

CHEHALIS CITY COUNCIL AGENDA
 CITY HALL
 350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Terry F. Harris, District 1, Mayor Pro Tem Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4	Dennis L. Dawes, Position at Large Mayor	Anthony E. Ketchum Sr., District 3 Chad E. Taylor, Position at Large Bob Spahr, Position at Large
--	---	---

Regular Meeting of Monday, November 28, 2016
5:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
1. <u>Call to Order.</u> (Mayor)		
2. <u>Pledge of Allegiance.</u> (Mayor)		

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
CITIZENS BUSINESS		
This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.		

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
CONSENT CALENDAR		
3. <u>Minutes of the Regular Meeting of November 14, 2016.</u> (City Clerk)	APPROVE	1
4. <u>Vouchers and Transfers.</u> (City Manager, Finance Manager)	APPROVE	5
5. <u>Amended Resolution No. 18-2016, First and Final Reading – Accepting and Approving the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan.</u> (City Manager, Interim Community Development Director)	ADOPT	6

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
ADMINISTRATION AND CITY COUNCIL REPORTS		
6. <u>Administration Reports.</u>		
a. October Financial Report. (City Manager, Finance Manager)	INFORMATION ONLY	9
b. City Manager update. (City Manager)	INFORMATION ONLY	---
7. <u>Councilor Reports/Committee Updates.</u> (City Council)	INFORMATION ONLY	---

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
UNFINISHED BUSINESS		
8. <u>Ordinance No. 963-B, Second and Final Reading – Determining and Fixing the Amounts of Revenue to be Raised by Ad Valorem Taxes During 2017.</u> (City Manager, Finance Manager)	APPROVE	17
9. <u>Ordinance No. 964-B, Second and Final Reading – Stating the Dollar Amounts and Percentages of Change in Property Tax Levies for 2017.</u> (City Manager, Finance Manager)	APPROVE	17
10. <u>Ordinance No. 965-B, Second and Final Reading – Adopting the Proposed 2017 Budget.</u> (City Manager, Finance Manager)	APPROVE	21

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
NEW BUSINESS		
11. <u>Ordinance No. 966-B, First Reading – Amending the 2016 Budget.</u> (City Manager, Finance Manager)	APPROVE	24

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA.

NEXT REGULAR CITY COUNCIL MEETING IS MONDAY, DECEMBER 12, 2016.

November 14, 2016

The Chehalis city council met in regular session on Monday, November 14, 2016, in the Chehalis city hall. Mayor Dawes called the meeting to order at 5:00 p.m. with the following council members present: Terry Harris, Tony Ketchum, Daryl Lund, Dr. Isaac Pope, Bob Spahr, and Chad Taylor. Staff present included: Jill Anderson, City Manager; Ken Cardinale, Fire Chief; David Fleckenstein, Airport Manager; Caryn Foley, City Clerk; Melody Guenther, Court Administrator; Bill Hillier, City Attorney; Andrew Hunziker, Parks and Facilities Manager; Randy Kaut, Deputy Police Chief; Dale McBeth, Municipal Court Judge; Judy Pectol, Finance Manager; Rick Sahlin, Public Works Director; Glenn Schaffer, Police Chief; Judy Schave, Human Resources/Risk Manager; Don Schmitt, Street Superintendent; Dave Vasilauskas, Water Superintendent; Lilly Wall, Recreation Manager; and Patrick Wiltzius, Wastewater Superintendent. Members of the media included Justyna Tomtas from *The Chronicle*.

1. **Citizens Business.** Dale Luger (344 River Heights Road, Centralia) addressed the council about a house he recently purchased at 581 NW Quincy Place that is in disrepair. He and his wife purchased the property at a trustee sale with the goal of making it an asset to the neighborhood and the city. He stated that buying property at a trustee sale is risky and it is imperative that the buyer perform exceptional due diligence. The best source of information is the county recorder's office for loans, liens, legal description, etc. Mr. Luger stated he performed his due diligence on the property, but he was unaware of existing city utility bills for the property. It was only after he made the purchase did he find out that he owed \$6,173.58 for monthly utility bills back to March 2013, even though he owned the property for just four days. He was made aware that the city has an ordinance allowing for base charges of approximately \$80 per month regardless of whether service is provided. He didn't think the city was providing full disclosure by not providing the consumer with any information regarding back due water bills even though they are senior to county taxes or any other liens. He stated the back charges represent 10+% of the entire purchase price of the property. He stated he had no way of knowing that he would have to pay such a bill. He asked if it was fair by not recording it with the county. He stated he has been severely damaged because of the city's lack of transparency. He requested the city change its operating procedures to prevent this from happening in the future by recording a document with the county to put people on notice that a utility bill is owing. He also requested that he be reimbursed \$6,173.58.

Mayor Dawes stated the city's ordinance(s) provide that either the back charges or the cost of a new hookup is paid, whichever is less.

City Attorney Hillier stated Mayor Dawes was correct. He thought the real question was what is "due diligence." In the city of Chehalis it has been a longstanding practice that if you buy a property at a trustee sale you get a litigation guarantee from a title company, which includes language that the buyer should check with local jurisdictions because there are utility liens that are not recorded. He stated that was a regular practice in the state of Washington.

Councilor Ketchum suggested that Mr. Luger meet with the city manager and city attorney and bring back a recommendation to the city council.

Mr. Luger stated he has attempted to meet with city staff at public works, but is told their hands are tied because of the ordinance.

Councilor Spahr stated the ordinance is written according to state authorization and most every city in the state of Washington operates under the same policy.

Councilor Lund thought some people think that going to a title company is enough. He asked if there was something the city could fix, so other people don't have to go through this.

City Attorney Hillier stated that people are protected when they go to a title company and get a litigation guarantee.

2. **Public Hearing – 2017 Proposed Budget and Revenues Sources, Taxes, and Levies.** Mayor Dawes recessed the regular meeting and opened the public hearing at 5:18 pm. City Manager Anderson provided an overview of the 2017 proposed budget, including the budget process, a summary of funds, revenues and expenditures, items/projects included in the budget, and items/projects not included in the budget.

There being no public comment, Mayor Dawes closed the public hearing and reopened the regular meeting at 5:35 pm.

November 14, 2016

3. **Consent Calendar.** Councilor Spahr moved to approve consent calendar items comprised of the following:

a. Minutes of the regular meeting of October 24, 2016;

b. October 14, 2016 Claim Vouchers No. 117182 – 117340 in the amount of \$1,080,426.47; October 31, 2016 Payroll Vouchers No. 39226 – 39267, Direct Deposit Payroll Vouchers No. 7614 – 7708, and Electronic Federal Tax Payment No. 165 in the amount of \$690,267.17; and October 31, 2016 Claim Vouchers No. 117341 – 117447 and Electronic Funds Transfer No. 102016 in the amount of \$199,157.87; and

c. Resolution No. 20-2016, First and Final Reading – Surplus of City Property.

The motion was seconded by Councilor Taylor and carried unanimously.

4. **Administration Reports.** Rick Sahlin informed the council about three meetings this week regarding the Chamber Way Bridge replacement project:

- Nov. 15, 2:30 pm at Thorbecke's with the Lewis County Community Trails group to discuss sidewalks and bike lanes/shared-use paths
- Nov. 16, 2:00 pm at the Holiday Inn with Chamber of Commerce businesses
- Nov. 16, 4:00-7:00 pm at the Holiday Inn for the public

5. **Councilor Reports.**

a. **Update from Councilor Spahr.** Councilor Spahr attended the EDC board meeting. Some interesting things are coming up that he hoped we would hear about within the next six months. He also attended fire and budget meetings.

b. **Update from Mayor Dawes.** Mayor Dawes added the November 4 mayors meeting that was primarily about flood preparation, along with the monthly meeting with Fire District No. 6. The final meeting of the council budget committee was November 10, and he attended the Historical Museum's annual meeting and dinner.

6. **Ordinance No. 963-B, First Reading – Determining and Fixing the Amounts of Revenue to be Raised by Ad Valorem Taxes During 2017, and Ordinance No. 964-B, First Reading – Stating the Dollar Amounts and Percentages of Change in Property Tax Levies for 2017.** Judy Pectol stated the ordinances include information required by the state and the county and states in dollars what the city expects to collect for 2017.

Councilor Taylor moved to pass Ordinance Nos. 963-B and 964-B on first readings. The motion was seconded by Councilor Pope and carried unanimously.

7. **Ordinance No. 965-B, First Reading – Adopting the Proposed 2017 Budget.** Councilor Taylor moved to pass Ordinance No. 965-B on first reading. The motion was seconded by Councilor Spahr.

Councilor Taylor stated that during the public hearing, it was noted that no salary increases are included in the 2017 budget. He asked if there was any reason to believe that the three union contracts currently being negotiated would be approved with no salary increases. City Manager Anderson believed it was too early to tell. She was inclined to think that all three would probably ask for increases.

