

Utility Service Attachment**City of Chehalis****Public Works Department**

2007 NE KRESKY AVE; CHEHALIS, WA 98532

Site Address: _____

(360) 748-0238

Permit # _____

SERVICE REQUESTED

<input type="checkbox"/> INSIDE CITY	<input type="checkbox"/> OUTSIDE CITY	<input type="checkbox"/> SINGLE UNIT RESIDENTIAL	<input type="checkbox"/> DUPLEX
<input type="checkbox"/> SEWER	<input type="checkbox"/> REPAIR OR REPLACE EXISTING	<input type="checkbox"/> MULTIPLE - # OF UNITS: _____	<input type="checkbox"/> COMMERCIAL/INDUSTRIAL
<input type="checkbox"/> WATER (METER SIZE: _____)	<input type="checkbox"/> LATECOMER AGREEMENT: [] YES [] NO	<input type="checkbox"/> TEMPORARY CONSTRUCTION	
<input type="checkbox"/> STORM (IMPERVIOUS AREA: _____ SQ FT)	<input type="checkbox"/> METER DOWNSIZE FROM _____ TO _____	<input type="checkbox"/> OTHER _____	

CONSUMPTION & DISCHARGE SURVEY**Primary** type of business (list type of operations, identify all activities producing wastewater and all activities using water):

This Facility will use _____ gallons per day of water from [] **Public Water Supply** [] **Private Well** [] **Reclaimed Water**
 [] **Other:** _____

Estimated Number of gallons per day used for the following purposes (attach documentation demonstrating estimated usage):
 [] **Non-Commercial Domestic Uses** _____ GPD [] **Boilers, Cooling or Other Unpolluted Wastewater** _____ GPD
 [] **Non Domestic Activities** (not from domestic uses of restrooms, showers, kitchens or laundry rooms) describe: _____

Is or will the water be used for any of the following:

<input type="checkbox"/> FILLING TANK TRUCKS OR TRAILERS	<input type="checkbox"/> FARM	<input type="checkbox"/> WATER TREATMENT SOFTENER
<input type="checkbox"/> NEW WATER MAIN CONSTRUCTION	<input type="checkbox"/> HEAT EXCHANGERS	<input type="checkbox"/> IRRIGATION (Landscape or Agricultural)
<input type="checkbox"/> FIRE SERVICES (Sprinkler System, etc.)	<input type="checkbox"/> SOLAR HEATING	<input type="checkbox"/> OTHER: _____
<input type="checkbox"/> LABORATORIES (Biological, Chemical, or Environmental, including Schools or Colleges)		
<input type="checkbox"/> HOSPITAL, MEDICAL, DENTAL, VETERINARY, NURSING HOME OR MORTUARY		

Wastewater from this facility goes to the (check all that apply) [] **Sanitary Sewer** [] **Storm Sewer** [] **Ground** (drain field, etc.)
 [] **Waste Haulers** [] **Open water, rivers, ocean** [] **Evaporation** [] **Other:** _____

Stormwater from this facility goes to (list): _____The **Stormwater System** for this facility [] **does** [] **does not** contain a detention structure.**Chemicals** used/stored on premises: [] **in drums** [] **small containers** [] **no chemicals stored****Materials**, chemicals, products, equipment, or wastes [] **are** [] **are not** stored in outside areas.

This Facility: [] **does** [] **does not** generate dangerous waste. Generator WAD# _____ (if assigned)
 [] **does** [] **does not** have an oil-water separator.
 [] **does** [] **does not** wash vehicles or equipment on the premises (if so water goes to _____).
 [] **does** [] **does not** exceed 3 stories or 33 feet in height above the water main.

I understand and agree to pay all costs fees and charges associated with water, sewer and/or storm sewer construction and connection before water and/or sewer service shall be provided.

I agree to allow the city to temporarily discontinue the service at any time without notice to the customer and will hold the city harmless for any damage caused by interruption, change or failure of the water, sewer and/or storm sewer supply, and for any damage by water or other cause resulting from defective plumbing or appliances on the premises supplied with water installed by the owner or occupant of the premises. I further agree that such failures or interruptions for any reasonable period of time shall not be held to constitute a breach of agreement on the part of the city or in any way relieve the customer from performing the obligations of this or subsequent agreements.

I agree to abide by the city rules and regulations as contained in the city water, sewer and storm water ordinances, and agree to pay for the utility service as determined by the Public Works Department as specified in the city ordinances.

A contract is not entered into between the applicant and the Public Works Department until after a city representative issues the approval and all monies are paid. Approval shall be rescinded if the work has not been completed within six (6) months of the date of approval of this application.

