### Development Review Committee Agenda

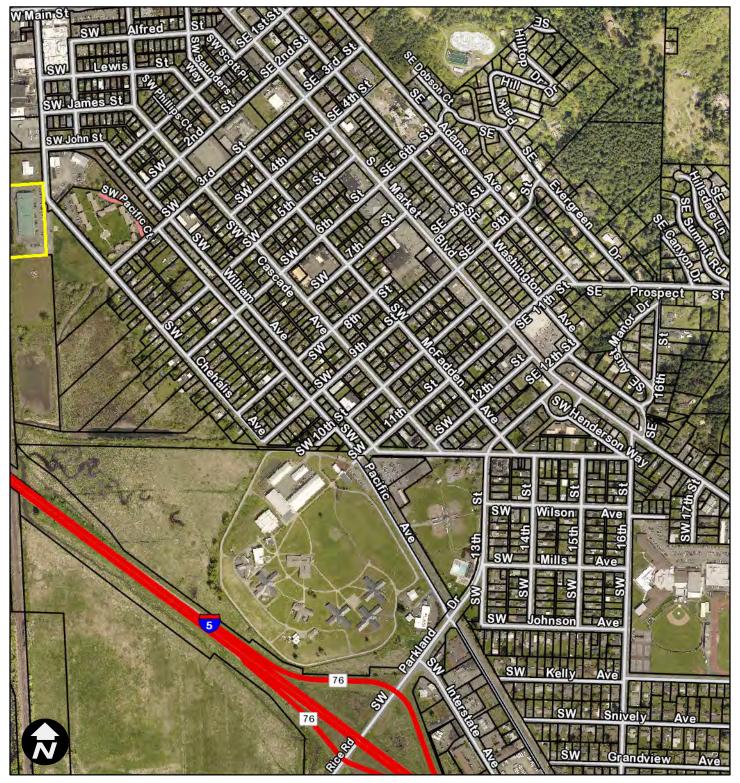
Chehalis Building and Planning Department
August 30, 2023, at 9 A.M.
Meeting Location: Chehalis Airport Conference Room

Special Event Permit for September 23<sup>rd</sup> from 9am to 11am. Thorbecke's is hosting the Drew North 5K charity fun run/walk. Proceeds go to the Drew North Foundation to focus in on mental health and seizure awareness.

Interdepartmental staff meeting after the completion of DRC development items.

Join Zoom Meeting

https://us06web.zoom.us/j/83910241095?pwd=dUI1Ym0rTkt6SHZCZjkxUTRHVDBUUT09

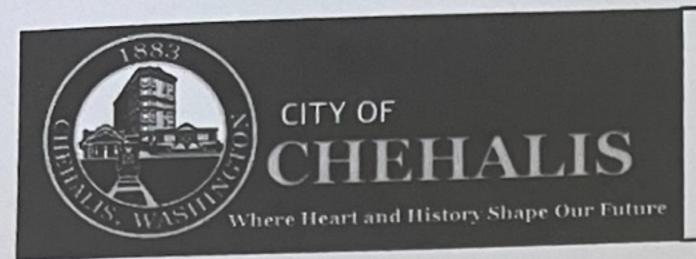


Vicinity Map for

Special Event Permit SE-23-011

Thorbecke's

Drew North 5k Fun Run/Walk



## **Community Development Department**

1321 S Market Blvd. Chehalis, WA 98532 (360) 345-2229 / Fax: (360) 345-1039

www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

# SPECIAL EVENT APPLICATION

submit at least 28 days in advance of proposed event

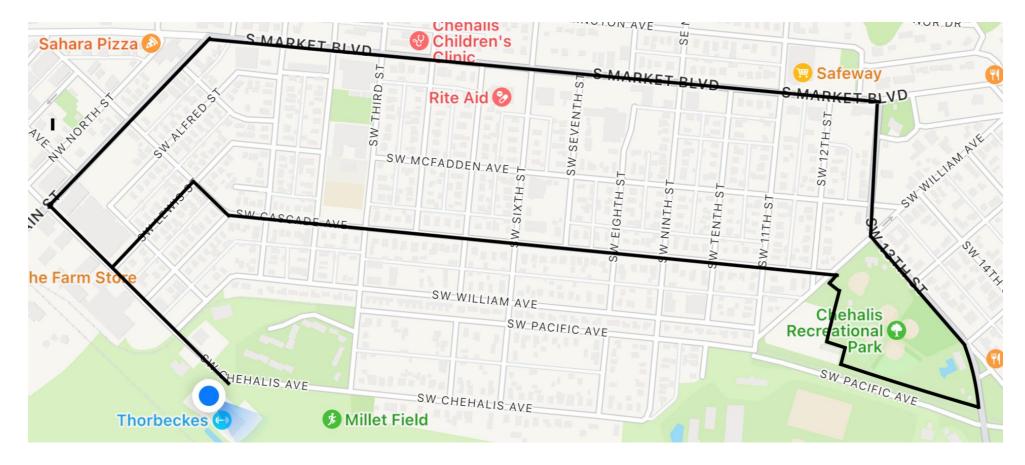
## Will your event take place on City owned property?