Councilor Taylor asked about a future reserve fund for employee retirement cash-outs. He thought it would be good for the council to know what that dollar amount was. He asked if any employees were planning to retire this year and if their cash-outs were budgeted? City Manager Anderson stated that some retirements are planned, but cash-outs are not budgeted; however, some are offset by enterprise funds, so it is not always a 100% General Fund impact. She noted it was a concern both in terms of the payments of separation for long-term employees, as well as the issues associated with the next generation of workers.

November 14, 2016

Councilor Taylor asked what the cash-outs consist of. City Manager Anderson stated they include anything owed to the employee, such as sick leave and vacation time.

Councilor Taylor asked about the fire truck that is budgeted for next year. City Manager Anderson stated it is a pick-up truck, not a fire truck.

Councilor Pope stated The Chehalis Foundation set money aside for the aquatics center for future maintenance and repairs. He will follow up at the next Foundation meeting.

Mayor Dawes touched on the money set aside for a Building Abatement Fund. As mentioned earlier in the meeting, the city received a one-time revenue source from building permit fees. The budget committee suggested taking part of that money and creating the abatement fund. This would be a tool for staff to take care of some nuisance buildings, put a lien on the property, and repay the fund. Another item included in the proposed budget is a chip sealer, which will go a long way in improving city streets. He noted this is not in anticipation of the Transportation Benefit District vote. The city council had previously set aside 4% of sales tax revenues to go toward chip-sealing type of projects.

Mayor Dawes noted that during the budget committee meetings it was made clear that the fire department interior is deteriorating, which could eventually cause problems to the main structure. Regardless of talks with Fire District No. 6 and what comes from that, the current building needs to serve the department for a number of years, so we need to make sure the structural integrity is kept sound.

Councilor Harris stated a lot of projects and equipment have been set aside over the years, but some are now to the point of having to be addressed.

The motion carried 6 to 1. Councilor Lund voted against the motion.

8. Citywide Phone System. City Manager Anderson stated the city's phone system has been failing, most recently with issues in the police department being unable to transfer incoming calls. The city's IT committee suggests purchasing a Voice Over IP (VOIP) system, which will require additional broadband and new switches. These would be one-time expenses to upgrade the entire network, and save a little money because there will no longer be any long distance charges. The cost of the phone system is estimated at \$28,000 and another \$11,800 for new network switches, along with additional charges for broadband that are included in next year's normal operating budget.

Councilor Harris moved that the city council approve the expenditure of \$28,000 to replace the city's phone system and \$11,800 for the purchase of new network switches, as well as the related budget adjustments. The motion was seconded by Councilor Pope and carried unanimously.

Councilor Spahr asked if the new system would be citywide. City Manager Anderson stated all buildings, except the Wastewater Treatment Plant and Airport, would be included. Both of those buildings have upgraded phone systems and network limitations.

Councilor Spahr asked what network switches included. City Manager Anderson stated those were the switches that connect the equipment to the actual network.

Councilor Lund asked if the expenditure would be spent locally. Ed Schonack, the city's IT contractor, stated the vendor they have been working with is out of state.

The motion carried unanimously.

9. Executive Session Pursuant to RCW 42.30.110(1)(c) – Consider the Minimum Price at Which Real Estate Will be Offered for Sales or Lease; 42.30.110(1)(g) – Evaluate Qualifications of an Applicant for Public Employment; 42.30.110(1)(i) – Potential Litigation; and 42.30.140(4)(a) – Collective Bargaining. Mayor Dawes announced the Council would be in executive session for approximately 60 minutes and no action would be taken following the executive session. Mayor Dawes closed the regular meeting and the council adjourned into executive session at 5:58 pm.

November 14, 2016

The regular meeting was reopened at 7:47 pm, and there being no further business to come before the council, the meeting was immediately adjourned.

Mayor

Attest:

City Clerk

**CITY OF CHEHALIS
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Judy Pectol, Finance Manager
Michelle White, Accounting Tech II

DATE: November 15, 2016

SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested for the Vouchers and Transfers in discussion.

DISCUSSION

The following claim vouchers have been reviewed by a committee of three councilors prior to the release of payments. Requesting council approval for Claim Vouchers No. 117448 through 117592 and Electronic Funds Transfer No. 1020161 and 112016 in the amount of \$811,649.05 dated November 15, 2016 and the transfer of \$176,512.50 from the General Fund, \$23,896.71 from the Dedicated Street Fund – 4% Sales Tax, \$80,140.63 from the 2011 G. O. Bond Fund, \$667.37 from the Garbage Fund, \$48,731.43 from the Wastewater Fund, \$233,787.70 from the Water Fund, \$4,689.42 from the Storm & Surface Water Utility Fund and \$243,223.29 from the Airport Fund.

RECOMMENDATION

It is recommended that the council approve the November 15, 2016 Claim Vouchers No. 117448 through 117592 and Electronic Funds Transfer No. 1020161 and 112016 in the amount of \$811,649.05.

SUGGESTED MOTION

I move that the council approve the November 15, 2016 Claim Vouchers No. 117448 through 117592 and Electronic Funds Transfer No. 1020161 and 112016 in the amount of \$811,649.05.

**CITY OF CHEHALIS CITY COUNCIL
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Trent J. Lougheed, P.E., Interim Community Development Director

MEETING DATE: November 28, 2016

SUBJECT: Amendment to Resolution No. 18-2016 – Adopting the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan

ISSUE

Based on the FEMA requirements, the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan must be formally adopted by each participant through approval of a resolution. Once adopted, participants are responsible to implement and update the plan every five years. In addition, the plan will need to be reviewed and updated as appropriate when a hazard event occurs that significantly affects the area.

This subject was brought to the City Council in October and a resolution was adopted; however, the resolution did not contain the required references to FEMA requirements as set forth in 44 C.F.R. 201.6. Therefore, the proposed amendment to Resolution No. 18-2016 is required for the resolution to be accepted by FEMA.

DISCUSSION

The purpose of the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan is to identify hazards, assess the potential for loss associated with the hazards, assess the vulnerability of each planning participant to different hazards, and develop sound mitigation strategies to reduce these vulnerabilities. The potential for substantial damage as a result of a disaster presents a large potential for impacts to the health, safety, and welfare of all citizens residing within the City of Chehalis.

The City Administration has determined that the City of Chehalis would benefit by adopting the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan as it will satisfy FEMA requirements and aid in the City's CRS rating, which results in flood insurance reductions for properties within the City.

RECOMMENDATION

It is recommended that the City Council adopt Amended Resolution No. 18-2016.

SUGGESTED MOTION

I move that the City Council adopt Amended Resolution No. 18-2016, accepting and approving the 2016 Lewis County Multi-Jurisdictional Hazard Mitigation Plan.

AMENDED RESOLUTION NO. 18-2016

**A RESOLUTION OF THE CITY OF CHEHALIS, WASHINGTON
ACCEPTING AND APPROVING THE 2016 LEWIS COUNTY MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN.**

WHEREAS, the City of Chehalis, with the assistance from the City of Centralia and Lewis County, has gathered information and prepared the Lewis County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Lewis County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and

WHEREAS, the City of Chehalis approves any minor changes to the plan providing that it meets the FEMA requirements as set forth in 44 C.F.R. 201.6; and

WHEREAS, the City of Chehalis is a local government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City of Chehalis has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chehalis hereby adopts the Lewis County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED by the City Council of the City of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this ____ day of _____, 2016.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Caryn Foley, City Clerk

MEETING DATE: November 28, 2016

SUBJECT: October Financial Report

ISSUE

Attached is the October financial report.

DISCUSSION

The Finance Manager will provide a review of the October financial report during the meeting, and will answer any questions the City Council may have.

RECOMMENDATION

This report is for the City Council's information only. No action is necessary.