I have personally examined and am familiar with the information submitted in this document and any attachments. I believe the submitted information is true, accurate and complete. I understand the penalty for submitting false information includes the possibility of fines and/or imprisonment.

Signature of Authorized Representative: _____ **Name (print):** _____ **Date:** _____ **Telephone #:** _____

Applications must be signed as follows: Corporations, by a principle executive officer of at least the level of Vice President; partnership by a General Partner; sole proprietorship by the Proprietor, (ref: 40 CFR Part 403.12 (1))

DISCLOSURE: Title 40 of the Code of Federal Regulations Part 403.14 requires information provided in this questionnaire identifying the nature and frequency of discharge to be available to the public without restriction. Requests for confidential treatment of other information shall be governed by procedures specified in 40 CFR Part 2 and applicable State Law. Should a discharge permit be required for your facility, this information may be used to issue the permit. Washington State DOH Cross Connection Control (CCC) Regulations, WAC 246-290-490 and Chapter 10 of the Uniform Plumbing Code identify requirements related to the City's CCC program.

Allow up to six (6) weeks for service installation from the date all charges are paid. The Public Works Department ***MUST*** be notified at least two (2) business days prior to sewer connection to arrange for inspection. The applicant is responsible for installation of sanitary side sewer and all associated costs.

SIDE SEWER REPLACEMENT/INSTALLATION INFORMATION

1. **PERMITS REQUIRED:** *Prior to performing any work permit approval ***MUST*** be issued.* A RIGHT-OF-WAY PERMIT is required for all work within the city right-of-way. The applicant is responsible for any additional permits that may be required. The applicant must call **Underground Utilities Locate, 1-800-424-5555** 48 hours prior to the start of any work, as required by State law.
2. **INSPECTIONS:** The following inspections are required: **Preliminary Inspection**, when connection is made to the sewer main or manhole, for testing **prior** to covering any work, or where special conditions exist as determined by the Director of Public Works. The Public Works Department must be notified 48 hours **prior** to inspection. If additional inspections are necessary due to failure to comply with any specifications or provisions, or due to failure of a test of the side sewer; a \$10.00 fee will be charged for each additional inspection.
3. **SPECIFICATIONS:** All work must conform to all City of Chehalis, Lewis County and State of Washington regulations as applicable. The permit holder must also comply with all construction specifications delineated in the Chehalis Municipal Code as well as provisions that may be required as indicated on this permit.
4. **PIPE MATERIALS:** Polyvinyl Chloride (PVC) – ASTM D3034 SDR 35 with flexible gasket joints. All joints and connections will be gas tight and watertight and conform to ASTM D3212.
5. **CONNECTIONS TO PUBLIC SEWER:** The connection of a side sewer to the public sewer will be made at a wye or tee branch. All other connections must be made by a qualified plumbing contractor, licensed and bonded by the State of Washington and approved by the Director of Public Works. An approved transition adaptor must be used to connect the side sewer to the wye or tee. Connection to the building drainpipe will be made by means of a flexible clamp-type coupling or other approved methods. Connections to manholes or other facilities will be allowed only if approved by the Director of Public Works.
6. **SIZE OF SIDE SEWER PIPE:** Side sewers for single-family residences will be no less than four (4) inches in diameter. Side sewers for all other buildings will be no less than six (6) inches in diameter.
7. **SLOPE OF SIDE SEWER:** Four (4) inch diameter side sewers will be laid on a uniform slope of not less than 1/4" per foot. Six (6) inch diameter side sewers will be laid on a uniform slope of not less than 3/16" per foot.
8. **SIDE SEWER FITTINGS AND CLEANOUTS:** Side sewers will be laid at uniform grade and in straight horizontal alignment insofar as possible. No ninety degree bends will be allowed. Two bends may be allowed between cleanouts provided the distance between cleanouts does not exceed twenty (20) feet. A cleanout will be installed between thirty (30) and thirty-six (36) inches of all buildings. In no case will the distance between cleanouts exceed 100 feet. All cleanouts will be properly plugged. A test tee must be provided at the connection to the public sewer.
9. **MECHANICAL LIFTING DEVICES REQUIRED:** If mechanical lifting devices are required, the applicant must submit plans, diagrams and details to the Director of Public Works for review and approval.
10. **LAYING OF PIPE:** The bottom of the trench will be smooth and free from large rocks or other rough material. A minimum of four (4) inches of bedding sand or fine smooth gravel is required. All pipe will be laid true to grade with bell upgrade.
11. **TESTING:** The entire length of side sewer must be tested for visible leakage before backfilling, by inserting a removable plumber's plug at the test tee and filling the line with water to a level of at least one (1) foot above the top of the side sewer at its connection with the building drain. The side sewer pipe must be filled with water at least one (1) hour before actual inspection.
12. **SIDE SEWER INSPECTION RESPONSIBILITY:** It is the duty of the permit holder to make sure that the work will pass all inspection.
13. **BACKFILLING:** Backfilling will not commence until a representative from the Public Works Department has performed an inspection. Any portion of the side sewer covered prior to inspection will be uncovered at the permit holder's expense within two (2) days after notice to do so. Trenches will be carefully backfilled by tamping sand or other approved material to a depth of six (6) inches above the pipe to avoid damaging the pipe. All backfill material between the public sewer and the property line must be approved by the Director of Public Works, water-settled or mechanically tamped in six-inch layers to minimize settlement. Any settlement occurring within twelve months of backfilling will be corrected at the expense of the permit holder.
14. **WATER NOT TO BE DISCHARGED INTO SEWER:** Stormwater, surface water, ground water, roof runoff, subsurface drainage, cooling water or unpolluted industrial process waters will not be discharged to any sanitary sewer.
15. **WATER METER INSTALLATION ON DOMESTIC LINE:** If sewer service is installed without water service a water meter must be installed on the domestic water line. Sewer billing is based on water usage; sewer billing cannot be properly calculated without the meter installation.

