

Development Review Committee is represented by the City of Chehalis:
Building and Planning | Engineering | Public Works | Fire Department | Police Department | Airport

Development Review Committee Agenda

Chehalis Building and Planning Department

August 30, 2023, at 9 A.M.

Meeting Location: Chehalis Airport Conference Room

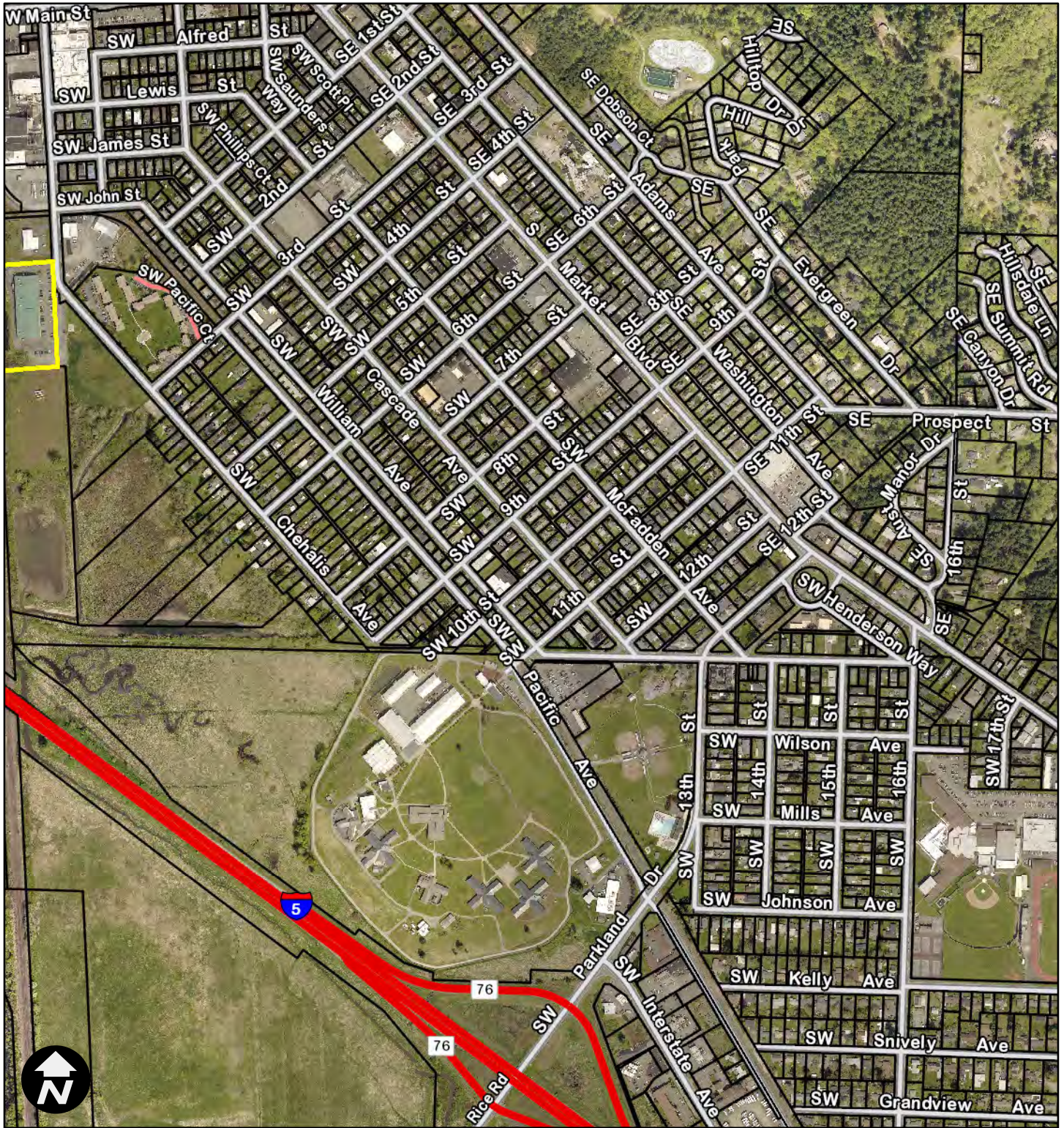
9:00 AM SE-23-011 Drew North 5K fun run/walk

Special Event Permit for September 23rd from 9am to 11am. Thorbecke's is hosting the Drew North 5K charity fun run/walk. Proceeds go to the Drew North Foundation to focus in on mental health and seizure awareness.