To: The Honorable Mayor and Council
 Via: Tracie J Anderson, City Manager
 From: Judy Pectol, Finance Manager
 Prepared by: Betty Brooks, Payroll Accountant
 Date: November 16, 2016
 Subject: Monthly Financial Reports for October

City of Chehalis
 Comparative Financial Reports
 October 2015 and 2016

GENERAL FUND (#001) REVENUES	A October 2015		B Actual		C=B/A		D October 2016		E Actual		F=E/D		G Expected % Rec'd*		H^ Var'nc from Expected		I=F-G % Variance	
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	% Rec'd	% Rec'd	% Rec'd	% Rec'd	Expected % Rec'd*	Var'nc from Expected	Expected % Rec'd*	Var'nc from Expected		
General Property Taxes	\$1,268,579	\$732,051	\$1,276,948	\$725,437	57.7%	56.8%	\$1,276,948	\$725,437	56.8%	83.3%	83.3%	(\$338,261)	83.3%	-26.5%				
EMS Property Taxes	238,157	137,648	304,886	173,715	57.8%	57.0%	304,886	173,715	57.0%	83.3%	83.3%	(80,255)	83.3%	-26.3%				
Sales & Use Tax	3,762,844	3,051,977	3,772,472	3,341,777	81.1%	88.6%	3,772,472	3,341,777	88.6%	83.3%	83.3%	199,308	83.3%	5.3%				
Electricity Tax	440,000	373,343	495,100	401,260	84.9%	81.0%	495,100	401,260	81.0%	83.3%	83.3%	(11,158)	83.3%	-2.3%				
Gas/Natural Gas Tax	191,000	124,275	217,725	144,816	65.1%	66.5%	217,725	144,816	66.5%	83.3%	83.3%	(36,549)	83.3%	-16.8%				
Criminal Justice Tax	110,000	89,662	105,050	93,983	81.5%	89.5%	105,050	93,983	89.5%	83.3%	83.3%	6,476	83.3%	6.2%				
Water/Sewer Tax	445,000	372,047	452,900	405,784	83.6%	89.6%	452,900	405,784	89.6%	83.3%	83.3%	28,518	83.3%	6.3%				
Garbage Tax	61,000	64,002	81,900	64,918	104.9%	79.3%	81,900	64,918	79.3%	83.3%	83.3%	(3,305)	83.3%	-4.0%				
Cable Tax	104,000	104,218	133,485	79,175	100.2%	59.3%	133,485	79,175	59.3%	83.3%	83.3%	(32,018)	83.3%	-24.0%				
Telephone Tax	270,500	204,555	275,000	238,124	75.6%	86.6%	275,000	238,124	86.6%	83.3%	83.3%	9,049	83.3%	3.3%				
Leasehold Excise Tax	39,500	28,823	41,000	32,092	73.0%	78.3%	41,000	32,092	78.3%	83.3%	83.3%	(2,061)	83.3%	-5.0%				
Timber Excise Tax	40	39	45	43	97.5%	95.6%	45	43	95.6%	83.3%	83.3%	6	83.3%	12.3%				
Total Tax Revenues	6,930,620	5,282,640	7,156,511	5,701,124	76.2%	79.7%	7,156,511	5,701,124	79.7%	83.3%	83.3%	(260,250)	83.3%	-3.6%				
Licenses & Permits	168,116	140,204	157,050	400,462	83.4%	255.0%	157,050	400,462	255.0%	83.3%	83.3%	269,639	83.3%	171.7%				
Intergov't. Grants/Entitlements	471,875	750,081	450,645	232,565	159.0%	51.6%	450,645	232,565	51.6%	83.3%	83.3%	(142,822)	83.3%	-31.7%				
Charges for Goods and Svcs.	409,724	324,070	371,196	436,977	79.1%	117.7%	371,196	436,977	117.7%	83.3%	83.3%	127,771	83.3%	34.4%				
Fines and Forfeitures	163,739	115,181	147,420	118,319	70.3%	80.3%	147,420	118,319	80.3%	83.3%	83.3%	(4,482)	83.3%	-3.0%				
Interest Earnings	9,990	14,464	11,890	20,105	144.8%	169.1%	11,890	20,105	169.1%	83.3%	83.3%	10,201	83.3%	86.8%				
Rents & Royalties	79,472	63,376	71,280	76,348	79.7%	107.1%	71,280	76,348	107.1%	83.3%	83.3%	16,972	83.3%	23.8%				
Donations/Contributions	0	22,302	87,000	106,657	100.0%	122.6%	87,000	106,657	122.6%	83.3%	83.3%	34,186	83.3%	39.3%				
Misc. Revenue/Insurance	77,997	104,594	29,385	26,472	134.1%	90.1%	29,385	26,472	90.1%	83.3%	83.3%	1,994	83.3%	6.8%				
Non-Revenues	124,435	108,888	124,435	111,865	87.5%	89.9%	124,435	111,865	89.9%	83.3%	83.3%	8,211	83.3%	6.6%				
Proceeds of Long-Term Debt	632,000	631,762	0	0	100.0%	0.0%	0	0	0.0%	83.3%	83.3%	0	83.3%	0.0%				
Transfers In	296,877	279,466	18,000	18,000	0.0%	100.0%	18,000	18,000	100.0%	83.3%	83.3%	3,006	83.3%	16.7%				
Total Non-Tax Revenues	2,434,225	2,554,388	1,468,301	1,547,770	104.9%	105.4%	1,468,301	1,547,770	105.4%	83.3%	83.3%	324,675	83.3%	22.1%				
TOTALS	\$9,364,845	\$7,837,028	\$8,624,812	\$7,248,894	83.7%	84.0%	\$8,624,812	\$7,248,894	84.0%	83.3%	83.3%	\$64,426	83.3%	0.7%				

Key:
 * The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.
 ^To calculate the dollar variance between expected and actual expenditures, the following formula is used:
 H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
October 2015 and 2016

GENERAL FUND (#001) EXPENDITURES	A October 2015		B Actual	C=B/A		D October 2016		E Actual	F=E/D		G Expected % Exp*	H^ Variance from Expected		I=G-F Variance %
	Budget	Exp'd		Budget	Exp'd	Budget	Exp'd		Exp'd	Expected		Actual	Exp'd	
City Council	\$111,811	47.4%	\$53,044	47.4%	\$98,657	68.6%	\$67,638	\$67,638	68.6%	83.3%	\$14,543	14.7%		
Municipal Court	494,185	77.6%	383,690	77.6%	522,105	79.0%	412,296	412,296	79.0%	83.3%	22,617	4.3%		
City Manager	266,410	69.1%	184,110	69.1%	308,708	89.3%	275,582	275,582	89.3%	83.3%	(18,428)	-6.0%		
Finance	203,500	68.6%	139,510	68.6%	228,295	65.3%	149,190	149,190	65.3%	83.3%	40,980	18.0%		
City Clerk	78,816	62.1%	48,931	62.1%	78,878	70.9%	55,901	55,901	70.9%	83.3%	9,804	12.4%		
Non-Departmental	598,748	72.9%	436,422	72.9%	542,916	74.7%	405,343	405,343	74.7%	83.3%	46,906	8.6%		
Human Resources	85,969	82.0%	70,502	82.0%	85,553	76.8%	65,666	65,666	76.8%	83.3%	5,600	6.5%		
Police	2,717,676	83.2%	2,260,398	83.2%	2,751,643	85.7%	2,357,026	2,357,026	85.7%	83.3%	(64,907)	-2.4%		
Fire	2,535,764	83.2%	2,109,058	83.2%	2,048,797	83.3%	1,707,203	1,707,203	83.3%	83.3%	(555)	0.0%		
Public Works - Streets	765,760	70.3%	538,018	70.3%	758,249	90.8%	688,563	688,563	90.8%	83.3%	(56,942)	-7.5%		
Community Development	1,460,242	95.8%	1,398,296	95.8%	1,688,294	90.5%	1,527,489	1,527,489	90.5%	83.3%	(121,140)	-7.2%		
TOTALS	\$9,318,881	81.8%	\$7,621,979	81.8%	\$9,112,095	84.6%	\$7,711,397	\$7,711,397	84.6%	83.3%	(\$121,522)	-1.3%		

Net Budget/Income/Variance: \$45,964 \$215,049

(\$487,283) (\$463,003)

(\$57,096)

Key:

* The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.

^To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
October 2015 and 2016

WASTEWATER FUND (#404) REVENUES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=F-G	
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	% Rec'd	% Rec'd	% Rec'd	% Rec'd	Expected	% Exp*	Expected	Var'nc from Expected	% Variance	% Variance
Intergovernmental Loan Revs	\$0	\$0	\$1,400,000	\$0	0.0%	0.0%	\$0	\$0	0.0%	0.0%	0.0%	0.0%	83.3%	83.3%	(\$1,166,200)	0.0%	0.0%	
Wastewater Fees	4,968,202	3,985,734	4,818,053	4,367,534	80.2%	90.6%	4,367,534	4,367,534	90.6%	90.6%	90.6%	90.6%	83.3%	83.3%	354,096	7.3%	7.3%	
Sewer Connection/Misc. Fees	10,000	31,209	30,000	90,597	312.1%	302.0%	90,597	90,597	302.0%	302.0%	302.0%	302.0%	83.3%	83.3%	65,607	218.7%	218.7%	
Rentals	3,545	3,545	3,545	3,545	100.0%	100.0%	3,545	3,545	100.0%	100.0%	100.0%	100.0%	83.3%	83.3%	592	16.7%	16.7%	
Misc. Revenues/Insurance	4,000	29,350	3,000	4,640	733.8%	154.7%	4,640	4,640	154.7%	154.7%	154.7%	154.7%	83.3%	83.3%	2,141	71.4%	71.4%	
Non-Revenue Tax Receipts	600	542	555	558	90.3%	100.5%	558	558	100.5%	100.5%	100.5%	100.5%	83.3%	83.3%	96	17.2%	17.2%	
Proceeds of Long-Term Debt	0	13,249	0	105,016	100.0%	100.0%	105,016	105,016	100.0%	100.0%	100.0%	100.0%	83.3%	83.3%	105,016	16.7%	16.7%	
Fines and Forfeitures	0	0	50,000	48,396	0.0%	97.8%	48,396	48,396	97.8%	97.8%	97.8%	97.8%	83.3%	83.3%	7,246	14.5%	14.5%	
Interest Earnings	985	2,231	2,459	10,361	226.5%	421.4%	10,361	10,361	421.4%	421.4%	421.4%	421.4%	83.3%	83.3%	8,313	338.1%	338.1%	
Totals:	\$4,987,332	\$4,065,860	\$6,307,612	\$4,631,147	81.5%	73.4%	\$4,631,147	\$4,631,147	73.4%	73.4%	73.4%	73.4%	83.3%	83.3%	(\$623,094)	-9.9%	-9.9%	