Will your event take place on City owned property:		
No Yes if yes, insurance is required to be submitted along with the application.		
INSURANCE – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the applicant in connection with the permitted event by the applicant, its members, or those attending the applicant in connection with the permitted event by the applicant, its members, or those attending the		
- " I I I ALEMA VALLARA DISTRIBUTION AND THE DULIVILY WITH THE		
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the City of Chehalis as an additional insured on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide such insurance. If your event will take place on City of Chehalis property, you are required to provide		
proof of insurance. Insurance coverage shall be at a minimum of \$1,000,000 pc.		
\$2,000,000 general aggregate. Acceptable forms: <u>CG 20 26</u> or <u>CG 20 12.</u>		
Please check the event type:		
☐ Athletic Event ☐ Street Event ☐ Park Event		
Noise Permit  Car Show  Park Event  Park Event  Parade		
Other 5K Fun run		
Name of Applicant/Organization: Thorlecker Wellney Center		
Location of event: Thur becky - Chehalis		
Location of event: Thoroecity - Crewaii		
Person in Charge: Efran Sanchez Address: 91 SW Chehuli Ave 98532		
Phone Number: Daytime: 360-560-2304Work:Email: efam@thorlecky.com		
Additional Authorized Individuals: Matt Nurv		
Phone Number: Daytime: Work: Email: Mutta thorbickes. Com		
Emergency Contact: Math Nurh		
Phone Number: Daytime: Work: Email: Mat at thorsecker . Com		
Type of Activity Planned (describe event): This is a 5k Fin num   welk		
Thisting having the Drew North tright from A faces of		
mental heart & suizide awweness		
Is this an event involving political or religious activity intended primarily for the communication of		
expression of ideas? (Please circle) YES NO		

Will City of Chehalis services be requested for:  Street Closure Security Garbage Collection EMS	Sidewalk Closure Equipment Parking Restrictions Other
Date(s) of Proposed Event: Sept. 23  Hours of Operation: 9am - 11am	2023
Set-up Date/Time: \www	
Dismantling Date/Time: \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	
Number of Staff/Volunteers: 36	
Estimated Number of Participants: 300 - 500	
LOCATION/STREET(S) INVOLVED (describe area invol	
Special Considerations - (Additional permits and/or licen  Amplified sound? (Please circle) YES NO	ises may be required) - Will there be:
Alcohol? (Please circle) YES (NO)	
Animals? (Please circle) YES NO number	speciesDayJ
Booths/Commercial Vendors: (Please circle) YES NO Each vendor is required to have a current City of Chehalis b	
Cooking/Food Service: (Please circle) YES NO	
Fire/Fireworks/Pyrotechnics: (Please circle) YES NO	
Inflatables or Amusement Rides: (Please circle) YES NO	
Mechanical Rides: (Please circle) YES NO	
Portable Restrooms: (Please circle) YES NO Hov ADA requirements.	w many ? Some restrooms must meet
Dumpsters: (Please circle) YES NO How many and whe	ere?
Signs: (Please circle) YES NO	
Stage: (Please circle) YES NO	

Other special considerations:		
List any special signs/barricades/cones requested to be supplied by the City of Chehalis. There is no guarantee that the city will be able to provide.		
***ATTACH COPY OF SAI	FETY PLAN TO THIS APPLICATION****	
*********	********	
residents or businesses that will likely be affect	ts, if any, have occurred, or you intend to make, to notify ted by your event. If permit is granted it will be the se likely to be impacted. (i.e. street closures, no parking	
ATTACH COPIES OF BROCHURES, POSTE	ERS, FLYERS, OR MAILINGS ADVERTISING THIS EVENT	
connection with the permitted event by the application the type of event you are planning, and the activaliability insurance in accordance with the City of Chen on the policy, and be responsible for providing processes. Chehalis property, you are required to provide provide provided to provided to provide provided to pro	ain insurance that will respond to claims against the applicant in cant, its members, or those attending the event. Depending on ity and risk level of your group, you may be required to obtain hehalis policy, name the City of Chehalis as an additional insured roof of such insurance. If your event will take place on City of proof of insurance. Acceptable forms: CG 20 26 or CG 20 12,00,000 per occurrence and \$2,000,000 general aggregate.	
officers, officials, employees and volunteers from injury or death of any person, or for loss or dama Applicant/Permittee/User, its employees, volunteers	I defend, indemnify and hold harmless the City of Chehalis, it and against any and all claims, suits, actions, or liabilities for ge to property, which arises out of the acts or omissions of the ers, representatives or vendors, or from any activity, work or mittee/User, related to the permitted activity, except only such the sole negligence of the City of Chehalis.	
ignature of Applicant:	my	
Tarinzacion, Treie,		
FFICE USE ONLY:		
Date Received: By:  DRC Reviewed:  Parcel #:	Date approved/denied Reason for denial	
Permit #:		

#### **Drew North 5K Course Directions**



- Start at 91 SW Chehalis Ave and go towards Main Street
- Turn Right on Main Street towards S Market BLVD
- Turn Right on S Market Blvd and continue towards SW 13<sup>Th</sup> St.
- Turn Right On SW 13<sup>Th</sup> Street going towards Chehalis Recreation Park
- Turn Right After Chehalis Recreation Park onto walking path
- Follow walking path around the park until you get to SW Cascade Ave
- Turn Left On SW Cascade Ave towards SW Lewis St.
- Turn left on SW Lewis St. toward SW Chehalis Ave.
- Turn left on to SW Chehalis Ave and Continue to the finish line at 91 SW Chehalis Ave.