Interdepartmental staff meeting after the completion of DRC development items.

Join Zoom Meeting

<https://us06web.zoom.us/j/83910241095?pwd=dUIlYm0rTkt6SHZCZjkxUTRHVDBUUT09>



Vicinity Map for
Special Event Permit SE-23-011
Thorbecke's
Drew North 5k Fun Run/Walk



Community Development Department
1321 S Market Blvd. Chehalis, WA 98532
(360) 345-2229 / Fax: (360) 345-1039
www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

SPECIAL EVENT APPLICATION

submit at least 28 days in advance of proposed event

Will your event take place on City owned property?

No Yes if yes, insurance is required to be submitted along with the application.

*****Please note: Incomplete applications not accepted *****

INSURANCE – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an **additional insured** on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide proof of insurance. Insurance coverage shall be at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate. Acceptable forms: **CG 20 26** or **CG 20 12**.

Please check the event type:

- Athletic Event
- Noise Permit
- Car Show
- Other 5K Fun Run
- Street Event
- Park Event
- Parade

Name of Applicant/Organization: Thorbeckes Wellness Center

Location of event: Thorbeckes - Chehalis

Person in Charge: Efrain Sanchez Address: 91 SW Chehalis Ave 98532

Phone Number: Daytime: 360-560-2304 Work: _____ Email: efrain@thorbeckes.com

Additional Authorized Individuals: Matt Noren

Phone Number: Daytime: _____ Work: _____ Email: Matt@thorbeckes.com

Emergency Contact: Matt Noren

Phone Number: Daytime: _____ Work: _____ Email: Matt@thorbeckes.com

Type of Activity Planned (describe event): This is a 5K Fun run/walk raising money for the Drew North foundation. A focus of mental health & suicide awareness

Is this an event involving political or religious activity intended primarily for the communication or expression of ideas? (Please circle) YES NO

Will participants pay a fee or make a donation? (Please circle) YES NO

Will City of Chehalis services be requested for:

- | | |
|---|---|
| <input type="checkbox"/> Street Closure | <input type="checkbox"/> Sidewalk Closure |
| <input type="checkbox"/> Security | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Garbage Collection | <input type="checkbox"/> Parking Restrictions |
| <input type="checkbox"/> EMS | <input type="checkbox"/> Other _____ |

Date(s) of Proposed Event: Sept. 23 2023

Hours of Operation: 9am - 11am

Set-up Date/Time: 8am

Dismantling Date/Time: 11am

Number of Staff/Volunteers: 30

Estimated Number of Participants: 300 - 500

LOCATION/STREET(S) INVOLVED (describe area involved in event, attach map/route plan):

SK 17 the same route as previous years

Special Considerations - (Additional permits and/or licenses may be required) - Will there be:

Amplified sound? (Please circle) YES NO

Alcohol? (Please circle) YES NO

Animals? (Please circle) YES NO number _____ species Dog

Booths/Commercial Vendors: (Please circle) YES NO

Each vendor is required to have a current City of Chehalis business license.