WASTEWATER FUND (#404) EXPENSES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	% Exp'd	% Exp'd	% Exp'd	% Exp'd	Expected	% Exp*	Expected	Var'nc from Expected	% Variance	% Variance
Operating Expenses	\$2,666,892	\$1,984,676	\$2,723,260	\$2,035,391	74.4%	74.7%	\$2,035,391	\$2,035,391	74.7%	74.7%	74.7%	74.7%	83.3%	83.3%	\$233,085	8.6%	8.6%	
Capital Outlay	253,000	96,406	1,467,900	215,009	38.1%	14.6%	215,009	215,009	14.6%	14.6%	14.6%	14.6%	83.3%	83.3%	1,007,752	68.7%	68.7%	
Debt Principal	1,832,390	1,008,424	1,834,840	1,010,744	55.0%	55.1%	1,010,744	1,010,744	55.1%	55.1%	55.1%	55.1%	83.3%	83.3%	517,678	28.2%	28.2%	
Interest Expense	24,524	23,348	34,188	20,484	95.2%	59.9%	20,484	20,484	59.9%	59.9%	59.9%	59.9%	83.3%	83.3%	7,995	23.4%	23.4%	
Interfund Loan Disbursements	83,784	83,874	0	0	0.0%	0.0%	0	0	0.0%	0.0%	0.0%	0.0%	83.3%	83.3%	0	83.3%	83.3%	
Transfers Out - Airport	0	0	32,500	32,500	0.0%	100.0%	32,500	32,500	100.0%	100.0%	100.0%	100.0%	83.3%	83.3%	(5,428)	16.7%	16.7%	
Totals:	\$4,860,590	\$3,196,728	\$6,092,688	\$3,314,128	65.8%	54.4%	\$3,314,128	\$3,314,128	54.4%	54.4%	54.4%	54.4%	83.3%	83.3%	\$1,766,509	28.9%	28.9%	

Net Budget/Income/Variance: \$126,742 \$869,132
\$214,924 \$1,317,019
\$1,143,415

Key:

* The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.

^To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
October 2015 and 2016

WATER FUND (#405) REVENUES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	October 2016 Budget	Actual	% Rec'd	% Rec'd	Expected % Rec'd*	Var'nc from Expected	% Variance	Expected	Actual	% Variance
Intergovernmental Revenues	\$0	\$18,406	\$0	\$18,406	100.0%	100.0%	\$0	\$0	\$0	\$0	0.0%	0.0%	8.3%	\$0	100.0%	\$0	\$0	100.0%
Water Sales	\$2,566,160	\$2,363,536	\$2,351,387	\$2,409,735	92.1%	102.5%	\$2,351,387	\$2,409,735	\$2,351,387	\$2,409,735	102.5%	102.5%	83.3%	451,030	19.2%	451,030	451,030	19.2%
Water Connection/Misc. Fees	10,000	52,149	10,000	107,423	521.5%	1074.2%	10,000	107,423	10,000	107,423	1074.2%	1074.2%	83.3%	99,093	990.9%	99,093	99,093	990.9%
Interfund Principal Repayment	83,332	83,874	0	0	100.7%	0.0%	0	0	0	0	0.0%	0.0%	83.3%	0	0.0%	0	0	0.0%
Misc. Revenues/Insurance	8,783	15,362	2,121	3,740	174.9%	176.3%	2,121	3,740	2,121	3,740	176.3%	176.3%	83.3%	1,973	93.0%	1,973	1,973	93.0%
Non-Revenue Tax Receipts	25,085	152	100	365	0.0%	365.0%	100	365	100	365	365.0%	365.0%	83.3%	282	281.7%	282	282	281.7%
Proceeds of Long-Term Debt	0	0	1,464,500	0	0.0%	0.0%	1,464,500	0	1,464,500	0	0.0%	0.0%	83.3%	(1,219,929)	-83.3%	(1,219,929)	(1,219,929)	-83.3%
Fines and Forfeitures	0	0	25,000	24,859	0.0%	99.4%	25,000	24,859	25,000	24,859	99.4%	99.4%	83.3%	4,034	16.1%	4,034	4,034	16.1%
Interest Earnings	11,073	5,479	6,275	12,361	49.5%	197.0%	6,275	12,361	6,275	12,361	197.0%	197.0%	83.3%	7,134	113.7%	7,134	7,134	113.7%
Totals:	\$2,704,433	\$2,538,958	\$3,859,383	\$2,558,483	93.9%	66.3%	\$3,859,383	\$2,558,483	\$3,859,383	\$2,558,483	66.3%	66.3%	83.3%	(\$656,383)	-17.0%	(\$656,383)	(\$656,383)	-17.0%

13

WATER FUND (#405) EXPENSES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	October 2016 Budget	Actual	% Exp'd	% Exp'd	Expected % Exp*	Var'nc from Expected	% Variance	Expected	Actual	% Variance
Operating Expenses	\$1,852,581	\$1,690,408	\$1,888,309	\$1,626,113	91.2%	86.1%	\$1,888,309	\$1,626,113	\$1,888,309	\$1,626,113	86.1%	86.1%	83.3%	(\$53,152)	-2.8%	(\$53,152)	(\$53,152)	-2.8%
Capital Outlay	979,400	463,223	1,847,000	1,251,040	47.3%	67.7%	1,847,000	1,251,040	1,847,000	1,251,040	67.7%	67.7%	83.3%	287,511	15.6%	287,511	287,511	15.6%
Debt Principal	133,077	133,077	134,077	134,077	100.0%	100.0%	134,077	134,077	134,077	134,077	100.0%	100.0%	83.3%	(22,391)	-16.7%	(22,391)	(22,391)	-16.7%
Interest Expense	26,185	16,685	14,435	14,119	63.7%	97.8%	14,435	14,119	14,435	14,119	97.8%	97.8%	83.3%	(2,095)	-14.5%	(2,095)	(2,095)	-14.5%
Transfers Out	420,000	0	0	0	0.0%	0.0%	0	0	0	0	0.0%	0.0%	83.3%	0	0.0%	0	0	0.0%
Totals:	\$3,411,243	\$2,303,393	\$3,883,821	\$3,025,349	67.5%	77.9%	\$3,883,821	\$3,025,349	\$3,883,821	\$3,025,349	77.9%	77.9%	83.3%	\$209,874	5.4%	\$209,874	\$209,874	5.4%

Net Budget/Income/Variance: (\$706,810) \$235,565
(\$24,438) (\$466,866)
-\$446,509

Key:
* The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.
^To calculate the dollar variance between expected and actual expenditures, the following formula is used:
H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
October 2015 and 2016

STORM FUND (#406) REVENUES	A October 2015		B		C=B/A		D		E		F=E/D		G		H [^]		I=F-G	
	Budget	Actual	Budget	Actual	% Rec'd	% Actual	Budget	Actual	% Rec'd	% Actual	% Rec'd*	% Actual	Var'nc Expected	Var'nc Expected	% Variance	% Variance		
Storm & Surface Water Fees	\$506,772	\$416,716	\$501,000	\$455,716	82.2%	91.0%	\$501,000	\$455,716	91.0%	91.0%	83.3%	83.3%	\$38,383	\$38,383	7.7%	7.7%		
Storm Connection/Misc. Fees	1,000	7,971	4,000	5,086	100.0%	127.2%	4,000	5,086	127.2%	127.2%	83.3%	83.3%	1,754	1,754	43.9%	43.9%		
Misc. Revenues/Insurance	825	1,475	2,000	0	100.0%	0.0%	2,000	0	0.0%	0.0%	83.3%	83.3%	(1,666)	(1,666)	-83.3%	-83.3%		
Non-Revenue Tax Receipts	275	0	275	0	0.0%	0.0%	275	0	0.0%	0.0%	83.3%	83.3%	(229)	(229)	-83.3%	-83.3%		
Fines and Forfeitures	0	0	4,500	4,826	0.0%	107.2%	4,500	4,826	107.2%	107.2%	83.3%	83.3%	1,078	1,078	23.9%	23.9%		
Interest Earnings	1,300	514	580	1,771	39.5%	305.3%	580	1,771	305.3%	305.3%	83.3%	83.3%	1,288	1,288	222.0%	222.0%		
Totals:	\$510,172	\$426,676	\$512,355	\$467,399	83.6%	91.2%	\$512,355	\$467,399	91.2%	91.2%	83.3%	83.3%	\$40,607	\$40,607	7.9%	7.9%		