NOTE:

This permit will be null and void ninety, (90)-days from the date of this application. If there are conflicts between specifications and requirements contained herein or in any other City, County or State laws or regulations or permits, the more stringent ruling will apply.

All questions regarding these or other applicable requirements should be directed to the City of Chehalis Public Works Department – 2007 NE Kresky Avenue, Chehalis WA 98532; Phone: 360.748.0238, Fax: 360.748.0694.

Water and Sewer Connection Fees

(Effective February 22, 2011)

Water Capital Facilities Charge per ERU:

1 ERU = 300 gallons/day **\$2,071**

Sewer Capital Facilities Charge per ERU:

1 ERU = 250 gallons/day **\$ 3,030**

Storm water Capital Facilities Charge per ESU:

1 ESU = 3000sq ft impervious **\$ 489**

Installation Fees (Water):

<u>Service Size</u>	<u>Meter Size</u>	<u>Cost</u>
3/4"	5/8" x 3/4"	\$ 700
1"	1"	\$ 1,000
1 1/2"	1 1/2"	\$ 1,500
2"	2"	\$ 2,000

Note: These fees must be paid prior to the meter being installed. The actual cost of the installation may vary. Excess costs will be billed separately.

Fire Service Connection Fees:

<u>Service Size</u>	<u>Cost</u>	<u>Service Size</u>	<u>Cost</u>
2"	\$ 1,610	8"	\$ 16,060
3"	\$ 3,210	10"	\$ 23,090
4"	\$ 5,020	12"	\$ 45,170
6"	\$ 10,040		

Note: These costs are for most common connections and **do not** include any other **additional fees** that may be associated with connecting to the public system. Some service areas are restricted in water and/or sewer capacity making utility service limited or non-existent. Consult the Public Works Department staff for more information on other potential fees and utility availability.

Utility Service Charge Policy

POLICY: It is the intent of this policy to define the procedure for initiating charges for water and/or sanitary sewer service(s) for new utility accounts.

RESPONSIBILITY: The Public Works Director, in conjunction with the Administrative Services Director, shall be responsible for ensuring that this policy is followed.

PROCEDURES: After an applicant for either water and/or sewer service(s) has paid all costs and charges associated with the service(s) requested, the City will begin billing for such water and/or sewer services when either of the following conditions occur:

1. When water service becomes available through the installation of a water meter, or;
2. When sewer service becomes available through the installation of a sewer lateral, or;
3. Six months has passed from the date of payment of connection fees.

Such billings shall include appropriate base charges (dependent upon the size of service) in addition to any usage charges that may be applicable.

In cases where the six-month timeline has expired but provision of utility services has not yet occurred, the applicant can request a single, one-time six-month extension. This extension request must be made in writing to the Director of Public Works. Upon lapsing of the six-month deadline (or the six-month extension), the start of utility billing can be delayed by requesting a refund of previously paid connection fees. If this option is chosen, the applicant will forfeit all entitlements to utility capacity and service will need to be reapplied for and purchased at such a time, as it is desired.

If water and sewer service for a property are pursued individually, the city will not reserve capacity in either utility until such time as it has been approved and paid for. In other words, having water service allocated to a property does not guarantee the applicant adequate sewer capacity if sewer service has not yet been paid for and vice versa. It is the applicant's responsibility to ensure that the necessary utility capacity is available to serve their proposed usage.