and many } \\
& \text { of the patronize other merchants on market day. } \\
& \text { Parking for vendors is restricted to areas non-adjacent to the down- } \\
& \text { town areas, including the lots at the NW end of N. Market. In } 2017 \text {, } \\
& \text { the city asked our vendors to park in the dirt lot behind the Lewis } \\
& \text { County Historical Museum, a request with which we complied. Any } \\
& \text { complaints regarding vendor parking were dealt with at the time } \\
& \text { they were received. }
\end{aligned}
$$



## Vicinity map for ST-23-0004 Walmart expansion for

 merchandise pick-upReturn your permit application to Community Development Department
1321 S Market Blvd. Chehalis, WA 98532
(360) 345-2229
www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

| Job address: | 1601 NW Louisiana Ave | Parcel \#: | 750030404097 |
| :---: | :---: | :---: | :---: |
| Applicant/Contact person |  |  |  |
| Name: | Geoff Solomonson |  |  |
| Mailing address: | 5500 Greenwood Plaza Blvd, Suite 200 |  |  |
| City, State, and Zip: | Greenwood Village, CO 80111 |  |  |
| Phone \#: 303-770-8 |  |  | Email: (req | d) GeoffSolom |

## Contractor/Engineer/Surveyor

Contact Name:
Company/Firm Name: Galloway \& Company
Mailing address: 5500 Greenwood Plaza Blvd, Suite 200
City, State, and Zip: Greenwood Village, CO 80111
Phone \#: 303-770-8884
Email: (required) GeoffSolomonson@GallowayUS.com
Contractor's L\&I \#:

Project Description: (Create a project narrative on a separate page if there is not enough room to completely describe your project below.) The Walmart store is proposed to be improved with a store 7,892 SF expansion for its customer order pick-up operation.

Current market value of proposed work:
(Fair market labor and materials)

## \$2,800,000

Only the plan(s) submitted will be reviewed for compliance with applicable codes. By signing below, you grant permission for any City of Chehalis employee the right to access and remain on the property for the purpose of review and approval of this proposal and to conduct inspections related to this proposal.

| Signature: | Date: $2 / 16 / 23$ |
| :--- | :--- |
| Print Name: Geoff Solomonson |  |

## Office use only

| Received by: |  |  |
| :--- | :--- | :--- |
| Parcel \#: |  |  |
| Permit \#: |  |  |
| Zoning: |  |  |
| Flood Zone: yes no |  |  |




$\underset{\substack{\text { STIE PLE } \\ \text { SLIE } \\ \text { PLOT }}}{ }$－PROPOSED PICKUP PARKING

## SIE \＆DEMOUTON SCHEDUL









（1）





（2）


（8）mexes mume
（1）mexer r paxi nues enw sum
（3）










（1）maxes $\%$ mitr mins sman
NOIE
为



为



devoltion notes

 cicin

 Nomen


䢒 ，mixind


 1 ．
 and
 ）