STORM FUND (#406) EXPENSES	A October 2015		B		C=B/A		D		E		F=E/D		G		H [^]		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Actual	Budget	Actual	% Exp'd	% Actual	% Exp'd*	% Actual	Var'nc Expected	Var'nc Expected	% Variance	% Variance		
Operating Expenses	\$442,865	\$275,920	\$469,176	\$302,460	62.3%	64.5%	\$469,176	\$302,460	64.5%	64.5%	83.3%	83.3%	\$88,364	\$88,364	18.8%	18.8%		
Transfers Out	18,000	3,045	18,000	18,000	0.0%	100.0%	18,000	18,000	100.0%	100.0%	83.3%	83.3%	(3,006)	(3,006)	-16.7%	-16.7%		
Totals:	\$460,865	\$278,965	\$487,176	\$320,460	60.5%	65.8%	\$487,176	\$320,460	65.8%	65.8%	83.3%	83.3%	\$85,358	\$85,358	17.5%	17.5%		

Net Budget/Income/Variance: \$49,307 \$147,711 \$25,179 \$146,939 \$125,965

Key:

* The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.
[^]To calculate the dollar variance between expected and actual expenditures, the following formula is used:
H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
October 2015 and 2016

AIRPORT FUND (#407) REVENUES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=F-G	
	Budget	Actual	Budget	Actual	% Rec'd	% Exp'd	Budget	Actual	October 2016 Actual	% Rec'd	% Exp'd	Expected % Rec'd*	Var'nc from Expected	% Variance	Expected % Rec'd*	Var'nc from Expected	% Variance	
Intergovernmental Revenues	\$821,408	\$100,301			12.2%		\$916,600	\$314,496		34.3%	83.3%	(449,032)	-49.0%					
Charges for Goods and Svcs.	520,000	551,845			106.1%		533,622	424,852		79.6%	83.3%	(19,655)	-3.7%					
Interest Earnings	15,085	7,340			48.7%		14,000	5,730		40.9%	83.3%	(5,932)	-42.4%					
Licenses & Permits	0	3,000			100.0%		0	1,450		100.0%	83.3%	1,450	16.7%					
Rents & Royalties	96,000	65,231			67.9%		80,001	68,795		86.0%	83.3%	2,154	2.7%					
Capital Lease Receipts	879,651	704,056			80.0%		816,422	784,635		96.1%	83.3%	104,555	12.8%					
Misc. Rev/Ins/Donations	2,000	693			34.7%		600	512		85.3%	83.3%	12	2.0%					
Non-Revenue Tax Receipts	165,000	142,891			86.6%		157,373	143,424		91.1%	83.3%	76	7.8%					
Operating Transfers In	420,000	0			0.0%		32,500	32,500		100.0%	83.3%	5,428	16.7%					
Totals:	\$2,919,144	\$1,575,357			54.0%		\$2,551,118	\$1,776,394		69.6%	83.3%	(\$366,447)	-13.7%					

15

AIRPORT FUND (#407) EXPENSES	A October 2015		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	October 2016 Actual	% Exp'd	% Exp'd	Expected % Exp*	Var'nc from Expected	% Variance	Expected % Exp*	Var'nc from Expected	% Variance	
Operating Expenses	\$1,338,816	\$1,147,258			85.7%		\$1,338,870	\$1,136,774		84.9%	83.3%	(\$21,495)	-1.6%					
Capital Outlay	1,481,000	760,151			51.3%		904,130	380,141		42.0%	83.3%	372,999	41.3%					
Principal - G.O. Bonds	231,992	114,756			49.5%		278,505	130,925		47.0%	83.3%	101,070	36.3%					
Interest Expense	84,215	43,347			51.5%		74,084	47,190		63.7%	83.3%	14,522	19.6%					
Totals:	\$3,136,023	\$2,065,512			65.9%		\$2,595,589	\$1,695,030		65.3%	83.3%	\$467,096	18.0%					

Net Budget/Income/Variance: (\$216,879) -\$490,155 (\$44,471) \$81,364 \$100,649

Key:

* The expected percentage is calculated as follows: since the report is for the 10th month of the year, 10 is divided by 12-the number of months in the year.
 ^To calculate the dollar variance between expected and actual expenditures, the following formula is used:
 H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

RECOMMENDATION/COUNCIL ACTION DESIRED

This report is for the Council's information only. No action is necessary.

Reviewed by _____, City Manager

**City of Chehalis
Sales & Use Tax Revenue**

	Month-by-Month Comparisons												
	2008	2009	2010	2011	2012	2013	2014	2015	2016	% Chg.			
January	338,775.84	311,681.25	242,158.24	255,550.11	239,905.57	271,375.98	290,642.45	274,670.17	301,243.31	9.7%			
February	325,708.20	326,987.75	296,867.87	288,322.28	293,448.86	322,000.58	333,263.02	336,038.91	374,625.26	11.5%			
March	352,594.58	247,974.49	269,687.71	209,202.31	201,418.97	221,154.40	238,177.91	258,421.46	266,503.75	3.1%			
April	323,886.70	245,182.86	223,636.27	211,769.41	229,146.29	231,493.06	248,725.24	257,696.99	287,548.74	11.6%			
May	366,700.91	255,481.63	246,998.74	269,316.42	250,189.48	271,850.87	297,383.10	300,832.16	314,636.79	4.6%			
June	340,751.01	266,335.35	228,867.63	253,348.87	253,817.94	265,285.99	277,316.08	311,189.00	337,679.04	8.5%			
July	352,426.34	270,324.94	239,316.92	235,882.93	251,676.19	268,330.22	329,111.43	325,909.63	333,616.90	2.4%			
August	416,021.47	276,851.50	268,052.83	264,592.08	264,996.44	278,101.71	385,924.11	337,037.17	372,203.56	10.4%			
September	327,171.53	250,448.70	246,365.20	320,998.49	276,271.10	291,464.88	300,288.47	328,074.52	361,141.35	10.1%			
October	305,787.51	345,695.15	260,630.19	245,472.95	283,408.61	278,187.79	316,620.23	322,106.93	392,577.93	21.9%			
November	373,132.35	257,314.61	251,801.70	261,382.66	273,852.79	285,244.13	319,051.89	323,911.63					
December	194,375.82	234,399.17	241,368.04	233,191.67	258,144.76	277,923.31	293,816.98	308,587.05					
Year Totals	4,017,332.26	3,288,677.40	3,015,751.34	3,049,030.18	3,076,277.00	3,262,412.92	3,630,320.91	3,684,475.62	3,341,776.63	n/a			
As of October 31st	3,449,824.09	2,796,963.62	2,522,581.60	2,554,455.85	2,544,279.45	2,699,245.48	3,017,452.04	3,051,976.94	3,341,776.63	9.5%			
1st Quarter	1,017,078.62	886,643.49	808,713.82	753,074.70	734,773.40	814,530.96	862,083.38	869,130.54	942,372.32	8.4%			
2nd Quarter	1,031,338.62	766,999.84	699,502.64	734,434.70	733,153.71	768,629.92	823,424.42	869,718.15	939,864.57	8.1%			
3rd Quarter	1,095,619.34	797,625.14	753,734.95	821,473.50	792,943.73	837,896.81	1,015,324.01	991,021.32	1,066,961.81	7.7%			

**CITY OF CHEHALIS CITY COUNCIL
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Judy Pectol, Finance Manager

MEETING DATE: November 28, 2016

SUBJECT: Ordinances 963-B and 964-B -- Adoption of Tax Levies in 2017

ISSUE

Ordinances 963-B and 964-B have been prepared in connection with levying property taxes for collection in 2017. The ordinances are required in order to have Lewis County collect property taxes on behalf of the City. There will be no increases to the City's tax rate levies in 2017.

DISCUSSION

Ordinance No. 963-B establishes the city's levies of ad valorem taxes (i.e., property taxes) for general operations, the Firefighters' Pension Fund and Emergency Medical Services (EMS).