Cooking/Food Service: (Please circle) YES NO

Fire/Fireworks/Pyrotechnics: (Please circle) YES NO

Inflatables or Amusement Rides: (Please circle) YES NO

Mechanical Rides: (Please circle) YES NO

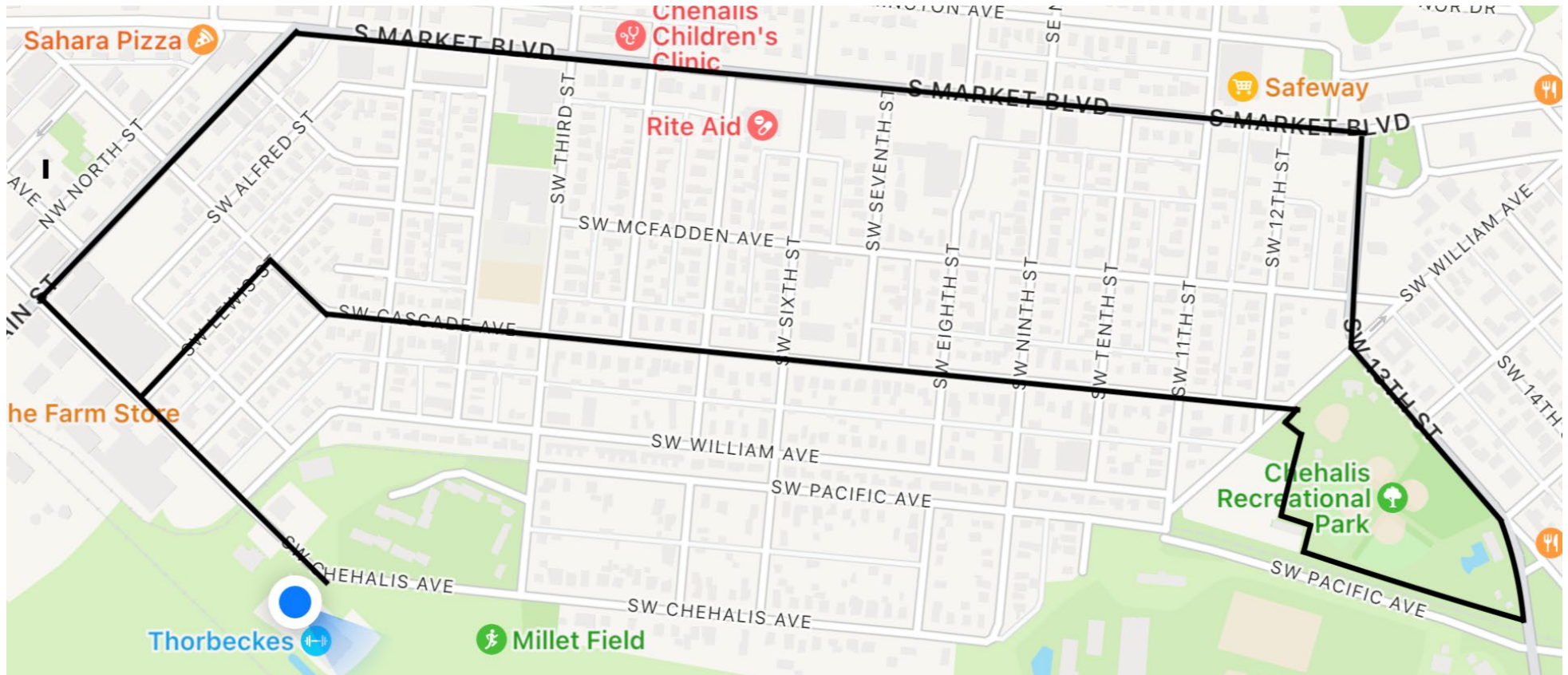
Portable Restrooms: (Please circle) YES NO How many? _____ Some restrooms must meet ADA requirements.

Dumpsters: (Please circle) YES NO How many and where? _____

Signs: (Please circle) YES NO

Stage: (Please circle) YES NO

Drew North 5K Course Directions



- Start at 91 SW Chehalis Ave and go towards Main Street
- Turn Right on Main Street towards S Market BLVD
- Turn Right on S Market Blvd and continue towards SW 13th St.
- Turn Right On SW 13th Street going towards Chehalis Recreation Park
- Turn Right After Chehalis Recreation Park onto walking path
- Follow walking path around the park until you get to SW Cascade Ave
- Turn Left On SW Cascade Ave towards SW Lewis St.
- Turn left on SW Lewis St. toward SW Chehalis Ave.
- Turn left on to SW Chehalis Ave and Continue to the finish line at 91 SW Chehalis Ave.