Ordinance No. 964-B is required under the provisions of Referendum 47. It identifies the changes, in both dollar amounts and percentage terms, in the City's general operations property tax levy and the firefighter's pension levy and the EMS levy for next year compared to this year.

The property tax levy will increase due to increases in new construction, property improvements, the value of state assessed property, property tax administrative refunds and annexations. However, the City will not use the one percent (1%) increase allowed by statute, nor will the City use any of its banked capacity (20.7%).

These ordinances were approved on first readings at the November 14, 2016 City Council meeting.

RECOMMENDATION

It is recommended that the City Council approve Ordinances 963-B and 964-B on second readings.

SUGGESTED MOTION

I move that the City Council approve Ordinances 963-B and 964-B on second readings.

ORDINANCE NO. 963-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, DETERMINING AND FIXING THE AMOUNT OF REVENUE TO BE RAISED BY AD VALOREM TAXES DURING THE CALENDAR YEAR 2017 AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The amount of revenue to be raised by ad valorem taxes during 2017 for general city operations shall be, and the same hereby is, determined and fixed in the sum of One Million Five Hundred Eighty-Eight Thousand Six Hundred Sixty-Seven dollars (\$1,588,667).

Section 2. The amount of revenue to be raised by ad valorem taxes during 2017 for emergency medical services shall be, and the same hereby is, determined and fixed in the sum of Three Hundred Twenty-One Thousand Five Hundred Twenty-Eight dollars (\$321,528).

Section 3. The effective date of the ordinance shall be the 14th day of December 2016.

PASSED by the City Council of the City of Chehalis, Washington during a regularly scheduled open public meeting thereof this _____ day of November, 2016.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

ORDINANCE NO. 964-B

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON,
STATING THE AMOUNTS AND PERCENTAGES OF CHANGE IN
PROPERTY TAX LEVY IN CALENDAR YEAR 2017.**

WHEREAS, the City of Chehalis, Washington, properly gave notice of a public hearing held the 14th day of November 2016 to consider the city budget for 2017, including possible property tax increases and other revenue, pursuant to RCW 84.55.120; and,

WHEREAS, city's actual levy amounts for general operations, and Emergency Medical Services (EMS) levies for 2016 were \$1,377,114.57 and \$299,667.74 respectively; and

WHEREAS, the population of the city is less than 10,000; now, therefore,

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS
FOLLOWS;**

Section 1. The 2016 general operations property tax levy for collection in 2017 is One Million Five Hundred Eighty-Eight Thousand Six Hundred Sixty-Seven dollars (\$1,588,667) which is an increase of Zero Dollars (\$0) and Zero Percent (0%) over the amount levied in 2015 for collection in 2016. Increases for the amounts allowed for new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities and any increase in the value of state assessed property, and any annexations that have occurred and refunds made are only reflected in the total levy amount.

Section 2. The 2016 EMS property tax levy for collection in 2017 is Three Hundred Twenty-One Thousand Five Hundred Twenty-Eight dollars (\$321,528) which is an increase of Zero Dollars (\$0) and Zero Percent (0%) over the amount levied in 2015 for collection in 2016. Increases for the amounts allowed for new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities and any increase in the value of state assessed property, and any annexations that have occurred and refunds made are only reflected in the total levy amount.

Section 3. The effective date of the ordinance shall be the 14th day of December 2016.

PASSED by the City Council of the City of Chehalis, Washington during a regularly scheduled open public meeting thereof this _____ day of November, 2016

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

**CITY OF CHEHALIS CITY COUNCIL
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Judy Pectol, Finance Manager

MEETING DATE: November 28, 2016

SUBJECT: Ordinance 965-B – 2017 Budget Adoption, Second Reading

ISSUE

Ordinance 965-B has been prepared for the purpose of adopting the 2017 Budget. It was introduced for first reading on November 14, 2016. The two levy ordinances, 963-B and 964-B, reflected in this budget are also being presented to the City Council for second readings in a separate item on this meeting agenda.

DISCUSSION

Over the course of the last two months the City Council Budget Committee Members participated in several meetings to review and discuss each section of the proposed 2017 City Budget. The process provided an opportunity to make revisions to the proposed budget based on Committee questions and feedback. The proposed budget initially presented at the November 14, 2016 City Council meeting reflects those revisions. Since November 14, 2016 there have been minor corrections to the salary schedule that will become a part of the 2017 Budget upon adoption.

Ordinance 965-B was prepared to officially approve the 2017 Budget and was introduced for first reading on November 14. There have been no changes to the ordinance since the first reading.

RECOMMENDATION

It is recommended that the City Council approve Ordinance 965-B, which is attached, on second reading.

SUGGESTED MOTION

I move that the City Council approve Ordinance 965-B on second reading.

ORDINANCE NO. 965-B

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON,
ADOPTING THE BUDGET OF THE CITY OF CHEHALIS FOR THE
YEAR 2017 AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.**

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS
FOLLOWS:**

Section 1. Attached hereto and identified as Exhibit "A", in summary form, are the total of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined for the budget of the city for 2017, and by this reference said Exhibit "A," showing a total estimated ending fund balance of \$12,132,276 is incorporated herein as if set forth in full and the same is hereby adopted in full.

Section 2. This ordinance is a legislative act delegated by statute to the City Council of the City of Chehalis, is not subject to referendum and shall take effect December 12, 2016.

PASSED by the City Council of the City of Chehalis, Washington during a regularly scheduled open public meeting thereof this _____ day of November, 2016.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

**ORDINANCE 965-B
Exhibit "A"**

**CITY OF CHEHALIS BUDGET
2017 Proposed Budget Summary
All Funds**

FUND NAME	Est. Beg. Fund Balance	Revenue	Operating Transfers In	Expenditures	Operating Transfers Out	Est. End. Fund Balance
General Fund	1,462,273	8,814,149	-	8,963,175	286,505	1,026,742
Dedicated Street Fund - 4% Sales Tax	30,000	185	161,764	154,436	-	37,513
Building Abatement Fund	-	200	100,000	-	-	100,200
Arterial Street Fund	88,237	155,516	-	149,844	-	93,909
Transportation Benefit District	-	-	-	-	-	-
Tourism Fund	245,840	233,500	-	237,000	-	242,340
Community Dev. Block Grant Fund	110	-	-	-	-	110
HUD Block Grant Fund	57,350	100	-	-	-	57,450
Federal and State Grant Fund	-	-	-	-	-	-
2011 G.O. Bond Fund	-	-	98,966	98,966	-	-
Automotive/Equip. Res. Fund	459	-	-	-	-	459
1st Quarter REET Fund	228,876	111,025	-	-	41,566	298,335
2nd Quarter REET Fund	212,941	110,950	-	-	32,659	291,232
Garbage Fund	4,500	6,435	-	5,740	-	5,195
Wastewater Fund	3,500,000	5,685,072	-	5,168,043	-	4,017,029
Water Fund	4,600,000	3,728,621	-	3,681,134	-	4,647,487
Storm & Surface Water Fund	600,000	548,910	-	524,898	-	624,012
Airport Fund	1,605,778	2,636,490	-	4,154,290	-	87,978
Firemen's Pension Fund	500,000	172,785	-	78,500	-	594,285
City Agency Fund	8,000	-	-	-	-	8,000
TOTALS	13,144,364	22,203,938	360,730	23,216,026	360,730	12,132,276

**CITY OF CHEHALIS CITY COUNCIL
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Judy Pectol, Finance Manager

MEETING DATE: November 28, 2016

SUBJECT: Ordinance No. 966-B, First Reading – Amending the 2016 Budget

ISSUE

Ordinance No. 966-B, amending the 2016 Budget, is hereby submitted to reflect the changes in estimates and actual activity of the City. This ordinance is necessary to ensure compliance with state appropriation requirements and to document adjustments to the 2016 Budget.

DISCUSSION

In April of this year, Ordinance No. 957-B was adopted to amend the 2016 budget, which was the first budget amendment of the year. The proposed ordinance, which is before you at this time reflects changes in City operations since that time and is the second amendment to the 2016 Budget. The attached spreadsheet provides information on a line-by-line basis, as well as the summary information of the proposed budget amendment. The net city-wide increase in fund balances associated with the second budget amendment totals \$382,024.

Revenue estimates and donations and grants not previously included in the 2016 Budget and related expenses are included in the proposed amendment. There have also been staff changes in the positions of City Manager, Human Resources/Risk Manager, City Clerk and Community Development Director, and a reorganization of the Community Development Department. As a result, there have been more changes in recent months than is typical in a given fiscal year.

In addition, the 2016 budget amendment includes funds for a new phone system, consistent with City Council direction provided on November 14, 2016 and repairs to the Fire Station, which were discussed during the budget hearing on the same date. The phone system is starting to fail and there is ongoing water leaks at the Fire Station that needs to be repaired as soon as possible, so it was important to obtain the budget authority to proceed as quickly as possible. The proposed 2017 Budget also includes funds for these activities, so a budget adjustment will be made in early 2017 if the funds are spent in 2016.

Exhibit A to Ordinance 966-B summarizes the revenues and expenditures with all of the City's funds and reflects the changes associated with the first budget amendment, as well as the proposed second amendment.

Ordinance 966-B will be scheduled for second reading before the City Council at the December 12 meeting. Additional items may be included at that time if City operations warrant.

RECOMMENDATION

It is recommended that the City Council approve Ordinance No. 966-B on first reading.

SUGGESTED MOTION

I move that the City Council approve Ordinance No. 966-B on first reading.

City of Chehalis
 2016 Budget Amendment No. 2 - Ordinance 966-B
 11/22/2016

Fund No. and Name Fund 001 - General Fund	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total Increase/(Decrease)
			Increase/(Decrease)		Increase/(Decrease)		In/(Out)	Increase/(Decrease)	
001.G1.553.030.41.00	Flood Control Prof Services	EDC - Flood Control Fee per 5/9/16 Council Meeting							
001.337.009.42	AWC Grants	Wellness Mini-Grant Receipts	455			15,000			
001.G1.518.011.31.00	Supplies	Wellness Program							
001.334.	RCO Grant	RCO - Dillenbaugh Creek Culvert Grant	100,000						
001.53.554.090.41.00	Environmental Professional	Dillenbaugh Creek Professional Services				100,000			
001.331.016.60	Federal Grants - Direct	Received Grant for Ballistic Vests	977						
001.H1.521.022.35	Small Tools & Minor Equip	Ballistic Vests Funded by Federal Grant							
001.333.020.60	Federal Grants - Indirect	Received Grant for Radar Units	1,400						
001.H1.521.022.35	Small Tools & Minor Equip	Radar Units to Funded by Federal Grant							
001.369.010.00	Sale of Scrap or Junk	Funds Received to buy Sergeant Wilson's gun	444			1,400			
001.H1.521.010.35.02	Range Small Tools & Equip	Purchase of new firearm							
001.369.031.00/11.094	Confiscation & Forfeiture	Confiscation & Forfeiture Funds	3,627			444			
001.H1.521.040.43.01	Travel - Staff	Training Expenses							
001.H1.521.040.49.01	Miscellaneous - Staff	Training Expenses							
001.H1.521.040.43.01	Travel - Staff	Training Expenses							
001.369.031.00/11.094	Confiscation & Forfeiture	Confiscation & Forfeiture Funds	820			820			
001.H1.521.022.31.00	Patrol Operating Supplies	Repairs for Vehicle used by JNET							
001.369.031.00/11.094	Confiscation & Forfeiture	Confiscation & Forfeiture Funds	560			560			
001.H1.521.022.31.00	Patrol Operating Supplies	Repairs for Vehicle used by JNET							
001.369.031.00/11.094	Confiscation & Forfeiture	Confiscation & Forfeiture Funds	2,009			560			
001.H1.521.040.43.01	Training-Travel-Staff	Drug Related Training							
001.H1.521.040.49.01	Training -Misc-Staff	Drug Related Training							
001.H1.521.022.24.00	Patrol - Uniforms & Clothing	2015 Uniform Purchase Completed in 2016							
001.H1.521.022.11.00	Patrol Wages	Use to fund Thayer Academy Training							
001.H1.521.040.49.01	Miscellaneous - Staff	Thayer Academy Training							
001.H1.521.022.11.00	Patrol Wages	Use to fund Thayer Academy Uniform							
001.H1.521.022.24.00	Patrol Uniforms	Thayer Academy Uniform							
001.H1.521.022.31.00	Patrol Supplies	To Fund Small Tools Purchase							
001.H1.521.022.35.00	Patrol Small Tools	Small Tools Purchase							
001.H1.521.022.11.00	Patrol Wages	To Fund Administrative Travel							
001.H1.521.040.43.00	Travel - Adim	Administrative Travel							
001.H1.521.022.35.00	Patrol - Small Tools	Radio for the K-9 Vehicle							
001.H1.594.021.64.K9	K-9 Vehicle	Radio is included in Cost of Vehicle							
001.D1.513.010.11.00	City Manager Wages	Payout of Accrued Benefits							
001.D1.513.010.21.00	City Manager Personnel Benefits	Payout of Accrued Benefits							
001.G2.518.010.11.00	HR Wages	Payout of Accrued Benefits							
001.G2.518.010.21.01	HR Personnel Benefits	Manager Payout of Accrued Benefits							

City of Chehalis
 2016 Budget Amendment No. 2 - Ordinance 966-B
 11/22/2016

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total
			Increase/(Decrease)	(Decrease)	Increase/(Decrease)	In/(Out)	Increase/(Decrease)		
001.53.524.011.21.07	Comm Dev - Unemployment	Unemployment Expense - Former Director			4,250				4,250
001.53.524.020.21.07	Comm Dev - Unemployment	Unemployment Expense - Former Director			9,000				9,000
001.53.558.061.21.07	Comm Dev - Unemployment	Unemployment Expense - Former Director			2,500				2,500
001.53.524.011.41.00	Comm Dev - Profess Services	Professional Services - Interim Director			70,000				70,000
001.53.558.060.44.00	Comm Dev - Advertising	Advertising Expense			5,200				5,200
001.53.524.020.49.00	Comm Dev - Misc	Travel/Lodging/Training			2,000				2,000
001.53.518.030.11.00	Comm Dev - Wages	Facilities Adm Wages			16,300				16,300
001.53.518.030.11.06	Comm Dev - Wages	Facilities Adm Wages			4,500				4,500
001.53.518.030.21.06	Comm Dev - Personnel Benefits	Facilities Adm Benefits			3,350				3,350
001.53.518.030.21.07	Comm Dev - Unemployment	Facilities Adm Unemployment			3,400				3,400
001.53.518.030.31.00	Comm Dev - Supplies	Facilities Adm Supplies			33,500				33,500
001.53.518.030.41.00	Comm Dev - Profess Services	Facilities Adm - Professional Services			20,000				20,000
001.53.518.030.45.00	Comm Dev - Rentals	Facilities Adm - Travel			4,500				4,500
001.53.518.030.49.00	Comm Dev - Misc	Facilities Adm - Miscellaneous			3,100				3,100
001.53.518.031.21.07	Comm Dev - Unemployment	Parks & Facilities Unemployment			4,000				4,000
001.53.518.031.41.00	Comm Dev - Profess Services	Parks & Facilities Professional Services			50,000				50,000
53.572.050.11.00	Comm Dev - Wages	Library Facilities Wages			2,300				2,300
53.572.050.11.05	Comm Dev - Wages	Library Facilities Wages			1,800				1,800
53.572.050.21.00	Comm Dev - Personnel Benefits	Library Facilities Personnel Benefits			1,290				1,290
001.53.572.050.48.00	Comm Dev - Repairs	Library Facilities Repairs			7,000				7,000
001.53.576.020.31.00	Comm Dev - Supplies	Swimming Pool Facilities Supplies			15,000				15,000
001.53.576.020.47.00	Comm Dev - Utilities	Swimming Pool Facilities Utilities			6,500				6,500
001.H1.521.021.12.00	Police Dept Investigation Wages	2013-2016 Overtime Calculations Correction			1,710				1,710
001.H1.521.021.21.00	Police Dept Investigation Benefits	2013-2016 Overtime Calculations Correction			325				325
001.H1.521.022.12.00	Police Dept Patrol Wages	2013-2016 Overtime Calculations Correction			4,065				4,065
001.H1.521.022.21.00	Police Dept Patrol Benefits	2013-2016 Overtime Calculations Correction			765				765
001.11.522.020.12.00	Fire Dept Suppression Wages	2013-2016 Overtime Calculations Correction			700				700
001.11.522.020.21.00	Fire Dept Suppression Benefits	2013-2016 Overtime Calculations Correction			50				50
001.11.522.028.12.00	Fire Dept Rescue & Emergency	2013-2016 Overtime Calculations Correction			2,800				2,800
001.11.522.028.21.00	Fire Dept Rescue & Emergency	2013-2016 Overtime Calculations Correction			190				190
001.367.000.00	Private Grants & Donations	Rum Runners Donation to Fire Dept			1,300				1,300
001.11.522.050.48.00	Fire Dept Adm Repairs & Maint	Truck Repairs Funded by Rum Runners Donation			1,300				1,300
001.H1.594.021.64.K9	Police Dept - K-9 Vehicle	Purchase of new Vehicle for K-9 Program							
001.395.010.K9	Sale of Capital Assets	Sale of Police Vehicles			4,635				4,635
001.337.000.K9	BNSF Grant	Grant for K-9 Vehicle			5,000				5,000
001.367.011.K9	Police Officers Donation	Donation for K-9 Vehicle			3,500				3,500
001.369.031.00	Restricted Drug Seizure Fund	Funding for K-9 Vehicle			8,100				8,100
001.367.011.76	Donations for Facilities	The Chehalis Foundation Donation for Pool Drains			8,370				8,370

City of Chehalis
 2016 Budget Amendment No. 2 - Ordinance 966-B
 11/22/2016

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total Increase/(Decrease)
			Increase/(Decrease)	Revenue	Increase/(Decrease)	In/(Out)			
001.53.576.020.48.00	Pool Facilities Repairs	Floor Slope/Drain Repairs at the Pool			8,370				
001.367.011.76	Donations for Facilities	The Chehalis Foundation Donation - Pool Supplies		1,365					
001.53.571.022.31.00	Operating Supplies	Life Vests/Puddle Jumpers/Float Belts, Etc.		1,077					
001.367.011.79	Donations - Culture & Recreation	Chehalis Youth Soccer Club		4,295					
001.53.518.030.31.00	Facilities Supplies	Paint to Line Soccer Fields @ Hedwall Park		932					
001.367.011.79	Donations - Culture & Recreation	Friends of Chehalis Community Renaissance							
001.53.518.030.31.00	Facilities Supplies	Downtown Landscape Project							
001.367.011.76	Donations for Facilities	Chehalis Little League							
001.53.518.030.31.00	Facilities Supplies	Supplies for Little League Field & Batting Cage							632
001.53.518.030.48.00	Facilities Repairs	Electrical Work at Little League Field							300
001.337.009.80	LC Fire District #6	Grant for Fire Training Center		4,000					
001.17.594.022.64.00	Machinery & Equipment	Training Center Development Costs							4,000
001.369.091.00	Miscellaneous Income	Refund from Pierce Manufacturing		920					
2 001.522.020.31.00	Fire Dept Supplies	EMS Operating Supplies							920
3 334.004.90	Dept of Health Grant	Prehospital Participation Grant		1,290					
1.522.020.31.00	Fire Dept Supplies	EMS Operating Supplies							1,290
001.17.594.022.62.00	Fire Dept - Buildings	Major Repairs to the Fire Building							75,000
001.G1.518.080.64.00	Non-Departmental Equip	New Telephone System							28,000
001.G1.518.080.64.00	Non-Departmental Equip	Network Switches							11,800
001.322.010.00	Building Permits	To reflect One-Time Increase in Revenue		300,000					
001.345.083.00	Plan Check Fees	To reflect One-Time Increase in Revenue		152,100					
001.313.011.00	Local Retail Sales & Use Taxes	To reflect Increase in Revenue		200,000					
Total General Fund				807,176		633,504		-	173,672
Fund 404 - Wastewater Fund									
404.11.594.035.65.00	Construction Projects	Coal Creek Sewer Extension Postponed				(250,000)			
404.16.535.050.48	WWTP Repairs	Acid wash/service of odor control system				19,475			
404.11.594.035.64	Wastewater Equipment	Update of camera system at CRWRF				40,808			
404.337.000.52	LC Coal Creek Ext	Lewis County Grant - Coal Creek Extension		25,000					
404.391.080.03	SRF Loan - Coal Creek Ext	DOE Loan for Coal Creek Extension		15,000					
404.391.080.04	SRF Coal Creek - Forgivable	DOE Loan for Coal Creek Forgivable Portion		15,000					
Total Wastewater Fund				55,000		(189,717)		-	244,717

City of Chehalis
 2016 Budget Amendment No. 2 - Ordinance 966-B
 11/22/2016

Fund No. and Name Fund 407 - Airport Fund	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total Increase/(Decrease)
			Increase/(Decrease)		Increase/(Decrease)		In/(Out)	Increase/(Decrease)	
407.347.000.00	Special Events Revenue	Leap the Levee 5K Revenue	765						
407.367.000.00	Private Donations	Leap the Levee 5K Revenue	180						
407.09.571.010.41.00	Discover! Children's Museum	Leap the Levee 5K Donation			314				
407.09.546.010.31.00	Supplies Expense	Leap the Levee 5K Expenses			631				
407.361.011.00	Interest Income	Lewis County will Hold Airport Interest till 2017	(4,000)						
407.09.546.010.45.01	Rental Car Leases	Terminated Car Lease			(9,241)				
407.09.594.046.64.00	Machinery & Equipment	Purchased a Vehicle			9,241				
407.09.546.010.41.00	Professional Services	Needed for Levee Repair			(30,000)				
407.09.594.046.63.00	Other Improvements	Levee Repair			30,000				
407.362.050.01	Capital Lease Receipts	Taco Bell & Burger King Deposits	32,365						
407.09.546.10.41.00	Professional Services	Commission for Taco Bell & Burger King			32,365				
Total Airport Fund			(3,055)		33,310		-		(36,365)
Total of All Funds			859,121		477,097		-		382,024

ORDINANCE NO. 966-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING THE ANNUAL BUDGET OF THE CITY FOR THE CALENDAR YEAR 2016, BY INCREASING APPROPRIATIONS OF THE GENERAL FUND IN THE SUM OF SIX HUNDRED THIRTY-THREE THOUSAND FIVE HUNDRED FOUR DOLLARS (\$633,504); AND BY DECREASING THE APPROPRIATIONS OF THE WASTEWATER FUND IN THE AMOUNT OF ONE HUNDRED EIGHTY-NINE THOUSAND SEVEN HUNDRED SEVENTEEN (\$189,717); AND INCREASING THE APPROPRIATIONS OF THE AIRPORT FUND IN THE AMOUNT OF THIRTY-THREE THOUSAND THREE HUNDRED TEN DOLLARS (\$33,310); AND DIRECTING THE FINANCE MANAGER TO EFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual budget of the city for the calendar year 2016 shall be, and the same hereby is, amended so as to increase the General Fund's estimated revenues by \$807,176; and increase appropriations by \$633,504.

Section 2. The annual budget of the city for the calendar year 2016 shall be, and the same hereby is, amended so as to increase the Wastewater Fund's estimated revenues by \$55,000; and decrease the Wastewater Fund's appropriations by \$189,717.

Section 3. The annual budget of the city for the calendar year 2016 shall be, and the same hereby is, amended so as to decrease the Airport Fund's estimated revenues by \$3,055; and to increase the Airport's appropriations by \$33,310.

Section 4. Attached hereto and identified as Exhibit A, in summary form, are the total of estimated revenues, transfers in, expenditures, and transfers out for each separate fund and the aggregate totals for all such funds combined for the city for the amended 2016 budget which, shows a total estimated ending fund balance of \$14,416,648.

PASSED by the city council of the City of Chehalis, Washington, and **APPROVED** on its first reading at a regularly scheduled open public meeting thereof this ____ day of November 2016.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

EXHIBIT A
CITY OF CHEHALIS AMENDED 2016 BUDGET
2016 Budget Summary Revised with Ordinance #966-B

FUND NAME	Est. Beg. Fund Balance	Revenue	Operating Transfers In	Expenditures	Operating Transfers Out	Est. End. Fund Balance
General Fund	1,512,139	9,413,988	18,000	9,558,377	187,222	1,198,528
Dedicated Street Fund - 4% Sales Tax	92,883	442,260	150,899	640,260	-	45,782
Arterial Street Fund	68,357	150,000	-	130,120	-	88,237
Transportation Benefit Fund	-	-	-	-	-	-
Tourism Fund	198,720	224,895	-	218,380	-	205,235
Community Dev. Block Grant Fund	110	10,136	-	-	-	10,246
HUD Block Grant Fund	57,350	390	-	-	-	57,740
Federal and State Grant Fund	-	-	-	-	-	-
2011 G.O. Bond Fund	-	-	96,017	96,017	-	-
Automotive/Equip. Res. Fund	459	-	12,000	12,000	-	459
1st Quarter REET Fund	155,433	100,175	-	-	40,149	215,459
2nd Quarter REET Fund	126,740	100,150	-	-	31,545	195,345
Garbage Fund	4,554	6,410	-	4,155	-	6,809
Wastewater Fund	3,271,463	6,362,612	-	5,870,471	32,500	3,731,104
Water Fund	5,584,336	3,859,383	-	3,883,821	-	5,559,898
Storm & Surface Water Fund	682,478	512,355	-	469,176	18,000	707,657
Airport Fund	1,899,100	2,515,563	32,500	2,628,899	-	1,818,264
Firemen's Pension Fund	490,266	151,845	-	74,333	-	567,778
City Agency Fund	8,107	360,000	-	360,000	-	8,107
TOTALS	14,152,495	24,210,162	309,416	23,946,009	309,416	14,416,648